

**JULY 17, 2025**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President Leslie Henry, absent; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The Vice President entertained a motion for approval of the July 9, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/13	16	1	0	0	8	0	0	0	9	24	0	0	0	13

**LEAVE DONATION APPLICATION**

Commissioners received leave donation applications going to Tracy Atkins (IT) from John Grubb (IT). Total hours 8.3 for the pay period dated 6/28/2025-7/11/2025.

Vice President Stapleton entertained a motion to approve the leave donation application as requested. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**D&K RECOGNITION**

Alonna Grimm, Dog Warden and Mary Ball, Assistant Dog Warden were present for a presentation of a plaque and the following recognition letter:

Dear Alonna,

On behalf of Best Friends Animal Society, I want to congratulate Gallia County Animal Shelter on achieving a 90% save rate for calendar year 2024. You have joined an elite group of organizations across the country who are leading the way to making us a no-kill nation. It's exciting to think how far we've come. Not too long ago, people thought no-kill was a fringe movement – or that we were crazy for even trying. But here we are today: nearly two out of three shelters across the country are now no-kill. Can you believe it?

This accomplishment represents so much more than a number. It represents a culture of caring and compassion. It represents a dedicated staff, committed volunteers, and motivated supporters. It represents innovative, thoughtful programming. And it represents extraordinary leadership, both within your organization and within our broader animal welfare movement.

For so many people, work is just work, but our work is also our passion. Combining work and passion can be exhausting but you always bounce back, stronger, kinder, more creative, and seeking new ways to save lives-I'm in awe of your bravery and ingenuity, your dedication and diligence.

Although 90% is, by definition, a number, organizations that achieve and maintain no kill are made up of people who never forget that each fraction of those percentage points represents a life saved. These "numbers" represent cherished family members who are only alive because of your dedication and hard work. Bottom line, every day you and your team create more and more opportunities for people and animals to experience love.

Please accept this certificate as a representation of your dedication, leadership, and the incredible milestone you've reached on behalf of the animals we all love.

With deepest respect,

Julie Castle  
Chief Executive Officer  
Best Friends Animal Society

**105 PLAN DISCUSSION**

Susan Hill, Payroll clerk from the Auditor's office met with the Commissioners to discuss the original intent and purpose for the 105 Plan. Commissioner Henry joined the conversation via telephone. No action taken.

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**DJFS – EXECUTIVE SESSION**

At 10:10 a.m. the Vice president entertained a motion to enter into executive session with DJFS Director Dana Glassburn and Executive Director Kathy Campbell to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions for their employment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:40 a.m.; No action taken.

**ROMA WOOD – 3<sup>RD</sup> AVENUE PROPERTY**

Roma Wood, owner of property at 838 3<sup>rd</sup> avenue Gallipolis Ohio, met with the Commissioners to discuss selling the property to the County. Also in attendance was DJFS Director Dana Glassburn, and he expressed his interest in purchasing the property. No action was taken.

**IT – HOUSE BILL 96**

Information Technology Directors John Grubb (retiring) and Tracy Atkins met with the County Commissioners to review the implications of House Bill 96, signed into law by Governor Mike DeWine on June 30, 2025. This legislation mandates that county IT operations achieve compliance with the Federal NIST (National Institute of Standards and Technology) cybersecurity standards within 90 days. To meet these requirements, the County IT Department must implement several key security controls, including FIPS-compliant VPN solutions, centralized monitoring, automated patch management, and Multi-Factor Authentication (MFA). The IT Department has obtained proposals from Glo Fiber that not only satisfy FIPS compliance requirements but also offer a cost-effective replacement for the county's current CISO firewall infrastructure—resulting in reduced total expenditures for public-facing network security.

Additionally, the department reviewed a quote from NinjaOne, a Remote Monitoring and Management (RMM) platform that meets the compliance requirements for system monitoring, patch deployment, help desk functionality, and audit reporting. The Commissioners requested a follow-up meeting next week to allow the IT Department time to explore potential funding sources to help offset implementation costs. No action taken.

**PROSOURCE – PRINTERS**

Christian Hanna, Account Manager for Prosource presented a Print assessment and print fleet management recommendation for the County. No action taken.

**ENGINEER – BID AWARD**

Nathaniel Abbott from the Engineers office provided the commissioners with a recommendation from the Gallia County Engineer Bret Boothe, awarding the 2025 Gallia County Road Surface Improvements project to the Shelly Company in the amount of \$1,399,480.71. The Vice President entertained approving the recommendation as presented by Mr. Abott. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**ENGINEER – OPWC CAPITAL IMPROVEMENT/LOCAL TRANSPORTATION IMPROVEMENT PROGRAM**

Assistant Engineer Nathaniel Abbott presented the following Resolution for approval. Q. Jay Stapleton moved to approve the resolution as presented by Mr. Abbott and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**AUTHORIZING LEGISLATION**

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, P.E., P.S., GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN EMERGENCY APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S)

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Gallia County is planning to make capital improvements to 2025 Swan Creek Road Slip Repair, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and are qualified projects under the OPWC programs, N

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer Brett A. Boothe, P.E., P.S. is hereby authorized to apply to the OPWC for emergency funds as described above.

Section 2: The Gallia County Commission President Leslie Henry is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and executing contracts for said projects.

Passed: 7/17/2025

Approved by:

*s/Q Jay Stapleton, Vice-President*

*s/Jeremy Kroll, Commissioner*

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**CLERK OF COURTS – FIRE ALARM**

Anita Moore, Clerk of Courts met with the Commissioners to present a quote for an updated Fire Alarm. The fire alarm at the Service Center is obsolete so she is requesting an upgrade due to the outdated 2016 fire system. The quote presented was \$16, 200.56 from Johnson Controls. Ms. Moore stated that she had replaced the cell towers but would like the Commissioners to provide the funding for the fire alarm. Mr. Kroll and Mr. Stapleton agreed that more conversation was needed. No action taken.

**INVESTMENT ADVISORY COMMITTEE**

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 2nd quarter 2025 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners Q. Jay Stapleton, Jeremy Kroll, Clerk of Courts Anita Moore and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

**SHERIFF – CONSULTANT AGREEMENT/GALLIPOLIS CITY SCHOOLS**

Sheriff Matt Champlin submitted the following Consultant Agreement with Gallipolis City Schools for approval. Vice President Stapleton entertained a motion to approve the agreement as submitted. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**CONSULTANT AGREEMENT**

This agreement is entered into on August 1, 2025, by and between the Gallipolis City School District Board of Education ("Board") and the Gallia County Sheriff's Office ("Consultant"), an independent contractor, for the provision of services by the Consultant to the Board.

**1. SERVICES TO BE PROVIDED BY THE CONSULTANT**

The Consultant shall provide the service of a Resource Officer for the 2025-2026 contractual year, chosen by mutual agreement between Gallipolis City School District and the Sheriff's Office. This Agreement is for one Resource Officer at Gallipolis City School District for 40 hours per week for a total of 260 days. The Contracted Deputy for the detail will remain available to the school for use as much as possible and the Consultant and the Board agrees to provide flexibility in scheduling to modify the schedule to accommodate contracted deputy to attend extra-curricular events within the officers 40-hour week. The Sheriff can call upon the deputy for emergency use as required. During the 2025-2026 school year, the deputy working this contract will be required to be a member of the School Resource Association and attend School Resource Officer Conference Training within one year and/or any other mutually agreed upon (between the Consultant and the Board) training which will be paid for by the Board.

The Consultant shall exercise independent professional judgment at all times and shall determine the manner by which the described services are to be rendered. Services shall be provided in accordance with all applicable laws, rules and regulations, including policies and regulations of the Board. The Consultant shall maintain strict confidentiality with respect to all services rendered. Notwithstanding the Consultant's status as an independent contractor, the Board has the right to monitor the Consultant's performance in order to ensure a high level of quality in the services provided and in the relationship between the Consultant and the recipient(s) of services or others with whom the Consultant interacts in performing this Agreement.

**2. FEES**

The Board shall pay the Consultant \$36.43 per hour If the Resource Officer opts for the single health insurance plan.

The Board shall pay the Consultant \$46.47 per hour if the Resource Officer opts for the family health insurance plan.

The Board shall pay Consultant \$300 per month for cruiser use and maintenance.

The Board shall provide a "one time" payment made to the Consultant by the Board in order to supply and equip the deputy in the amount of \$8,000.00. This includes but is not limited to uniform items, bulletproof vest, firearm, ammunition, radios (handheld and in-car), taser, etc.

The Consultant shall provide documentation of services as required by the Board, and payment shall be made within 30 days of receipt of documentation. Rates are subject to change per the deputy's union contract and if health insurance rates fluctuate.

**3. FREQUENCY OF SERVICES**

The Consultant shall provide the quality of services during the term of this Agreement: School Resource Deputy for (8) eight hours per day or services described in Item No. 1 above. Services will be for (40) forty hours per week.

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**4. TERM**

This Agreement shall be in effect from August 2025 - July 2026 unless earlier terminated by either party.

The Board may terminate this Agreement at any time by giving notice to the Consultant at the address contained herein if the Board determines, in its sole discretion exercised in good faith, that the Consultant has violated any applicable law, rule, regulation or policy; failed to perform any duty or warranty under

this Agreement; or made a misrepresentation which materially affects the level or quality of services; or if the Board is otherwise dissatisfied with the Consultant's performance.

**5. RELATIONSHIP OF THE PARTIES**

The Consultant is an independent contractor and may not hold himself/herself out to individuals receiving

services or to others as the employee or agent of the Board. The Consultant is not required to perform services exclusively for the Board and may perform the same or similar services for others. The Consultant is responsible for all expenses incurred in rendering services under this Agreement, and the Consultant agrees to hold the Board harmless from any such expenses. At his/her sole cost, the Consultant shall maintain all licenses/certifications required by law, shall secure professional liability insurance and any other insurance required by law, and shall pay all taxes and/or fees required by law.

The Consultant shall indemnify and hold the Board harmless from and against any claim asserted by, or any liability to, any person on account of injury, death or damage to property arising out of the Consultant's acts or omission in the performance of the Agreement. If required by law, the Board shall make contributions to the Public School Employees Retirement System on behalf of the Consultant. Any services provided by the Consultant pursuant to this Agreement are in the nature of personal services and may not be subcontracted or assigned without the prior written consent of the Board.

**6. MISCELLANEOUS PROVISIONS**

This Agreement creates no third-party beneficiaries.

This document sets forth the entire Agreement of the parties and supersedes all prior agreements or contracts, whether oral or written, between the parties.

BOARD: BOARD OF EDUCATION  
Gallipolis City School District School District  
61 State Street  
Gallipolis, OH 45631

CONSULTANT: SHERIFF'S OFFICE  
Gallia County Sheriff's Office  
18 Locust Street  
Gallipolis, Ohio 45631

*s/Craig Wright* Superintendent

6/18/25

*Matt Champlin*, Sheriff

7/14/25

As approved to form:

*s/Jason Holdren*, Gallia County Prosecutor 7/11/25

Gallia County Commissioners:

*s/R Jay Stapleton*

7/17/25

*s/Jeremy Kroll*

7/17/25

**DJFS – SUBGRANT AGREEMENT**

DJFS Director Dana Glassburn presented the Commissioners with the following Subgrant Agreement for approval. Vice President Stapleton entertained a motion to approve the agreement. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
SUBGRANT AGREEMENT  
RECITALS**

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Sojourners Care Network (hereinafter referred to as "SUBGRANTEE") (Unique Identifier 089919844) at address 31860 Claypool Hollow Road, McArthur, Ohio 45651 SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: Benefit Bridge TANF Reg, CFDA # 93.558 (original award date 10/17/2024; FAIN#2501OHTANF) Temporary Assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services, Federal Award signed on 10/17/2024. At the time of signing

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the subgrant the 93.558 CFDA Federal Award had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is not for research and development purposes.

DJFS – TITLE VI PLAN

DJFS Executive Director Kathy Campbell presented the Commissioners with the following Resolution for approval. Vice President Stapleton entertained a motion to approve the resolution. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**Resolution**

**Adoption of Title VI Plan for the Gallia County Transit System**

**WHEREAS**, the Gallia County Transit System (GCTS) will provide public transit services for the residents of Gallia County Ohio and is committed to delivering these services safely, efficiently, and effectively; and

**WHEREAS**, part of this commitment includes a Title VI plan for the general public; and

**WHEREAS**, GCTS seeks to adopt a Title VI Plan to ensure compliance with the Civil Rights Act of 1964 (42.U.S.C. 200D); and

**WHEREAS**, U.S. Department of Transportation implementing regulations (49 CFR part 21, and FTA Circular 4702.aB) prohibit discrimination based on race, color, or national origin in programs receiving federal financial assistance;

**THEREFORE, BE IT RESOLVED**, this 17th day of July 2025 the Gallia County Board of Commissioners hereby approves the aforementioned Title VI Plan for the Gallia County Transit System as presented.

DJFS – DRUG AND ALCOHOL POLICY

DJFS Executive Director Kathy Campbell presented the Commissioners with the following policy for approval. Vice President Stapleton entertained a motion to approve the policy. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

**Resolution**

**Adoption of Drug and Alcohol Plan for the Gallia County Transit System**

**WHEREAS**, the Gallia County Transit System (GCTS) will provide public transit services for the residents of Gallia County Ohio and is committed to delivering these services safely, efficiently, and effectively; and

**WHEREAS**, part of this commitment includes a drug and alcohol-free workplace to promote the health and safety of employees and the general public; and

**WHEREAS**, GCTS seeks to adopt a Drug and Alcohol Testing Policy to ensure compliance with the Drug-Free Workplace Act of 1988 and the Omnibus Transportation Employee Testing Act of 1991; and

**WHEREAS**, this policy is intended to comply with all applicable federal regulations governing anti-drug and alcohol programs in the transit industry, including 49 CFR Part 655, as amended, published by the Federal Transit Administration (FTA) of the U.S. Department of Transportation, and 49 CFR Part 40, as amended, published by the U.S. Department of Transportation (USDOT), which set standards for the collection and testing of specimens;

**THEREFORE, BE IT RESOLVED**, on this 17th day of July 2025, the Gallia County Board of Commissioners hereby approves the aforementioned Drug and Alcohol Testing Policy for the Gallia County Transit System.

ADJOURN

At 4:00 p.m. the Vice President entertained a motion for adjournment. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

Absent  
\_\_\_\_\_  
Leslie Henry, President

Amanda Phillips  
\_\_\_\_\_  
Amanda Phillips, Clerk to the Board

[Signature]  
\_\_\_\_\_  
Q. Jay Stapleton, Vice President

[Signature]  
\_\_\_\_\_  
Jeremy A. Kroll, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24