

JANUARY 26, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The President entertained a motion for approval of the January 19, 2023 minutes. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/22	23	0	0	0	15	0	0	0	15	32	0	0	0	8

COUNTY ADMINISTRATOR UPDATE

County Administrator Kevin Nicholas provided an update on the Local Assistance and Tribal Consistency Fund (LATCF) that is managed by the U.S. Department of the Treasury. Gallia County was eligible to receive \$73,838.21 in both FY2022 and FY2023 by completing an application on the U.S. Treasury's secure website portal. The application was completed on January 24, 2023 and then certified by Treasurer Steve McGhee upon submission to the portal for approval. The funds may be used to cover any cost incurred on or after March 15, 2021, for any governmental purpose other than a lobbying activity. The U.S. Treasury does require annual reporting on the use of the funds.

MAINTENANCE – COURTHOUSE WINDOWS ESTIMATE

Josh Skidmore, Maintenance Supervisor presented to the commission an estimate from Christian Morris Construction for the following in the amount of \$37,000.00

- Take out and dispose of all old aluminum windows in the annex section of courthouse
- Install 40 New Simonton windows-double hung-model 5500-lifetime warranty with low E insulated glass
- Insulate around all window frames
- Caulk inside and outside of all windows with 100% silicone caulking
- Clean and haul away all trash and debris

The President entertained a motion to award Christian Morris Construction a contract for \$37,000.00 for the Courthouse windows replacement. Q. Jay Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

9:27 a.m., the President entertained a motion to enter into executive session with Commissioners and County Administrator Kevin Nicholas to discuss contracts. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 9:31 a.m. No action taken.

COMMISSIONERS – MIDDLETON ESTATES PROPERTY

The President entertained a motion to purchase the Middleton Estates property from the State of Ohio in the amount of \$1.00. Middleton Estates is a Surplus property that the County would like to explore possible uses for. Mr. Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**CONTRACT FOR HOUSING PRISONERS
IN THE
MONROE COUNTY JAIL**

WHEREAS, this contract is made this the 1st day of January 2023, by and between the Board of County Commissioners of Monroe County, Ohio, hereinafter referred to as "County", the Sheriff of Monroe County, Ohio, hereinafter referred to as "Sheriff", and Gallia County, Ohio hereinafter referred to as "Contractor".

WHEREAS, Contractor wants to use the Monroe County Jail to house as prisoners those persons who have been lawfully committed to custody by arrest or court order for any reason, and/or who have been charged with any misdemeanor or felony offense and are awaiting a bond hearing, and/or who are awaiting a trial and have not otherwise posted bail or been released by court order, and/or who are serving a jail sentence after conviction.

WHEREAS, this agreement is intended to set forth the rights, duties, responsibilities, and obligations of the County and Contractor for the term hereinafter set forth.

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WITNESSETH: In consideration of the mutual covenants herein made each of the parties agrees as follows:

1. The County shall receive, keep, board and safely maintain in the Monroe County Jail the following persons:
 - a. Persons arrested by Contractor for violations of state criminal statutes until such persons have had an initial appearance before a judge, after which such persons shall be deemed to be incarcerated in the Monroe County Jail for purposes of compensation under this contract.
 - b. Persons arrested for violation of municipal ordinances from arrest through termination of any jail sentences imposed for that violation except as provided in Paragraphs 4 through 9 below.
 - c. Persons incarcerated pursuant to Subparagraphs a. and b. above shall be designated as prisoners in this contract.
2. The cost to be paid to the County by the Contractor shall be the amount of seventy-five dollars (\$75.00) per day for each person incarcerated in the Monroe County Jail under Paragraph 1. For purposes of determining compensation, any calendar day, or part thereof, shall constitute one (1) day.
3. Prisoners confined in the Monroe County Jail shall be subject to the rules and regulations of the jail, which apply to all the prisoners therein.
4. The County may reject and refuse to receive any prisoners who may be afflicted with a prior medical problem, afflicted with any contagious, infectious, venereal disease, mental illness or injury that has not been treated prior to entry into the Monroe County Jail, or having received prisoner thereafter.
5. Sheriff may refuse to receive any prisoner based upon current jail population, internal security conditions of the jail or any other reason that the Sheriff deems pertinent at the time.
6. Contractor agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a prisoner including doctor's fees, hospital charges and prescription costs.
7. Contractor shall transport and provide security anytime a prisoner must leave the Monroe County Jail for any reason unless a court orders that there is no transportation or security needed.
8. Contractor shall bear the expense of the burial of a prisoner who dies in the Monroe County Jail, if the body is not claimed for interment at the expense of friends or relatives.
9. No person under eighteen (18) years of age shall be received except on the approval of the Monroe County Juvenile Court.
10. The Monroe County Sheriff's Office shall provide an itemized statement of the amount due each month for housing prisoners. Payment shall be made by the Contractor to the Monroe County Sheriff at 47129 Moore Ridge Road, Woodsfield, Ohio 43793 within thirty (30) days of the date of the statement. The Monroe County Sheriff may refuse to accept prisoners if timely payment is not made.
11. Contractor agrees that during the period of time this contract covers, it shall and will abide and be governed by any and all rules and regulations which now are, or at any time in the future may be, in force at the offices of the Monroe County Commissioners, Common Pleas and Probate Juvenile Judges, and the Department of Rehabilitation and Corrections.
12. Anytime the Contractor arrests an individual for domestic violence, violations of a protection order, or menacing threats by stalking, the Contractor will be responsible for attempting to make notification to the victim of the offender's being released from the Monroe County Jail.
13. This agreement may be terminated by either party during the term by giving the other party a minimum of Sixty (60) days written notice.
14. This agreement shall be effective on January 1, 2023, and terminate on December 31, 2023.
15. All former contracts and/or agreements between the parties hereto relative to the subject matter of this contract are hereby canceled and terminated.
16. The Contractor shall define, indemnify and hold the County, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement.

This agreement entered into on behalf of the Gallia County Commissioners Pursuant to Resolution Ordinance Number N/A passed December 23, 2022.

Any alteration of contract shall result in the contract being null and void.

IN WITNESS WHEREOF, the parties hereto, by their respective duly authorized officers; none hereto caused their names to be transcribed on the day first written above.

Monroe County Commissioners
 ✓ _____, President
 ✓ _____, Vice President
 ✓ _____, Commissioner

Witness
 ✓ _____, Clerk
 ✓ Charles R. Black, Jr., Sheriff

Gallia County Commissioners
 ✓ David N. Smith, President
 ✓ Q. Jay Stapleton, Vice President
 ✓ Leslie Henry, Commissioner

Witness
 ✓ Amanda Phillips, Clerk
 ✓ Matthew D. Champlin, Sheriff

The President entertained a motion to approve the contract. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20

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ENVIRONMENTAL REVIEW RECORD
2022 CDBG CHIP GRANT – HOUSING PROGRAM INCOME MATCH
CERTIFICATION OF DETERMINATION OF A CATEGORICAL EXCLUSION PROJECT

Grants Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record for the following project for which a certification of determination of a categorical exclusion project could be made:

- 2022 CHIP Grant – Housing Program Income Matching Funds

David Smith entertained a motion to approve the form as presented contingent upon no complaints being received thru end of the local comment period ending 4 pm 1/27/2023, further noting the RROF would not be signed and mailed to ODOD until 1/30/2023. Q. Jay Stapleton made and Leslie Henry seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. All forms were signed after the comment period by David K. Smith, as President of the Commission, and they are on file in the County's CDBG files.

FAA GRANT 2022 DRAW #4 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2022 draw #4 forms requesting \$2,187.50 from the County's FAA grant for the FAA share of the following invoices:

- Delta Airport Consultants Inv # 6 - \$8,750.00
- Total = \$8,750.00

Draw #4 breakdown as follows:

- Delta invoices 1 thru 6 = $\$87,500.00 \times 65\% \times 90\% = \$51,187.50$
- CMT invoice = $\$2,500 \times 90\% = \$2,250.00$
- Total FAA allowable = \$53,437.50
- Prior FAA drawdowns = \$51,250.00
- Draw #4 = \$2,187.50
- 5% of 65% ODOT Aviation grant (Delta invoice) = \$284.37
- 35% local match – ODOT share (Delta invoice) = \$6,278.13

David Smith entertained a motion to approve and sign the FAA grant draw #4 forms for payment of engineering invoices as presented.

Q. Jay Stapleton moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

GREEN TOWNSHIP – KRISTI & DEENIE DRIVE

Mr. Stapleton stated that Green Township Trustee, Lonnie Boggs had recommended that Kristi and Deenie Drives have some stone put on the roads in the holes and damaged areas of the roads due to the Green Sewer 2 construction work. Mr. Stapleton proposed to the commission that Green Township Trustees should be reimbursed up to \$1,000.00 for stone on Kristi and Deenie drives to improve the roads until the final repair work could be completed. The President entertained a motion to reimburse the Green Township Trustees up to \$1,000.00 for providing stone on Kristi and Deenie drives. Mr. Stapleton made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS - UPDATE

Director Dana Glassburn provided the commission with a general update on some of the programs ongoing in DJFS and what initiatives that his personnel are pursuing. No action taken.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 4th. quarter 2022 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners David K. Smith, Q. Jay Stapleton, Leslie Henry and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

EMERGENCY PURCHASE DECLARATION

President David Smith discussed the critical need to purchase an item for the new county jail that is under construction and will be completed in May of this year. The two washer & dryer units that had been researched, sourced, and selected by DLZ and Granger Construction for specific locations and installation requirements with security fencing around the units were not part of Granger Construction Company's contract to purchase. Therefore, the county has to purchase this equipment directly. After further research to locate another quote on the specific make and model, there is only one company that services Gallia County for this specific washer/dryer unit. President Smith entertained a motion to declare an emergency to purchase this specific washer/dryer equipment from the only vendor that services the county. Mr. Stapleton moved and Leslie Henry seconded the motion to declare an emergency. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

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JAIL PROJECT – WASHER & DRYER PURCHASE

President David Smith entertained a motion to purchase two washer/dryer units from CSC Service Works (branch - Super Laundry Columbus) in the amount of \$37,978.00 for use in the new County Jail. Ms. Henry moved and Mr. Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

OSU EXTENSION OFFICE – MONTHLY UPDATE

Director Michelle Stumbo, Jordan Penrose and Erin Dailey all presented the Commission with an agency update for December and January of various activities and presented a copy of their newsletter and upcoming events.

***10:45 a.m. the commissioners, County Administrator Kevin Nicholas, Maintenance Superintendent Josh Skidmore, and Sheriff Matt Champlin toured areas of the Sheriff's office, jail, and exterior of the courthouse with a contractor, Trey Walter, to look at water intrusion issues and identify solutions to fix this problem.**

BOARD OF ELECTIONS – STORAGE

Chris Burnett and Eric Whitt from the Board of Elections stated the need they have to store seven large carts that transport BOE equipment. The storage needs to be climate controlled and have access with a ramp into the building. The commissioners spoke of a couple possible places they will look into for storing them and asked that they meet again on February 9th, 2023. No action taken.

STATE OF OHIO TREASURER REPRESENTATIVE

Kelley Smith, representative for State of Ohio Treasurer, Robert Sprague discussed various State loan programs for agricultural businesses, various adoption cost for prospective parents, and loan options for qualified individuals who developed disabilities prior to the age of 26. Ms. Smith provided brochures and Ms. Henry requested additional brochures to provide to the schools. No action taken.

***11:45 a.m. the commissioners attended Gloria Stevers, Law Librarian's retirement party in the meeting room on the 2nd floor of the courthouse where they presented her with the following proclamation:**

PROCLAMATION
IN RECOGNITION OF

**Gloria Stevers
Retirement**

WHEREAS, the Board of Gallia County Commissioners wish to honor Gloria Stevers on the occasion of her retirement; and

WHEREAS, Gloria Stevers, Gallia County Law Librarian for Twenty-nine years; and

WHEREAS, the Gallia County Commissioners wish to thank Gloria Stevers for her service to our community, upon her retirement.

IN WITNESS WHEREOF, we have here unto set our hand in signing this 26th day of January, 2023.

The Gallia County Commissioners encourage all citizens to join them in wishing Gloria Stevers, continued health and happiness, now and always.

s/ David K. Smith, President

s/ R. Jay Stapleton, Vice President

s/ Leslie Henry, Commissioner

***12:15 p.m. the commissioners and County Administrator left to meet DJFS Director Dana Glassburn to do a tour of the DJFS Job Center.**

COMMISSIONER – OFFICE STAFF MEETING

County Administrator Kevin Nicholas, the commissioner staff and sewer department discussed the organization of the departments, the flow of information, and the supervisory structure. President Smith stated that the employees are always welcome to discuss issues or concerns and provide ideas to improve areas to the commissioners. Mr. Smith also stated that daily supervision of the staff would be done by the County Administrator and that should be the first step to solving problems and getting the work accomplished before bringing items directly to the commissioners. He thanked all the staff for the assistance during the recent staff turnover. No action taken.

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EXECUTIVE SESSION – AIRPORT – PERSONNEL

2:02 p.m., the President entertained a motion to enter into executive session with Airport manager Kaleb Arms. Also in the session were County Administrator Kevin Nicholas and Clerk to the Board Amanda Phillips to discuss personnel. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 2:30 p.m. No action taken

AIRPORT MANAGEMENT

The President entertained a motion to grant the Airport Manager, Kaleb Arms, authority to buy fuel for the airport when necessary, to make routine purchases for supplies and repair parts of up to \$250, and to manage the hanger rental process and resolve issues. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ABM INDUSTRIES – FACILITY IMPROVEMENTS

John Ferragonio, ABM Industries discussed the service that his company could provide to the county by using technical experts and engineers to assess areas for energy and project efficiency in all the county owned buildings or future projects. Mr. Ferragonio stated that he had already toured the county buildings and was ready to provide a proposed plan to the commissioners for consideration to enter into a contract with ABM Industries. Mr. Smith stated that the commissioners would need to discuss this before Mr. Ferragonio went into a 30-minute proposal presentation and would need to schedule another time for just the presentation. No action taken.

SAMUEL L. BOSSARD MEMORIAL LIBRARY – BOARD APPOINTMENT

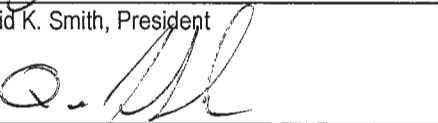
A letter was received from Debora Saunders, Library Director stating board member Debbie Rhodes term as a member of the Gallia County District Library Board of Trustees expires February 28, 2023. It also stated that Mrs. Rhodes had indicated her interest in being re-appointed to the Board. At the January 12, 2023 meeting of the Library Board, members passed a resolution in support of the reappointment of Mrs. Rhodes for another seven-year term. The President entertained a motion to approve the reappointment of Debbie Rhodes, effective March 1, 2023. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ADJOURN

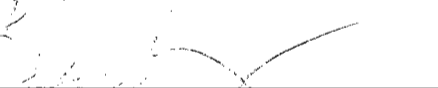
At 3:30 p.m. the President entertained a motion for adjournment. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.




 David K. Smith, President



 Q. Jay Stapleton, Vice President



 Leslie Henry, Commissioner



 Recorded by Amanda Phillips,
 Clerk to the Board
 Signed by Kevin Nicholas, County Administrator