

APRIL 10, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the April 3, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Dana Glassburn	4/16/25	Highland County	Meeting to discuss CPS and the Youth Crisis Center Project

The President entertained a motion to approve travel requests as submitted. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/6	6	1	0	0	8	0	0	0	0	23	1	0	0	11

COMMON PLEAS COURTS – TCAP GRANT

Michael Smith, Chief Probation Officer for the Common Pleas Court requested from the Commissioners permission to apply for the Targeted Community Alternatives to Prison grant. The purpose of this grant opportunity is to provide funds to local communities to effectively supervise, provide treatment services and hold accountable low-level, non-violent offenders in the community. The court receives \$218,659.00 over the 2-year grant cycle. The grant will run from 7/1/25 to 6/30/27. This is a continuation grant that the Court has been receiving for over 8 years and the Sheriff's office receives about 30% of the grant funding. President Henry moved to allow Mr. Smith and the Common Pleas Court to apply for the TCAP Grant as requested. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ENROLLMENT MANAGEMENT SERVICES CONSULTING AGREEMENT

County Administrator Brian Rutherford presented the following agreement for approval: Q. Jay Stapleton moved to approved the agreement. Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

This Consulting Agreement hereinafter referred to as "Agreement" is between Gallia County, hereinafter referred to as "Client" and Enrollment Management Services, hereinafter referred to as "Consultant."

Scope of Services to be Provided by Consultant

- A. **Program Development.** Consultant will develop and service an Opt-Out Program for employees with access to alternate healthcare coverage.
- B. **Administration.** Consultant will administer the Opt-Out Program including: employee education; collecting employee data; assisting employees with comparison and enrollment of alternate healthcare coverage options; calculating Opt-Out payments and providing client with monthly reports detailing Opt-Out payments to employees.
- C. **Communication.** Consultant will assist in drafting written employees communication regarding Opt-Out Program. Consultant will attend management meetings, OE meetings, etc. and provide support to ensure proper implementation of Opt-Out program.
- D. **Training.** Consultant will educate Client on identifying employee referrals to Consultant upon hire, qualifying events, during open enrollment, and upon separation from employment.
- E. **Timelines.** Consultant will provide services by deadlines agreed to between Consultant and Client to ensure timeliness of reporting Opt-Out payments and enrollment changes.

Term & Termination

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

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- A. **Term.** The initial term of this Agreement shall be 8 months, commencing on May 1, 2025, and ending on December 31, 2025. Thereafter, this Agreement will remain in effect until terminated as described below.
- B. **Termination.** This Agreement may be terminated by either party only as follows:
 - a. Effective upon sixty (60) days advance written notice to other party given with or without reason.

Cost of Services

- A. Client agrees to pay Consultant a professional fee of \$5,167 per month (\$62,000 annualized) for this agreement. The initial amount is set using a \$19.43 PEPM fee with 266 total eligible employees. The number of eligible employees will be reassessed annually or in the event of an increase or decrease in eligible employees greater than 10%. The consulting fee will be updated based on the new employee count.
- B. On 1/1/2026, Consultant's financial impact with the Client will be measured. If total savings to the Client (Reductions in Fixed Cost and Utilization) do not offset expenses (Financial Tool Costs and Consultant Professional Fee), Client's obligation to pay the professional fee described in Section A will stop until a positive ROI is achieved.
- C. Consultant and Client will negotiate the fee structure for subsequent years of the contract.

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded.

Subsequent amendments to this Agreement shall only be in writing signed by both parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

***The full agreement is on file in the Commissioners Office.**

ECONOMIC DEVELOPMENT – CONTRACT

County Administrator Brian Rutherford presented the Commission with the 2 year Economic Development Agreement with the University of Rio Grande for renewal in the amount of \$25,000.00 per year. President Henry entertained a motion to renew the contract as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

SPECIAL PROJECTS – GRANT APPLICATION

Special Projects Manager Tom White requested from the Commission permission to apply for the 2026 Appropriations Grant from Senator Bernie Moreno's office. Jeremy Kroll moved to allow Mr. White to apply for the grant., Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GOA-AD-23-64 ARC GRANT 1st QUARTER 2025 STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 1st Quarter Status Report for the period January 1, 2025 thru March 31, 2025 for the County's FY 2023 ARC Grant (GOA-AD-23-64) for the JFS Workforce Center Project which was submitted to the Ohio Department of Development on 4/3/2025 (by the due date of 4/9/2025). The following project/activity were noted during 1st Quarter:

· ARC Grant – Jackson Pike Workforce Center Project – Grant award \$175,000; Drawn/Expended \$129,944.50

· Matching Funds:

- CDBG Grant – Jackson Pike Workforce Center Project – Grant award \$234,500; Drawn/Expended \$174,538.00
- CDBG Grant - Administration – Grant award \$10,000; Drawn/Expended \$10,000.00
- County ARPA Funds award \$150,000; Expended \$116,981.10
- Jobs Center Fund #400 - \$181,677.60; Expended \$148,416.10
 - Change Order #1 – Limbach Building B – time extension to 2/14/2025
 - Change Order #2 – Limbach Building B – time extension to 4/30/2025
 - Building B Exterior contract 100% complete as of 8/15/2024
 - Building B Interior contract 100% complete as of 9/19/2024
 - Building A contract 100% complete as of 10/31/2024
 - Building B HVAC contract completion date extended to 2/14/2025
 - Contract Amounts:
 - Building A - Neals Home Improvements = \$228,900 + \$8,700 + \$23,877.60 = \$261,477.60
 - Building B Interior - Neals Home Improvements = \$76,300
 - Building B HVAC - Limbach Company LLC = \$234,600

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- Building B Exterior – Ohio Valley Plastering, Inc. = \$105,000 + \$18,500 = \$123,500
- RVC Architects - \$45,300
- Administration - \$10,000
- Total = \$751,177.60

• Project funding sources:

- GOA-AD-23-64 ARC Grant = \$175,000
- B-D-22-1AY-1 CDBG Grant = \$244,500
- ARPA Grant = \$150,000
- Job Center Fund #400 = \$181,677.60
- Total = \$751,177.60

Ms. Henry entertained a motion that the 1st Quarter 2025 Status Report be approved as submitted to ODOD. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. The form is on file in the County's GOA ARC grant files.

CDBG RPIG GRANT (B-W-19-1AY-1) 10th STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 10th Status Report for the period February 1, 2020 thru March 31, 2025 for the County's FY 2019 CDBG Residential Public Infrastructure Grant (B-W-19-1AY-1) which has been submitted to the Ohio Department of Development on 4/3/2025. The following project/activity were noted:

• Sewer Facility Improvements – Green Sanitary Sewer Phase 2 Project – Grant award \$650,000; Drawn/Expended \$650,000

Project Local Match:

- § Federal ARC Grant \$250,000; Expended \$250,000
- § OPWC Loan \$650,000; Expended \$650,000
- § OWDA Construction Loan \$463,617; Expended \$463,617
- § Bond Settlement Funds \$6,880,126.16; Expended \$6,742,808.01
- § USDA Loan \$2,500,000; Expended \$2,500,000
- § USDA Grant \$3,664,000; Expended \$3,622,917.81
 - Tap-Ins Household Connections – Green Sewer Sanitary Phase 2 Project – Grant award \$100,000; Drawn/Expended \$0.00
 - Total CDBG Grant Award \$750,000; Grant Expended \$650,000; Local Match expended \$14,229,342.82

Ms. Sprague advised the status report further notes:

- 63,704.25 LF of pipe installed to date
- 5,731 LF of pipe reinstalled to date
- 116.31 manholes installed to date
- 8 manholes reinstalled to date
- 2.3038 lift stations/grinder pumps installed to date
- 0.83 lift stations/grinder pumps reinstalled to date
- 1 flow meter and pit installed to date.

Ms. Henry entertained a motion that the 10th Status Report be approved as submitted to ODOD on 4/3/2025. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. The report is on file in the County's CDBG grant files.

JFS WORKFORCE CENTER PROJECT – LIMBACH PAYMENT APPLICATION #2

Grants Administrator Karen Sprague presented the Commission with Payment Application # 2 from Limbach for the JFS Workforce Center Bldg B HVAC Project for the following items:

- HVAC System Replacement - \$89,550.00
- Total= \$89,550.00
- Invoices will be paid as follows:
- Limbach Company LLC Pay Application #2 = \$32,596.20 (36.4%) to be paid by County from B-D-22-1AY-1 CDBG Grant in Fund #411

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- Limbach Company LLC Pay Application #2 = \$24,268.05 (27.1%) to be paid by County from GOA-AD-23-64 ARC Grant in Fund #407
- Limbach Company LLC Pay Application #2 = \$7,253.55 (8.1%) to be paid by County from ARPA Grant (ARC Match) in Fund #384
- Limbach Company LLC Pay Application #2 = \$7,253.55 (8.1%) to be paid by County from ARPA Grant (CDBG Match) in Fund #384
- Limbach Company LLC Pay Application #2 = \$18,178.65 (20.3%) to be paid by County from Jobs Center Fund in Fund #400

Ms. Henry entertained a motion to approve the contractor's payment Application #2 for as submitted for payment as stated above. Jeremy Kroll moved and Q. Jay Stapleton seconded a motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

FAA AIP GRANT 2024 DRAW #5 APPROVAL

GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA AIP grant 2024 draw #5 forms requesting \$869.83 from the County's FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 23046 CA-5 - \$797.42
- Gallia County Admin - \$169.05
- Total = \$966.47
- 90% FAA AIP grant = \$869.83
- 5% ARC S-P-21-1AY-1 Grant = \$48.32
- 5% 2025 ODOT Grant = \$48.32
- Total Local Match = \$96.64

Ms. Henry entertained a motion to approve and sign the grant draw #5 forms for payment of engineering & administration invoices as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

FAA BIL GRANT 2024 DRAW #7 APPROVAL

GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #7 forms requesting \$8,915.63 from the County's FAA grant for the 65/95% share of the following invoices:

- Delta Airport Consultants Inv # 23048 CA-7 - \$14,138.27
- Gallia County Administration = \$300.00
- Total = \$14,438.27
- 65/95% FAA grant = \$8,915.63
- Co. ED Funds Match = \$3,612.33
- Co. Gen Funds Match = \$1,910.31
- S-P-21-1AY-1 ARC Grant Match = \$0.00
- ARPA Grant Fund #384 Match = \$0.00
- Total Local Match = \$5,522.64

Ms. Henry entertained a motion to approve and sign the grant draw #7 forms for payment of engineering & administration invoices as presented.

Q. Jay Stapleton moved and Jeremy Kroll seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

IT – RETIREMENT

IT Director John Grubb met with the Commissioners to present and read the following letter. President Henry entertained a motion to accept Mr. Grubb's retirement/resignation as presented. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Dear Commissioners,

I am writing to formally notify you that my last day of work as Gallia County's Information Technologies Director will be Thursday, July 31, 2025, as I plan to retire on that date.

While I am excited about this next chapter, I want to take this opportunity to express my sincere gratitude for the privilege of serving the Board of Commissioners and the Gallia County community. It has been an honor to work alongside such dedicated colleagues, and I have truly enjoyed my time in this role. The experience has been both

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professionally rewarding and personally fulfilling, and I will greatly miss my coworkers and the collaborative environment we have built.

To ensure a smooth transition, I am fully committed to assisting in any way possible as my retirement date approaches. Please let me know how I can best support the process of transferring my responsibilities. I am happy to provide any necessary guidance to facilitate a seamless handover.

Once again, thank you for the opportunity to be part of this organization. I wish you, my colleagues, and the entire Gallia County team continued success in the years ahead. Please feel free to reach out if you need any additional information.

Sincerely, John Grubb Gallia County Information Technologies Director

PROCLAMATION – PUBLIC SAFETY TELECOMMUNICATORS WEEK

Sherry Daines from The Gallia County 911 was in attendance for Public Safety Telecommunicators Week. The President entertained a motion to approve the proclamation. Q. Jay Stapleton made and Jeremy Kroll seconded the motion to proclaim the following; Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Public Safety Telecommunicators Week

**April 13-19, 2025
Proclamation**

Whereas emergencies can occur at anytime that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our law enforcement and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Gallia County 911 Communications Center; and

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our law enforcement police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas Public Safety Telecommunicators of the Gallia County 911 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the Gallia County Commissioners declares the week of April 13-19, 2025 to be National Public Safety Telecommunicators Week in Gallia County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Signed this 10th day of April, 2025

Gallia County Commissioners

s/Leslie Henry, President

s/R. Jay Stapleton, Vice President

s/Jeremy Kroll, Commissioner

EXECUTIVE SESSION – 911

At 10:23 a.m. the president entertained a motion to enter into executive session with 911 Director Sherry Daines to discuss the employment, compensation of a public employee and complaint against a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:43 a.m.; no action taken.

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DELTA AIRPORT CONSULTANTS

Steve Potoczak and Chip Klinkenberg met with the Commissioners to discuss the proposed change order for the Terminal Building Project at the Gallia Meigs Regional Airport. No action taken.

AIRPORT – FLIGHT SCHOOL/BUSINESS INTEREST

Larry Angell, owner of Triad Aviation, met with the Commissioners to discuss the opportunity of opening a flight school at the Gallia Meigs Regional Airport. Mr. Angell also discussed his interest in running a Destination Charters business out of the Airport. No action taken.

PALMER ENERGY

Phyllip Dysard, Palmer Energy Company met with the Commissioners to provide the CCAOSC Electric Facilities Program update. Mr. Dysard also provided the Electric Refresh RFP Results for CCAOSC Electric Supply Purchasing Group. No action taken.

DD BOARD – HOPEWELL LEASE

Melinda Kingery and Crystal Double, with the DD Board, met with the Commissioners to discuss the Hopewell Lease and who is responsible for the costs of maintaining of the building. No action taken.

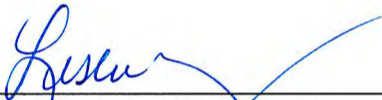
*12:20 pm – Commissioners Stapleton and Kroll left to attend the Solid Waste Meeting in Wellston Ohio.

SEWER DEPARTMENT

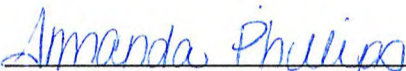
Tommy Dillon, Sewer Department, met with the Commissioner Henry and County Administrator Brian Rutherford to provide updates regarding the Bidwell Porter Sewer Systems Operations and Maintenance. No action taken.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



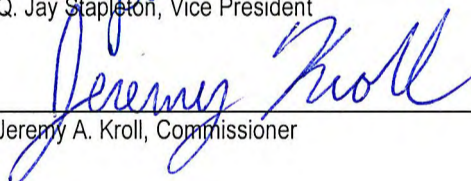
Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner