

DECEMBER 28, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the December 21, 2023 minutes. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
12/24	5	0	0	0	0	0	0	0	0	26	0	1	0	10

SHERIFF – PROPERTY TRANSFER

Sheriff Matt Champlin submitted a request to transfer a 2006 Dodge pickup truck (VIN 3D6WS28D06G257407 owned by Commission and controlled by the Sheriff's Dept.) to the Guyan Township Trustees for maintaining their roadways during snow emergencies. President Smith entertained a motion to allow the transfer with the stipulation that the Commissioners would have the right for refusal when they are done with the use of the vehicle. Q Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 YEAR-END ADVANCES & TRANSFERS

President Smith entertained a motion to grant the County Administrator and County Deputy Auditor the authority to agree on the final fund advances, fund transfers (in an amount up to \$10,000.00) and line item transfer should any other funds or line items end the year in the red once final payroll, fringes, and expenses are posted to funds. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EMS – MOU

Keith Wilson, EMS Director submitted a request from the Commission permission for him to sign, (on behalf of the County) an MOU with Springfield Fire Department for them to provide emergency ambulance response in their area in the event that no Gallia units are available. Mr. Wilson stated that the Prosecutor has signed off and approved as well as the Fire Chief for Springfield. President Smith entertained allowing Mr. Wilson to sign on the County's behalf as requested. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

SPECIAL PROJECTS – DUMPSTER PAD

Special Projects Manager, Tom White requested permission from the Commission to move the dumpster pad to allow more room for parking in the rear of the Courthouse. President Smith entertained a motion to allow Mr. White to have the pad moved as requested. Q Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

RESOLUTION – DBE PLAN UPDATE

Grants Administrator Karen Sprague presented the Commission with a letter to Delta Airport Consultants, Inc. requesting they assist Gallia County with the Disadvantaged Business Enterprise (DBE) Plan update required in the FAA Civil Rights Connect online system for the planned FY 24 FAA grant construction project of a new terminal building. President Smith entertained a motion to approve and sign the letter as presented. Leslie Henry moved and Q. Jay Stapleton seconded the motion to approve. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

12/28/2023

Delta Airport Consultants, Inc.
Attn: Cynthia Chavez, Project Assistant
20545 Center Ridge Road, Suite 450
Cleveland, Ohio 44116

RE: Update Gallia County DBE Plan

Dear Cynthia,

CASSTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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Gallia County hereby requests the assistance of Delta Airport Consultants to update the Gallia County Disadvantaged Business Plan as required by the FAA for the upcoming construction project.

We understand for the FY 22 FAA grant a DBE report is not required – the grants received were under the \$250,000 threshold. However, we anticipate the FY 2024 FAA grants to exceed this threshold.

Please accept this letter as our request for Cynthia Chavez with Delta Airport Consultants to perform the DBE updates as needed within the FAA Civil Rights Connect for Gallia County.

Respectfully submitted,

s/ David K. Smith

David K. Smith, President

Gallia County Commissioners

OSU EXTENSION OFFICE – MONTHLY UPDATE

Jordan Penrose, Ag and Natural Resource Educator and Micha Holcomb, Program Assistant for 4H Youth Development presented the Commission with an agency update for December of various activities and presented a copy of their newsletter and upcoming events. No action taken.

RESOLUTION – 2019 CDBG RPIG GRANT AMENDMENT #3

Grants Administrator Karen Sprague presented the Commission with 2019 CDBG RPIG Grant Amended Scope of Work and Budget form #3 from the Ohio Department of Development, Office of Community Development for approval and signing. The 2019 CDBG RPIG Grant Amendment #3 grants a 18-month extension for grant completion as follows:

- Work Completion: extends from 1/31/2024 to 8/31/2025
- Draw Deadline: extends from 2/28/2024 to 9/30/2025
- Grant Completion: extends from 3/31/2024 to 10/31/2025

Mr. Smith entertained a motion to approve & sign the 2019 RPIG grant amendment #3 forms as presented. Q. Jay Stapleton made and Leslie Henry seconded the motion to approve the 2019 CDBG RPIG grant amendment #3 as presented. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

GCDD WWTP IMPROVEMENTS – OEPA PTI APPLICATION SUBMITTAL

Grants Administrator Karen Sprague presented the Commission with an OEPA Permit to Install application for the GCDD WWTP Improvements Project from DLZ, Project Engineering Firm, for approval and signing. The submission fee is \$2,462.00 and will be paid for with 2021 WWIP grant project funds. David Smith entertained a motion that the OEPA PTI application be approved and signed by the Commission as presented. Leslie Henry made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

SHERIFF – CONTRACT

Sheriff Matt Champlin and Troy Johnson met with the Commission to discuss a contract with Flock Security Camera's. President Smith entertained a motion to allow Sheriff Champlin the authority to sign a five-year contract with Flock Security Camera's @ \$42,500.00 per year. The first two years were paid for with a grant. Sheriff Champlin along with Troy Johnson discussed applying for grants for the remaining three years. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ANNUAL APPROPRIATION RESOLUTION FOR FISCAL YEAR 2024

County Administrator Brian Rutherford presented the Commission with the Annual Appropriation Resolution for all funds for the fiscal year beginning January 1, 2024 thru December 31, 2024. The appropriations totaled as follows:

General Fund

- Appropriations = \$14,453,055.74
- Encumbrances = \$81,503.55

Special Revenue Funds:

- Appropriations = \$ 52,980,776.01
- Encumbrances = \$139,520.27
- Balances Carried Forward = \$17,620,876.90 (Note this will need to be amended with grant fund carryover balances after the final 2023 payroll costs post)

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Grand Total All Funds:

- Appropriations = \$67,433,831.75
- Encumbrances =\$221,024.21
- Balances Carried Forward = \$25,991.368.18 (Note this will need to be amended with grant fund carryover balances after the final 2023 payroll costs post)

President Smith entertained a motion that the Annual Appropriation Resolution for the fiscal year 2024 be approved and signed by the Commission. Leslie Henry made and Mr. Stapleton seconded the motion. Upon roll call, votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

GREEN SEWER 2 CONSTRUCTION MEETING

At 1:30 p.m. the Commissioners, County Administrator Brian Rutherford, Grant Administrator Karen Sprague, and Clerk to the Board Amanda Phillips attended the Green Sewer 2 Construction monthly meeting in the Commissioners' office. Others in attendance were: DLZ Reps. Gary Silcott, Rob Snedden & Eli Walker and Tracy Shoults, Josh Fields and Bo Cox from Fields Excavating.

***2:00 pm The Commissioners attended the Planning Committee Meeting held in the Commissioners office at the Courthouse**

AMENDMENT – 2023 YEAR-END ADVANCES & TRANSFERS

County Administrator Brian Rutherford requested to make an amendment to the previous resolution:

President Smith entertained a motion to grant the County Administrator and County Deputy Auditor the authority to agree on the final fund advances, fund transfers (in an amount up to \$10,000.00) and line item transfer should any other funds or line items end the year in the red once final payroll, fringes, and expenses are posted to funds. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Mr. Rutherford stated that he has spoken with the County Deputy Auditor Kim Elliott and she has received more fund transfers that are in the red and will need an approval of more than the allowed amount of \$10,000.00. Mr. Rutherford is requesting to change that amount up to \$180,000.00. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

LANDFILL APPLICATION

County Administrator Brian Rutherford requested of the Commission to allow Anette Brown, Auditor's office the authority to cut a manual check in the amount of \$29,900.00 to the Health Department for the 2024 Solid Waste Landfill Application. Q Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

SEWER BILLS

Commissioner Henry moved to raise sewer bills for all sewer customers \$2.50 per month. Q. Jay Stapleton seconded the motion. Discussion from Mr. Stapleton was that he felt like the raise was necessary due to rising costs in the economy and the shortfalls of the sewer department. He stated he would like to re-evaluate mid-year to see what is collected through assessments. Commissioner Smith stated he would have preferred to have done this several months ago when they first recognized the need. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

David K. Smith, President

Amanda Phillips, Clerk to the Board

Q. Jay Stapleton, Vice President

Leslie Henry, Commissioner

CASSTO & HARRIS, INC. — RE-ORDER No. 25403-23