

OCTOBER 27, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the October 20, 2022 minutes. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Dana Glassburn	10/28/2022	Shawnee State Univ	Appalachian Commun Grant
911/EMA/LEPC	Sherry Daines	11/1/2022	Hillsboro, OH	Interoperability Workshop

The President entertained a motion to approve travel requests as submitted. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/23	4	1	0	0	0	0	0	0	1	34	0	0	0	7

FAYETTE COUNTY AGREEMENT FOR JAIL SERVICES

Interim County Administrator Kevin Nicholas, presented a Memorandum of Agreement for jail services between the Gallia County Board of Commissioners, the Gallia County Sheriff's office, the Fayette County Board of Commissioners, and the Fayette County Sheriff for approval. The contract is effective from January 1, 2023 to December 31, 2023 and is an agreement for Fayette County to house Gallia County prisoners at a rate of \$67.50 per day, per prisoner. The President entertained a motion to approve the contract. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

MIAMI COUNTY AGREEMENT FOR JAIL SERVICES

Interim County Administrator Kevin Nicholas, presented a Memorandum of Agreement for jail services between the Gallia County Board of Commissioners, the Gallia County Sheriff's office, the Miami County Board of Commissioners, and the Miami County Sheriff for approval. The contract is effective from January 1, 2023 to December 31, 2023 and is an agreement for Miami County to house Gallia County prisoners at a rate of \$55.00 per day, per prisoner. The President entertained a motion to approve the contract. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 16

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 16 for the Green Sewer Phase 2 Project for the following items:

- Engineering Fees - \$20,841.86
- Construction - \$359,935.37
- Total = \$380,777.23

Invoices to be paid as follows:

- DLZ invoice 65167 = \$20,841.86 to be paid to DLZ by Gallia County from USDA draw #13
- J&H Reinforcing & Structural Erectors Inc. Pay Application # 13 = \$359,935.37 to be paid to J&H Reinforcing & Structural Erectors Inc. by Gallia County from USDA draw #13

Mr. Stapleton moved and Mr. Greene seconded a motion to approve payment resolution # 16 as submitted and sign the contractors pay application #13. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

USDA - GREEN SEWER PHASE 2 DISBURSEMENT #13

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #13 for the Green Sewer Phase 2 Project for the following items:

- J&H Reinforcing & Structural Erectors Inc. Pay Application # 13 = \$359,935.37 - \$600.00 over deposit by USDA from last month = \$359,335.37
- DLZ Invoice 65167 = \$20,841.86
- Total USDA Disbursement Request = \$380,177.23

Mr. Stapleton moved and Mr. Greene seconded a motion to approve and sign the USDA Disbursement #13 as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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INFORMATION TECHNOLOGY - 2023 BUDGET

John Grubb, IT Director discussed with the Commissioners the 2023 proposed budget request. No action taken.

DJFS – ADVANTAGE SUB-GRANT AGREEMENT

Director Dana Glassburn, DJFS and Dr. Denise Shockley, Superintendent Educational Service Center (ESC) presented the Advantage Sub-Grant Agreement between the DJFS and the ESC. The agreement provides \$900,000.00 in funding on a cost-reimbursement basis to the ESC to support their Advantage Programs for kids and adults. The agreement will be in effect from December 1, 2022 to September 30, 2023. The President entertained a motion to approve the sub-grant agreement as presented. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

DJFS – UPDATE

Director Dana Glassburn discussed a new program the DJFS is managing called the Baby to Baby program where they are receiving free baby supplies and other items for qualifying parents to receive. The Healthy Start program is overseeing the distribution of these items to the public. Mr. Glassburn also discussed the future Job Center at 625 Jackson Pike, will need a new Mobility Manager position that will be responsible for developing and managing the future transportation and distribution system for the county to include the call center for the public to request these services. No action taken.

DJFS – 2023 BUDGET

Director Dana Glassburn discussed with the Commissioners the 2023 proposed budget request. The county's cost share amount for DJFS 2023 budget is \$87,000.00 out of a total budget of approximately \$17 million. No action taken.

EXECUTIVE SESSION – DJFS – PERSONNEL

At 10:37 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:48 a.m. No action taken.

OSU EXTENSION AGENCY UPDATE

Jordan Penrose, OSU Extension Educator provided a monthly update to the commissioners. Mr. Penrose discussed training that he has provided, numerous agricultural meetings and events attended, the presentations he provided, and a tour of the county to identify where the harvest had begun with the farming areas of Gallia County. No action taken.

CEBCO WELLNESS REPORTING & INITIATIVES

Hannah McKee, CEBCO and Scott Saunders, Saunders Insurance Agency gave a briefing on the Health Works Biometric Screening and Health Risk Assessment Program results for 2021. The program analyzes the potential health risk factors of the employees who voluntarily participated in the program and then provides feedback to the county of the potential health care cost factors for the county. The program allows the county to decide on implementing new initiatives for supporting the overall health of the employees and allows participating employees to learn more about how to self-manage their personal health and wellness. No action taken.

911 & EMA QUARTERLY UPDATE

Sherry Daines, 911 & EMA Director provided the following quarterly update to the commissioners, no action taken:

- 911 logged 7,012 calls during the 3rd quarter and that is up 517 from the previous quarter.
- We received 3,366 - 911 call rings and 100% were answered within the 10 second standard set forth by the State of Ohio 911 Programming Office.
- All phone calls including administrative and 911 lines, totaled 19,030.
- Training of new employee hires is going well.
- Preparing equipment and EOC for the upcoming winter season.
- No storms or request for EMA services.

EXECUTIVE SESSION – DLZ – LEGAL

At 1:08 p.m. the President entertained a motion to enter into executive session with DLZ Reps. Gary Silcott & Tracy Shoultz, and Interim County Administrator Kevin Nicholas to discuss legal matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 1:27 p.m. No action taken.

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GREEN SEWER 2 & TARA ESTATES CONSTRUCTION MEETINGS

At 1:30 p.m. the Commissioners, Interim County Administrator Kevin Nicholas, and Grant Administrator Karen Sprague attended the Green Sewer 2 Construction monthly meeting and a Tara Estates Construction meeting in the Commissioners Office. Others in attendance were: DLZ Reps. Gary Silcott, Rob Snedden & Tracy Shoults, Sewer Dept. staff Tommy Dillon & Jerry Brammer, J&H Rep. Rhett Hadsell, SOTE Reps. Alan Cook, Jake Walburn & David Adkins, GCHD Rep. Josh Sherwood and members of the public who discussed concerns about the condition of their property. No action taken.

2023 COUNTY BUDGET APPROVAL PROCESS

The President entertained a motion to approve a temporary budget for the 1st Quarter, 2023 county budget once the budget process is complete. Mr. Montgomery discussed that only approving the 2023 1st Quarter county budget would allow time for the new Jail project to be completed. Once the Jail is near completion, the county could develop a more accurate operating cost and revenue projection for Jail operations. This budget approval plan would also provide more flexibility for the new commissioners to manage the remainder of the 2023 budget. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TARA ESTATES SEWER REPLACEMENT PAYMENT RESOLUTION # 1

Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 1 for the Tara Estates Sewer Replacement Project for the following items:

- Engineering Fees - \$11,066.75
- Construction - \$436,765.73
- Total = \$447,832.48

Invoices will be or have been paid as follows:

- DLZ invoice 65186 = \$11,066.75 to be paid from 2021 WWIP-Tara Estates Grant Fund #389
- Southern Ohio Trenching & Excavating Inc. Pay Application # 1 = \$436,765.73 to be paid as follows:
 - \$98,272.29 from B-X-21-1AY-1 Grant Fund #387
 - \$31,883.90 from B-F-21-1AY-1 Grant Fund #388
 - \$306,609.54 from 2021 WWIP-Tara Estates Grant Fund #389

Mr. Stapleton moved and Mr. Greene seconded a motion to approve payment resolution # 1 as submitted and sign the contractors pay application #1. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

CHANGE ORDER #2 – CDBG TARA ESTATES SEWER REHABILITATION PROJECT

Grants Administrator Karen Sprague presented the Commission with Change Order No. 2 paperwork for the CDBG Tara Estates Sewer Rehabilitation Project with Southern Ohio Trenching & Excavating, Inc. The change order is being requested as follows:

- Add Spears valve clean-outs where needed at \$504.62 each (anticipated 20) and pick up 2 manholes not proposed and the length of pipe between/services associated. The change order will increase the following bid items:
 - 8" SDR 35 sanitary sewer pipe: increase from 3,821 LF to 4,043 LF; increase \$28,860
 - 6" SDR 35 sanitary sewer service: increase from 2,264 LF to 2,624 LF; increase \$46,800
 - Standard precast manhole: increase from 19 to 20; increase \$4,500
 - Drop manhole: increase from 1 to 3; increase \$11,000
 - Sidewalk replacement: increase from 40 SF to 80 SF; increase \$3,000
 - Spears valve: increase from 0 to 20; increase \$10,092.40
 - Total change order increase = \$104,252.40

Contract amount adjustments as follows:

- Original contract price = \$1,036,412.50
- Change order #1 = \$202,750.00
- Change order #2 = \$104,252.40
- New contract total = \$1,343,414.90
- New contract time: no change; Substantial completion 12/20/2022 & Final completion 1/19/2022

DLZ Engineer Gary Silcott & B.J. Welch from SOTE are both in agreement with this change order, noting the County's CDBG Community Development & Critical Infrastructure Grants along with the WWIP Grant will cover the increase. Harold Montgomery entertained a motion to approve the change order form as requested. Mr. Stapleton made and Mr. Greene seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Form was signed by Harold Montgomery, as President of the Commission.

GCDD WWTP PRE-CONSTRUCTION MEETING

At 3:00 p.m. the Commissioners, Interim County Administrator Kevin Nicholas, and Grant Administrator Karen Sprague attended the GCDD WWTP pre-construction meeting in the Commissioners Office. Others in attendance were: DLZ Reps. Gary Silcott & Tracy Shoults, Sewer Dept. staff Tommy Dillon & Jerry Brammer, Mack Industries Rep. Steve Kemp. No action taken.

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COMMON PLEAS 2023 BUDGET

Judge Margret Evans, Sheri VanGundy, Sabrina Hurt, and Michael Smith from Common Pleas court presented the proposed 2023 budget request to the commissioners. No action taken.

CLERK OF COURTS 2023 BUDGET

Noreen Saunders, Clerk of Courts presented her proposed 2023 budget request to the commissioners. No action taken.

RECESS

At 4:30 p.m. the President entertained a motion to recess today's meeting and reconvene on November 1, 2022, at 9:00 a.m. to discuss the vacancy of the third commissioner and unfinished business. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

NOVEMBER 1, 2022

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 27, 2022, Commissioner meeting. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President, Vacant Position; Commissioner Q. Jay Stapleton, present. Prosecutor Jason Holdren was also present for meeting.

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

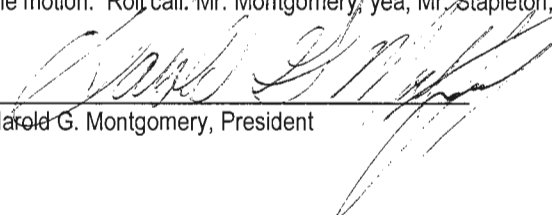
At 9:06 a.m. the President entertained a motion to enter into executive session with Prosecutor Jason Holdren to discuss personnel matters. Mr. Stapleton moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Stapleton, yea. Returned to regular session at 9:32 a.m. No action taken.

VACANT COMMISSIONER POSITION

The President discussed that no action would be taken by the commissioners to fill the vacant position with an Interim Commissioner. Further discussion of filling the vacant commissioner position will occur during the November 10, 2022 meeting if necessary. No action taken.

ADJOURN

At 9:43 a.m. the President entertained a motion for adjournment. Mr. Stapleton moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Stapleton, yea.




Harold G. Montgomery, President



Kevin Nicholas, Interim County Administrator

(Vacant Position), Vice President



Q. Jay Stapleton, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20