

APRIL 20, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the April 13, 2023 minutes. motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/16	1	0	0	0	6	0	0	0	6	28	0	0	0	8

***Canine Committee held their semiannual meeting in the Gallia County Commissioners office at 8:30a.m.**

VETERANS – MEMORIAL DAY EXPENSE

County Administrator Brian Rutherford presented the following request for funds to defray the Memorial Day expenses for 2023: AMVETS Post 23, DAC Chapter 141. The President entertained a motion to approve as submitted. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

LEAVE DONATION

Commissioners received a leave donation application for 48 hours from Kevin Plantz, Probate/Juvenile to Amanda Hayes for the pay period dated 4/8/23 thru 4/21/23.

The president entertained a motion to approve the leave donation application as requested. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – MAINTENANCE – PERSONNEL

9:19 a.m., the President entertained a motion to enter into executive session with the Maintenance Department to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 9:42 a.m. No action taken.

MAINTENANCE – EXPENSES

The President entertained a motion to allow Josh Skidmore, maintenance supervisor, the authority to spend up to \$1,000.00 for maintenance required equipment with consultation from the County Administrator Brian Rutherford. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

CDBG RPIG GRANT (B-W-19-1AY-1) 6th STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 6th Status Report for the period February 1, 2020 thru March 31, 2023 for the County's FY 2019 CDBG Residential Public Infrastructure Grant (B-W-19-1AY-1) which has been submitted to the Ohio Department of Development. The following project/activity were noted:

- Sewer Facility Improvements – Green Sanitary Sewer Phase 2 Project – Grant award \$650,000; Drawn/Expended \$426,812.83
 - Project Local Match:
 - Federal ARC Grant \$250,000; Expended \$250,000
 - OPWC Loan \$650,000; Expended \$457,782.68
 - OWDA Construction Loan \$463,617; Expended \$1,617
 - USDA Loan \$2,500,000; Expended \$2,500,000
 - USDA Grant \$3,664,000; Expended \$1,712,175.98
- Tap-ins Household Connections – Green Sewer Sanitary Phase 2 Project – Grant award \$100,000; Drawn/Expended \$0.00
- Total CDBG Grant Award \$750,000; Grant Expended \$426,812.83; Local Match expended \$4,921,575.66

Ms. Sprague advised the status report further notes:

- 35,710 LF of the 59,937 total pipe installed to date
- 72 manholes of the 132 total manholes installed to date
- 0.0638 grinder pumps of the 4 total grinder pumps/lift stations installed to date

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- 0.6 flow meter and pit of the 1 flow meter and pit installed to date.

David Smith entertained a motion that the 6th Status Report be approved as submitted to ODOD on 4/13/2023 in advance of the 4/15/2023 due date. Leslie Henry made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. The report is on file in the County's CDBG grant files.

FAA GRANT 2022 DRAW #7 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2022 draw #7 forms requesting \$10,237.50 from the County's FAA grant for the FAA share of the following invoices:

- Delta Airport Consultants Inv #9 - \$17,500.00
- Total = \$17,500.00

Draw #7 breakdown as follows:

- FAA Allowable Delta invoice #9 = $\$17,500 \times 65\% \times 90\% = \$10,237.50$
- ODOT Aviation grant allowable Delta invoice #9 = $\$17,500 \times 65\% \times 5\% = \568.75
- Local match – ODOT share Delta invoice #9 = $\$17,500 - \$10,237.50 - \$568.75 = \$6,693.75$

David Smith entertained a motion to approve and sign the FAA grant draw #7 forms for payment of engineering invoices as presented.

Q. Jay Stapleton moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 20

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 20 for the Green Sewer Phase 2 Project for the following items:

- Construction - \$0.00
- Legal Fees = \$11,365.00
- Engineering: \$76,920.10
- Total = \$88,285.10

Invoices to be paid as follows:

- Bricker & Eckler invoice 821342 = \$10,752.50 to be paid to DLZ by Gallia County from USDA draw #17
- Bricker & Eckler invoice 821345 = \$612.50 to be paid to DLZ by Gallia County from USDA draw #17
- DLZ invoice 66133 = \$17,256.27 to be paid to DLZ by Gallia County from USDA draw #17
- DLZ invoice 215577 = \$59,663.83 to be paid to DLZ by Gallia County from USDA draw #17

Leslie Henry moved and Q. Jay Stapleton seconded a motion to approve payment resolution # 20 as submitted. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

USDA - GREEN SEWER PHASE 2 DISBURSEMENT #17

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #17 for the Green Sewer Phase 2 Project for the following items:

- Bricker & Eckler invoice 821342 = \$10,752.50 to be paid to DLZ by Gallia County from USDA draw #17
- Bricker & Eckler invoice 821345 = \$612.50 to be paid to DLZ by Gallia County from USDA draw #17
- DLZ invoice 66133 = \$17,256.27 to be paid to DLZ by Gallia County from USDA draw #17
- DLZ invoice 215577 = \$59,663.83 to be paid to DLZ by Gallia County from USDA draw #17
- Total USDA Disbursement Request = \$88,285.10

Q. Jay Stapleton moved and Leslie Henry seconded a motion to approve and sign the USDA Disbursement #17 as submitted. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TARA ESTATES SEWER REPLACEMENT PAYMENT RESOLUTION # 5

Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 5 for the Tara Estates Sewer Replacement Project for the following items:

- Construction - \$0.00
- Engineering - \$1,901.29
- Total = \$1,901.29

Invoices will be or have been paid as follows:

- DLZ Invoice # 66090 = \$978.40 to be paid as follows:
 - \$631.07 from 2021 WWIP Grant Fund #389
 - \$347.33 from B-X-21-1AY-1 Grant Fund #387
- DLZ Invoice # 215597 = \$922.89 to be paid as follows:
 - \$595.26 from 2021 WWIP Grant Fund #389
 - \$327.63 from B-X-21-1AY-1 Grant Fund #387

President Smith entertained a motion to approve payment resolution # 5 as submitted. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

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CDBG FY 2022 TARGET OF OPPORTUNITY GRANT - REVIEW

Grants Administrator Karen Sprague met with the Commission to review the CDBG FY 2022 Target of Opportunity grant application for the Gallia County JFS Jackson Pike Workforce Center Project. Ms. Sprague noted the 2nd public hearing will be held Thursday, April 27, 2023 at 11:00 am, after which the Commission will take action on the authorizing resolution for submitting the grant application.

The grant application request is \$244,500, with \$114,300 local match from Gallia County Commissioners and \$175,000 2023 ARC State Grant for an application total of \$533,800. Projects and funding breakdown are as follows:

- Gallia County JFS Jackson Pike Workforce Project – CDBG Grant \$244,500; Local Match \$289,300; Total \$533,800
 - Project cost breakdown: \$478,500 Building Renovation + \$45,300 Engineering
 - Administration; \$10,000 CDBG Target of Opportunity grant

Ms. Sprague advised that today she needed the Commission to approve and sign the following documents in the application so that she can begin the online grant application and upload the required attachments in order to be able to submit the application after the public hearing on 4/27/2023 in advance of the states 4/28/2023 submittal deadline:

- Residential Anti-Displacement and Relocation Assistance Plan
- Environmental Review Documentation and Certification Form
- Letters of Commitment of Local Matching Funds

President Smith entertained a motion for the Commission to approve and sign the grant application forms as presented. Leslie Henry made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS – SUPPLY CHAIN LOGISTICS PRESENTATION

DJFS Director Dana Glassburn, Buckeye Hill Career Center Superintendent Jamie Nash and Craig Lund from Value Added presented the commission with a presentation on the Supply Chain Logistics Program concept for the warehouse building that was purchased by the County on Jackson Pike. On October 13, 2022 the Commissioners formally designated the Jackson Pike facility as a Jobs Center for the DJFS to establish job related activities/programs/etc.) This Program would involve partnerships with Holzer, Ohio Valley Bank, Buckeye Hills Career Center, University of Rio Grande, City of Gallipolis, Gallipolis City Schools, Gallia County Local Schools, Youth for Christ and an Industry Business Partnership with Value Added. Value Added would be responsible for warehouse operations and oversight, partnering with Buckeye Hills Career Center to facilitate supervised work-based learning, externships, internships, and job placement for high school and adult students along with establishing opportunities for college credits through Rio Grande Community College. The area business partners listed may utilize warehouse services offered through the program saving them space, overhead costs, etc., with the goal of ultimately saving on purchasing costs through bulk purchases while also providing a learning experience for program students. Craig Wright, Gallipolis City Schools; Tom Wiseman, Ohio Valley Bank; Cole Massie, URG Economic Development; Phillip Kuhn Gallia County Local Schools provided positive input regarding their support of the program. Mr. Glassburn stated the start date of the program would be dependent on the facility renovations, but hoped it would start in early 2024 if not sooner. After much discussion, Mr. Glassburn asked the blessing of the Commission to continue with formally establishing the program, noting the next step would be to negotiate contracts and/or Memorandum of Understandings to formalize the program for presentation to Commissioners, etc., for approval. The Commissioners, unanimously agreed that this was a positive opportunity to turn the warehouse into a space that could serve our community, our students and business partners in a variety of ways and hope to see the program formalized and started by the beginning of 2024. No action taken.

Those in attendance were: Dana Glassburn and Cathy Campbell, DJFS; James Nash, Buckeye Hills Career Center; Jamie Bartee, Buckeye Hills Career Center; Craig Wright, Gallipolis City Schools; Tom Wiseman, Ohio Valley Bank; Cole Massie, URG Economic Development; Craig Lund, Value Added; Phillip Kuhn and Todd Booth, Gallia County Local Schools; Tony Gallagher, Gallipolis City Commission and Karen Sprague, GMCAA Grants Administrator.

EXECUTIVE SESSION – DAVID REIPENHOFF – LEGAL

11:05 a.m., the President entertained a motion to enter into executive session with David Reipenhoff, Personnel attorney for the county concerning legal action against the county. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 11:12 a.m. No action taken

SOUTHEAST OHIO BUILDING DEPARTMENT – AGREEMENT/CONTRACT DISCUSSION

Rick Dostal, the Building Official for Southeast Ohio Building Department, who also serves as Washington County's commercial inspection department, met with the Commissioners for any questions they may have concerning the Resolution that was passed by the Commission on March 30, 2023 to use Southeast Ohio Building Department for Commercial building permitting. President Smith asked Mr. Dostal about the Plumbing Inspections. Mr. Dostal laid out the options for that process. The county can choose the State or go through the same steps to have Washington County Health Department do the Plumbing inspections for the county commercial buildings as well. No action taken.

***11:30 AM Commissioner Stapleton left to attend the Farm Bureau Luncheon at Courthouse.**

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911 – EMPLOYMENT – NEW HIRE

Sherry Daines, 911 Director recommended to the commission to hire Jonathan Elliott as a part-time employee effective on May 7, 2023, at with a one-year probationary period. The President entertained a motion to hire Mr. Elliott as a part-time 911 Operator as recommended by Sherry Daines. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, absent; Ms. Henry, yea.

911 – EMPLOYMENT – NEW HIRE

Sherry Daines, 911 Director recommended to the commission to hire Bob Hood as a part-time employee effective on May 6, 2023, at with a one-year probationary period. The President entertained a motion to hire Mr. Hood as a part-time 911 Operator as recommended by Sherry Daines. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, absent; Ms. Henry, yea.

***12 PM Commissioners Smith and Henry also left to attend the Farm Bureau Luncheon at Courtside.**

*** 1:30 pm – The Commissioners David K. Smith, Q. Jay Stapleton, Leslie Henry met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2nd Ave. Gallipolis, Ohio.**

FIELD OF HOPE

Kevin Dennison and Amber Richards from the Field of Hope Community Campus met with the Commission and shared some statistics and successes on the faith-based treatment center for individuals suffering from alcohol and drug addiction. The Commission voiced their continued support and approval for the program. No action taken.


SERVICE CENTER – ROOF REPLACEMENT

County Administrator Brian Rutherford presented an estimate from Cosam to replace the flat roof on the Service Center at 355 Jackson Pike in the amount of \$19,227.14. President Smith entertained a motion going with Cosam to replace the Service Center flat roof in the amount presented. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, absent; Ms. Henry, yea.

***6:00 PM Commissioners attended an Airport Informational Meeting at the Gallia-Meigs Regional Airport.**

ADJOURN

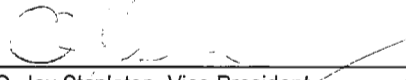
At 7:30 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



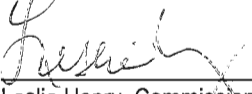
David K. Smith, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner