

FEBRUARY 13, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the February 6, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	DANA GLASSBURN	3/5-3/7	COLUMBUS	PCSAO DIRECTOR MTG/TRAINING
GCDJFS	DANA GLASSBURN	5/12-5/14	COLUMBUS	PCSAO OHIO START SYMPOSIUM
GCDJFS	DANA GLASSBURN	6/25-6/27	COLUMBUS	PCSAO DIRECTOR MTG/TRAINING
GCDJFS	DANA GLASSBURN	12/3-12/5	COLUMBUS	PCSAO DIRECTOR MTG/TRAINING
911/EMA	Sherry Daines & Tim Miller	2/19/25	ASHLAND KY	TRI STATE REGIONAL EMA MEETING
911/EMA	Sherry Daines & Tim Miller	3/6/25	VINTON COUNTY	HAZARD MITIGATION MTG.

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/9	3	0	0	0	5	0	0	0	5	16	0	0	0	7

USDA ANNUAL REPORT – GREEN 1 SEWER SYSTEM

County Administrator Brian Rutherford submitted the Commissioners with the USDA Annual Report for the Green 1 Sewer System. President Henry entertained a motion that would allow her to sign the report on behalf of the County. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

COMMISSIONERS – EXECUTIVE SESSION

At 9:23 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 9:40 a.m.; No action taken.

STATE ARC GRANT (S-P-21-1AY-1) 6th STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 6th Status Report for the period May 1, 2022 thru January 31, 2025 for the County's FY 2021 State ARC Grant (S-P-21-1AY-1) for the Airport Terminal Building Project which has been submitted to the Ohio Department of Development. The following project/activity were noted:

• Airport Terminal Building – Grant award \$250,000; Drawn/Expended \$104,623.04

o Project Match – 2022 FAA AIP Grant \$106,875; Expended \$106,875

o Project Match – 2023 ODOT Grant \$5,937; Expended \$5,937

- County ED Matching Funds – Committed \$185,270; Expended \$87,126.86
- County General Matching Funds – Committed \$183,884.11; Expended \$51,887.86
- County ARPA Grant Matching Funds – Committed \$552,628.80; Expended \$30,950.66
- Project Match - 2024 FAA AIP Grant \$126,540; Drawn/Expended \$28,404.22

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- Project Match – 2024 FAA BIL ATP Grant \$1,769,702; Drawn/Expended \$330,091.98
- Project Match – 2025 ODOT Aviation Grant \$7,030; Drawn/Expended \$1,577.99

• Bid was awarded 6/6/2024, 2024 FAA BIL ATP Grant Award 8/6/2024, Delta Airport Consultants Agreement signed 8/8/2024, Hoon, Inc. contract signed 8/15/2024, preconstruction conference held 9/5/2024, 2024 FAA AIP Grant award 9/9/2024 & Notice to Proceed issued to Hoon 9/16/2024.

• ODOT 2025 AIP Grant application contract received from ODOT & signed by County 1/16/2025

Ms. Henry entertained a motion that the 6th Status Report be approved as submitted to ODOT. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. The form is on file in the County's Airport ARC grant files.

REVIEW RECORD - B-W-24-1AY-1
CERTIFICATION OF ENVIRONMENTAL ASSESSMENT PROJECT

Grants Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record completed by RCAP for the following project for which a certification of finding of no significant impact was determined for an environmental assessment project:

• Burkhart Lane Slip and Culvert Repair Project

Ms. Henry entertained a motion to approve the forms as presented based upon no comments being received thru end of the local comment period ending 4 pm 2/12/2025. Jeremy Kroll made and Leslie Henry seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. All forms were signed after the comment period by Leslie R. Henry, as President of the Commission, and they are on file in the County's CDBG files.

RESOLUTION – FY 2025 CDBG COMMUNITY DEVELOPMENT PROGRAM SCHEDULE

Grant Administrator Karen Sprague presented the Commission with a schedule of proposed dates for the FY 2025 CDBG Community Development Program as follows: 3/14/2025-Publish First Public Hearing Notice; 3/25/2025-First Public Hearing; 4/25/2025-CDBG applications due to County Commissioners; 5/2/2025-Publish Second Public Hearing Notice; 5/13/2025-Second Public Hearing; and 6/11/2025-Application due to ODOT.

FY ' 2025 - 2035 TEN YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM PACKAGE

Grants Administrator Karen Sprague presented, on behalf of the Gallia-Meigs Regional Airport Consultants Delta Airport Consultants, the Commission with the revised FY 2025 – 2035 Ten Year Airport Capital Improvement Program Package for approval. The package reflects projects for funding during the 10-year period as follows:

1. FY 25 FAA AIP Rehabilitate Apron 'AP A', 'AP B1' - Phase 1 Design/Design P/S = \$190,000 total = \$171,000 AIP grant + \$9,000 Local AIP + \$10,000 Local Non-AIP
2. FY 25 FAA BIL Expand Apron 'AP A' – Phase 1 Design/Design P/S = \$170,000 total = \$161,500 BIL Grant + \$8,500 Local AIP
3. FY 26 FAA AIP Rehabilitate Apron 'AP A' Apron "AP B1" – Phase 2 Construction, Bidding, CCM/A = \$570,000 total = \$475,000 AIP grant + \$25,000 Local AIP + \$70,000 Local Non-AIP
4. FY 26 FAA BIL Expand Apron "AP A" - Phase 2 Construction, Bidding, CCM/A = \$590,000 total = \$560,500 BIL Grant + \$29,500 Local AIP
5. FY 27 FAA AIP Replace Runway Lighting – Phase 1 Design/Design P/S = \$140,000 total = \$126,000 AIP Grant + \$7,000 State AIP Matching Grant + \$7,000 Local AIP
6. FY 27 Remove 'TW B'(1912' x 30') – Design, P/S, Bidding, CCMA = \$500,000 total = \$475,000 State matching grant + \$25,000 local match
7. FY 28 FAA AIP Replace Runway Edge Lighting – Phase 2 Construction, Bidding, CCM/A = \$600,000 total = \$107,500 AIP Grant + \$432,500 FAA Apportionment Grant + \$30,000 State Matching Grant + \$30,000 Local AIP
8. FY 28 FAA Reconstruct Runway 23 Taxiway Turnaround – Phase 1 Design = \$200,000 total = \$180,000 AIP grant + \$10,000 State Matching grant + \$10,000 local match
9. FY 28 Crack Seal, Seal Coat, Remark Runway 5-23 - Design, Bidding, CCM/A = \$190,000 total = \$180,500 State Matching Grant + \$9,500 local AIP
10. FY 29 Reconstruct Runway 23 Taxiway Turnaround – Phase 2 Bidding, CCMA = \$1,000,000 = \$150,000 AIP Grant + \$750,000 FAA Apportionment Grant + \$50,000 State Matching Grant + \$50,000 Local AIP
11. FY 30 ALP/Master Plan Update with AGIS, Exhibit A, Conduct Wildlife Hazard Study (WHS) Per FAA WHS Group 3 Classification = \$350,000 = \$315,000 federal entitlement grant + \$17,500 state matching grant + \$17,500 local match
12. FY 31 Carryover NPE
13. FY 32 Reconstruct Runway 05 Taxiway Turnaround – Phase 1 Design = \$250,000 total = \$225,000 AIP grant + \$12,500 State Matching grant + \$12,500 local match

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14. FY 33 Reconstruct Runway 23 Taxiway Turnaround – Phase 2 Bidding, CCMA = \$1,050,000 = \$225,000 AIP Grant + \$720,000 FAA Apportionment Grant + \$52,500 State Matching Grant + \$52,500 Local AIP
15. FY 34 Rehabilitate Apron 'AP B2', Apron 'AP C', Apron 'AP D', T/H A – Phase 1 Design/Design P/S = \$250,000 total = \$180,000 federal entitlement grant + \$10,000 State Matching grant + \$10,000 local match + \$50,000 Local Non-AIP
16. FY 35 Rehabilitate Apron 'AP B2', Apron 'AP C', Apron 'AP D', T/H A – Phase 2 Construction, Bidding, CCM/A = \$1,350,000 total = \$900,000 federal entitlement grant + \$50,000 State Matching grant + \$50,000 local match + \$350,000 Local Non-AIP
17. FY 36 Runway 5-23 runway extension - BCA, RPZ analysis = \$100,000 total = \$90,000 federal entitlement grant + \$5,000 State Matching grant + \$5,000 local match
18. FY 37 Runway 5-23 runway extension – EA = \$300,000 total = \$270,000 federal entitlement grant + \$15,000 State Matching grant + \$15,000 local match
19. FY 38 Carryover NPE
20. FY 39 Carryover NPE
21. FY 40 REIMBURSEMENT Land acquisition for Runway 23 turnaround and Runway 5-23 runway extension = \$300,000 total = \$270,000 federal entitlement grant + \$15,000 State Matching grant + \$15,000 local match
22. FY 41 Runway 5-23 runway extension - Design, P/S = \$250,000 total
23. FY 42 Runway 5-23 runway extension – Bidding, CCM/A = \$3,000,000

Karen Sprague advised that Delta Airports noted this is a wish list and the Federal and State funding is not certain. Ms. Sprague also noted that before applying for 2025 FAA grants it is required that an ACIP be adopted by the Commission and submitted to the FAA. President Henry entertained a motion to approve the updated ACIP as submitted. Q. Jay Stapleton moved & Jeremy Kroll seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

EXTENSION REQUEST FOR FY 22 CHIP FOR VINTON & GALLIA COUNTIES

Grant Administrator Karen Sprague presented the following letter for approval and to be signed by the Commission: Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

February 13, 2025

Ohio Department of Development
Office of Community Enhancements
Attn: Deputy Director Talia Givens-Gore
77 South High Street
Columbus, Ohio 43215

RE: Extension Request for FY 22 CHIP for Vinton & Gallia Counties

Dear Deputy Chief Givens-Gore,

We are reaching out to ask that the Ohio Department of Development, Office of Community Enhancements, reconsider the decision to not grant an extension to Vinton County for the FY 22 CHIP grant which is being implemented in Vinton and Gallia counties. Gallia County is a partner with Vinton County on this grant.

To imply that Vinton County is to blame for the delay in projects moving forward is contradictory to ODOD's praise of the Vinton County CHIP program over the years and contrary to ODOD's recent employment of two-thirds of Vinton County employees in less than a year. ODOD's employment of two Vinton County development department employees from their three-employee office occurred during the term of completion for the FY 22 CHIP grant.

There are limited numbers of employees skilled at implementation of CHIP in Ohio, and the rural nature of southern Ohio imposes additional limits on available workers with appropriate skills. Vinton County has brought on a new employee who has no background in CDBG. We know that with appropriate training, that person can contribute to the success of the CHIP Program, but that will take time.

Vinton has expended all Home Repair funds from FY22 and that still leaves a total of 61 homeowners in Vinton County and 9 in Gallia on the home repair waiting lists.

Every bit as urgent is the private owner rehabilitation waiting lists containing 8 Vinton County homeowners and 2 in Gallia. To ask that our counties relinquish claim to the rehab funding (CDBG \$75,000 and \$263,000 HOME) awarded as part of the FY 22 CHIP grant, means that several of those people will not be assisted for another 3 years, if then. Vinton County has been working on bringing a rehab project to fruition since last fall, and only now have bids due. Our counties sincerely want to assist as many folks on the list as possible and spend this funding.

We are also concerned, as everyone is, with the future of CDBG funding. The FY 22 CHIP grant has already been awarded and appropriated. Why not permit us to move forward to use it all?

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In addition, the FY 24 Vinton/Gallia CHIP award was \$200,000 less than the request which means even fewer families on the waiting lists will be assisted in the near future.

As we are sure you can see, our counties profoundly need approval of the extension request for the FY 22 CHIP. We are hopeful you will work with us in this regard, especially since the two-thirds staff reductions in Vinton County over the past year was a direct result of ODOT's gain of two-thirds of Vinton County's excellently trained CDBG professionals. We also hope you can understand how hard it is, not only to find replacement employees for two-thirds of Vinton County's staff, but to find the resources to fund our CDGB departments in small counties. The grant funding in the FY 22 CHIP includes soft costs for office staff working on the grant and those funds are vital to keeping the CHIP program for Vinton & Gallia Counties operational. Our employees all wear multiple hats and are cross trained as much as humanely possible, but when two-thirds of staff are lost the one employee left cannot be expected to do the work of three in the same time frame.

We thank you in advance for your approval of this extension request.

Gallia County Commissioners

s/Leslie R. Henry, President
s/Q. Jay Stapleton, Vice-President
s/Jeremy Kroll, Commissioner

SEWER- ACCEPTED FORMS OF PAYMENT

Janie Peck, Sewer Clerk presented the Commission with a new policy on the accepted forms of payment for sewer bills. The policy reads as follows:

POLICY

It is the policy of Gallia County Sewer Department to maintain the high standards set by this office and to always maintain a commitment to serve the public in a fiscally responsible matter.

PROCEDURE

The Sewer Department will accept cash, checks, certified checks, money orders, and credit card payments. A Picture ID is required for the use of credit cards.

*Credit Cards require picture identification. Acceptable picture identification includes drivers license, passport, or a state issued identification card.

* When using a credit card, there will be a processing fee charged to the customer from the credit card company as a convenience fee for using the credit card.

President Henry entertained a motion to approve the new policy on the accepted forms of payments. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

COMMISSIONERS – EXECUTIVE SESSION

At 10:19 a.m. the president entertained a motion to enter into executive session with Maintenance Supervisor Sam Garber concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:28 a.m.; No action taken.

RECORDS COMMISSION MEETING

President Leslie Henry chaired the Record's Commission Meeting held in the Commissioner's office. The following were present: Commissioner Leslie Henry, Auditor Robert J. Jacks, Clerk of Courts Anita Moore, Amber Jason Holdren from the Prosecutors Office and Recorder Jeff Halley. Also present: Commissioners Q. Jay Stapleton and Jeremy Kroll. Recorder Jeff Halley reviewed the submitted applications to the records commission. Records Commission will meet again on 2/20/25 for approval of the submitted application. Minutes are on file in the Commissioner's office.

ENGINEERS – BID OPENING

2025 GALLIA COUNTY RECONSTRUCTION AND IMPROVEMENTS PROJECT

At 10:45 a.m. President Henry opened the following bids for the 2025 Gallia County Reconstruction and Improvements Project for the following roads: Cora Mill, Georges Creek, Johnson Ridge, Kemper Hollow, Ingalls, and Vanco Rd.

Company	Total Bid
McKee Paving	\$1, 439,474.00
Shelly Materials	\$1,274,767.65

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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The bids were turned over to Engineer for review and a recommendation.

PROSECUTOR – EXECUTIVE SESSION

At 10:47 a.m. the president entertained a motion to enter into executive session with County Prosecutor Jason Holdren concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 11:26 a.m.; No action taken

PROSECUTOR – DELINQUENT TAX FORCLOSURES

County Prosecutor Jason Holdren and Assistant Prosecuting Attorney David Evans met with the Commissioners to give an update on delinquent tax foreclosure initiative status. No action taken.

SOIL AND WATER – DISASTER ASSISTANCE PROGRAM

Nick Mills, Gallia Soil and Water met with the Commissioners to thank them for their support and provide them an update on the State Drought Disaster Assistance Program. No action taken.

SPECIAL PROJECTS – EXECUTIVE SESSION

At 11:52 a.m. the president entertained a motion to enter into executive session with Special Projects Manager Tom White concerning contracts. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 12:16 p.m.; No action taken

LEAVE DONATION APPLICATION

Commissioners received leave donation applications going to Melissa Evans (911) from Wayne Sweeney (911). Total hours 35.88 for the pay period dated 1/25/2025-2/8/2025.

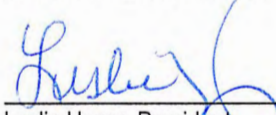
President Henry entertained a motion to approve the leave donation application as requested. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CHANGE ORDER – CONLEY BUILDING

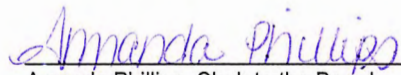
President Henry moved to allow County Administrator Brian Rutherford to sign a change order for \$9500.00 on the Conley Building with JTW Construction to remove insulation and treat surface areas. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ADJOURN

At 12:30 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



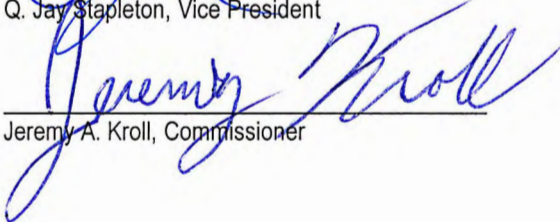
Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner