

NOVEMBER 17, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President Harold G. Montgomery, absent due to a death in the family; Vice President Q. Jay Stapleton, present; Commissioner David K. Smith, present.

The Vice President entertained a motion for approval of the November 10, 2022 minutes. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
None				

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter ¹	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
11/13	2	0	0	0	7	0	0	0	7	28	0	0	0	7

JAIL PROJECT – PAYMENT RESOLUTION #18

Interim County Administrator Kevin Nicholas presented the Commission with Payment Resolution #18 for the Gallia County Jail Project to Granger Construction Company in the amount of \$536,432.42. DLZ Principal Architect, Greg Galieti recommends approval of the above invoice and pay application. Mr. Stapleton entertained a motion to approve and pay invoices from pay resolution #18. David K. Smith moved and Q. Jay Stapleton seconded the motion to approve payment resolution #18 as submitted. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

**FAA GRANT 2022 DRAW #2 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2022 draw #2 forms requesting \$13,625.00 from the County's FAA grant for the 65% share of the following invoices:

- Delta Airport Consultants Inv # 3 - \$8,750.00
- Delta Airport Consultants Inv # 4 - \$8,750.00
- CMT Engineering Inv # 220177 - \$2,500.00
- Total = \$20,000.00

Payment & Draw #2 breakdown as follows:

- 65% FAA grant (Delta invoices only) = \$11,375.00
- 90% FAA grant (CMT invoice only) = \$2,250.00
- 5% of 65% ODOT Aviation grant (Delta invoices only) = \$568.75
- 5% ODOT Aviation grant (CMT invoice only) = \$125.00
- 35% local match – ODOT share (Delta invoices only) = \$5,556.25
- 5% local match (CMT invoice only) = \$125.00

Mr. Q. Jay Stapleton entertained a motion to approve and sign the grant draw #2 forms for payment of engineering invoices as presented.

Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

EXECUTIVE SESSION – IT – PERSONNEL

At 10:01 a.m. Vice President entertained a motion to enter into executive session with IT Director John Grubb to discuss personnel matters. Mr. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea. Returned to regular session at 10:18 a.m. No action taken.

EMPLOYEE HIRE – IT – PERSONNEL

IT Director John Grubb recommended Max Bowman to be hired as an IT Technician working at the DJFS, at the rate of \$14.50 per hour with a 90-day probation and the DJFS will fund Mr. Bowman's salary. Mr. Bowman is a minor, and will only work 20 hours per week and must have written parental consent for employment. Mr. Q. Jay Stapleton entertained a motion to hire Max Bowman as recommended by Mr. Grubb. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

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911 – 2023 BUDGET

Sherry Daines, presented her proposed 2023 budget request to the commissioners. No action taken.

SOIL & WATER – 2023 BUDGET

Nick Mills and Garrett Fulks, presented their proposed 2023 budget request to the commissioners. No action taken.

SENIOR CITIZENS CENTER – MAINTENANCE ISSUES – FIRE ALARM

Grants Administrator, Karen Sprague presented the commissioners with a quote from Snouffer's Fire & Safety in the amount of \$11,491.00. This quote is for the replacement of the Fire Alarm system at the Gallia County Senior Center. The Vice President entertained the motion for Snouffer's Fire & Safety to replace the system at the estimated price. Mr. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

EXECUTIVE SESSION – PROSECUTOR – LEGAL

11:41 a.m. Mr. Q. Jay Stapleton entertained a motion to enter into executive session with Prosecutor Jason Holdren and Amber Fellure to discuss legal matters. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea. Returned to regular session at 11:55 a.m. No action taken.

PROSECUTOR – 2023 BUDGET

Jason Holdren & Amber Fellure presented their proposed 2023 budget request to the commissioners. No action taken.

*** 1:30 pm Commissioners Q. Jay Stapleton, David K. Smith and Interim County Administrator Kevin Nicholas met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2nd Ave. Gallipolis, Ohio.**

EXECUTIVE SESSION – IT – PERSONNEL

2:40 p.m. The Vice President entertained a motion to enter into executive session with IT Director John Grubb to discuss personnel matters. Mr. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea. Returned to regular session at 2:42 p.m. No action taken.

EMPLOYEE HIRE – IT – PERSONNEL

IT Director John Grubb recommended to hire Jamie Baird for the position of IT Technician, at the rate of \$18.00 per hour with a 90-day probation period. Mr. Q. Jay Stapleton entertained a motion to hire Jamie Baird as recommended by Mr. Grubb. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

EXECUTIVE SESSION – DJFS – LEGAL

2:44 p.m. Mr. Q. Jay Stapleton entertained a motion to enter into executive session with JFS Director Dana Glassburn and Attorney Donald Keller, JFS Labor Consultant to discuss legal matters. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea. Returned to regular session at 3:06 p.m. No action taken.

EMPLOYEE RESIGNATION – DJFS

JFS Director Dana Glassburn presented a letter of resignation for Jalea Caldwell. Mr. Q. Jay Stapleton entertained a motion to accept the letter of resignation as presented by Mr. Glassburn. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

EMPLOYEE HIRE – DJFS

JFS Director Dana Glassburn recommended the hiring of Andra Boggs for the position of Eligibility Referral Case Manager 2. Q. Jay Stapleton entertained a motion to hire Andra Boggs for the Eligibility Referral Case Manager 2 position. David K. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Mr. Smith, yea.

DJFS - COLLECTIVE BARGAINING AGREEMENT

Ratification of the Collective Bargaining Agreement (CBA) with Communications Workers of America Local 4320 and Gallia County Department of Job and Family Services

The Vice President entertained a motion upon the recommendation of Dana Glassburn, DJFS Director, to ratify the Collective Bargaining Agreement (CBA) with Communications Workers of America (CWA) Local 4320 and Gallia

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County Department of Job and Family Services (GCDJFS), effective November 5, 2022. Director Glassburn also recommended, for operational purposes, that all GCDJFS non-bargaining unit employees receive the same pay and benefits as set forth in Section 34.2 (annual pay increases), Section 34.3.C (pay equity adjustment), Article 30, Holidays, and Article 35, Mileage/Food Reimbursement, of the CBA for the duration of the CBA as set forth in Article 37. Q. Jay Stapleton entertained a motion to accept the CBA as presented by Mr. Glassburn. Mr. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Mr. Smith, yea.

RESOLUTION – DJFS – COUNTY VEHICLE EMERGENCY USE

RESOLUTION TO AUTHORIZE USE OF COUNTY VEHICLES IN THE DEPARTMENT OF JOBS AND FAMILY SERVICES FOR 24-HOUR EMERGENCY CHILD SERVICES

Mr. Q. Jay Stapleton entertained a motion upon the recommendation of Dana Glassburn, DJFS Director to adopt the resolution that would authorize the use of county vehicles in the Dept. of Jobs and Family Services for 24 Hour emergency child services use. Mr. David K. Smith moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Q. Jay Stapleton, yea; Mr. David K. Smith, yea.

WHEREAS, by Resolution adopted August 20, 2020, the Gallia County Board of Commissioners designated the Gallia County Department of Jobs and Family Services as the Public Child Services Agency for Gallia County with the effective date of December 1, 2020; and

WHEREAS, it is necessary to assign and have one (1) Child Services employee available 24 hours per day, seven days a week, including weekend days and holidays (“on call”) to be available to respond to emergency telephone calls and on location situations involving children; and

WHEREAS, by Resolution adopted September 2, 2021, the Gallia County Board of Commissioners authorized the compensation for on call assignments, effective September 2, 2021; and

WHEREAS, the Director of the Gallia County Department of Jobs and Family Services recommends that the employee who is on assigned on-call duty outside of regular work hours (typically a seven (7) day rotation between staff members) and who resides within thirty (30) road miles/twenty-five (25) air miles of the Gallia County Department of Jobs and Family Services headquarters should be required to drive the employee’s assigned county vehicle to work and from work at the headquarters during the period of the on-call assignment, for the purposes of reducing response time and to provide for greater efficiency to the citizenry of Gallia County, except in a case when the requirement would present a hardship for the employee as approved by the Director;

NOW, Therefore, be it resolved that the Gallia County Board of Commissioners hereby authorizes employees who are on assigned on-call duty outside of regular work hours and who reside within thirty (30) road miles/twenty-five (25) air miles of the Gallia County Department of Jobs and Family Services headquarters to drive the employees’ assigned county vehicles to and from work at GCDJFS headquarters. This resolution shall be effective November 30, 2022.

Signatures:

Harold G. Montgomery, President

/Kevin Nicholas
Kevin Nicholas, Interim County Administrator

/Q. Jay Stapleton
Q. Jay Stapleton, Vice President

Date: November 17, 2022

/David K. Smith
David K. Smith, Commissioner

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

3:24 p.m. Q. Jay Stapleton entertained a motion to enter into executive session with Commissioners to discuss personnel matters. David K. Smith moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Mr. Smith, yea. Returned to regular session at 3:37 p.m. No action taken.

ADJOURN

At 4:00 p.m. Vice President entertained a motion for adjournment. Mr. Smith moved and Mr. Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Mr. Smith, yea.

[Signature]

Harold G. Montgomery, President

[Signature]

Kevin Nicholas, Interim County Administrator

[Signature]

Q. Jay Stapleton, Vice President

[Signature]

David K. Smith, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20