

APRIL 17, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the April 10, 2025 minutes. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
IT	John Grubb	4/24	Columbus Ohio	Spring 2025 Operations Information Session for DJFS

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/13	9	0	0	0	0	0	0	0	0	32	0	0	0	11

LETTER OF SUPPORT

Corey Luce, Director over Development and Funding for Holzer submitted a request. Mr. Luce stated that Holzer is pursuing congressionally directed spending dollars for a Pathology Lab Improvement Project and requested endorsement from the Gallia County Commission. President Henry entertained a motion that would allow her to sign a letter of support for Representatives of the Appalachian Regional Commission. Jeremy Kroll moved to allow Ms. Henry to sign the support letter on behalf of the County. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

REQUEST FOR QUALIFICATIONS/PROPOSALS – GRANT & LOAN PROGRAM ADMINISTRATION

County Administrator Brian Rutherford presented the Commission with the Request for Qualifications and Proposals letter requesting qualification statements and proposals from qualified professional planning, community development, and/or other qualified consulting firms or community action agencies to perform necessary functions for its PY2025 & PY 2026 CDBG Community Development Program (including the Community Development Allocation Program, Residential Public Infrastructure Program, Flexible Grant Program, Neighborhood Revitalization Program and Critical Infrastructure Program) and any new programs announced by ODOT under CDBG, HOME, and OHTF programs, as well as grants and loans from FAA, ODOT Office of Aviation, USDA, ARC, OPWC & OWDA. It was noted the scope of work includes the development of grant and loan applications in conjunction with the County's engineering firms & consultants, environmental review record, A & E, payroll report review, section 3 data collection, planning and related services for these programs including a fair housing component and coordination and/or data entry in the ODOT OCEAN system and technical assistance for grant activities and related CDBG/RLF planning work such as CDIS. Mr. Rutherford advised all proposals must be responsive to the Scope of Services section of this RFP and must meet the content of RFQ/RFP criteria noting responses are due no later than 4:00 p.m., Friday, May 30, 2025. Mr. Rutherford requested the Commission approve the document and grant the President permission to sign it so that it can be provided to entities wishing to submit responses. President Henry entertained a motion to approve and sign the Request for Qualification and Proposals letter as submitted. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

COMMISSIONERS – EXECUTIVE SESSION

At 9:27 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 9:42 a.m.; No action taken.

IT - PHONE/FAX LINE UPDATE

IT Director John Grubb met with the Commissioners to discuss the Fax Lines for the County. Currently the Fax Lines are through AT&T (contract up in July 2025), however due to them being copper lines the cost per month continues to rise. Mr. Grubb stated he can get better rates a month through Accent. The Commissioners advised Mr. Grubb to switch to Accent when the contract is up in July and to also re-visit the number of lines being used and reduce the amount if there is no need. No action taken.

SPECIAL PROJECTS

President Henry entertained a motion to allow Special Projects Manager Tom White, the authority to spend up to \$15,000.00 to keep the Conley Building and Senior Center projects going. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ECONOMIC DEVELOPMENT – INTRODUCTION

Cole Massie, Economic Development Director announced his last day with URG as May 2, 2025. Mr. Massie reassured the Commissioners that his work/projects for the County will be handed off to individuals to cover the gap until his position is filled. Mr. Massie also introduced Matt Abbott as the new President of Ohio SE. No action taken.

**ENGINEER – BID OPENING
FUEL ISLAND STRUCTURE**

At 10:30 am. President Henry was prepared to open the bids for the Engineers Fuel Island Structure project. No bids were submitted. No action taken.

SENIOR CENTER – GRANT APPLICATION

Marlene Stout met with the Commissioners to request permission to apply for the Community Development Block Grant. The money from this grant would be used for a new 441 foot walk way at the Senior Center. Jeremy Kroll moved to allow Ms. Stout to apply for the grant as requested. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CORSA – RENEWAL

Nick Roach with the Wiseman Agency and Ali Redmond, CORSA met with the Commissioners to provide the invoice for the CORSA 5/1/2025-4/30/2026 Program year and also an allocation guideline to use in determining departmental chargebacks. Mr. Roach shared with the Commission that based upon the County's 2024 annualized program costs, the 2025 net increase is 10%. No action taken.

NATIONAL AUTISM AWARENESS MONTH PROCLAMATION

The following Proclamation was presented to the Commission for approval. President Henry entertained a motion to approve the proclamation. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**PROCLAMATION
AUTISM AWARENESS & ACCEPTANCE MONTH**

WHEREAS, Autism is a lifelong disability, resulting in significant impairment of an individual's ability to communicate, understand social interactions, and develop appropriate interactive behaviors which affect an estimated 1 in 36 children in the United States; and

WHEREAS, there is no known single cause of autism, but increased awareness and early diagnosis lead to significantly improved outcomes; and

WHEREAS, autism affects not only the diagnosed individual but the entire family and community at large; and

WHEREAS, with proper education, training and community support, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential;

NOW, THEREFORE, the Gallia County Commissioners do hereby proclaim the month of April to be designated as Autism Awareness & Acceptance Month and encourage all citizens to become educated about autism and support local and surrounding county non-profit organizations who bring hope to all who struggle with this condition.

**AUTISM AWARENESS & ACCEPTANCE MONTH
DONE AND PROCLAIMED** this 17th day of April 2025, in Gallia County, Ohio.

/Lestie Henry, President
/Jay Stapleton, Vice President
/Jeremy Kroll, Commissioner

Those in attendance were: Denver Stapleton, Tina Brown (DD), Melinda Kingery (DD), Dustin Collett (Parent), Laura Johnson (DD), Tracy Calvert (Guiding Hand), Judy Calvert (Parent), Eastlyn Shirley (Guiding Hand Student), Camden Shirley (Guiding Hand Student)

DD BOARD – HOPEWELL LEASE

Melinda Kingery met with the Commissioners to discuss the Hopewell building lease and the plans for that going forward. No action taken.

*1 pm – Commissioners attended a meeting with Delta Airport Consultants at the Gallia Meigs Regional Airport

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

911 – OPERATIONS

Sherry Daines, 911 Director, submitted to the Commissioners updated job duties for the 911 Director and Assistant for 911 Director positions. No action taken

DJFS/CPS – CHILD ABUSE AWARENESS PROCLAMATION

DJFS Director Dana Glassburn presented the following proclamation for approval. President Henry entertained a motion to approve the proclamation. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Child Abuse Prevention Awareness Month Proclamation

Whereas, child abuse and neglect are recognized as one of our most pressing social problems, affecting many of Ohio's children each year; and

Whereas, in 2024, a total of 263 reports of child abuse and neglect were referred for investigation, an increase of 27% compared to 2023. Of these cases, 40% involved neglect, reflecting an 8% rise from the previous year. Physical abuse accounted for 22% of reports, up by 4%, while 7% involved sexual abuse. Additionally, 21% of the cases fell into multiple categories, and 10% were related to dependency. Currently, 39 children are in foster care, and 215 children are receiving services through the Gallia County Department of Job and Family Services, Child Protective Services Unit.

Whereas, each child has the right to live and grow in a safe, secure and supportive environment; and

Whereas, high quality child protection, foster care and adoption represent a worthy commitment to our children's future; and

Whereas, since it takes a community to protect a child, county action is needed to break the cycle of abuse and improve family life; and

Whereas, the state of Ohio and the Ohio Department of Children and Youth support and promote the partnership between state, county and local public and private agencies to prevent child abuse and neglect; and

Whereas, April has been designated "Child Abuse Prevention Month" nationwide by the National Center of Child Abuse and Neglect;

Now therefore, we the Gallia County Commissioners do hereby proclaim the month of April as Child Abuse Prevention Month in the County of Gallia, State of Ohio, on this day 17th day of April 2025.

s/Leslie Henry, President

s/Q. Jay Stapleton, Vice President

s/Jeremy Kroll, Commissioner

Those in attendance were: Jessica McCoy, Rebecca Vaughn, Kristen Browning, Jessica Burgess, Lindsey Wolfe, Kristi Smith and Chris Shank

DJFS – EXECUTIVE SESSION

At 3:00 p.m. the president entertained a motion to enter into executive session with DJFS Director concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 3:08 p.m.; No action taken.

DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn presented the following Subgrant Agreement for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion to approve the Agreement as presented. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

G-2627-11-6137

RECITALS:

This Subgrant Agreement is entered into between the Ohio Department of Job and Family Services (hereinafter referred to as "ODJFS"), the Ohio Department of Medicaid (hereinafter referred to as "ODM"), the Ohio Department of Children and Youth (hereinafter referred to as "DCY"), and the Gallia County Board of County Commissioners (hereinafter referred to as "Board"), in accordance with Ohio Revised Code (ORC) Sections 307.98, 5101.21, and 5160.30.

The intent of this Subgrant Agreement is to establish between ODJFS, ODM, DCY and the Board the relationship of two "pass-through entities" and a "subrecipient" as those terms are used in 2 CFR 200, promulgated by the United States Office of Management and Budget (OMB).

This Subgrant Agreement is applicable to all subawards by ODJFS, ODM, and DCY to Gallia County for the operation of the Gallia county department of job and family services (CDJFS) that is a combined agency and performs all CDJFS duties set forth in ORC Section 329.04, and all public children services agency (PCSA) duties and all child support enforcement agency (CSEA) duties. It is not applicable to subawards funded or authorized by the Workforce Innovation and Opportunity Act (WIOA), ORC Chapter 4141, the Wagner-Peyser Act, or any other funds for which the United States Department of Labor is responsible for direct or indirect oversight. Subawards subject to this Subgrant Agreement include subawards of grant awards to the State of Ohio by the United States Department of Health and Human Services (DHHS) and the United States Department of Agriculture (USDA). Subawards subject to this Subgrant Agreement are not for research and development purposes.

DEFINITIONS:

A. "County family services agency" means a county department of job and family services (CDJFS), a public children services agency (PCSA) and a child support enforcement agency (CSEA), as designated by the board of county commissioners in ORC Section 307.981. County family services agency also means a joint CDJFS formed by a written agreement entered into between boards of county commissioners as described in ORC Section 329.40.

B. "Departments" means ODJFS, ODM, and DCY relative to this four-way Subgrant Agreement.

C. "Family services duty" means a duty state law requires or allows a county family services agency to perform including all financial and administrative functions associated with the performance of those duties. Family services duty does not include duties or activities funded or authorized by the Workforce Innovation and Opportunity Act (WIOA), ORC Chapter 4141, the Wagner-Peyser Act, or any other funds for which the United States Department of Labor is responsible for direct or indirect oversight.

D. "Financial assistance" means all cash, reimbursements, allocations of funds, cash draws, and property provided by ODJFS to a county family services agency. All requirements in this Subgrant Agreement related to financial assistance also apply to any money used by the county to match state or federal funds.

E. "State and federal laws" include all federal statutes and regulations, appropriations by the Ohio General Assembly, the ORC, uncodified law included in an Act, the Ohio Administrative Code (OAC) rules, any Treasury State Agreement or state plan, Office of Management and Budget (OMB) Uniform Guidance, circulars, or any other materials issued by OMB that a federal statute or regulation has made applicable to state and local governments, and any Governor's Executive Orders to the extent that they apply to counties. The term "state and federal laws" not only includes all state and federal laws existing on the effective date of this Subgrant Agreement, but also those state and federal laws that are enacted, adopted, issued, effective, amended, repealed, or rescinded on or after the effective date of this Subgrant Agreement.

F. "Subgrantee" has the same meaning as "county grantee," as that term is defined in ORC Section 5101.21 (A) (1). Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 2 of 10

G. "Subgrant agreement" has the same meaning as "grant agreement," as that term is defined in ORC Section 5101.21 (A) (6).

THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED IN THIS SUBGRANT AGREEMENT, THE PARTIES AGREE AS FOLLOWS:

ARTICLE I. PURPOSE OF THE SUBGRANT/SUBGRANT DUTIES

A. The purpose of the Subgrant and this Subgrant Agreement is to establish the terms, conditions, and requirements governing the administration and use of the financial assistance received by or used by the Gallia CDJFS/CSEA/PCSA.

B. This Subgrant Agreement is entered into by the Board on behalf of Gallia County and of the Gallia CDJFS/CSEA/PCSA (hereinafter collectively referred to as "Subgrantee").

ARTICLE II. STATUTORY AUTHORITY OF ODJFS

As a pass-through entity under OMB 2 CFR 200 (Uniform Guidance), ODJFS may:

A. Provide financial assistance to the Subgrantee in accordance with this Subgrant Agreement and state and federal laws.

B. Provide annual financial, administrative, or other incentive awards to the Subgrantee subject to ORC Section 5101.23.

C. Monitor the Subgrantee to obtain reasonable assurance that the financial assistance provided pursuant to this Subgrant is used in accordance with all applicable conditions, requirements, and restrictions.

D. Provide information on current and any subsequent changes to the terms and conditions of the grant awards addressed by the funding provided under this Subgrant Agreement.

E. Provide technical assistance and training to assist the Subgrantee in complying with its obligations under state and federal law and this Subgrant Agreement.

F. Take action to recover funds that are not used in accordance with the conditions, requirements, or restrictions applicable to the family services duties for which these funds are awarded. Any ODJFS enforcement action against the Subgrantee will be taken in accordance with ORC Section 5101.24, unless another section provides authority for a different action. If ODJFS takes an action authorized by ORC Section 5101.24, ODJFS will provide written notice to the Board, the county auditor, and the CDJFS director. The entity against which any action is taken may request an administrative review in accordance with ORC Section 5101.24, except as provided by Section 5101.24 (E). Additionally, any further ODM enforcement action against the Subgrantee will be taken in accordance with ORC Sections 5160.20 and 5160.37.

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ARTICLE III. RESPONSIBILITIES OF SUBGRANTEE

As a subrecipient of the state of Ohio under OMB 2 CFR 200 (Uniform Guidance), Subgrantee must:

A. Ensure that the funds included in this Subgrant Agreement are used, and the family services duties for which the grants are awarded are performed in accordance with conditions, requirements and restrictions established by the Departments and state and federal laws, as well as the federal terms and conditions of the grant award.

B. Monitor its subgrantees to obtain reasonable assurance that the financial assistance provided pursuant to this Subgrant is used in accordance with all applicable conditions, federal and state requirements, and restrictions under OMB 2 CFR 200, including the provision of timely audits subject to the threshold requirements of 45 CFR 75.501, 2 CFR 400.1 and 2 CFR 200.501.

C. Utilize a financial management system that meets the requirements established by ODJFS and use the ODJFS designated software programs to report financial and other data according to the standards Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 3 of 10 established by ODJFS. Subgrantee will provide to ODJFS all program and financial reports and updates in accordance with the timeliness schedules, formats and other requirements established by ODJFS.

D. Promptly reimburse ODJFS the amount the Subgrantee is responsible for, pursuant to action ODJFS takes under ORC Section 5101.24 (C), of funds the department pays to any entity because of an adverse audit finding, adverse quality control finding, final disallowance of federal financial participation, or other sanction or penalty.

E. Promptly reimburse the Departments the amounts of any cash overdrafts or excessive cash draws paid to Subgrantee by ODJFS.

F. Take prompt corrective action if the Departments, the Ohio Auditor of State, any federal agency, or other entity authorized by federal or state law to determine compliance with the conditions, requirements, and restrictions applicable to a family services duty for which this Subgrant is awarded determines compliance has not been achieved. Correct action includes, but is not limited to, paying amounts resulting from an adverse finding, sanction, or penalty.

G. Where Subgrantee identifies reimbursements or other payments due the Departments, promptly notify ODJFS and request direction as to the manner in which such payments shall be made. Where the Departments identify reimbursements or other payments due to the Departments and ODJFS notifies Subgrantee, payment shall be made in the manner specified by the Departments.

H. Make records available to the Departments, the Auditor of the State, federal agencies, and other authorized governmental agencies for review, audit and investigation.

I. Provide and ensure the existence and availability of local non-federal funds for the purpose of matching any federal funding for allowable operating expenses incurred by Subgrantee. Subgrantee must also ensure that any matching funds, regardless of their source, that Subgrantee manages are clearly identified and used in accordance with federal and state laws and the requirements of this Subgrant Agreement.

J. Maintain documentation of all subgrant related activity in accordance with the requirements of OAC Section 5101:9-9-21, 5101:9-9-21.1 and 5101:9-9-29.

K. Comply with all requirements of state and federal laws which are required by OAC Section 5101:9-4-04 to be included in a county written code of standards of conduct and with all additional requirements and prohibitions specified in that administrative rule.

L. Comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.); all provisions required by the implementing regulations of the Department of Agriculture and Department of Health and Human Services; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and Department of Agriculture, Food and Nutrition Services (FNS) directives and guidelines to the effect that, no person shall on the grounds of race, color, national origin, sex, age, disability or political beliefs or association, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS.

M. Immediately take measures to incorporate paragraph L above, into existing agreements and contracts and shall incorporate the above language in all future agreements and contracts with other entities. Subgrantee shall require all entities with which it sub-grants and contracts with to incorporate Sections L and A, above, in all its existing agreements and contracts that are funded in whole or in part with funds from the U.S. Department of Agriculture or Health and Human Services, and shall further require those entities to incorporate the language in all future agreements and contracts with other entities.

N. Post and require all entities with which it sub-grants and contracts to post the most recent version of the AD475A and/or AD-475B "And Justice for All" poster.

O. Comply with OAC 5160:1-2-01 (I) and (L) and C.F.R 435.916 by ensuring Medicaid determinations and renewals are completed timely and renewal signatures are captured and stored properly. Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 4 of 10

P. Ensure all Medicaid eligibility case documentation is entered timely into Ohio's Electronic Data Management System (EDMS).

Q. Subgrantee shall determine eligibility for the Early Childhood Education Grant in compliance with state regulations. If requested by DCY, Subgrantee may receive preschool student information from Ohio school districts.

ARTICLE IV. EFFECTIVE DATE OF THE SUBGRANT

A. This Subgrant Agreement will be in effect from July 1, 2025, through June 30, 2027, unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.

B. In addition to Article IV-A above, it is expressly understood by the Departments and Subgrantee that this Subgrant Agreement will not be valid and enforceable until, pursuant to ORC Section 126.07, the State of Ohio Director of the Office of Budget and Management, first certifies there is a balance in the appropriation not already allocated to pay current obligations.

ARTICLE V. AMOUNT OF GRANT/PAYMENTS

A. The total amount of the Subgrant for State Fiscal Years (SFY) 2026 and 2027 and grant specific terms and conditions such as, but not limited to, the applicable period of performance, will be provided to Subgrantee in formal notices. The Departments will provide this funding expressly to perform the Subgrant activities described in ARTICLE I of this Subgrant Agreement. This amount will be determined by the methodology required by OAC Chapter 5101:9-6. ODJFS will notify Subgrantee of revisions to subgrant amounts and terms through the issuance of supplementary notices as changes arise.

B. Subgrantee will limit cash draws to the minimum amount needed for actual, immediate requirements in accordance with the Cash Management Improvement Act, 31 CFR 205, 45 CFR 75 and 2 CFR 400, and ODJFS requirements including Chapter 7 of the Fiscal Administrative Procedures Manual. Subgrantee agrees that amounts submitted as the basis for claims for reimbursement will not exceed the amount of actual cash expenditures for lawfully appropriate purposes under the terms of the subaward in question.

C. Subgrantee understands that availability of funds is contingent on appropriations made by the Ohio General Assembly or by funding sources external to the State of Ohio, including federal funds. If at any time the Departments' Directors determines that state or federal funds are insufficient to sustain existing or anticipated spending levels, said Director may reduce, suspend, or terminate any allocation, reimbursement, cash draw, or other form of financial assistance as the Director determines appropriate. If the Ohio General Assembly or the external funding source fails at any time to continue funding the Departments for the payments due under this Subgrant Agreement, this Subgrant Agreement will be terminated as of the date funding expires without further obligation of ODJFS or the State of Ohio.

D. In all circumstances under which budgetary information is maintained or is required to be maintained for a grant, Subgrantee must be able to reconcile budgetary expenditures to actual costs when required by the Departments.

E. As a subrecipient of federal funds, Subgrantee hereby specifically acknowledges its obligations relative to all federal funds provided under this Subgrant Agreement pursuant to OMB 2 CFR 200, 2 CFR 300, 2 CFR 400, as well as 45 CFR 75, 45 CFR 95, and 45 CFR 96, including but not limited to, the following federal rules:

1. Standards for financial management systems: Subgrantee and its subgrantee(s) will comply with the requirements of 2 CFR 200 Subparts (D) and (E), 45 CFR 75.302, and 2 CFR 400.1, including, but not limited to:

- a. Fiscal and accounting procedures.
- b. Accounting records. Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 5 of 10
- c. Internal control over cash, real and personal property, and other assets.
- d. Budgetary control to compare actual expenditures or outlays to budgeted amounts.
- e. Source documentation; and
- f. Cash management.

2. Period of performance and availability of funds: Pursuant to 2 CFR 200.309, 2 CFR 200.343, 45 CFR 75.309, and 2 CFR 400.1, Subgrantee and its subgrantee(s) may charge to the Federal award only costs resulting from obligations incurred during the funding period specified in the notices under Article V-A, above, unless notified by ODJFS that carryover of these balances is permitted, in which case the carryover balances may be charged for costs resulting from obligations of the subsequent funding period. All obligations incurred under the award must be liquidated in a timely manner in accordance with federal and state law and specifications by ODJFS, not to exceed 90 days.

3. Cost sharing or matching: Pursuant to 2 CFR 200.306, 45 CFR 75.306, 2 CFR 200 and 2 CFR 400.1, cost sharing or matching requirements applicable to the Federal program must be satisfied by allowable costs incurred or third-party in-kind contributions and must be clearly identified and used in accordance with all applicable federal and state laws. For Federal programs in which state funds are made available to use as matching funds, the Subgrantee is required to use, in addition to the amounts required under ORC Section 5101.16, additional local funds for matching funds in the event that the state funding allocated for that purpose is exhausted.

4. Program income: Program income must be used as specified in 2 CFR 200.307, 45 CFR 75.307, 2 CFR 200 and 2 CFR 400.1.

5. Real property: If Subgrantee is authorized to use Subgrant funds for the acquisition of real property, title, use, and disposition of the real property will be governed by the provisions of 45 CFR 200.311, 45 CFR 75.318, 2 CFR 200 and 2 CFR 400.1.

6. Equipment: Title, use, management (including record keeping, internal control, and maintenance), and disposition of equipment acquired by Subgrantee or its subgrantee(s) with Subgrant funds, will be governed by the provisions of 2 CFR 200.313, 45 CFR 75.320, 2 CFR 200 and 2 CFR 400.1.

7. Supplies: Title and disposition of supplies acquired by Subgrantee or its subgrantee(s) with Subgrant funds will be governed by the provisions of 2 CFR 200.314, 45 CFR 75.321, 2 CFR 200 and 2 CFR 400.1.

F. Subgrantee expressly certifies that neither it, nor any of its principals, is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs.

ARTICLE VI. AUDITS OF SUBGRANTEE

A. Subgrantee agrees to provide for timely audits as required by OMB 2 CFR 200. Subject to the threshold requirements of 45 CFR 75.501, 2 CFR 400.1, and 2 CFR 200.501, Subgrantee must ensure that the county of which they are a part has an audit with a scope as provided in 2 CFR 200.514 that covers funds received under this Subgrant Agreement.

Costs of such audits are allowable as provided in 2 CFR 200.425. Subgrantee must send one (1) copy of the final audit report to the ODJFS Office of Fiscal and Monitoring Services, Audit Resolution Section, at 30 East Broad Street, 37P nd P Floor, Columbus, Ohio 43215, within two (2) weeks of the Subgrantee's receipt of any such audit report.

B. Subgrantee has additional responsibilities as an auditee under 45 CFR 75.508, et seq., and OMB OmniCircular, 2 CFR 200.508, et seq., that include, but are not limited to:

1. Proper identification of federal awards received.
2. Maintenance of required internal controls. Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 6 of 10
3. Compliance with all state and federal laws, and regulations, and with all provisions of contracts, grant agreements, or subgrant agreements that pertain to each of its federal programs.
4. Procuring or otherwise arranging for the audit required by this Article in accordance with 2 CFR 200.509, and ensuring it is properly performed and submitted when due in accordance with 2 CFR 200.512.
5. Preparation of appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with 2 CFR 200.510.
6. Promptly follow up and take corrective action on audit findings, including preparation of a summary schedule of prior audit findings and a corrective action plan in accordance with 2 CFR 200.511; and
7. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit required by this Article. Subgrantee must take prompt action to correct problems identified in an audit.

ARTICLE VII. SUSPENSION AND TERMINATION, BREACH AND DEFAULT

A. This Subgrant Agreement may be terminated in accordance with any of the following:

1. The parties may mutually agree to a termination by entering into a written termination agreement that is signed by the Departments' Directors and the Board, and the termination agreement is adopted by resolution of the Board. An agreement to terminate is effective on the later of the date stated in the agreement to terminate, the date it is signed by all parties, or the date the termination agreement is adopted by resolution of the Board.

2. Any of the parties may terminate after giving ninety (90) days written notice of termination to the other parties by registered United States mail, return receipt requested. The effective date is the later of the termination date specified in the termination notice or the 91st day following the receipt of the notice by the other party.

3. Either of the Departments may immediately terminate this Subgrant Agreement if there is a loss of federal or state funds, a disapproval of the Subgrant Agreement by a federal administrative agency, or illegal conduct affecting the operation of the Subgrant Agreement. In the event of such a termination, the Departments will send a notice to the Board and other county signatories to this Subgrant Agreement, specifying the reason for the termination and the effective date of the termination.

B. Pursuant to ORC Section 5101.24, 45 CFR 75.371, 2 CFR 200 and 2 CFR 400.1, the Departments may take any or all of the following actions if Subgrantee, or any of its subgrantee(s) materially fails to comply with any term of an award, state and federal laws, an assurance, a State plan or application, a notice of award, this Subgrant Agreement, or any other applicable rule.

1. Temporarily withhold cash payments pending correction of the deficiency by the Subgrantee or its subgrantee(s) or more severe enforcement action.
2. Disallow all or part of the cost of the Subgrant activity or action not in compliance.
3. Wholly or partly suspend or terminate the current award for the Subgrantee or its subgrantee(s)' Subgrant activity.
4. Withhold further awards for the Subgrant activity; or
5. Take any other remedies that may be legally available, including the additional remedies listed elsewhere in this Subgrant Agreement.

C. Subgrantee, upon receipt of a notice of suspension or termination, will do all of the following: Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 7 of 10

1. Cease the performance of the suspended or terminated Subgrant activities under this Subgrant Agreement.
2. Take all necessary steps to limit disbursements and minimize costs that include, but are not limited to, the suspension or termination of all contracts and subgrants correlated to the suspended or terminated Subgrant activities.
3. Prepare and furnish a report to ODJFS, as of the date Subgrantee received the notice of termination or suspension, that describes the status of all Subgrant activities and includes details of all Subgrant activities performed and the results of those activities; and
4. Perform any other tasks that ODJFS requires.

D. Upon breach or default by Subgrantee of any of the provisions, obligations, or duties embodied in this Subgrant Agreement, the Departments will retain the right to exercise any administrative, contractual, equitable, or legal remedies available, without limitation. A waiver by the Departments of any occurrence of breach or default is not a waiver of subsequent occurrences. If one of the Departments or the Subgrantee fails to perform any obligation under this Subgrant Agreement and the failure is subsequently waived by the other parties, the waiver will be limited to that particular occurrence of a failure and will not be deemed to waive failures that may subsequently occur.

ARTICLE VIII. NOTICES

A. Notices to the Departments from Subgrantee that concern this award, termination, suspension, breach, default, or other formal notices regarding this Subgrant Agreement will be sent to the ODJFS Deputy Director of Fiscal and Monitoring Services at 30 East Broad Street, 31st Floor, Columbus, Ohio 43215.

B. Notices to the Subgrantee from the Departments concerning any and all matters regarding this Subgrant Agreement, including changes in the amount of funding or in the source of federal funding, will be sent to the Board and other county signatories to this Subgrant Agreement.

C. All notices in accordance with Section A of this ARTICLE VIII will be in writing and will be deemed given when received. All notices must be sent using a delivery method that documents actual delivery to the appropriate address herein indicated (e.g., certified mail).

ARTICLE IX. AMENDMENT, ADDENDA, AND SUBGRANTS

A. Amendment: This document, along with any related addenda, constitutes the entire agreement between the Departments and Subgrantee with respect to all matters herein. Otherwise, only a document signed by both parties may amend this Subgrant Agreement. The Departments and Subgrantee agree that any amendments to laws or regulations cited herein will result in the correlative modification of this Subgrant Agreement without the necessity for executing written amendments. Any written amendment to this Subgrant Agreement will be prospective in nature. If one of the Departments notices a need for correction of erroneous terms and conditions, ODJFS will immediately send Subgrantee an amended Subgrant Agreement for signature. If Subgrantee notices a need for correction of erroneous terms and conditions, it will immediately notify ODJFS.

B. Addenda: ODJFS will provide information concerning changes to the requirements of this Subgrant Agreement in addenda thereto. Any addenda to this Subgrant Agreement will not need to be signed. Any draw of the funds following the receipt of an addendum will constitute acceptance of changes specified therein.

C. Subgrants

1. Any subgrants made by Subgrantee to another governmental entity, university, hospital, other nonprofit, or commercial organization will be made in accordance with 2 CFR 200, 2 CFR 200.201, 45 CFR 75.352 and 2 CFR 400.1 and will impose the requirements of 45 CFR 75 and 2 CFR 400, as applicable, as well as federal and state law. Any award of a subgrant to another entity shall be Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 8 of 10 made by means of a county subgrant agreement which requires the entity awarded the county subgrant to comply with all conditions, requirements, and restrictions applicable to Subgrantee regarding the grant that Subgrantee subgrants to the entity, including the conditions, requirements, and restrictions of ORC Section 5101.21.

2. Debarment and Suspension: As provided in 2 CFR 200, 2 CFR 200.205, 45 CFR 75.212 and 2 CFR 400.1, Subgrantee, its principals, and its subgrantee(s) must not make any award or permit any award at any time to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs. Prior to making any such award or permitting any such award, Subgrantee must confirm that the party to which the award is proposed to be made is not debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs.

3. Procurement: While Subgrantee and its subgrantee(s) must use their own documented procurement procedures, the procedures must conform to all applicable federal laws, including, as applicable, 2 CFR 200, 2 CFR 200.320, 2 CFR 400.1, 2 CFR 416.1 and 45 CFR 75.327 through 45 CFR 75.335. In the event of conflict between federal, state, and local requirements, the most restrictive must be used.

4. Monitoring: Subgrantee must manage and monitor the routine operations of Subgrant supported activities, including each project, program, subgrant, and function supported by the Subgrant, to ensure compliance with all applicable federal and state requirements, including 2 CFR 200, 2 CFR 200.328, 45 CFR 75.342, 2 CFR 400.1, and OAC Section 5101:9-1-88. If Subgrantee discovers that subgrant funding has not been used in accordance with state and federal laws, Subgrantee must take action to recover such funding.

5. Duties as Pass-through Entity: Subgrantee must perform those functions required under state and federal laws as a subrecipient of the Departments under this Subgrant Agreement and as a passthrough entity of any awards of subgrants to other entities.

ARTICLE X. MISCELLANEOUS PROVISIONS

A. Limitation of Liability: To the extent permitted by law, ODJFS agrees to be responsible for any liability directly relating to any and all acts of negligence by ODJFS. To the extent permitted by law, Subgrantee agrees to be responsible for any liability directly related to any and all acts of negligence by Subgrantee. In no event shall any party be liable for any indirect or consequential damages, even if the Departments or Subgrantee knew or should have known of the possibility of such damages.

B. This Subgrant Agreement will be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Subgrant Agreement be found unenforceable by operation of statute or by administrative or judicial decision, the remaining portions of this Subgrant Agreement will not be affected as long as the absence of the illegal or unenforceable provision does not render the performance of the remainder of the Subgrant Agreement impossible.

C. Nothing in this Subgrant Agreement is to be construed as providing an obligation for any amount or level of funding, resources, or other commitment by the Departments to the Board, to any county signer required by ORC Section 5101.21 (B), or to any county family services agency that is not specifically set forth in state and federal law. Nothing in this Subgrant Agreement is to be construed as providing a cause of action in any state or federal court or in an administrative forum against the State of Ohio, the Departments, or any of the officers or employees of the State of Ohio or the Departments.

D. Subgrantee agrees that no agency, employment, joint venture, or partnership has been or will be created between ODM and Subgrantee. Subgrantee further agrees that, it assumes all responsibility for any federal, state, municipal or other tax liabilities along with workers compensation, unemployment compensation and insurance premiums that may accrue as a result of funds received pursuant to this Agreement. Subgrantee agrees that it is for all purposes including, but not limited to, the application of the Fair Labor Standards Act, the Social Security Act, the Federal Unemployment Tax Act, the Federal Insurance Contribution Act, provisions of the Internal Revenue Code, Ohio tax law, Workers Compensation law, and Unemployment Insurance law. Gallia County DJFS/PCSA/CSEA G-2627-11-6137 Page 9 of 10

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

E. Risk Assessment. In accordance with 2 CFR 200.331 and 2 CFR 200.207, the Departments as a passthrough entity evaluate Subgrantee's risk of noncompliance with federal statutes, regulations, and the terms and conditions of the subaward. If deemed required, Subgrantee agrees to comply with specific conditions and monitoring requirements posed by the Departments to ensure proper accountability and compliance with program requirements and achievement of performance goals.

F. Counterpart. This Agreement may be executed in one, or more than one counterpart, and each executed counterpart shall be considered an original, provided that such counterpart is delivered to the other party by facsimile, mail courier or electronic mail, all of which together shall constitute one and the same agreement.

***THE COMPLETE AGREEMENT IS ON FILE IN THE COMMISSIONERS OFFICE**

DJFS – VENDOR CONTRACT

DJFS Director Dana Glassburn presented the following Contract Amendment for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion to approve the Agreement as presented. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICES VENDOR CONTRACT
AMENDMENT NO. 1

This amendment will amend the contract between the Gallia County Department of Job and Family Services "the grantor" and ARTA Consulting, LLC "contractor" and will be effective 4/1/2025-7/31/2026 for the purchase of consulting service activities with Gallia County Job and Family Services and Children Services.

Availability of Funds:

Increase the total amount of the contract to \$208,000. This is an increase in the amount of \$104,000.

Scope of Work:

This amendment will add the scope of work to include Gallia County Job and Family Service consulting.

Timeframe:

This amendment will extend the agreement until 7/31/2026 (originally to end 7/31/2025)

Authorized Representative of the Contractor Date

s/Christopher T. Shank

Authorized Representative of GCDJFS Date

s/Dana L. Glassburn

Gallia County Commissioners:

s/Leslie Henry

s/Q. Jay Stapleton

s/Jeremy Kroll

s/Isaac Beller, Prosecuting Attorney

EMPLOYEE – DJFS – RESIGNATION

DJFS Director Dana Glassburn requests the Commissioners acceptance of the resignation of Michael Stapleton effective May 1, 2025. The President entertained a motion to accept the resignation as recommended by Director Glassburn. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

***3:15 pm – The Commissioners attended the monthly Land Bank meeting.**

CHANGE ORDER #1 & 2 – AIRPORT TERMINAL CONTRACT

Grants Administrator Karen Sprague presented the Commission with Change Order No. 1 & 2 paperwork for the Airport Terminal Project. Steve Potoczak, Project Engineer with Delta Airport Consultants, is recommending these change orders to adjust quantities as follows from the contract:

- Change Order # 1 - \$1,811.25
 - As-bid plans called for wellhead to be preserve and protect. Per Owner request, wellhead was lowered below grade, decommissioned and permanently capped. Refer to progress meeting notes and attached contractor change order cost proposal. Owner felt cost proposal was fair and reasonable and approved the work. Work was completed Non-AIP/BIP, 100% by Owner.
- Change Order #2 - \$896.42
 - As-bid plans called for removal of existing communications cable and conduit that ran from the pole to the old terminal building. However, unforeseen future fiber conduit was noted by the electrical contractor should be run from the existing utility pole around parking lot to the new terminal building power and communications rack while the trench was open from the removal of the existing communications cables. Refer to progress meeting notes and attached contractor change order cost proposal. Owner felt cost proposal was fair and

reasonable and approved the work. Work was completed Non-AIP/BIL, 100% Owner. Change order form has been approved and signed by Hoon, Inc. & Delta Airport Consultants Project Engineer. This change order will increase the demolition contract from \$369,549.33 to \$372,257.00.

Leslie Henry entertained a motion to approve the change order #1 & #2 form as presented. Q Jay Stapleton made and Jeremy Kroll seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

FY ' 2025 FAA BIL & AIP GRANTS REQUIREMENTS FOR PROGRAMMING APPLICATIONS

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with the following documents as requested by the FAA for the FY 2025 FAA BIL & AIP Programming Grant applications:

- ALP Sheet 2 of 11 Revisions
- CATEX Documents for Expand Apron (Terminal) 160' x 85'
- CATEX Documents for Rehabilitate Apron (Terminal) 4,950 square yards

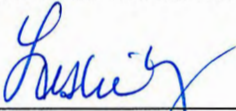
Mr. Stapleton made and Mr. Kroll seconded a motion to approve and sign ALP Sheet 2 of 11 Revisions. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry, Pres, will sign all signature blocks for the grant.

Mr. Stapleton made and Mr. Kroll seconded a motion to approve and sign CATEX Documents for Expand Apron (Terminal) 160' x 85'. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry, Pres, will sign all signature blocks for the grant.

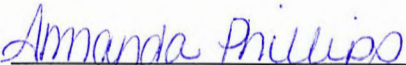
Mr. Stapleton made and Mr. Kroll seconded a motion to approve and sign CATEX Documents for Rehabilitate Apron (Terminal) 4,950 square yards. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry, Pres, will sign all signature blocks for the grant.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



 Leslie Henry, President



 Amanda Phillips, Clerk to the Board



 Q. Jay Stapleton, Vice President



 Jeremy A. Kroll, Commissioner