

JUNE 12, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, absent; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the June 5, 2025 minutes. Jeremy Kroll moved and Leslie Henry seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, absent; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/8	2	0	0	0	8	0	0	0	0	14	0	0	0	13

*9:15 Commissioner Stapleton joined the meeting.

JFS WORKFORCE CENTER PROJECT – LIMBACH PAYMENT APPLICATION #3

Grants Administrator Karen Sprague presented the Commission with Payment Application # 3 from Limbach for the JFS Workforce Center Bldg B HVAC Project for the following items:

- HVAC System Replacement - \$75,263.79 (NOTE: CO #4 \$25,526.43 paid 100% from Fund #400 & balance of \$49,737.36 is split between all funds based on grant percentages as noted below)
- Total= \$75,263.79
- Invoices will be paid as follows:
- Limbach Company LLC Pay Application #3 CO #4 = \$25,526.43 (100%) to be paid by County from Jobs Center Fund in Fund #400
- Limbach Company LLC Pay Application #3 = \$18,104.40 (36.4%) to be paid by County from B-D-22-1AY-1 CDBG Grant in Fund #411
- Limbach Company LLC Pay Application #3 = \$13,478.82 (27.1%) to be paid by County from GOA-AD-23-64 ARC Grant in Fund #407
- Limbach Company LLC Pay Application #3 = \$4,028.73 (8.1%) to be paid by County from ARPA Grant (ARC Match) in Fund #384
- Limbach Company LLC Pay Application #3 = \$4,028.73 (8.1%) to be paid by County from ARPA Grant (CDBG Match) in Fund #384
- Limbach Company LLC Pay Application #3 = \$10,096.68 (20.3%) to be paid by County from Jobs Center Fund in Fund #400

Ms. Henry entertained a motion to approve the contractor's payment Application #3 for as submitted for payment as stated above. Q. Jay Stapleton moved and Jeremy Kroll seconded a motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

JFS WORKFORCE CENTER PROJECT – LIMBACH PAYMENT APPLICATION #4 & RVC ARCHITECTS FINAL

Grants Administrator Karen Sprague presented the Commission with Limbach Company's Final Payment Application #4 for the Bldg B HVAC Project & RVC Architects Final invoice for the JFS Workforce Center Bldg A & B Project as follows:

- HVAC System Replacement – 26,012.64
- RVC Architects Professional Fees - \$13,032.32
- Total= \$39,044.96

Invoices will be paid as follows:

- Limbach Company LLC Pay Application #4 = \$9,261.40 (36.4%) to be paid by County from B-D-22-1AY-1 CDBG Grant in Fund #411
- Limbach Company LLC Pay Application #4 = \$7,308.63 (27.1%) to be paid by County from GOA-AD-23-64 ARC Grant in Fund #407
- Limbach Company LLC Pay Application #4 = \$2,228.22 (8.1%) to be paid by County from ARPA Grant (ARC Match) in Fund #384
- Limbach Company LLC Pay Application #4 = \$2,228.22 (8.1%) to be paid by County from ARPA Grant (CDBG Match) in Fund #384

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- Limbach Company LLC Pay Application #4 = \$4,986.17 (20.3%) to be paid by County from Jobs Center Fund in Fund #400
- RVC Architects Inv #21564 = \$2,998.95 to be paid by County from ARPA Grant (ARC Match) in Fund #384
- RVC Architects Inv #21564 = \$2,998.95 to be paid by County from ARPA Grant (CDBG Match) in Fund #384
- RVC Architects Inv #21564 = \$7,034.42 to be paid by County from Jobs Center Fund in Fund #400

Ms. Henry entertained a motion to approve the contractor Payment Application #4 & architect final invoice as submitted for payment as stated above. Jeremy Kroll moved and Q. Jay Stapleton seconded a motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

RESOLUTION – PROFESSIONAL SERVICES CONTRACT - GMCAA

Commissioners Clerk Amanda Phillips advised that as of the RFQ/RFP deadline of May 30, 2025 at 4pm the County had only received one Statement of Qualifications/Proposal for administration of the County Commissioners Office's Grant/Loan programs for the period of 9/1/2025 thru 10/31/2027 and it was from Gallia-Meigs Community Action Agency. Mrs. Phillips presented the Commission with a Professional Services Contract with Gallia-Meigs Community Action Agency for this term with a maximum compensation and reimbursement limit of \$127,964. It was noted this amount includes salary & fringes for the GMCAA Grants Administrator along with 20% of salary for GMCAA's overhead administrative cost pool. The various grant/loan programs are named within the contract and include funding from the Ohio Department of Development, United States Department of Agriculture Rural Development, Appalachian Regional Commission, Federal Aviation Administration, Ohio Department of Transportation Office of Aviation and ARPA. Jeremy Kroll moved to approve and sign the professional services contract as presented and Q. Jay Stapleton seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

EMPLOYEE HIRE – MAINTENANCE – BLAZER

Maintenance Supervisor Sam Garber recommended to the Commission to hire Alfonzo Blazer as a full-time employee for Maintenance effective June 16, 2025, with a one-year probationary period and a pay rate of \$15.50 per hour. Employment will be pending successful completion of background check. The president entertained the motion to hire Mr. Blazer full-time as recommended by Mr. Garber. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

SHERIFF – CREATE NEW FUND

The Gallia County Sheriff's Office presented the Commission with the award letter for the Body Worn Camera Grant. Q. Jay Stapleton moved to approve and Jeremy Kroll seconded the motion to accept the agreement, and to request the County Auditor's Office to create a new fund for this grant titled "Gallia County Sheriff Body Worn Camera", give that fund number 431, and to appropriate \$54,168.64 into line items as follows:

Expense line items needed are as follows:

Appropriate	\$ 46,884.24	into 431.0431.530400	title Equipment
	\$ 7,284.40	431.0431.531100	Other Expenses

Also, create one revenue line for grant fund pay-in as follows:

Create 431.3000.400100 \$54,168.64 title Gallia County Sheriff Body Worn Camera

SHERIFF – CREATE NEW FUND

The Gallia County Sheriff's Office presented the Commission with the award letter for the Flock Camera Project. Q. Jay Stapleton moved to approve and Jeremy Kroll seconded the motion to accept the agreement approve and to request the County Auditor's Office to create a new fund for this grant titled "Gallia County Sheriff Flock Camera Project", give that fund number 432, and to appropriate \$30,000.00 into line items as follows:

Expense line items needed are as follows:

Appropriate	\$ 30,000.00	into 432.0432.531100	title Other Expenses
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Also, create one revenue line for grant fund pay-in as follows:

Create 432.3000.400100 \$30,000.00 title Gallia County Sheriff Flock Camera Project

EMPLOYEE - VACATION TIME

Amanda Phillips, Clerk to the Board, recommended approving paying out Maintenance Department's employee, John Phoenix for vacation time that he has not taken due to the hardship it would cause for the Maintenance Dept. Mr. Phoenix will lose it all in June if not taken. President Henry entertained a motion to approve paying out vacation time to Mr. Phoenix for up to 65 hours that he has not been able to use without creating a hardship for the department. Jeremy Kroll made and W. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

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EMPLOYEE - VACATION TIME

Amanda Phillips, Clerk to the Board, recommended approving paying out Airport Manager Kaleb Arms for vacation time that he has not taken due to the hardship it would cause for his department. Mr. Arms will lose it all in June if not taken. President Henry entertained a motion to approve paying out vacation time to Mr. Arms for up to 74 hours that he has not been able to use without creating a hardship for the department. Jeremy Kroll made and W. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY FAMILY AND CHILDREN FIRST COUNCIL – CONTRIBUTION

President Henry entertained a motion for the Commission to contribute their normal \$1000.00 annually to the Gallia County Family and Children First Council. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

SHERIFF – FLEET UPDATE AND REQUESTS

Sheriff Matt Champlin met with the Commissioners for a follow up discussion on his previous discussion on 6.5.25 concerning fleet update and requests. No action taken.

***11:15 a.m. – Commissioner Stapleton left to attend the Community Action Executive Committee Meeting.**

COMMON PLEAS – FURNITURE DISCUSSION

Michael Smith, Common Pleas Court met with the Commissioners to discuss some furniture which is County property that they need to get rid of due to new renovations to their department. Commissioner Henry suggested that they send out an email to all department heads to see if they have any interest. No action taken.

CONTRACT SIGNINGCDBG CRITICAL INFRASTRUCTURE GRANT & OPWC EMERGENCY GRANT
CROWN CITY VILLAGE WASTEWATER IMPROVEMENT PROJECT

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2025 CDBG Critical Infrastructure grant funded & OPWC Emergency grant funded project titled Burkhardt Lane Slip & Culvert Repair Project with contracts awarded on 6/5/2025 as follows:

- The Shelly Company for Burkhardt Lane Slip & Road Repair in the amount of \$276,420.55
- Culy Contracting, LLC for Burkhardt Lane Culvert Repair in the amount of \$314,200.00

President Henry entertained a motion to approve and sign the contract documents as presented. Jeremy Kroll made and Leslie Henry seconded this motion. Roll call votes: Mr. Stapleton, absent; Ms. Henry, yea; Mr. Kroll, yea.

911 - RESIGNATION

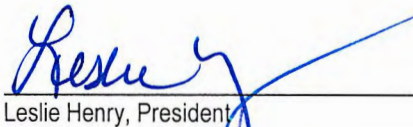
911 Director Sherry Daines along with 911 Dispatcher Herman Wayne Sweeney presented the Commissioners with Mr. Sweeney's resignation letter. Ms. Daines spoke of what a loyal and devoted employee Wayne has been for the County. Commissioner Kroll and Henry both expressed their appreciation and wished Mr. Sweeney their best. Jeremy Kroll moved to accept the resignation as presented, Leslie Henry seconded the motion. Roll call votes: Mr. Stapleton, absent; Ms. Henry, yea; Mr. Kroll, yea.

***1 p.m. – Commissioners Stapleton and Kroll attended the Solid Waste meeting in Wellston.**

***1 p.m. – Commissioner Henry attended the GAS Reconstruction Existing Terminal Building meeting at the Airport.**

ADJOURN

At 3:30 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner