

FEBRUARY 23, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the February 16, 2023 minutes. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	3/2-3/3	Columbus	PCSAO Exec Meeting/Training
GCDJFS	Dana Glassburn	3/9-3/10	Columbus	OJFSDA Executive Meeting

The President entertained a motion to approve travel requests as submitted. Leslie Henry made and Q. Jay Stapleton seconded motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/19	9	0	0	1	16	0	0	0	17	18	0	0	0	8

COUNTY ADMINISTRATOR UPDATE

County Administrator Kevin Nicholas presented the Commissioners with the Middleton Estates Real Estate Purchase Agreement for signatures. The Commissioners had voted to approve the purchase of this property on January 26, 2023, and signing this agreement is the next step in the purchasing process. All of the commissioners signed the agreement which will be sent back to the Ohio Department of Administrative Services. The county will be notified by the Ohio Department of Administrative Services once a closing date has been determined within the next 4-6 weeks.

EMPLOYEE REPAYMENT – WAIVED

County Administrator Kevin Nicholas presented a recommendation to waive \$619.50 owed to the county by former employee Donnie Cochran. Mr. Cochran had been overpaid in payroll upon his separation from county employment. The Commissioners reviewed this matter with the Prosecutor’s office and decided the best option would be to waive the overpayment. President David K. Smith entertained a motion to waive Donnie Cochran’s \$619.50 repayment to the county. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

USDA COMMUNITY FACILITIES-EQUIPMENT GRANT/LOAN APPLICATION FOR 911 EQUIPMENT UPGRADE PROJECT

Grants Administrator Karen Sprague presented the USDA Community Facilities-Equipment Grant/Loan Application to the Gallia County Commissioners for approval for the 911 Equipment Upgrade Project. Application grant/loan funding request is \$390,000, project funding breakdown is as follows:

- USDA Grant \$50,000
- USDA Loan \$340,000
- County General Fund \$300,000
- 911 Fund \$1,084.89 towards Bond Counsel Fees
- Total project cost is \$691,084.89
- Project cost breakdown as follows:
 - \$355,534 – Avtec/Motorola dispatching system is a radio computer that operates all radio channels. The system reached its end of life support February 2022. For the last twelve to eighteen months, we have been experiencing multiple issues with the system shutting down before, during and after transmissions. When this occurs, the whole system has to be restarted causing a delay in responders and dispatchers transmitting and receiving traffic. The company is no longer supporting or manufacturing parts for this equipment. This price includes a five-year service agreement.
 - \$214,956 - CAD/ Motorola- (Computer Aided Dispatch)- This system was originally installed 1997, we received regular software updates over the years along with a computer upgrade in 2004. The CAD is an essential piece of the 911 system that allows the dispatcher to process incoming 911 calls, track calls for service, access mapping and addresses meets the State of Ohio 911 requirements for a PSAP (Public Safety Answering Point). The current CAD reached its end of life support approximately seven (7) years ago. For the past two (2) years we have experienced multiple issues that include the system locking up, which then requires the dispatcher to restart the computers and possibly losing information. This price includes data conversion fees.
 - \$61,013 - Console Radios- Theses are connected to the radio computer to transmit to the different agencies. Need to upgrade the radios to be compatible with the new console. Also, the current radios are at the end of their life in 2025 due to changes in the MARCS radio system. This is a statewide upgrade.

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- \$55,831.89 - This is the fee for B & C Communication's to install radio and CAD including consoles, computers, screens etc.
- \$3,750 - Bond Counsel Fees

David Smith entertained a motion that the grant application be approved and the grant application forms/letters signed by the Commission as presented. Q. Jay Stapleton made and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. All signature blocks for the grant were signed by President David K. Smith.

I, Amanda Phillips, Clerk of the Board, do hereby certify that the above is a true and accurate copy of the proceedings.

s/ David K. Smith, President

s/ Amanda Phillips, Clerk to the Board

s/ Q. Jay Stapleton, Vice President

s/ Leslie Henry, Commissioner

RESOLUTION – 2019 CDBG RPIG GRANT AMENDMENT #2

Grants Administrator Karen Sprague presented the Commission with 2019 CDBG RPIG Grant Amended Scope of Work and Budget form #2 from the Ohio Department of Development, Office of Community Development for approval and signing. The 2019 CDBG RPIG Grant Amendment #2 grants a 12-month extension for grant completion as follows:

- Work Completion: extends from 1/31/2023 to 1/31/2024
- Draw Deadline: extends from 2/28/2023 to 2/28/2024
- Grant Completion: extends from 3/31/2023 to 3/31/2024

Mr. Smith entertained a motion to approve & sign the 2019 RPIG grant amendment #2 forms as presented. Q. Jay Stapleton made and Leslie Henry seconded the motion to approve the 2019 CDBG RPIG grant amendment #2 as presented. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

9:15 a.m., the President entertained a motion to enter into executive session to discuss personnel matters with County Administrator Kevin Nicholas, Connie Johnson, and Bailey Jacobs-Johnson. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 9:46 a.m. No action taken.

DOCUMENT SERVICE COMPANY – INTRODUCTION

Keith Kramer from Document Service Company from Lima, Ohio, met with the Commission to introduce himself. Document Service Company is a company that currently stores records and documents for the county. Mr. Kramer stated that last year they took over 100,000 pounds of documents out of the Courthouse to his facility to be stored. He also provided a breakdown of all the costs involved. No action taken.

EXECUTIVE SESSION – DJFS – PERSONNEL

9:59 a.m., the President entertained a motion to enter into executive session with DJFS Director Dana Glassburn, to discuss personnel matters and the consideration for employment of a public employee. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 10:21 a.m. No action taken.

DJFS – ANNUAL REPORT

Director Dana Glassburn provided the Commissioners with his annual servicing report. No action taken.

EXECUTIVE SESSION – COLE MASSIE & PATRICK SAUNDERS - UTILITIES

10:51 a.m., the President entertained a motion to enter into executive session with Cole Massie, Economic Development Director for URG and Patrick Saunders to discuss extension of utility services that are directly related to an economic development project. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 10:21 a.m. No action taken.

EXECUTIVE SESSION – BAIRD COMPANY – FINANCIAL

11:05 a.m., the President entertained a motion to enter into executive session via zoom with representatives Mike Burns and Mark Weekley with Robert W. Baird & Company and Josh Grossman, Associate with Dinsmore & Shohl to discuss county financial matters. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 11:30 a.m. No action taken.

DELORES ROZACK – SEWER TAP REIMBURSEMENT – FOLLOW UP

Delores Rozack and her daughter Lindsey White, both sewer customers had presented to the commission, at the 2/16/23 meeting, that it was their understanding from a verbal conversation with a former county employee that they would both receive a \$3,800.00 reimbursement after paying to install their sewer taps and equipment on the

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Bidwell/Porter (B/P) county sewer system. President David K. Smith stated that the county's policy since 1999 was that residents who lived on the Porter side of the sewer system were eligible for up to a \$600.00 reimbursement after paying the required tap fees to the county and installation by a contractor was completed. Only the Bidwell side of the county sewer system was eligible for up to a \$3,800.00 reimbursement. The reimbursement amounts are listed on the county sewer department's application forms for reimbursement. Mrs. Rozack and Mrs. White's properties are located on the Porter sewer system. President Smith stated that a \$600.00 reimbursement could be paid to both customers. Mrs. Rozack stated that she did not agree with this decision and felt that based on the county miscommunicating the correct reimbursement amounts, that she and her daughter should receive the \$3,800.00 amount that they were told. Commissioner Jay Stapleton stated that he wanted to discuss this matter further with the commissioners before a decision would be made. No action taken.

SEWER TAP REIMBURSEMENTS

The Commissioners continued to discuss the Porter sewer reimbursement issue. President David K. Smith entertained a motion to pay a \$1,000.00 reimbursement to all new sewer customers on the Porter sewer system. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DEVELOPMENTAL DISABILITIES AWARENESS MONTH - PROCLAMATION

Gallia County Board of Developmental Disabilities Superintendent Melinda Kingery presented the following proclamation for approval:

Proclamation for Developmental Disabilities Awareness Month March 1-31, 2023

WHEREAS Ohio's county boards of developmental disabilities were established by the Ohio General Assembly on October 25, 1967; and

WHEREAS the mission and purpose of Ohio's county boards of DD remain as strong as ever, with county boards continuing to provide vital support and resources to Ohioans with developmental disabilities and their families; and

WHEREAS the more than 250 people with developmental disabilities served by the Gallia County Board of Developmental Disabilities, their families, friends, neighbors, and co-workers encourage everyone to focus on the abilities of all people; and

WHEREAS the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

WHEREAS policies must be developed, attitudes shaped, and opportunities offered that allow people with developmental disabilities to live as independently and productively as possible in our community; and

WHEREAS in recognition of this important goal, the county-wide theme for 2023 Developmental Disabilities Awareness Month is "In a world where you can be anything, be kind" and

WHEREAS we encourage all citizen to foster and support such opportunities that include full access to education, housing, employment, and recreational activities; and

NOW, THEREFORE, We, The Gallia County Commissioners, do hereby proclaim March 2023 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

and offer full support to efforts that assist people with disabilities to make choices that enable them to live successful lives and realize their potential; and

FURTHERMORE, we urge all citizens to join in this celebration by spreading awareness of the many contributions offered by people with developmental disabilities in our community, and

IN WITNESS WHEREOF, we have hereunto set our hand and caused our seal this 23rd day of February, Two-Thousand Twenty-Three.

s/ David K. Smith, President

s/ Q. Jay Stapleton, Vice President

s/ Leslie Henry, Commissioner

The President entertained a motion to approve the proclamation. Q. Jay Stapleton so moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Also, in attendance: Sharon Jones GCBDD, Marvin Slone and Robert Slay.

***12:00 p.m. Commissioners and County Administrator Kevin Nicholas left to attend the Gallia County Board of DD Luncheon at the Guiding Hands School.**

SHERIFF – JAIL PROJECT MEETING

Sheriff Matt Champlin, along with Troy Johnson, Chris Gruber, and Heather Casto, Sheriff's Department, IT Director John Grubb and Mark McCallister with Horizon Telcom conducted an update with the Commissioners on items remaining to purchase for the new Jail project that were outside the construction contract with Granger Construction Company. Mr. Grubb and Mr. McCallister presented options for internet service that would be through a fiber service agreement. President Smith stated that he wanted to make sure the service selected would not only meet the current internet demand, but also handle the potential demand in 5 to 10 years. Mr. Grubb stated that the fiber service recommended by Mr. McCallister would meet that need and also increase the capability for the Courthouse's internet requirements. Sheriff Champlin discussed several items that would need purchased in the coming months in order for the Jail to be fully functional upon the construction being completed. The president entertained a motion to authorize the Sheriff's Department an expenditure amount up to \$220,000.00 to purchase supplies and materials needed to furnish the new jail. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

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EXECUTIVE SESSION – SHERIFF – PERSONNEL

2:03 p.m., the President entertained a motion to enter into executive session with Sheriff Matt Champlin, Troy Johnson, Chris Gruber and Heather Casto to discuss hiring new staff for the new jail. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 2:30 p.m. No action taken.

EMPLOYEE HIRE – LAW LIBRARY – PERSONNEL

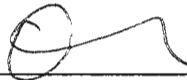
Assistant Prosecutor Emily Vansickle and the Law Library Board recommended Libby Fitzwater to be hired as Law Librarian effective on 3/20/2023, at the rate of \$14.50 per hour, part-time position with 20 hours per week and a 90-day probation period. President David K. Smith entertained a motion to hire Ms. Fitzwater as recommended by Ms. Vansickle. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

PROBATION EXTENSION – COMMISSIONERS

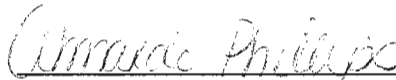
The President entertained a motion to extend the 90-day probationary period of Bailey Jacobs-Johnson for another 90 days subject to an evaluation at the end. Ms. Jacobs-Johnson's initial 90-day probation ended on 2/6/23 and the extended 90-day period will end on 5/7/23. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ADJOURN

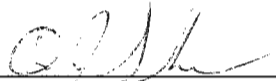
At 3:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Leslie Henry seconded motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



 David K. Smith, President



 Amanda Phillips, Clerk to the Board



 Q. Jay Stapleton, Vice President



 Leslie Henry, Commissioner