

MAY 18, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the May 11, 2023 minutes. motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
IT	John Grubb	5/23/23	Columbus	Spring UX Sessions for DJFS

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Mr. Stapleton, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
5/14	4	0	0	0	0	0	0	0	0	29	1	0	0	9

EMPLOYEE - COMMISSIONERS - RESIGNATION

County Administrator Brian Rutherford presented and recommended to accept the resignation effective May 29, 2023 from Bailey Jacobs-Johnson. Leslie Henry moved and Q. Jay Stapleton seconded the motion to accept resignation with the recommendation of Mr. Rutherford. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EMPLOYEE - VACATION TIME

Tom White, Special Project Manager recommended approving paying out County Administrator Brian Rutherford's Vacation time that he has not taken due to the hardship it would cause for the Commissioner's office and he will lose it all in June if not taken. President Smith entertained a motion to approve paying out vacation time to Mr. Rutherford for 150 hours that he has not been able to use without creating a hardship for the department. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

AIRPORT – SUPPLEMENTAL APPROPRIATION

The President entertained a motion to make supplemental appropriation to the Airport for Jet Fuel in the amount of \$11,206.00. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

JUVENILE COURT GRANT AGREEMENT AND FUNDING APPLICATION

Brian Rutherford, County Administrator, recommended the approval and signature of the President of the Board of Gallia County Commissioners for the Ohio Department of Youth Services Juvenile Court Grant Agreement and Funding Application Grant. Q. Jay Stapleton moved and Leslie Henry seconded the motion to approve and sign the application. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

JAIL PROJECT – PAYMENT RESOLUTION #25

County Administrator Brian Rutherford presented the Commission with Payment Resolution #25 for the Gallia County Jail Project to Granger Construction Company in the amount of \$754,488.65. DLZ Principle Architect, Greg Galieti recommends approval of the above invoice and pay application. The President entertained a motion to approve and pay invoices from pay resolution #25. Q. Jay Stapleton moved and Leslie Henry seconded the motion to approve payment resolution #25 as submitted. Upon Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ABBYSHIRE– NATIONAL SKILLED NURSING WEEK PROCLAMATION

The Abbyshire Nursing Facility submitted the follow proclamation for approval. Q. Jay Stapleton moved and M. Leslie Henry seconded the motion to approve. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

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NATIONAL SKILLED NURSING CARE WEEK
May 14 – 20, 2023

PROCLAMATION

WHEREAS, we honor and respect our elders and citizens of any age who reside in skilled nursing care centers in Gallia County, Ohio; as well as the essential role that these nursing care centers in Gallia County play in providing safe and effective 24-hour nursing care to hundreds of individuals each year and,

WHEREAS, skilled nursing care centers throughout our area are holding events in observance of National Skilled Nursing Care Week, May 14 – 20, 2023, that recognize the individuals who reside, work, and volunteer in nursing centers all over our great country. This year's theme of, "**Cultivating Kindness**", exemplified every day by these skilled nurses who perform selfless acts of kindness; and,

WHEREAS, I urge all citizens to visit a loved one, family member, or friend, as well as the staff of these facilities and offer a kind word, a personal touch, and spend time participating in various activities to unite those from all walks of life in need of our continuing love and support; and,

WHEREAS, my administration is committed to quality health care, we take this moment to embrace the essence of the theme, "**Cultivating Kindness**." Let's join all residents, patients, caregivers, nurses, other staff, volunteers and visitors in celebrating kindness: cultivating and spreading it to improve lives; and,

THEREFORE, we, the Gallia County Commissioners, declare the week of May 14th through the 20th, 2023, as **National Skilled Nursing Care Week**, a week to honor both our vulnerable citizens who receive care and the dedicated ones giving care.

This proclamation shall take effect upon its signing this 18th day of May, 2023.

s/David K. Smith, President

s/Q. Jay Stapleton, Vice President

s/Leslie R. Henry, Commissioner

FAA GRANT 2022 DRAW #8 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2022 draw #8 forms requesting \$11,700.00 from the County's FAA grant for the FAA share of the following invoices:

- Delta Airport Consultants Inv #10 - \$29,750.00
- Total = \$29,750.00

Draw #8 breakdown as follows (Note FAA does not allow you to draw past 90% of the grant until grant closeout, therefore we can only submit a partial draw of this invoice totaling \$20,000 which brings us to 89.68% of the grant. The balance of this invoice will be submitted with the final invoice on the final pay request):

- FAA Allowable Delta invoice #10 = \$20,000 x 65% x 90% = \$11,700.00
- ODOT Aviation grant allowable Delta invoice #10 = \$20,000 x 65% x 5% = \$650.00
- Local match – ODOT share Delta invoice #10 = \$20,000 - \$11,700.00 - \$650.00 = \$7,650.00

David Smith entertained a motion to approve and sign the FAA grant draw #8 forms for payment of engineering invoices as presented.

Q. Jay Stapleton moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ARC GRANT & APPROPRIATION APPROVAL – JOB CENTER BUILDING RENOVATION PROJECT

Dana Glassburn, GCDJFS Director presented the Commission with an ARC grant agreement from the Ohio Department of Development, Governor's Office of Appalachia, Appalachian Development Program in the amount of \$175,000.00 for the Job Center Building Renovation Project. Commission President David K. Smith entertained a motion to approve and sign the grant agreement as presented. Also, to approve appropriation of the ARC Grant for the Airport Terminal Building Project and to request the County Auditor's Office to create a new fund for this grant titled "GOA-AD-23-64", give that grand fund number 407, and to appropriate the \$175,000.00 funding into line items as follows:

Appropriate \$175,000.00 into 407.0407.531100 title ARC JOB CENTER RENOVATION GRANT

Also request the County Auditor's Office to create the following revenue line items:

Create 407.3000.400100 ARC Grant Revenue (estimated revenue \$175,000.00)

Q. Jay Stapleton moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn presented the commissioners the following for approval:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT

RECITALS

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This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Stepstone Initiatives, LLP, 120 Cora Mill Rd, Gallipolis, OH 45631, (Duns# 116994079) (hereinafter referred to as "subgrantee"). SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: TANF CFDA 93.558 (original award date 10/1/21; FAIN# 2201OHTANF) Temporary Assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services, Federal Award signed on 10/1/2021. At the time of signing the subgrant the FFY23 TANF CFDA Federal Award had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is not for research and development purposes.

This Subgrant Agreement will be in effect from July 1, 2023 to June 30, 2024 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.

This grant is in the total amount of Fifty Thousand dollars (\$50,000.00).

The complete agreement is on file in the Commissioner's office and Gallia County Department of Job and Family Services office.

The President entertained the motion to sign the agreement as recommended. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EMPLOYEE - 911 - RESIGNATION

911/EMA/LEPC Director Sherry Daines presented and recommended to accept the resignation effective May 5, 2023 from Cody Greer. Q. Jay Stapleton moved and Leslie Henry seconded the motion to accept resignation with the recommendation of Director Daines. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

AT&T – CONTRACT

911/EMA/LEPC Director Sherry Daines, who administers all phone contracts, presented a 24-month contract with AT&T that is expiring. The President entertained a motion to approve the contract based on the recommendation of Ms. Daines. Q. Jay Stapleton moved and Leslie Henry seconded the motion for President David K. Smith to sign the contract. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EMS – NATIONAL EMS WEEK PROCLAMATION

Keith Wilson, EMS Director submitted the following proclamation for approval. Q. Jay Stapleton moved and Leslie Henry seconded the motion to approve and sign the following proclamation. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 EMS Week Proclamation

"Where Emergency Care Begins"

WHEREAS, emergency medical services are a vital public service to the people and communities of Gallia County; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care significantly improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency care personnel, including skilled dispatchers, first responders, emergency medical technicians, paramedics, nurses, physicians, complete thousands of hours of specialized training and education to enhance their lifesaving skills; and

WHEREAS, people in Gallia County benefit daily from the knowledge and skills of these individuals and their unselfish dedication to Gallia County citizens and visitors;

NOW, THEREFORE, We Gallia County Commissioners in recognition of this event do hereby proclaim the week of May 21 - 27, 2023, as

EMERGENCY MEDICAL SERVICES WEEK

throughout Gallia County and we commend this observance to all Gallia County citizens.

Gallia County Commissioners:

/ David K. Smith, President

/ Q. Jay Stapleton, Vice President

/ Leslie Henry, Commissioner

CDBG PY 2023 COMMUNITY DEVELOPMENT ALLOCATION GRANT – 2ND PUBLIC HEARING

At 11:00 a.m. on Thursday, May 18, 2023, the 2nd Public Hearing for the PY 2023 CDBG Community Development Allocation Grant was held. Mr. Smith called the public hearing to order. Those present were Commissioners Smith,

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Stapleton and Henry, County Administrator Brian Rutherford, Grants Administrator Karen Sprague, Commissioners Clerk Amanda Phillips, and members from the public (see attached sign in sheet).

Commissioner Smith requested that Karen Sprague, Grants Administrator, review the 2 applications that were submitted for funding totaling \$154,220 in grant requests as follows:

- Gallia County Developmental Disabilities – Handicap Parking Lot Paving Project – National Objective: LMI Limited Clientele (Exclusively Benefit Severely Disabled Persons by removing mobility/accessibility barriers) – Grant Request \$68,220
- The Outreach Center – Roof Replacement Project – National Objective: LMI Limited Clientele (Services are provided to persons that are LMI based on application screening) – Grant Request \$86,000

Ms. Sprague advised the county has been allocated \$162,000 in Community Development Allocation grant funding for the 26-month period of 9/1/23 – 10/31/2025 and is allowed to utilize up to 20% of the funding for administration and fair housing and the county is allowed to fund up to 2 projects with the CD Allocation Grant. The County can also apply for up to \$500,000 in Critical Infrastructure grant funding for an additional project that meets the critical infrastructure program guidelines.

Mr. Smith then requested that Karen Sprague review the projects recommended for funding. The projects recommended to be funded by the FY 2023 CDBG Community Development Allocation Grant are as follows:

- Gallia County Developmental Disabilities – Handicap Parking Lot Paving Project – CD Grant \$59,700; GCDD Match \$8,520; Total Project Cost \$68,220
- The Outreach Center – Roof Replacement Project – CD Grant \$77,500, Outreach Center Match \$8,500; Total Project Cost \$86,000
- Fair Housing & Administration - \$24,800
- Total CDBG CD Allocation grant amount of \$162,000

Commissioner Smith opened the floor for discussion of the projects. Several questions were asked and answered. Public Hearing was concluded.

Mr. Smith entertained a motion to approve the projects for the CD Allocation funding application as stated. Q. Jay Stapleton Made and Leslie Henry seconded that motion. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Ms. Sprague noted to those in attendance that these are county projects on behalf of the applicants as chosen, that the county will write and submit the full application to the Ohio Department of Development which is due 6/14/2023. A grant agreement will be received dated September 1, 2023 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Ms. Sprague advised that she will try to complete the ERR's as early as possible so that the projects can be bid out in fall 2023. Mr. Smith emphasized that the County will be responsible for bidding and awarding these projects and that the entities awarded cannot proceed with any part of the projects on their own. Also, for the projects that noted a portion of the project to be completed by local match they will have to wait until the environmental review has been completed, approved and released by ODOD before they can do any of the work.

CDBG PY 2023 TARGET OF OPPORTUNITY GRANT – 2ND PUBLIC HEARING

At 11:10 a.m. on Thursday, May 18, 2023, the 2nd Public Hearing for the PY 2023 CDBG Target of Opportunity Grant was held. Mr. Smith called the public hearing to order. Those present were Commissioners Smith, Stapleton and Henry, County Administrator Brian Rutherford, Grants Administrator Karen Sprague, Commissioners Clerk Amanda Phillips, and members from the public (see attached sign in sheet).

Ms. Sprague advised the Commission there were no applications submitted for this funding source.

CDBG PY 2023 CRITICAL INFRASTRUCTURE GRANT – 2ND PUBLIC HEARING

At 11:20 a.m. on Thursday, May 18, 2023, the 2nd Public Hearing for the PY 2023 CDBG Critical Infrastructure Grant was held. Mr. Smith called the public hearing to order. Those present were Commissioners Smith, Stapleton and Henry, County Administrator Brian Rutherford, Grants Administrator Karen Sprague, Commissioners Clerk Amanda Phillips, and members from the public (see attached sign in sheet).

Commissioner Smith requested that Karen Sprague, Grants Administrator, review the 1 application that was submitted for funding totaling \$364,500 in grant request as follows:

- Crown City Village – WWTP & Lift Station Upgrade Project – National Objective: LMI Area Benefit – CI Grant Request \$364,500

Ms. Sprague advised the county's preapplication submittal will be submitted following County Commissioners approval today. The total grant application will total \$394,500 for the 26-month period of 9/1/23 – 10/31/2025 and will include the allowed \$30,000 of the funding for administration. The grant application breakdown will be as follows:

- Crown City Village – WWTP & Lift Station Upgrade Project – CI Grant Request \$364,500
- Administration - \$30,000
- Total CDBG CI grant application of \$394,500

Commissioner Smith opened the floor for discussion of the project. Several questions were asked and answered. Public Hearing was concluded.

Mr. Smith entertained a motion to approve the project for the CI pre-application as stated. Leslie Henry Made and Q. Jay Stapleton seconded that motion. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Ms. Sprague noted to those in attendance this is a pre-application submittal and does not assure that ODOD will approve the County to submit a full application. Further, the Critical Infrastructure Program is a competitive grant program where

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the County application will be competing against other counties in Ohio for funding. This means even if ODOD approves the submission of the full application that does not mean the project will be selected by ODOD for funding.

Ms. Sprague noted this will be a county project on behalf of the Crown City Village, that the county will write and submit the full application (if the pre-application is approved) to the Ohio Department of Development which is due 6/14/2023. If ODOD awards funding, a grant agreement will be received dated September 1, 2023 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Ms. Sprague advised that she will try to complete the ERR's as early as possible so that the project can be bid out in fall/winter 2023. Mr. Smith emphasized that the County would be responsible for bidding and awarding this project and that Crown City Village cannot proceed with any part of the project on their own.

COMMUNITY ACTION – COMMUNITY ACTION MONTH PROCLAMATION
COMMUNITY ACTION AWARENESS MONTH – PROCLAMATION

Gallia-Meigs Community Action Agency Tarissa Beaver. submitted the follow proclamation for approval. Q. Jay Stapleton moved and M. Leslie Henry seconded the motion to approve. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Community Action Month
May, 2023

WHEREAS, Community Action connects individuals and families to approaches that help them succeed and promotes community-wide solutions to challenges throughout our villages and rural areas; and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities, which in turn promotes self-sufficiency, ensuring that all Americans are able to live in dignity; and

WHEREAS, Community Action connects millions of children and families to greater opportunity, transforming their lives and making our communities – and our nation – stronger; and

WHEREAS, Community Action serves 99% of America's counties in rural, suburban, and urban communities, offering life-changing services that create pathways to prosperity by connecting families to job training, affordable housing, utility assistance for seniors, promoting community-wide solutions and sharing expertise; and

WHEREAS, Community Action will continue to implement innovative programs that create a greater chance at success for everyone, will continue to focus on a broader range of community challenges to ignite economic growth and ensure all families can benefit, and will continue to be a voice for the disenfranchised.

NOW, THEREFORE, we Gallia County Board of Commissioners of Gallia County, Ohio do hereby proclaim May 2022 as **COMMUNITY ACTION MONTH** in recognition of the hard work and dedication of Gallia-Meigs Community Action Agency.

IN TESTIMONY WHEREOF, we have hereunto set our hand and caused to be affixed the Great Seal of Gallia County Ohio on this day of May 18, 202.

Gallia County Commissioners:

s/ David K. Smith, President

s/ Q. Jay Stapleton, Vice President

s/ Q. Leslie Henry, Commissioner

DLZ – GREEN SEWER 2

Gary Silcott, DLZ representative met with the Commissioners to discuss the findings and studies that have been done on the Green Sewer 2 project and has been referred to the county's legal advisor. No action taken.

***1:30 pm – The Commissioners David K. Smith, Q. Jay Stapleton, Leslie Henry met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2nd Ave. Gallipolis, Ohio.**

SHERIFF – SUPPLEMENTAL APPROPRIATIONS

Sheriff Matt Champlin and Heather Casto from the Sheriff's Dept. met with the Commission to request a supplemental appropriation of \$250,000.00 to the Department for out of County jail housing and other jail costs for March and April. President Smith entertained the supplemental appropriation as requested. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Sheriff Matt Champlin along with Heather Casto also requested a supplemental appropriation of \$25,000.00 to contract repairs in the Sheriff line. President Smith entertained the appropriation. Leslie Henry Made and Q. Jay Stapleton seconded that motion. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

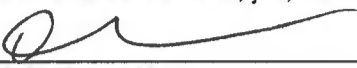
BOARD OF ELECTIONS – UPCOMING ELECTION AND PERSONNEL

Chris Burnett and Eric Whitt from the Board of Elections met with the Commissioners to update them on the upcoming August election. They have been told that they would be fully reimbursed for this election but wanted to let the Commissioners know they could possibly need help with funding for it since they did not budget for this election. Chris Burnett also announced his leaving of his position effective May 26th. Mr. Burnett expressed his appreciation for the support the Commission has given him during his time with the Board of Election. No action taken.

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ADJOURN

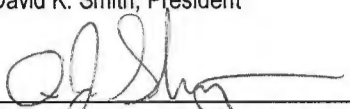
At 3:15 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



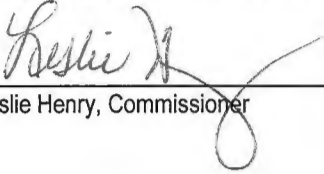
David K. Smith, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner