

JANUARY 9, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current bills. At 9:00 a.m. the meeting was called to order by Commissioner Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner Jeremy A. Kroll, present.

RE-ORGANIZATION MEETING

At 9:00 a.m. on January 5, 2022 as advertised, the Commissioners met for the re-organization meeting as required by the Ohio Revised Code Section 305.05 on or before the second Monday of January. Commissioners present: President Q. Jay Stapleton, Vice President Leslie Henry, Commissioner Jeremy A. Kroll.

OFFICERS ELECTED

Commissioner, Q. Jay Stapleton entertained a motion to nominate a president for 2025. Mr. Kroll nominated Leslie Henry for president of the 2025 Board of Commissioners and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Leslie Henry made the motion to nominate Q. Jay Stapleton for vice-president. Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

MEETING TIME SET

Q. Jay Stapleton made and Jeremy Kroll seconded the motion to continue the weekly meetings on Thursdays from 9:00 a.m. until business is completed and to conduct the meetings in Room 1292 of the Gallia County Courthouse, 18 Locust Street, Gallipolis, OH. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

COUNTY BUSINESS

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the December 26, 2024 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	12/4-12/6/24	Columbus	PCSAO Meeting/Training
GCDJFS	Dana Glassburn	12/11-12/13/24	Columbus	OJFSDA Meeting/Training
GCDJFS	Dana Glassburn	1/8-1/9/25	Columbus	OJFSDA Meeting
GCDJFS	Dana Glassburn	1/15/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	1/22/25	Athens	SE OH Foster Care Mtg.
GCDJFS	Dana Glassburn	1/27/25	Athens	PCSAO District Mtg.
GCDJFS	Dana Glassburn	2/12-2/13	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	2/19/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	3/12-3/13	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	3/19/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	4/9-4/10	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	4/16/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	4/28/25	Athens	PCSAO District Meeting
GCDJFS	Dana Glassburn	5/6-5/9	Columbus	OJFSDA Meeting/Conference
GCDJFS	Dana Glassburn	5/21/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	6/11-6/12	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	6/18/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	7/9-7/10	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	7/16/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	7/23-7/25	Columbus	OJFSDA Fiscal Training
GCDJFS	Dana Glassburn	7/28/25	Athens	PCSAO District Meeting
GCDJFS	Dana Glassburn	8/13-8/15	Columbus	OJFSDA Meeting/Trainin
GCDJFS	Dana Glassburn	8/20/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	9/10-9/11	Columbus	OJFSDA Mtg.

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TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	9/17/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	10/1-10/3	Columbus	PCSAO Annual Conference
GCDJFS	Dana Glassburn	10/8-10/9	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	10/15/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	10/27/25	Athens	PCSAO District Meeting
GCDJFS	Dana Glassburn	11/12-11/13	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	11/19/25	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	12/10-12/11	Columbus	OJFSDA Mtg.
GCDJFS	Dana Glassburn	12/17/25	Jackson	OJFSDA District Meeting

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
12/29	2	1	0	0	0	0	0	0	1	19	0	0	0	7

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/5	22	1	0	0	22	0	0	0	23	19	0	0	0	7

2024 YEAR END ADVANCES AND TRANSFERS

On January 9, 2025, the President entertained a motion to authorize the Gallia County Auditor to advance funds from the County General Fund to the following funds, if they remain in the red after the final pay-ins dated 12/31/2024. The following amounts are as of 1/6/2025:

- 105 – Green Sewer 1 Debt Retirement Fund (\$75,366.73)
- 135 – Sheriff's Bulletproof Vest GRT (\$4,908.85)
- 352 – Pros. VOCA Grant (\$940.78)
- 425 – B-X-24-1AY-1 Burkhart Lane Restoration (\$695.84)
- 077 – EMS [Hospitalization] (\$13,456.00) -- Appropriate

Further to grant the County Administrator and County Auditor the authority to agree on the final fund advances, fund transfers and line item transfers should any other funds or line items end the year in a negative balance once final payroll and fringes are posted to funds. Vice President Stapleton moved and Jeremy Kroll seconded the motion. Roll Call votes: Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

JAIL BOND DEFEASANCE – MEMO ENTRIES FOR COUNTY JAIL BOND DEFEASANCE WIRE TRANSFERS

President Henry entertained a motion to allow County Administrator Brian Rutherford to work with the Gallia County Treasurer's Office to perform multiple wire transfers from Gallia County's account with Ohio Valley Bank for the partial defeasance of our Series 2020 jail bonds for a total sum of **\$3,026,351.46**. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

To reflect the expenditure of the payments from the Capital Grant-Local Jail Project fund, the following memo entry is made:

- Memo expense in the amount of **\$3,000,409.46** from fund 391.0391.531100 to Vendor #08951 – Zions Bank for Escrow Deposits and Escrow Agent Fees.
- Memo expense in the amount of **\$15,000.00** from fund 391.0391.531100 to Vendor #05860 – Dinsmore & Shohl LLP for payment of Bond counsel fees.
- Memo expense in the amount of **\$8,442.00** from fund 391.0391.531100 to Vendor #08952 – Robert W. Baird, LLC for payment of Municipal Advisor Fee and CUSIP fee.
- Memo expense in the amount of **\$2,500.00** from fund 391.0391.531100 to Vendor #10354 – Causey Public Finance, LLC for payment of Verification Agent Fee.

Total Wire Transfer Amount: **\$3,026,351.46**

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EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

9:26 a.m., the President entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 9:50 a.m. No action taken.

MAINTENANCE – NEW HIRE

Brian Rutherford, County Administrator, recommended the full time hire of Samuel S. Garber as Maintenance Superintendent, a non-classified position, with a 6-month probation period at a rate of \$28.00 per hour and 80 hours biweekly, pending a successful background check and drug test. The employment would begin on Monday January 27, 2025 and will include the option of health Insurance benefits. The President entertained a motion to approve the action as recommended by Mr. Rutherford. Commissioner Kroll moved and President Henry seconded the motion. Roll Call: Ms. Henry, yea; Mr. Stapleton, nay; Mr. Kroll, yea.

*Discussion from Vice President Stapleton was that he does not agree with the start out pay in comparison to other employee pay rates within the Courthouse.

MAINTENANCE – DEMOTION

County Administrator Brian Rutherford also recommended the demotion of Joshua Skidmore from the non-classified position of Maintenance Superintendent to the classified position of Custodian -Maintenance, staying with the current pay of \$22.25 per hour. The new classification will begin on 1/27/2025. The President entertained a motion to approve the action as recommended by Mr. Rutherford. Commissioner Kroll moved and President Henry seconded the motion. Roll Call: Ms. Henry, yea; Mr. Stapleton, nay; Mr. Kroll, yea.

*Discussion from Vice President Stapleton was simply that he does not agree with this decision.

2025 BOARD DESIGNATIONS & APPOINTMENTS

The following boards will be represented by the Commission as designated below: Jeremy Kroll made and Q. Jay Stapleton seconded the following designations: Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Board	2023 Member
Ariel Board of Directors	Jeremy Kroll
Board of Revisions	Q. Jay Stapleton
Broadband Committee	Leslie Henry
Canine Management Committee (BOC Vice President)	Q. Jay Stapleton
Community Action Agency	All Alternate: Brian Rutherford Alternate: Amanda Phillips
Community Improvement Corporation (CIC)	Leslie Henry
Data Processing (BOC President)	Leslie Henry
SR 35 Corridor	*Inactive
Exotic Animals	Q. Jay Stapleton
Family & Children First Council "FCFC"	Q. Jay Stapleton
Family Svcs Planning Committee (BOC President & FCFC)	Leslie Henry & Q. Jay Stapleton
Gallipolis in Bloom	Jeremy Kroll
GJMV Solid Waste Management District	All
Health Dept. – Advisory Council (BOC President)	Leslie Henry
Infrastructure Committee	Jeremy Kroll
Keep Gallia Beautiful	Leslie Henry
Local Emergency Planning Committee	Leslie Henry
Local Corrections Planning Board	Q. Jay Stapleton
Ohio Public Works Commission Integrating Committee	Jeremy Kroll
Our House Museum	Jeremy Kroll
Ohio Valley Resource Conservation & Development	Jeremy Kroll
OVRDC Full & Executive	Jeremy Kroll
Planning Commission	Q. Jay Stapleton

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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	Leslie Henry Jeremy Kroll
Records Commission	Q. Jay Stapleton
Renewable Energy Committee (2)	Leslie Henry & Q. Jay Stapleton
Security Committee	Q. Jay Stapleton
Sewer Committee (Health Dept.)	Jeremy Kroll
SOACDF Tobacco Board	*Inactive
Solid Waste Mgmt. District	All
Tax Incentive Review Council (TIRC)	All
Threat Risk Assessment	Leslie Henry

GOA-AD-23-64 ARC GRANT 4th QUARTER 2024 STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 4th Quarter Status Report for the period October 1, 2024 thru December 31, 2024 for the County's FY 2023 ARC Grant (GOA-AD-23-64) for the JFS Workforce Center Project which was submitted to the Ohio Department of Development on 1/2/2025 (by the due date of 1/8/2025). The following project/activity were noted during 4th Quarter:

· ARC Grant – Jackson Pike Workforce Center Project – Grant award \$175,000; Drawn/Expended \$111,164.20

· Matching Funds:

- CDBG Grant – Jackson Pike Workforce Center Project – Grant award \$234,500; Drawn/Expended \$149,312.80
- CDBG Grant - Administration – Grant award \$10,000; Drawn/Expended \$9,659.23
- County ARPA Funds award \$150,000; Expended \$105,754.50
- Jobs Center Fund #400 - \$181,677.60; Expended \$134,348.20
 - Change Order #1 – Limbach Building B – time extension to 2/14/2025
 - Building B Exterior contract 100% complete as of 8/15/2024
 - Building B Interior contract 100% complete as of 9/19/2024
 - Building A contract 100% complete as of 10/31/2024
 - Building B HVAC contract completion date extended to 2/14/2025
 - Contract Amounts:
- Building A - Neals Home Improvements = \$228,900 + \$8,700 + \$23,877.60 = \$261,477.60
- Building B Interior - Neals Home Improvements = \$76,300
- Building B HVAC - Limbach Company LLC = \$234,600
- Building B Exterior – Ohio Valley Plastering, Inc. = \$105,000 + \$18,500 = \$123,500
- RVC Architects - \$45,300
- Administration - \$10,000
- Total = \$751,177.60

· Project funding sources:

- GOA-AD-23-64 ARC Grant = \$175,000
- B-D-22-1AY-1 CDBG Grant = \$244,500
- ARPA Grant = \$150,000
- Job Center Fund #400 = \$181,677.60
- Total = \$751,177.60

Ms. Henry entertained a motion that the 4th Quarter 2024 Status Report be approved as submitted to ODOD. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CDBG TARGET OF OPPORTUNITY GRANT (B-D-22-1AY-1) 3rd STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 3rd Status Report for the period July 1, 2024 thru December 31, 2024 for the County's FY 2022 CDBG Target of Opportunity Grant (B-D-22-1AY-1) which was submitted to the Ohio Department of Development on 1/8/2024 (before the due date of 1/15/2025). The following project/activity were noted:

· Other Public Facility Improvements – Jackson Pike Workforce Development Renovation Project – Grant award \$234,500; Drawn/Expended \$149,312.80

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- Project Local Match – County ARPA Funds award \$150,000; Expended \$105,754.50
- Project Local Match – GOA-AD-23-64 State ARC grant funds award \$175,000; Expending \$111,164.20
- Project Local Match – County ED Funds \$181,677.60; Expended \$134,348.20
 - Administration – Grant award \$10,000; Drawn/Expended \$9,659.23
 - Total CDBG Grant Award \$244,500; Grant Expended \$158,972.03; Local Match expended \$351,266.90

President Henry entertained a motion that the 3rd Status Report be approved as submitted to ODOD. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

The form is on file in the County's CDBG grant files.

PATRIOT RESIDENTS – FIRE DEPT. CONCERNS

Patriot residents, Carl Buckley, Dalton Crowe and Anthony Chesser met with the Commissioners to discuss their interest for a volunteer fire department in Patriot, Ohio. Direction was given to start with the State Fire Marshall and documents were printed for Mr. Buckley. No action taken.

COLE MASSIE – ECONOMIC DEVELOPMENT

Cole Massie, Economic Development Director presented the Commission with the following:

- Port Authority creation legislation draft copy. The Commission agreed to set up a meeting with Bricker Graydon to further discuss elements of the legislation specific to eminent domain powers.
- Highlights of 2024 Year in Review for Economic Development. (Mr. Massie also sent virtual copy via email to the Commission)

GALLIA COUNTY REINVESTMENT AREA AGREEMENT

Cole Massie, Economic Development Director presented the Commissioners with the Gallia Hills LLC Community Reinvestment Area (CRA) tax abatement agreement. Q. Jay Stapleton moved to approve the agreement as presented by Mr. Massie. Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ECONOMIC DEVELOPMENT CONTRACT

Cole Massie, Economic Development Director presented the Commissioners with a proposed Economic Development Services contract ahead of February 2nd contract expiration. Jeremy Kroll moved to approve the contract as presented by Mr. Massie with proposes changes and effective February 2, 2025. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Resolution Authorizing the County Engineer to Repair, Construction, Reconstruction, and Maintenance of Roads, Bridges and Culverts by Force Account Pursuant to the Ohio Revised Code.

Brett Boothe, County Engineer presented the following resolution for approval:

WHEREAS, it being determined by the Gallia County Board of County Commissioners that the health, welfare and safety of the people of the Gallia County area can best and most efficiently be served by force account, as outlined in Section 5543.19 of the Ohio Revised Code, in the matter pertaining to the maintenance, repair, construction and reconstruction of Gallia County roads, bridges and culverts, in Gallia County during the Year 2025; and

THEREFORE, BE IT RESOLVED, that Mr. Brett A. Boothe, Gallia County Engineer, is hereby authorized to employ labor and proceed by force account in the maintenance, repair and construction and reconstruction of roads, bridges and culverts in Gallia County during the Year 2025 as the Gallia County Engineer may determine necessary.

Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Adopted this 9th day of January, 2025

Board of County Commissioners, Gallia County, Ohio

/Leslie Henry
/Quentin J. Stapleton
/Jeremy Kroll

2024 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Commissioners received the following 2024 County Highway System Mileage Certification again from the Gallia County Engineer's office:

CASSTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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The total length of county maintained public roads in Gallia County was 454.737 miles as of December 31, 2023, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Consider all mileage changes that occurred in CY 2024 and determine the net increase or decrease in mileage. Add the net change to the 2023 certified mileage above and fill in new total below.

We the undersigned, hereby certify that as of December 31, 2024, the county was responsible for maintaining 454.737 miles of public roads.

<u>s/ Leslie Henry, President of the Board of County Commissioners</u>	<u>1/9/2025</u>
<u>s/ Q. Jay Stapleton, Vice-Pres. of the Board of County Commissioners</u>	<u>1/9/2025</u>
<u>s/ Jeremy Kroll, Member of the Board of County Commissioners</u>	<u>1/9/2025</u>
<u>s/ Brett A. Boothe, County Engineer</u>	<u>12/27/2024</u>

President entertained a motion to approve the certification, Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ENGINEER – OPWC APPLICATION

County Engineer Brett Boothe submitted the following legislation for approval:

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, P.E., P.S., GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S)

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Gallia County is planning to make capital improvements to Project/Projects, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and are qualified projects under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer Brett A. Boothe, P.E., P.S. is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Gallia County Engineer Brett A. Boothe P.E., P.S. is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and executing contracts for said projects.

Commissioner Jeremy Kroll moved and Commissioner Q. Jay Stapleton seconded the motion. Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Passed this 9th day of January, 2025

Board of County Commissioners, Gallia County, Ohio

s/ Leslie Henry
s/ Quentin J. Stapleton
s/ Jeremy Kroll

ENGINEER – ODOT ROAD SALT CONTRACTS

County Engineer Brett Boothe submitted the following resolution for approval:

WHEREAS, the Gallia County Engineer request authority to purchase road salt from the Ohio Department of Transportation's (ODOT) road salt contract.

NOW THEREFORE, be it ordained the Gallia County Engineer be given authority to purchase road salt through ODOT road salt contracts.

Commissioner Jeremy Kroll moved and Commissioner Q. Jay Stapleton seconded the motion. Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Passed this 9th day of January, 2025

Board of County Commissioners, Gallia County, Ohio

s/ Leslie Henry
s/ Quentin J. Stapleton
s/ Jeremy Kroll

FIELD OF HOPE – LETTER OF SUPPORT

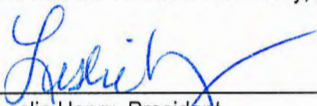
Kevin Dennis, Field of Hope CEO requested from the Commissioners a letter of support for funding through the Appalachian Regional Commission "Ready Grants to Grow" grants that would build their organizational capacity through

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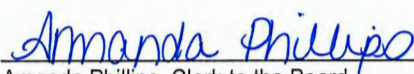
expanding, creating, or improving existing programs or services. This grant application from the FOH is titled "Kick Start the Business Enterprise Zone" and they are requesting \$500,000.00 with a \$125,000.00 (20%) match for a total project cost of \$625,000.00. President Henry entertained a motion to sign the letter of support as requested by Mr. Dennis. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ADJOURN

At 12:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.




Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner