

JUNE 29, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the June 22, 2023 minutes. Q. Jay Stapleton and Leslie Henry seconded motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/25	1	0	0	1	5	0	0	0	6	21	0	0	0	10

911 EQUIPMENT UPGRADE USDA GRANT/LOAN APPROPRIATION APPROVAL

Commission President David Smith entertained a motion to approve appropriation of the USDA Grant/Loan for the 911 Equipment Upgrade Project and to request the County Auditor's Office to create a new fund for this grant titled "911 Equip-USDA Grant/Loan", give that grant fund number 409, and to appropriate the \$294,000 funding into line items as follows:

Appropriate \$50,000 into 409.0409.531100 title USDA Grant 911 Equipment

Appropriate \$244,000 into 409.0409.531101 title USDA Loan 911 Equipment

Also, request the County Auditor's Office to create the following revenue line items:

Create 409.3000.400100 USDA Grant Revenue (estimated revenue \$50,000)

Create 409.3000.400101 USDA Loan Revenue (estimated revenue \$244,000)

Leslie Henry moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

9:33 a.m., the President entertained a motion to enter into executive session with the County Administrator to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 9:45 a.m. No action taken.

BID OPENING – AIRPORT TERMINAL BUILDING – SCHEDULE 1 REHAB ROTATING AIRPORT BEACON

At 9:45 a.m. President David K. Smith opened the following quotes for the Schedule 1 Rehab Rotating Airport Beacon:

Company	Total Bid
Jess Howard Electric	\$117,700.00
Hoon Construction Co.	\$118,400.00

Grant Administrator Karen Sprague will turn the bids over to Delta Airport Consultants for review.

BID OPENING – AIRPORT TERMINAL BUILDING – SCHEDULE 2 BUILDING DEMOLITION, UTILITY CONSTRUCTION & SITE PREPARATION

At 9:50 a.m. President David K. Smith opened the following quotes for the Schedule 2 Building Demolition, Utility Construction and Site Preparation:

Company	Total Bid
WAI Construction Group	\$362,201.39
Hoon Construction Co.	\$286,800.00

Grant Administrator Karen Sprague will turn the bids over to Delta Airport Consultants for review.

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BID OPENING – AIRPORT TERMINAL BUILDING – SCHEDULE 3 TERMINAL BUILDING CONSTRUCTION

At 9:55 a.m. President David K. Smith opened the following quotes for the Schedule 3 Terminal Building Construction:

Company	Total Bid
WAI Construction Group	\$1,729,000.00
Hoon Construction Co.	\$2,076,560.00

Grant Administrator Karen Sprague will turn the bids over to Delta Airport Consultants for review.

EXECUTIVE SESSION – DJFS – PERSONNEL

9:59 a.m., the President entertained a motion to enter into executive session with Dana Glassburn, DJFS Director and IT director John Grubb to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 10:24 a.m. No action taken.

IT – FULL TIME STATUS

IT Director John Grubb recommended to the Commission making IT employee, Charles Max Bowman full-time status effective July 3, 2023 at his current rate of 15.50 per hour. President Smith entertained Mr. Grubb's recommendation. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea, Mr. Stapleton, abstained, Ms. Henry, yea

DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn presented the commissioners the following G-SY24 – 0005:

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

RECITALS

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Integrated Services for Behavioral Health, (hereinafter referred to as "SUBGRANTEE IS' BH") (DUNS# 959410150) at 1950 Mt. St. Mary's Drive, Nelsonville, Ohio 45764. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: TANF, TANF CCMEP CFDA 93.558 (original award date 10/1/2023; FAIN# 2201OHTANF) and Benefit Bridge TANF CFDA 93.558 award date 7/1/22 (FAIN # 2201OHTANF), Temporary assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services. At the time of signing the subgrant the FFY24 TANF CFDA Federal Awards had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is also made pursuant to the following state award: Benefit Bridge Non-TANF. This Subgrant is not for research and development purposes.

This Subgrant Agreement will be in effect from July 1, 2023 to June 30, 2024 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.

This grant is in the total amount of seventy-eight thousand, four hundred twenty dollars (\$78,420.00).

The full subgrant agreement is on file at the commissioner's office and DJFS.

The President entertained the motion to sign the subgrant agreement amendment as recommended. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn presented the commissioners the following:

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICES SUBGRANT
AGREEMENT AMENDMENT NO. 3**

This amendment will amend the contract between the Gallia County Department of Job and Family Services (GCDJFS) "the grantor" and Integrated Service for Behavioral Health "subgrantee" (DUNS #959410150) and will be effective 10/1/2022-9/30/2023 for the purchase of Ohio START activities.

Contract Notation:

Original contract was signed and approved by the Gallia County Children Service Board on 10/11/2019 and assumed by GCDJFS on December 1, 2020. Amendment two (2) was signed on 10/28/21 by Director of Gallia County Department of Job and Family Services extending for one (1) additional year effective 10/1/2021-9/30/2022.

Available Funding:

The total amount of the agreement to \$132,650.00. This allows for two (2) Family Peer Mentors for the START program. Due to the potential reduction in funding for SFY24, a reduction of staff or performance of other services for GCDJFS and/or Integrated Services will be utilized to cover the shortfall.

Extension of Agreement:

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

JUNE 29, 2023

Extend the current agreement for another additional one (1) year. Agreement will be effective 10/1/2022-9/30/2023.

The full subgrant agreement is on file at the commissioner's office and DJFS.

The President entertained the motion to sign the subgrant agreement amendment as recommended. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS –PURCHASE OF SERVICE CONTRACT EXTENSION NO 2
GALLIA COUNTY COUNCIL ON AGING

Director Dana Glassburn presented to commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO.2

This extension will amend/extend the Non-Emergency Medical Transportation (NEMT) contract, originally dated July 1, 2021 through June 30, 2022, between the Gallia County Department of Job and Family Services (CDJFS) and Gallia County Council on Aging for the purchase of service under authority of 93.778 NET Transportation.

- I. Extension of Contract:
The SFY21 contract extension #1 is to end June 30, 2023. This statement is to extend the current NEMT contract as per the section "Extension" of the 2021 Request for Bid and section "I. Term" on page 1 of the Purchase of Service Vendor Contract. This extension will be in effect July 1, 2023 through September 30, 2023. There will be no change in the rate per mile which will remain at \$2.40 within the "Medical Community" as defined in the Plan.

/Dana Glassburn, JFS Director Date: June 29, 2023
Authorized County Representative

/Daniel S. Salisbury Date: June 9, 2023
Authorized Provider Representative

Commissioner:
/David K. Smith, President Date: June 29, 2023

/Q. Jay Stapleton, Vice President
/Leslie Henry, Commissioner

/Isaac Beller, Assistant Prosecuting Attorney Date: May 17, 2023

The President entertained a motion to approve and sign the contract extension as presented. Q. Jay Stapleton made and Leslie Henry seconded this motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS –PURCHASE OF SERVICE CONTRACT EXTENSION NO 2
ON THE GO TRANSPORTATION

Director Dana Glassburn presented to commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO.2

This extension will amend/extend the Non-Emergency Medical Transportation (NEMT) contract, originally dated July 1, 2021 through June 30, 2022, between the Gallia County Department of Job and Family Services (CDJFS) and On the Go Transportation for the purchase of service under authority of 93.778 NET Transportation.

- I. Extension of Contract:
The SFY21 contract is to end June 30, 2023. This statement is to extend the current NEMT contract as per the section "Extension" of the 2021 Request for Bid and section "I. Term" on page 1 of the Purchase of Service Vendor Contract. This extension will be in effect July 1, 2023 through September 30, 2023. There will be no change in the rate per mile which will remain at \$2.40 within the "Medical Community" as defined in the Plan.

/Dana Glassburn, JFS Director Date: June 29, 2023
Authorized County Representative

/Garry B. Stever III Date: May 25, 2023
Authorized Provider Representative

Commissioner:
/David K. Smith, President Date: June 29, 2023

/Q. Jay Stapleton, Vice President
/Leslie Henry, Commissioner

/Isaac Beller, Assistant Prosecuting Attorney Date: May 17, 2023

The President entertained a motion to approve and sign the contract extension as presented. Leslie Henry made and Q. Jay Stapleton seconded this motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS –PURCHASE OF SERVICE CONTRACT EXTENSION NO 2
R&T NEED A LIFT

Director Dana Glassburn presented to commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO.2

This extension will amend/extend the Non-Emergency Medical Transportation (NEMT) contract, originally dated July 1, 2021 through June 30, 2022, between the Gallia County Department of Job and Family Services (CDJFS) and R&T Need a Lift for the purchase of service under authority of 93.778 NET Transportation.

- I. Extension of Contract:
The SFY21 contract extension #1 is to end June 30, 2023. This statement is to extend the current NEMT contract as per the section "Extension" of the 2021 Request for Bid and section "I. Term" on page 1 of the Purchase of Service Vendor Contract. This extension will be in effect July 1, 2023 through September 30, 2023. There will be no change in the rate per mile which will remain at \$2.40 within the "Medical Community" as defined in the Plan.

/Dana Glassburn, JFS Director Date: June 29, 2023
Authorized County Representative

JUNE 29, 2023

/Robert Eddy
Authorized Provider Representative

Date: May 30, 2023

Commissioner:
/David K. Smith, President
/Q. Jay Stapleton, Vice President
/Leslie Henry, Commissioner

Date: June 29, 2023

/Isaac Bellor, Assistant Prosecuting Attorney

Date: May 17, 2023

The President entertained a motion to approve and sign the contract extension as presented. Q. Jay Stapleton made and Leslie Henry seconded this motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS –PURCHASE OF SERVICE CONTRACT EXTENSION NO 2
GALLIA MEIGS COMMUNITY ACTION

Director Dana Glassburn presented to commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO.2

This extension will amend/extend the Non-Emergency Medical Transportation (NEMT) contract, originally dated July 1, 2021 through June 30, 2022, between the Gallia County Department of Job and Family Services (CDJFS) and Gallia Meigs Community Action for the purchase of service under authority of 93.778 NET Transportation.

ii. **Extension of Contract:**

The SFY21 contract extension #1 is to end June 30, 2023. This statement is to extend the current NEMT contract as per the section "Extension" of the 2021 Request for Bid and section "I. Term" on page 1 of the Purchase of Service Vendor Contract. This extension will be in effect July 1, 2023 through September 30, 2023. There will be no change in the rate per mile which will remain at \$2.40 within the "Medical Community" as defined in the Plan.

/Dana Glassburn, JFS Director
Authorized County Representative

Date: June 29, 2023

/Lora Rawson
Authorized Provider Representative

Date: May 24, 2023

Commissioner:
/David K. Smith, President
/Q. Jay Stapleton, Vice President
/Leslie Henry, Commissioner

Date: June 29, 2023

/Isaac Bellor, Assistant Prosecuting Attorney

Date: May 17, 2023

The President entertained a motion to approve and sign the contract extension as presented. Q. Jay Stapleton made and Leslie Henry seconded this motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS –PURCHASE OF SERVICE CONTRACT EXTENSION NO 2
JACKSON TRANSPORTATION

Director Dana Glassburn presented to commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO.2

This extension will amend/extend the Non-Emergency Medical Transportation (NEMT) contract, originally dated July 1, 2021 through June 30, 2022, between the Gallia County Department of Job and Family Services (CDJFS) and Jackson Transportation for the purchase of service under authority of 93.778 NET Transportation.

iii. **Extension of Contract:**

The SFY21 contract extension #1 is to end June 30, 2023. This statement is to extend the current NEMT contract as per the section "Extension" of the 2021 Request for Bid and section "I. Term" on page 1 of the Purchase of Service Vendor Contract. This extension will be in effect July 1, 2023 through September 30, 2023. There will be no change in the rate per mile which will remain at \$2.40 within the "Medical Community" as defined in the Plan.

/Dana Glassburn, JFS Director
Authorized County Representative

Date: June 29, 2023

/Wayne Lester
Authorized Provider Representative

Date: June 28, 2023

Commissioner:
/David K. Smith, President
/Q. Jay Stapleton, Vice President
/Leslie Henry, Commissioner

Date: June 29, 2023

/Isaac Bellor, Assistant Prosecuting Attorney

Date: May 28, 2023

The President entertained a motion to approve and sign the contract extension as presented. Leslie Henry made and Q. Jay Stapleton seconded this motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

OSU EXTENSION OFFICE – MONTHLY UPDATE

Jordan Penrose, Ag and Natural Resource Educator presented the Commission with an agency update for June of various activities and presented a copy of their newsletter and upcoming events. No action taken.

JUNE 29, 2023

CORSA/WISEMAN AGENCY - REFRESHER

Ali Redmond from CORSA, Renee Argabright and Nick Roach from Wiseman met with the Commissioners and their staff to provide a refresher on the benefits and services that CORSA provides. No action taken.

*The Commissioners and staff left to attend a luncheon with the CORSA/Wiseman Ins. Agency Staff.

COMMISSIONERS – PROBATIONARY PERIOD

Special Projects Manager Tom White recommended to the Commission changing Brian Rutherford's employment status from probationary to permanent County Administrator due to successful completion of his 90-day probationary period. Mr. Rutherford's pay rate will change from 32.00 to 34.00 per hour effective July 3, 2023. President Smith entertained Mr. White's suggestion. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea, Mr. Stapleton, yea, Ms. Henry, yea

EXECUTIVE SESSION – EMS EMPLOYEES – PERSONNEL


At 1:25 p.m. the president entertained a motion to enter into executive session with EMS Director Keith Wilson and EMS employees concerning complaints against a public employee. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 2:10 p.m., no action taken.

SEWER DEPARTMENT – BILLING ISSUES

Candace Harmon from the sewer department met with the Commissioners to obtain guidance on some of the billing issues the department has encountered. Also in attendance were: Auditor Robert Jacks, Treasurer Steve McGhee, and Tommy Dillon from the Sewer Department. Guidance from all was given and no further action taken.

ADJOURN

At 3:00 p.m. the President entertained a motion for adjournment. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



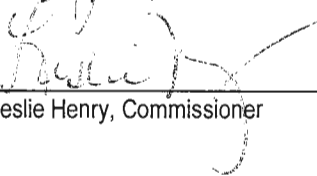
David K. Smith, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner