

FEBRUARY 20, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the February 13, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
EMA	Tim Miller	2/27/25	Pike County	EMA Meeting

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/16	8	0	0	0	7	0	0	0	7	17	0	0	0	7

EXECUTIVE SESSION – DJFS

At 9:09 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn to discuss the employment, compensation of a public employee and complaint against a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 9:29 a.m.; no action taken.

EMPLOYEE – DJFS – RESIGNATION

DJFS Director Dana Glassburn requests the Commissioners acceptance of the resignation of Elisha Meadows Biland effective February 27, 2025. The President entertained a motion to accept the resignation as recommended by Director Glassburn. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

JFS MANAGEMENT TEAM MEMBER POSITION CHANGE

Dana Glassburn, GCDJFS Director, recommended accepting Robin Payne's request to move from her current Employment Services Supervisor position, Classification Number 51001.1; Position control # 14201.0, to the Mobility Manager position, Classification Number 50000; Position control # 60001.0, with an effective start date of February 24, 2025, with no change in pay. Jeremy Kroll moved to accept the position change as recommended by Mr. Glassburn. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

SPECIAL PROJECTS

County Administrator Brian Rutherford requested from the Commissioners permission to allow Special Projects Manager Tom White permission to attend the 17th annual construction procurement seminar presented by Bricker Graydon. Mr. Rutherford stated the seminar costs \$199.00. Q. Jay Stapleton moved to allow Mr. White to attend the seminar and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

COUNTY ADMINISTRATOR'S ASSOCIATION

County Administrator Brian Rutherford presented the Commissioners with the County Administrator's Association membership request along with dues in the amount of \$380.00. President Henry entertained a motion to allow Mr. Rutherford to accept membership and pay the dues in the amount presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

FAA BIL GRANT 2024 DRAW #5 APPROVAL

GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #5 forms requesting \$21,441.95 from the County's FAA grant for the 65/95% share of the following invoices:

- Delta Airport Consultants Inv # 23047 CA-5 - \$25,677.27
- Delta Airport Consultants Inv # 23048 CA-5 - \$8,268.53
- Gallia County Administration = \$778.00
- Total = \$34,723.80
- 65/95% FAA grant = \$21,441.95

FEBRUARY 20, 2025

- Co. ED Funds Match = \$8,673.16
- Co. Gen Funds Match = \$4,608.69
- S-P-21-1AY-1 ARC Grant Match = \$0.00
- ARPA Grant Fund #384 Match = \$0.00
- Total Local Match = \$13,281.85

Ms. Henry entertained a motion to approve and sign the grant draw #5 forms for payment of engineering & administration invoices as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CHANGE ORDER #2 – JFS WORKFORCE CENTER BUILDING B HVAC ONLY PROJECT

Grants Administrator Karen Sprague presented the Commission with Change Order No. 2 paperwork for the JFS Workforce Center Building B HVAC Only Project with Limbach Company LLC. The change order is being requested as follows:

- Change order requests time extension due to Trane equipment delivery delay. Based on a delivery date of 3/31/2025, Limbach will need a time extension to 4/30/2025 in order complete installation based on this new equipment delivery date from Trane. This Change Order grants a 75-day contract extension from 2/14/2025 to 4/30/2025. See attached email from Trane noting shipment dates for all project equipment & from Limbach noting new completion dates based on Trane deliver date of 3/31/2025.

Ms. Sprague advised receipt of emails from Donovan Lent, Special Projects Manager with Limbach dated 2/6/2025 & 2/13/2025 advising the equipment shipment delay from Trane and that Limbach would need an additional 4 weeks after equipment delivery for installation. Therefore, Ms. Sprague recommends a 75-day time extension from 2/14/2025 to 4/30/2025 for project completion. Ms. Sprague noted Limbach, JFS & RVC have all signed change order form #2. Ms. Henry entertained a motion to approve the change order form as requested. Q. Jay Stapleton made and Jeremy Kroll seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Form was signed by Leslie R. Henry, as President of the Commission.

COUNTY RESIDENT – DOG KENNEL CONCERN

Erica Bates, Gallia County resident met with the Commissioners to make them aware of a recent interaction she had at the Dog Kennel regarding adopting a Great Pyrenees. The Commissioners assured her they would look into the matter. No action taken.

RECORDS COMMISSION MEETING

President Leslie Henry chaired the Record's Commission Meeting held in the Commissioner's office. The following were present: Auditor Robert J. Jacks, Clerk of Courts Anita Moore and Stephanie Dixon and Recorder Jeff Halley. Also present: Commissioners Q. Jay Stapleton and Jeremy Kroll. Recorder Jeff Halley reviewed the submitted applications to the records commission; all were approved.

COMMISSIONERS – EXECUTIVE SESSION

At 10:39 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 11:31 a.m.; No action taken.

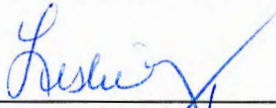
*12 pm – The Commissioners attended a luncheon with State Senator Shane Wilkins and State Representative Jason Stephens.

*2:30 – Commissioner Stapleton and Commissioner Kroll left to attend the 3:30 pm Solid Waste Meeting in Wellston, Ohio.

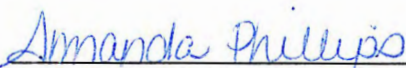
*3 pm – Commissioner Henry attended the monthly Land Bank meeting.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



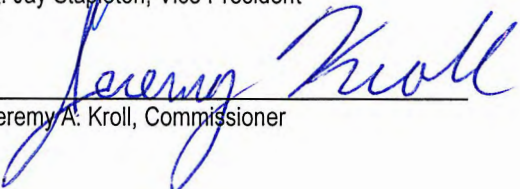
Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner