

**NOVEMBER 30, 2023**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the November 21, 2023 minutes. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Brian Rutherford	12/4/23	Columbus	Mediation Hearing
Auditor	Robert Jacks	12/4/23	Columbus	Mediation Hearing
Commissioners	David K. Smith	12/6-12/8	Columbus	CCAO Winter Conference
Commissioners	Q. Jay Stapleton	12/6-12/8	Columbus	CCAO Winter Conference
Commissioners	Leslie Henry	12/6-12/8	Columbus	CCAO Winter Conference

The President entertained a motion to approve travel requests as submitted. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Mr. Stapleton, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
11/26	14	1	1	0	0	0	0	0	2	26	0	0	0	9

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

**GRANT AGREEMENT BETWEEN THE OHIO DEPARTMENT OF AGING AND GALLIA COUNTY BOARD OF COMMISSIONERS HEALTHY AGING GRANT**

County Administrator Brian Rutherford presented the Commission with the Ohio Department of Aging grant agreement form for the FY 2023-2024 Ohio Healthy Grant for approval and signing and to request the County Auditor's Office to create a new fund for this grant entitled "Healthy Aging Grant" (for the period of 11/1/2023-9/1/2024), give that grant fund number 402, and to appropriate the \$193,551.00 into the following expense line item and create the following revenue line item:

Appropriate \$193,551.00 into 402.0402.531100 Healthy Aging Grant Project Expense Line

Create 402.3000.400100 Healthy Aging Grant Revenue (\$193,551.00)

David K. Smith entertained a motion to approve the request and sign the grant agreement as presented. of. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 22**

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 22 for the Green Sewer Phase 2 Project for the following items:

- Construction - \$539,787.63
- Legal Fees = \$61,153.14
- Engineering: \$83,947.86
- Administration: \$1,875.42
- Bond/Loan payments: \$141,052.09
- Other: \$500.00
- Total = \$828,316.14

· (It was noted that Payment Resolution #21 was declined by USDA and the County was required to move some of those invoices to be paid from the Settlement Fund #410 because it was determined they were related to the

NOVEMBER 30, 2023

settlement and/or lawsuit and not a part of the sewer construction project. All those invoices are listed below with notations regarding what funds they were paid from.)

Invoices to be paid as follows:

- Bricker & Eckler invoice 817774 = \$9,600.00 paid by Gallia County from Settlement Fund #410
- Bricker & Eckler invoice 819572 = \$15,771.65 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 822970 = \$5,752.50 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 824524 = \$3,243.75 paid by Gallia County from Settlement Fund #410
- DLZ invoice 215747 = \$11,830.91 paid by Gallia County from Settlement Fund #410
- DLZ invoice 216121 = \$56,189.73 paid by Gallia County from Settlement Fund #410
- OEPA Gen NOI Appl Fee = \$500.00 paid by Gallia County from USDA Grant Fund #372
- DLZ invoice 216870 = \$1,733.81 paid by Gallia County from Settlement Fund #410
- DLZ invoice 217267 = \$390.00 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2002474 = \$2,755.14 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2002475 = \$525.00 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2004948 = \$8,723.85 paid by Gallia County from Settlement Fund #410
- GMCAA-Aug Administration = \$108.60 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2007337 = \$5,803.75 paid by Gallia County from Settlement Fund #410
- DLZ invoice 217811 = \$3,665.40 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2010683 = \$2,192.50 paid by Gallia County from Settlement Fund #410
- GMCAA-Sept Administration = \$1,061.31 paid by Gallia County from Settlement Fund #410
- Green 2 USDA Loan 12 & 15 Principal = \$97,800.00 paid by Gallia County from Settlement Fund #410
- Green 2 USDA Loan 12 & 15 Interest = \$34,158.71 paid by Gallia County from Settlement Fund #410
- Green 2 OWDA Loan 9406 payment = \$9,093.38 paid by Gallia County from Settlement Fund #410
- DLZ invoice 218483 = \$5,136.14 paid by Gallia County from USDA Grant Fund #372
- Bricker Graydon invoice 2012277 = \$6,785.00 paid by Gallia County from Settlement Fund #410
- GMCAA-Oct Administration = \$705.51 paid by Gallia County from Settlement Fund #410
- DLZ invoice 219097 = \$5,001.87 paid by Gallia County from USDA Grant Fund #372
- Field Excavating Pay Application #1 = \$539,787.63 paid by Gallia County from USDA Grant Fund #372

Q. Jay Stapleton moved and Leslie Henry seconded a motion to approve payment resolution # 22 as submitted. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**USDA - GREEN SEWER PHASE 2 DISBURSEMENT #18**

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #18 for the Green Sewer Phase 2 Project for the following items:

- OEPA Gen NOI Appl Fee = \$500.00 paid by Gallia County from USDA Grant Fund #372
- DLZ invoice 218483 = \$5,136.14 paid by Gallia County from USDA Grant Fund #372
- DLZ invoice 219097 = \$5,001.87 paid by Gallia County from USDA Grant Fund #372

NOVEMBER 30, 2023

- Field Excavating Pay Application #1 = \$539,787.63 paid by Gallia County from USDA Grant Fund #372
- Total USDA Disbursement Request = \$550,425.64
- Minus excess from Disbursement Request #17 expenditures noted above were moved to the Settlement Fund – (\$91,051.35)
- Disbursement Request #18 = \$459,374.29

Leslie Henry moved and Q. Jay Stapleton seconded a motion to approve and sign the USDA Disbursement #18 as submitted. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**USDA - GREEN SEWER PHASE 2 SETTLEMENT FUND DISBURSEMENT #1**

GMCAA Grants Administrator Karen Sprague presented the Commission with Settlement Fund Disbursement #1 for the Green Sewer Phase 2 Project for the following items:

- Bricker & Eckler invoice 817774 = \$9,600.00 paid by Gallia County from Settlement Fund #410
- Bricker & Eckler invoice 819572 = \$15,771.65 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 822970 = \$5,752.50 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 824524 = \$3,243.75 paid by Gallia County from Settlement Fund #410
- DLZ invoice 215747 = \$11,830.91 paid by Gallia County from Settlement Fund #410
- DLZ invoice 216121 = \$56,189.73 paid by Gallia County from Settlement Fund #410
- DLZ invoice 216870 = \$1,733.81 paid by Gallia County from Settlement Fund #410
- DLZ invoice 217267 = \$390.00 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2002474 = \$2,755.14 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2002475 = \$525.00 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2004948 = \$8,723.85 paid by Gallia County from Settlement Fund #410
- GMCAA-Aug Administration = \$108.60 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2007337 = \$5,803.75 paid by Gallia County from Settlement Fund #410
- DLZ invoice 217811 = \$3,665.40 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2010683 = \$2,192.50 paid by Gallia County from Settlement Fund #410
- GMCAA-Sept Administration = \$1,061.31 paid by Gallia County from Settlement Fund #410
- Green 2 USDA Loan 12 & 15 Principal = \$97,800.00 paid by Gallia County from Settlement Fund #410
- Green 2 USDA Loan 12 & 15 Interest = \$34,158.71 paid by Gallia County from Settlement Fund #410
- Green 2 OWDA Loan 9406 payment = \$9,093.38 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2012277 = \$6,785.00 paid by Gallia County from Settlement Fund #410
- GMCAA-Oct Administration = \$705.51 paid by Gallia County from Settlement Fund #410
- Total Settlement Fund Disbursement Request = \$277,890.50

Q. Jay Stapleton moved and Leslie Henry seconded a motion to approve the Green Sewer 2 Settlement Fund Disbursement #1 as submitted. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

NOVEMBER 30, 2023

**DJFS – SUBGRANT AGREEMENT**

Kathy Campbell, Business Administrator for DJFS presented the commissioners the following agreement:

**OHIO DEPARTMENT OF JOB AND FAMILY SERVICES  
SUBGRANT AGREEMENT  
G-FFY24-0004  
RECITALS**

*This Subgrant Agreement is entered into between the Ohio Department of Job and Family Services, (hereinafter referred to as "CDJFS"), located at 848 3rd Avenue, Gallipolis, OH 45631 and the Educational Service Center, (hereinafter referred to as "SUBGRANTEE ESC"), at P.O. Box 178 Rio Grande, Ohio 45674. SUBGRANTEE hereby accept the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.*

*This Subgrant is made pursuant to the following federal award: Title XX Base CFDA 93.667 (original award date 10/1/2022; FAIN# 2301OHSOSR Title XX Base Subsidy). At the time of signing the subgrant the FFY21 Title XX Base CFDA Federal Award had not been signed. CDJFS will place updated Federal Award sign date once received. as administered by the U.S. Department of Health and Human Services. This Subgrant is not for research and development purposes.*

*This Subgrant Agreement will be in effect from October 29, 2023 through September 30, 2024, unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.*

*This grant is in the total amount of twenty thousand dollars (\$20,000.00).*

**The Full Subgrant Agreement is on file and is available at the commissioner's office**

The President entertained a motion to approve the agreement upon the recommendation of Mr. Glassburn Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**OSU EXTENSION OFFICE – MONTHLY UPDATE**

Jordan Penrose, Ag and Natural Resource Educator and Erin Dailey, Extension Educator and Michelle Stumbo presented the Commission with an agency update for November of various activities and presented a copy of their newsletter and upcoming events. No action taken.

**BID AWARD – ENGINEER TRUCKS**

Adam Edward, Assistant Engineer, presented recommendation accepting the bid from Mark Porter on four new half ton trucks in the amount of \$233,460.00. The President entertained a motion to award the bid as recommended. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**JAIL FOOD SERVICE– BID OPENING**

At 11:00 a.m. President Smith opened the following bids for Jail Food Service.

Company	Total Bid
Trinity Food Services	1.91 Per Meal

The bids were turned over to the Sheriff for review and recommendation. The following were in attendance: Chris Gruber, Sheriff Champlin and Heather Casto.

**FINANCIAL LETTER – WWIP GRANT FOR CLEARVIEW ESTATES WWTP UPGRADE PROJECT**

Grants Administrator Karen Sprague presented the Commission with a financial explanation letter for approval and signing to be included in the Water and Wastewater Infrastructure Grant application to ODOD for the Clearview Estates Subdivision Wastewater Treatment Plant Upgrades project. The cost estimate for this project is \$1,936,000 and includes the following:

- WWTP - \$1,760,000
- Engineering - \$176,000
- Total = \$1,936,000

David Smith entertained a motion to approve and sign the following financial letter for this project. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

11/30/2023

TO: Ohio Department of Development

RE: Clearview WWTP Replacement Project – 2023 ODOD Water and Wastewater Infrastructure Grant (WWIG) Program

Per County Sewer Supt. Tom Dillon, the Clearview Estates Subdivision Wastewater Treatment Plant was originally installed around 1974. It is a metal package plant that is showing many signs of deterioration. There is no capability to waste sludge at this plant. The sludge will build up on the clarifier and sometimes spill over into the Sand Filters. The aeration tank is open on top which causes leaves to get into the plant and clog the RAS lines. The effluent weir in the

NOVEMBER 30, 2023

clarifier has broken and is being held up by a rope and a rock. The electrical control panel for the plant blowers is in very bad shape and unsafe to work with. The final tank is also metal and in very bad shape. The County performs chlorination and de chlorination in this tank. The tank is not big enough for sufficient contact time for the chlorine.

Due to the inadequacies of the existing WWTP, the county has been advised the only option is construction of a replacement WWTP. The cost of replacing the WWTP is more than the small sewer systems budget can handle. The cost estimate provided by the County's Sewer Engineering firm DLZ totals \$1,936,000.

The General Sewer District fund, of which Clearview Sewer System is a part of, details are as follows:

- Cash Balance of \$57,191.29 as of 12/31/2022
- 2023 Revenue as of 11/30/2023 \$32,341.13 for operation & maintenance
- 2023 Expenditures as of 11/30/2023 \$47,204.81 for operation and maintenance of sewer system
- 2023 Cash Balance as of 11/30/2023 \$42,327.61
- The estimated 2023 yearend balance for the General Sewer District fund is \$33,147.16, barring any further system breakdowns during 2023

Therefore, as you can see, the general sewer district fund does not have adequate sewer funds available to support the \$1.9 million WWTP replacement project. Also, with only 35 households within the service area of Clearview Sewer System there is no capacity to support repayment of a \$1.9 million loan. It has been estimated that a loan of this magnitude for a 30 year term at 2% interest would require a monthly increase in sewer rates per homeowner of \$385.

The Clearview Sewer System's current monthly sewer rate is \$44.00 per homeowner. The County does not feel a large increase of \$385 per month per homeowner to cover a debt of this magnitude for this upgrade project would be sustainable for its predominately low-income residents. A recent LMI survey reflects the residents within the Clearview Sewer System's service area are 60.38% LMI.

Therefore, it is critical, that the County be approved for a 2023 ODOD Water and Wastewater Infrastructure Grant (WWIG) Program to be able to upgrade the Clearview WWTP as noted in the engineer's cost estimate in order to continue to provide adequate sewer collection and treatment for the residents of Clearview Estates Subdivision.

Respectfully submitted,

Gallia County Commissioners

*Sl David K. Smith*

David K. Smith, President

*Sl Q. Jay Stapleton*

Q. Jay Stapleton, Vice-President

*Sl Leslie Henry*

Leslie Henry, Commissioner

**GREEN SEWER 2 CONSTRUCTION MEETING**

At 1:30 p.m. the Commissioners, County Administrator Brian Rutherford, Grant Administrator Karen Sprague, and Clerk to the Board Amanda Phillips attended the Green Sewer 2 Construction monthly meeting in the Commissioners' office. Others in attendance were: DLZ Reps. Gary Silcott, Rob Snedden & Eli Walker and Tracy Shoults, Sewer Dept. Tommy Dillon, Josh Fields and Bo Cox from Fields Excavating.

**MEMORANDUM OF UNDERSTANDING**

Cole Massie, Economic Development presented the Commissioners with a MOU regarding use of ARPA funds via Appalachian Community Grant Program's Appalachian Development Grants Round 2. President Smith entertained a motion to allow him to sign the MOU on behalf of the County as submitted. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

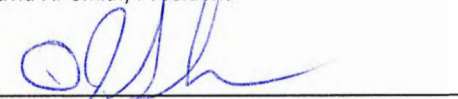
NOVEMBER 30, 2023

ADJOURN

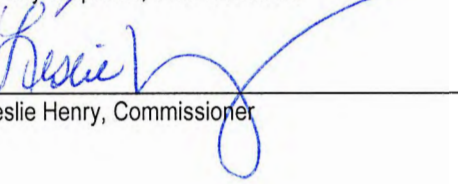
At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



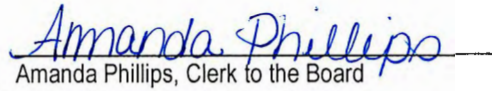
David K. Smith, President



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner



Amanda Phillips, Clerk to the Board