

**APRIL 3, 2025**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the March 27, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Leslie Henry Jay Stapleton Jeremy Kroll	4/10/25	Wellston, Ohio	Solid Waste Meeting
Commissioners	Karen Sprague	4/21/25	Columbus, Ohio	OCCD Environmental Review Training
DJFS	Dana Glassburn	4/22/25	Jackson, Ohio	Youth Crisis Center Presentation

The President entertained a motion to approve travel requests as submitted. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
3/30	13	0	0	0	0	17	8	0	0	26	3	0	0	10

**LETTERS OF SUPPORT**

Corey Luce, Director over Development and Funding for Holzer submitted a request. Mr. Luce stated that Holzer is pursuing congressionally directed spending dollars for a Pathology Lab Improvement Project and requested endorsement from the Gallia County Commission. President Henry entertained a motion that would allow her to sign two letters of support for Representative David Taylor and Senator Moreno. Jeremy Kroll moved to allow Ms. Henry to sign the support letters on behalf of the County. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**CCAO – SEDGWICK – AGREEMENT**

County Administrator Brian Rutherford presented the Commissioners with the annual Employer Statement for Group Retrospective Rating Program with Ohio Bureau of Workers Compensation representative Sedgwick to be signed. President Henry entertained a motion to allow her to sign the agreement as presented. Jeremy Kroll moved, Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**BOND COUNSEL ENGAGEMENT LETTER RESOLUTION – GREEN SEWER PHASE 2**

Grants Administrator Karen Sprague presented the Commission with the Bond Counsel Engagement Letter for Dinsmore & Shohl LLP to serve as the County's Bond Counsel for the \$900,000 USDA Cost Over Run Loan. The engagement letter reflects the bond counsel fee will not exceed \$10,950. President Henry entertained a motion to approve the engagement letter with Dinsmore & Shohl LLP as presented. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**FY ' 2025 FAA AIP NPE GRANT PROGRAMMING APPLICATION INFORMATION**

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2025 FAA AIP NPE Programming Grant application. The project being funded is Rehabilitate Apron (Terminal) 4,950 square yards – [Phase 1 of 2; Design]. The application requests \$170,000 total project cost broken down as follows:

- \$168,000 Engineering Fees = \$159,600 Federal + \$8,400 local match
- \$2,000 Administration = \$1,900 Federal + \$100 local match
- \$170,000 TOTAL = \$161,500 Federal + \$8,500 local match

The application reflects a 95% federal grant & 5% local match. The matching funds are from the County's Airport Authority Fund #036.

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Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later.

Jeremy Kroll made and Q. Jay Stapleton seconded a motion to approve and sign the programming application effective 4/1/2025. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry, Pres, will sign all signature blocks for the grant.

#### FY ' 2025 FAA BIL AIG GRANT PROGRAMMING APPLICATION INFORMATION

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2025 FAA BIL AIG Programming Grant application. The project being funded is Expand Apron (Terminal) 1,500 square yards – [Phase 1 of 2; Design]. The application requests \$170,000 total project cost broken down as follows:

- \$168,000 Engineering Fees = \$159,600 Federal + \$8,400 local match
- \$2,000 Administration = \$1,900 Federal + \$100 local match
- \$170,000 TOTAL = \$161,500 Federal + \$8,500 local match

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Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later.

Jeremy Kroll made and Q. Jay Stapleton seconded a motion to approve and sign the programming application effective 4/1/2025. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry, Pres, will sign all signature blocks for the grant.

#### EXECUTIVE SESSION – DJFS

At 9:58 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn to discuss the employment, compensation of a public employee and complaint against a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:17 a.m.; no action taken.

#### DJFS - EMPLOYEE TERMINATION

Gallia County Department of Job and Family Services Director, Dana Glassburn, recommended the termination of Megan Clark from her probationary employment effective immediately. The President entertained a motion to accept Director Glassburn's recommendation. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

#### COMMISSIONERS – EXECUTIVE SESSION

At 10:36 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 11:05 a.m.; No action taken.

#### BOE – PARKING

Eric Whitt and Jerrod Roberts from the BOE met with the Commissioners to discuss parking for the upcoming special election. No action taken.

#### EXECUTIVE SESSION – EMS

At 11:08 a.m. the president entertained a motion to enter into executive session with EMS Director Keith Wilson to discuss the employment, compensation of a public employee and complaint against a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 11:17 a.m.; no action taken.

#### EMPLOYEE HIRE – EMS – STEVEN WALLIS

EMS Director Keith Wilson recommended to hire Steven Wallis as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Mr. Wallis part-time as recommended by Mr. Wilson. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

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**EMPLOYEE HIRE – EMS – THOMAS WRIGHT**

EMS Director Keith Wilson recommended to hire Thomas Wright as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Mr. Wright part-time as recommended by Mr. Wilson Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**EMPLOYEE HIRE – EMS – SARAH SHIRLEY**

EMS Director Keith Wilson recommended to hire Sarah Shirley as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Ms. Shirley part-time as recommended by Mr. Wilson Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**EMPLOYEE HIRE – EMS – MAKALA ELBERFIELD**

EMS Director Keith Wilson recommended to hire Makala Elberfield as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Ms. Elberfield part-time as recommended by Mr. Wilson Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**EMPLOYEE HIRE – EMS – ELIZABETH HOLLEY**

EMS Director Keith Wilson recommended to hire Elizabeth Holley as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Ms. Holley part-time as recommended by Mr. Wilson Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**EMPLOYEE HIRE – EMS – ALLISON LOCKHART**

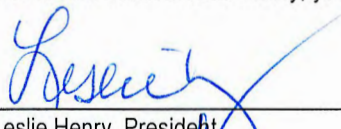
EMS Director Keith Wilson recommended to hire Allison Lockhart as a part-time employee for EMS effective April 20, 2025, with a one-year probationary period and a pay rate of \$17.52 per hour. The president entertained the motion to hire Ms. Lockhart part-time as recommended by Mr. Wilson Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

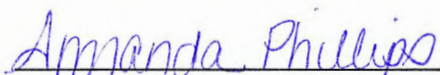
**COMMISSIONERS – EXECUTIVE SESSION**

At 11:22 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 12:13 a.m.; No action taken.

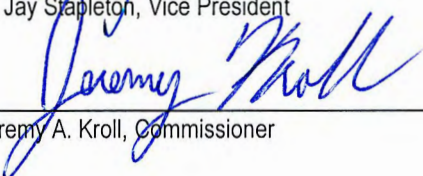
**ADJOURN**

At 12:15 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

  
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Leslie Henry, President

  
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Amanda Phillips, Clerk to the Board

  
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Q. Jay Stapleton, Vice President

  
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Jeremy A. Kroll, Commissioner

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