

**OCTOBER 20, 2022**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the October 13, 2022 minutes. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
None				

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/16	4	1	0	0	5	0	0	0	6	31	0	0	0	7

**CDBG RPIG GRANT (B-W-19-1AY-1) 5<sup>th</sup> STATUS REPORT**

GMCAA Grants Administrator Karen Sprague presented the Commission with the 5<sup>th</sup> Status Report for the period February 1, 2020 thru September 30, 2022 for the County's FY 2019 CDBG Residential Public Infrastructure Grant (B-W-19-1AY-1) which has been submitted to the Ohio Department of Development. The following project/activity were noted:

- Sewer Facility Improvements – Green Sanitary Sewer Phase 2 Project – Grant award \$650,000; Drawn/Expended \$426,812.83
  - Project Local Match:
    - Federal ARC Grant \$250,000; Expended \$250,000
    - OPWC Loan \$650,000; Expended \$457,782.68
    - OWDA Construction Loan \$463,617; Expended \$1,617
    - USDA Loan \$2,500,000; Expended \$2,500,000
    - USDA Grant \$3,664,000; Expended 898,323.51
- Tap-Ins Household Connections – Green Sewer Sanitary Phase 2 Project – Grant award \$100,000; Drawn/Expended \$0.00
- Total CDBG Grant Award \$750,000; Grant Expended \$426,812.83; Local Match expended \$4,107,723.19

Ms. Sprague advised the status report further notes 29,792 LF of pipe and 64 manholes installed to date. Harold Montgomery entertained a motion that the 5<sup>th</sup> Status Report be approved as submitted to ODO. Mr. Stapleton made and Mr. Greene seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. The report is on file in the County's CDBG grant files.

**PROFESSIONAL SERVICES CONTRACT – GMCAA**

Kevin Nicholas, Clerk to the Board of Commissioners presented a professional services contract between the Gallia-Meigs Community Action Agency and the Gallia County Board of Commissioners. The contract is for GMCAA to render certain administrative, management and support services with the Gallia County Billing Departments within the Commissioner Office and Sewer Department. The President entertained a motion to approve the professional services contract with GMCAA as presented by Mr. Nicholas. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**LEAVE DONATION – EMS**

Kevin Nicholas, Clerk to the Board of Commissioners presented a leave donation request form from EMS employee Francis Waugh to donate 24 hours of sick time to EMS employee Ashley Brumfield effective the pay period of November 4<sup>th</sup>, 2022. The President entertained a motion to approve the leave donation request as submitted by Mr. Nicholas. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**CORRECTION TO JOURNAL MINUTES - SEPTEMBER 22, 2022**

Mr. Stapleton presented a correction to the September 22<sup>nd</sup>, 2022, journal minutes in the section titled Outreach Center Roof Funding. The Outreach Center is pursuing grants to fund the roof repair, not Gallia-Meigs Community Action Agency or specifically not Patricia Slayton who is employed by GMCAA. Ms. Slayton is only assisting the Outreach Center Director in searching for available grants. The Outreach Center will be the administrator of any potential grants they may receive. The President entertained a motion to approve the correction to the September 22<sup>nd</sup>, 2022, journal minutes as submitted by Mr. Stapleton. Mr. Stapleton moved, and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

OCTOBER 20, 2022

**EXECUTIVE SESSION – DJFS – PERSONNEL**

At 10:03 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:22 a.m. No action taken.

**PALMER CONSERVATION CONSULTING**

Joe Sokol, Palmer Conservation Consulting discussed the opportunities that his company could provide to the county. Mr. Sokol discussed that the company could represent the county for energy or efficiency savings with current systems and facilities or with potential future projects during the design and proposal phases of the project. Mr. Montgomery asked if Mr. Sokol could look at the potential courthouse HVAC project and see if they could make an impact for the county in this planning phase of the project. Mr. Sokol said he could look at our current system and get a response back to the Commissioners at no cost to the county. No action taken.

**RESOLUTION**

Grants Administrator Karen Sprague presented the Commission with the FY 23 ODOT Aviation Grant contract in the amount of \$5,937 for approval and signing. Ms. Sprague noted this completes the funding for the Design phase of the Airport Terminal Building project for the entire \$180,000, noting project funding as follows:

- FY22 FAA AIP grant \$106,875
- FY23 ODOT Aviation grant \$5,937
- FY21 ARC grant \$67,188 out of the \$250,000 ARC grant

President Montgomery entertained a motion to approve the FY 23 ODOT Aviation grant contract as submitted. Mr. Stapleton moved and Mr. Greene seconded the motion to approve. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT CONTRACT FROM THE OHIO DEPARTMENT OF TRANSPORTATION – OFFICE OF AVIATION FOR FUNDING UNDER THE FY 2023 OHIO AIRPORT MATCHING GRANT PROGRAM**

ODOT PROJECT NUMBER: M23-15, Terminal Building Design

**WHEREAS**, the Gallia County Commissioners have applied for and received a grant contract from the Ohio Department of Transportation – Office of Aviation for FY 2023 funding under the Ohio Airport Matching Grant Program for the project listed above.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the President of the Board of Gallia County Commissioners is hereby authorized to sign the Grant Contract for the FY 2023 Ohio Airport Matching Grant Program for ODOT Project Number M23-15.

**Section 2.** That the FY 2023 Grant Contract amount for the ODOT Office of Aviation state share is \$5,937, the local matching share to be paid by Gallia County is \$67,188 and the FAA federal grant share is \$106,875; total project cost is \$180,000.

PASSED: 10/20/2022

SIGNED: Gallia County Board of Commissioners

s/ Harold G. Montgomery  
Harold G. Montgomery, President

s/ Kevin Nicholas  
Kevin Nicholas, Clerk

s/ M. Eugene Greene  
M. Eugene Greene, Vice-President

s/ Q. Jay Stapleton  
Q. Jay Stapleton, Commissioner

**RESOLUTION – FY23 FAA BIL ATP GRANT APPLICATION**

Grants Administrator Karen Sprague presented the Commission with the FY 23 FAA BIL (Bipartisan Infrastructure Law) ATP (Airport Terminal Project) grant application in the amount of \$739,000 for approval and signing. Ms. Sprague noted if this funding is received the county's local match for the entire \$1,169,000 Airport Terminal Building project would be \$141,088, noting project funding as follows:

- FY22 FAA AIP grant \$106,875
- FY23 ODOT Aviation grant \$5,937
- FY21 ARC grant \$250,000
- FY23 FAA BIL ATP grant \$665,100 (90% of \$739,000 application submittal)
- GC matching funds \$141,088

President Montgomery entertained a motion to approve the FAA BIL grant application as submitted. Mr. Greene moved and Mr. Stapleton seconded the motion to approve. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**A RESOLUTION AUTHORIZING AN APPLICATION FOR GRANT ASSISTANCE FROM THE FAA FOR FUNDING UNDER THE FAA BIL AIRPORT TERMINAL PROGRAM**

PROJECT: CONSTRUCT TERMINAL BUILDING

**WHEREAS**, the Gallia County Commissioners intend to apply to the Federal Aviation Administration for funding under the BIL Airport Terminal Program for the project(s) listed above.

**NOW THEREFORE BE IT RESOLVED:**

OCTOBER 20, 2022

Section 1: That the President is hereby authorized and directed to file an application for grant assistance for the project(s) listed above in the amount of \$739,000.

Section 2: That if the grant is awarded the President is hereby authorized to accept the grant and enter into an agreement with the Federal Aviation Administration for the implementation and administration of the grant.

PASSED: 10/20/2022

SIGNED: Gallia County Board of Commissioners

s/ Harold G. Montgomery  
Harold G. Montgomery, President

s/ Kevin Nicholas  
Kevin Nicholas, Clerk

s/ M. Eugene Greene  
M. Eugene Greene, Vice-President

s/ Q. Jay Stapleton  
Q. Jay Stapleton, Commissioner

#### RECORDER – 2023 BUDGET

Roger Walker, Recorder discussed with the Commissioners the Recorder's 2023 budget request and why certain areas of the budget would be more than the 2022 budget year. No action taken.

**\* 1:30 pm Commissioners Harold Montgomery, Q. Jay Stapleton, M. Eugene Greene and Clerk to the Board Kevin Nicholas met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2<sup>nd</sup> Ave. Gallipolis, Ohio.**

#### EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

At 3:52 p.m. the President entertained a motion to enter executive session with Kevin Nicholas, Clerk to the Board to discuss personnel matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 4:19 p.m. No action taken.

#### EMPLOYEE HIRE – COMMISSIONERS – KEVIN NICHOLAS

The President entertained a motion to hire Kevin Nicholas for the position of Interim County Administrator effective October 24, 2022, at the rate of \$30.00 per hour. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### RECESS

At 4:30 p.m. the President entertained a motion to recess today's meeting and reconvene on October 21, 2022, at 10:00 a.m. to discuss hiring for the Clerk to the Board's position and unfinished business. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### OCTOBER 21, 2022

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 20, 2022, Commissioner meeting. At 10:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

#### EXECUTIVE SESSION – COMMISSIONERS – CONTRACT

At 10:56 a.m. the President entertained a motion to enter into executive session with commissioners and Kevin Nicholas, Clerk to the Board to discuss contract matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:22 a.m. No action taken.

#### HIRING PROCESS – CLERK TO THE BOARD OF COMMISSIONERS

The President discussed the options for advertising the Clerk to the Board of Commissioners position that will be vacant on October 24, 2022. Mr. Montgomery requested that a duty description be generated and then posted on indeed.com and the County website. No action taken.

#### RECESS

At 12:00 p.m. the President entertained a motion to recess today's meeting and reconvene on October 26, 2022, at 10:00 a.m. to discuss unfinished business. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

OCTOBER 20, 2022

OCTOBER 26, 2022

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 20, 2022, Commissioner meeting. At 10:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

EMPLOYEE HIRE – COMMISSIONERS – AMANDA PHILLIPS

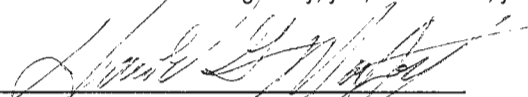
The President entertained a motion to hire Amanda Phillips for the position of Clerk to the Board of Commissioners, at the rate of \$16.50 per hour with a 90-day probation period. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE RETENTION RAISE

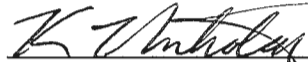
The President entertained a motion to approve a retention raise of \$2.50 per hour retroactive to July 1<sup>st</sup>, 2022, for Tommy Dillon, Sewer Department Superintendent. The Commissioners discussed the details of the raise with Mr. Dillon. Mr. Greene moved and Mr. Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

ADJOURN


At 12:15 p.m. the President entertained a motion for adjournment. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.



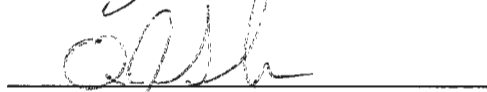
Harold G. Montgomery, President



Kevin Nicholas, Clerk



M. Eugene Greene, Vice President



Q. Jay Stapleton, Commissioner