

JULY 24, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President Leslie Henry, absent; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The Vice President entertained a motion for approval of the July 17, 2025 minutes. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

| 2025 Canine Shelter Weekly Report |         |         |           |            |               |     |                                  |                      |           |                      |                      |                       |  |                 |
|-----------------------------------|---------|---------|-----------|------------|---------------|-----|----------------------------------|----------------------|-----------|----------------------|----------------------|-----------------------|--|-----------------|
| Week Ending                       | Came in | Adopted | Reclaimed | Euthanized | Out to Rescue | MIA | Died (Natural or unknown Causes) | Destroyed (in field) | Total Out | Remaining at shelter | Out to County Foster | In from County Foster | Died in Foster (Natural or Unknown Causes) | Total in Foster |
| 7/20                              | 3       | 5       | 1         | 0          | 11            | 0   | 0                                | 0                    | 17        | 10                   | 0                    | 0                     | 0  | 23              |

CDBG TARGET OF OPPORTUNITY GRANT (B-D-22-1AY-1) FINAL PERFORMANCE REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the Final Performance Report for the period July 1, 2023 thru July 21, 2025 for the County's FY 2022 CDBG Target of Opportunity Grant (B-D-22-1AY-1) which was submitted to the Ohio Department of Development on 7/21/2025 (before the due date of 9/1/2025). The following project/activity were noted:

- Other Public Facility Improvements – Jackson Pike Workforce Development Renovation Project – CDBG Grant award \$234,500; Drawn/Expended \$234,500.00
  - Project Local Match – County ARPA Funds award \$150,000; Expended \$150,000.00
  - Project Local Match – GOA-AD-23-64 State ARC grant funds award \$175,000; Expending \$175,000.00
  - Project Local Match – County ED Funds \$214,238.45; Expended \$214,238.45
- Administration – CDBG Grant award \$10,000; Drawn/Expended \$10,000.00
- Total CDBG Grant Award \$244,500; Grant Expended \$244,500.00; Local Match expended \$539,238.45

Vice President Stapleton entertained a motion that the Final Performance Report be approved as submitted to ODOD. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. The form is on file in the County's CDBG grant files.

FAA BIL GRANT 2024 DRAW #11 APPROVAL  
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #11 forms requesting \$171,394.68 from the County's FAA grant for the 65/95% share of the following invoices:

- Hoon CPR 3 23047 - \$0.00
- Hoon CPR 3 23048 - \$277,562.24
- Total = \$277,562.24
- 65/95% FAA grant = \$171,394.68
- ARC S-P-21-1AY-1 Grant = \$5,440.22
- Co. Gen Funds Match = \$13,406.26
- ARPA Funds Match = \$87,321.08
- Total Local Match = \$106,167.56

Mr. Stapleton entertained a motion to approve and sign the grant draw #11 forms for payment of invoices as presented.

Jeremy Kroll moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

JULY 24, 2025

**DJFS – EXECUTIVE SESSION**

At 9:57 a.m. the Vice president entertained a motion to enter into executive session with DJFS Director Dana Glassburn and Interim County Administrators Amanda Phillips and Janie Peck concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:08 a.m.; No action taken.

**DJFS – NEW HIRE**

Dana Glassburn, GCDJFS Director, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B) (1). This position is a part-time/temporary hire under Gallia County DJFS with the anticipation that it will transition to a permanent position at the Gallia County Transit System upon the receipt of the transit grant. The starting pay rate is \$13.00/hour.

Wade Carroll Jr. to fill the position of Transit Vehicle Operator, Classification Number 40006.0 Position control #86005.1.

Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll Call: Leslie Henry absent, Q.J. Stapleton yea, J Kroll yea.

**IT – GLO FIBER**

Tracy Atkins, IT Director met with the Commissioners to follow up on his previous discussion on Glo-Fiber. Mr. Atkins recommended to proceed with Glo-Fiber Managed Services solution to meet the deadline. Jeremy Kroll moved to allow the IT Director to proceed, Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**IT – NINJAONE RMM PLATFORM**

Tracy Atkins, IT Director met with the Commissioners to follow up on his previous discussion on NinjaOne RMM Platform to meet the House Bill 96 requirements. Jeremy Kroll moved to allow Mr. Atkins to proceed, Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**LEAVE DONATION APPLICATION**

Commissioners received leave donation applications going to Tracy Atkins (IT) from John Grubb (IT). Total hours 17.5 for the pay period dated 6/28/2025-7/11/2025.

Vice President Stapleton entertained a motion to approve the leave donation application as requested. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**LEAVE DONATION APPLICATION**

Commissioners received leave donation applications going to Tracy Atkins (IT) from John Grubb (IT). Total hours 40 for the pay period dated 7/27/2025-8/8/2025.

Vice President Stapleton entertained a motion to approve the leave donation application as requested. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**11 a.m. – The Commissioners attended the GAS Reconstruct Existing Airport Progress Meeting at the Airport.**

**GREEN SEWER 2 CONSTRUCTION MEETING**

At 1:30 p.m. the Commissioners, Interim County Administrators Amanda Phillips and Janie Peck, Grant Administrator Karen Sprague, attended the Green Sewer 2 Construction monthly meeting in the Commissioners' office. Others in attendance were: DLZ Reps. Gary Silcott, Rob Snedden & Eli Walker and Tracy Shoults, Josh Fields from Fields Excavating and Tommy Dillon, sewer department.

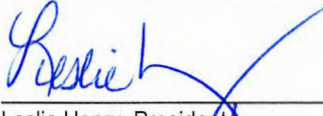
**SEWER DEPT. – PERSONNEL**

Sewer Dept. Superintendent Tommy Dillon met with the Commissioners to discuss the possibility of hiring another employee. Mr. Dillon expressed that the need for extra help is due to the amount of work there is and that currently there are only two full time and one-part time employee. No action taken.

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ADJOURN

At 4:00 p.m. the Vice President entertained a motion for adjournment. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

  
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Leslie Henry, President

  
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Amanda Phillips, Clerk to the Board

  
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Q. Jay Stapleton, Vice President

  
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Jeremy A. Kroll, Commissioner