

**March 5, 2026**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Jeremy Kroll, absent; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the February 26, 2026 minutes. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea.

2026 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
3/1	13	1	1	0	10	0	0	0	12	18	0	0	0	23

**COMMISSIONERS – D&K EMPLOYEE – RESIGNATION**

County Administrator Amanda Phillips request the Commissioners acceptance of the resignation of Dog & Kennel's Office Assistant Riley Maynard effective February 24, 2026. Q. Jay Stapleton moved to accept the resignation and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea.

**COMMISSIONERS – MAINTENANCE EMPLOYEE – RESIGNATION**

President Henry entertained a motion to retroactively accept the resignation of Maintenance employee Michael Elkins, effective October 17, 2025. Q. Jay Stapleton moved to accept the resignation. Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea.

**2026 GALLIA COUNTY LAW LIBRARY LEGAL RESOURCES BOARD**

Gallia County Law Librarian, Sarah Fitzwater request the Board of Gallia County Commissioners to appoint two (2) members to the 2026 Gallia County Law Library Resources Board. The President entertained a motion to appoint JUV/Probate employee Brian Rutherford and Common Pleas employee Michael Smith to the Gallia County Law Library Legal Resources Board. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea.

**FINANCIAL REPORT REVIEW**

County Administrator, Janie Peck presented the Commission with the following financial report:

The February 2026 Financial Reports for comparison with the February 2025 Financial Reports. The following was noted during the review:

- 1/1/2025 beginning cash balance was \$3,945,348.16
- 1/1/2026 beginning cash balance was \$4,483,450.26
- Increase of \$538,102.10
- 2/28/2025 ending cash balance was \$2,240,266.19
- 2/28/2026 ending cash balance was \$3,152,447.37
- Increase of \$912,181.18

**RESOLUTION – FY 2026 CDBG COMMUNITY DEVELOPMENT PROGRAM SCHEDULE**

Grant Administrator Karen Sprague presented the Commission with a schedule of proposed dates for the FY 2026 CDBG Community Development Program as follows: 3/13/2026-Publish First Public Hearing Notice; 3/24/2026-First Public Hearing; 4/24/2026-CDBG applications due to County Commissioners; 5/1/2026-Publish Second Public Hearing Notice; 5/14/2026-Second Public Hearing; and 6/10/2026-Estimated date application due to ODOB based on FY 2025 due date.

**DJFS- EXECUTIVE SESSION**

At 9:58 a.m. the President entertained a motion to enter into executive session with DJFS Business Administrator Kathy Campbell and County Administrators Amanda Phillips and Janie Peck concerning contract negotiation matters to be kept confidential. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea. Returned to regular session at 10:19 a.m.; No action taken

MARCH 5, 2026

CH&D ROAD RESIDENTS

Ron Evans and Mac Potter, residents on CH& D road in Gallia, met with Commissioners to discuss ongoing issues with beaver dams located on land owned by the Arc of Appalachia and the need for ditches to be cleaned out along their road. Mr. Evans stated he has attempted to address these concerns but has been unable to obtain answers or communication from the Engineer's Office. During the meeting, Mr. Evans also made a public records request for the following:

- County Engineer's job description
- County Engineer's salary and benefits
- The Engineer's County credit card transactions
- Records regarding usage of the Engineer's County vehicle
- ORC on Engineer's working hours
- Last 30 days of the Engineer's county phone usage
- Meeting minutes from the March 5, 2026 meeting

AUDITOR – WOOLPERT COUNTY

County Auditor Robert Jacks and representative with Woolpert Company met with the Commissioners to discuss updating the County's website. The cost for the update would be in the amount of \$78,000.00. Mr. Jacks stated that he would like to participate in a cost allocation along with 911 and the Engineer's Office to cover the cost. No action taken.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE  
GALLIA COUNTY CHIP PROGRAM (B-C-18-025-1)

Grants Administrator Karen Sprague advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 5 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$14,215.49. The balance of 15%, which amount equals \$2,508.62, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. Ms. Henry entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Deborah Oliver

Q. Jay Stapleton made and Leslie Henry seconded the motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, absent.

Release of real estate mortgage forms were signed by Leslie R. Henry, as President of the Commission, and is on file in the County's CHIP files.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE

**KNOW ALL MEN BY THESE PRESENTS**, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by **DEBORAH OLIVER**, to the above named County of Gallia, Office of Gallia County Commissioners, dated March 3, 2021 and recorded in Volume 665, Page 56-58, of the Mortgage Records of Gallia County, Ohio; and modified on August 17, 2023 and recorded in Volume 707 Page 679. (This document releases 85% of said mortgage, which equals \$14,215.49. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$2,508.62)

**IN WITNESS WHEREOF**, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 5<sup>th</sup> day of March, 2026.

**WITNESSES:**

**COUNTY OF GALLIA, OFFICE**

**GALLIA COUNTY COMMISSIONERS**

s/ Amanda Phillips

s/ Leslie R. Henry  
**LESLIE R. HENRY, PRESIDENT**

**s/ Karen Sprague**

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Leslie R. Henry, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that she did execute the foregoing instrument as such officer and that the same is her free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

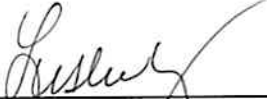
s/ Jayne Peck  
**NOTARY PUBLIC**

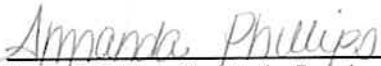
This instrument Prepared by: **Jason Holdren, Gallia County Prosecuting Attorney**  
18 Locust Street, Gallipolis, Ohio 45631


MARCH 5, 2026

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, absent; Mr. Stapleton, yea.

  
\_\_\_\_\_  
Leslie Henry, President

  
\_\_\_\_\_  
Amanda Phillips, Clerk to the Board

  
\_\_\_\_\_  
Jeremy Kroll, Vice President

  
\_\_\_\_\_  
Q. Jay Stapleton, Commissioner