

**OCTOBER 13, 2022**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the October 6, 2022 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	10/18/2022	Athens	SEORT Meeting
GCDJFS	Dana Glassburn	10/24/2022	Columbus	ODOT Grants
GCDJFS	Dana Glassburn	10/26/2022	Jackson	OJFSDA District Meeting

The President entertained a motion to approve travel requests as submitted. Motion by Q. Jay Stapleton and second by M. Eugene Greene. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue*	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/9	7	1	0	0	0	0	0	0	1	33	0	0	0	7

**JAIL PROJECT – PAYMENT RESOLUTION #17**

County Administrator Melissa Clark presented the Commission with Payment Resolution #17 for the Gallia County Jail Project to Granger Construction Company in the amount of \$864,529.57. DLZ Principal Architect, Greg Galieti recommends approval of the above invoice and pay application. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution #17. Q. Jay Stapleton moved and M. Eugene Greene seconded a motion to approve payment resolution #17 as submitted. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**RESOLUTION – ARPA CDBG TARGET OF OPPORTUNITY GRANT LOCAL MATCH**

M. Eugene Greene introduced the following resolution and moved for its passage:

**A resolution to approve an authorized use of American Rescue Plan fiscal recovery funding and appropriate from unappropriated funds for the American Recovery Plan Fund, #384, for the purpose of CDBG Target of Opportunity Grant Local Match**

**WHEREAS**, Title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 (“**ARPA**”), appropriated Coronavirus Local Fiscal Recovery Fund (the “**Fund**”) payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and,

**WHEREAS**, pursuant to the ARPA’s Fund methodology, Gallia County was allocated approximately \$5,800,000 (the “**Fund Payment**”) to “mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)”; and,

**WHEREAS**, in response to this economic crisis, the Department of the Treasury (“**Treasury Department**”) is providing such relief to state and local governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery; and,

**WHEREAS**, the ARPA and its supporting guidance issued by the Treasury Department provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, “**Criteria**”); and,

**WHEREAS**, so long as the County duly directs its Fund Payment to finance those costs in compliance with the Criteria, the County may use the Fund Payment to offset the County’s various fiscal effects from COVID-19 during the period beginning March 3, 2021, and ending December 31, 2024 (the “**Covered Period**”); and,

**WHEREAS**, the County received some or all of the Fund Payment directly from the Treasury Department and such Fund Payments has been or will be deposited into special revenue fund, #384 titled American Recovery Plan Fund, created and maintained by the County to cover only expenditures consistent with ARPA, including the criteria and applicable regulations; and,

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WHEREAS, on January 27, 2022 Gallia County Board of Commissioners deemed the entirety of the County's Fund Payment under the "standard allowance" with respect to loss due to COVID-19. All as set forth under the ARPA, the Criteria, and its supporting Guidance, and as specifically authorized under 31 CFR 35.6(d)(1), to wit: "the reduction in the recipient's general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars".

WHEREAS, this expenditure (grant match) is aligned with the project code 6.1, Provision of Government Services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY THAT:

Section 1. The Board of County Commissioners approve the use of ARPA fiscal recovery funds as a provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency for CDBG Target of Opportunity Grant Local Match consistent with the allowable use noted in the recitals above and in the U.S. Treasury guidance as of the date of this resolution.

The approval for use is as follows: CDBG Target of Opportunity Grant Local Match in the amount of \$75,000 for the JFS Jackson Pike Workforce Project.

Seconded by Q. Jay Stapleton, and after discussion, a roll call vote was taken

Roll call:

Mr. Montgomery X Yea \_\_\_ Nay

Mr. Greene X Yea \_\_\_ Nay

Mr. Stapleton X Yea \_\_\_ Nay

ADOPTED: this 13th day of October, 2022

s/Harold Montgomery  
Harold Montgomery, President

s/Kevin Nicholas  
Kevin Nicholas, Clerk of the Board

s/M. Eugene Greene  
M. Eugene Greene, Vice President

s/Q. Jay Stapleton  
Q. Jay Stapleton, Commissioner

**BID AWARD – 911 / EMS / SENIOR CENTER PAVING PROJECT**

President Harold Montgomery entertained a motion to approve McKee Paving and Sealing, LLC for the 911 EMS Senior Center Parking Lot Paving Project off \$141,838.00. Motion by M. Eugene Greene, second by Q. Jay Stapleton. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**FAA GRANT 2022 DRAW #1 APPROVAL  
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2022 draw #1 forms requesting \$26,250.00 from the County's FAA grant for the 60% share of the following invoices:

- Delta Airport Consultants Inv # 1 - \$26,250.00
- Delta Airport Consultants Inv # 2 - \$17,500.00
- Total = \$43,750.00
- 60% FAA grant = \$26,250.00
- 5% ODOT Aviation grant = \$1,421.88
- 35% local match = \$16,078.12

Harold Montgomery entertained a motion to approve and sign the grant draw #1 forms for payment of engineering invoices as presented.

M. Eugene Greene moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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**RESOLUTION – GALLIA-MEIGS AIRPORT TERMINAL BUILDING RENOVATIONS**

The Board of County Commissioners of Gallia County, Ohio, met in regular session on the 13<sup>th</sup> day of October, 2022, with the following members present: President Harold G. Montgomery, Vice President M. Eugene Greene, Commissioner Q. Jay Stapleton.

President Montgomery entertained a motion to approve and Mr. Stapleton moved for passage of the following Resolution:

**RESOLUTION AUTHORIZING GALLIA-MEIGS REGIONAL AIRPORT TO PROCEED WITH RENOVATIONS OF THE AIRPORT TERMINAL BUILDING LOCATED AT 312 AIRPORT ROAD, GALLIPOLIS, OHIO 45631 AND TO TRANSFER ONE HUNDRED EIGHTY-FIVE THOUSAND TWO HUNDRED SEVENTY DOLLARS FROM FUND NUMBER ONE HUNDRED NINETY-EIGHT TO THE S-P-21-1AY-1 ARC GRANT FUND**

**WHEREAS**, Grants Administrator Karen Sprague, is requesting funds in the amount of One hundred eighty-five thousand two hundred seventy dollars to use for renovations of the Gallia-Meigs Regional Airport Terminal Building; and

**WHEREAS**, the new Airport Terminal Building will alleviate the flooding issues in the building, will connect the building to city sewer and will provide adequate size facility for the airport activities along with assisting the workforce and employers in Gallia County in pursuing their goals which will strengthen Gallia County's overall economic outlook; and

**WHEREAS**, having the required matching funds already committed and allocated in the project fund will move the project along faster as the FAA requires 100% commitment of matching funds to apply for construction funding. The County has applied for and been awarded FAA design grant funding and ARC grant funds. The County will apply for FAA & ODOT Aviation Grant funding this winter 2022/2023; and

**WHEREAS**, the Board of County Commissioners of Gallia County, Ohio, recognizes the need for the Gallia-Meigs Regional Airport facility and wishes to allocate funds for the project.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners hereby authorizes Grants Administrator Karen Sprague to proceed with renovation of the Airport Terminal Building and to transfer One hundred eighty-five thousand two hundred seventy dollars from economic development fund number 198 to the S-P-21-1AY-1 grant fund number 394.

Mr. Greene seconded the Resolution and upon roll call, the vote resulted as follows:

**Roll Call:** Harold G. Montgomery, yea, M. Eugene Green, yea, Q. Jay Stapleton, yea

**Adopted:** October 13th, 2022

**CERTIFICATE:**

I, Kevin T. Nicholas, Clerk of the Board of County Commissioners of Gallia County, Ohio, hereby do certify that the above is a true and correct copy of resolution adopted by said Board under said date, and as same appears in Commissioners' Journal.

*/Kevin Nicholas* Clerk  
Board of County Commissioners  
of Gallia County, Ohio

Approved by County Administrator */Melissa Clark*  
Melissa Clark

Date: October 13<sup>th</sup>, 2022

**EXECUTIVE SESSION – DJFS – PERSONNEL**

At 10:03 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn and JFS Business Administrator Kathy Campbell to discuss personnel matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:53 a.m. No action taken.

**DJFS – NEW EMPLOYEE HIRING**

Dana Glassburn, GCDJFS Director, recommended the following new hires with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B) (1). Jennifer Koebel, Employment Services Case Manager, Classification number 64215 Position control # 31200.1 and Jennifer Grubbs-Vanmeter, Employment Services Case Manager, Classification number 64215 Position control # 31200.4. The President entertained a motion to hire the new employees recommended by Mr. Glassburn. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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RESOLUTION – DJFS JACKSON PIKE JOBS CENTER

The Board of County Commissioners of Gallia County, Ohio, met in regular session on the 13<sup>th</sup> day of October, year 2022, with the following members present: President Harold G. Montgomery, Vice President M. Eugene Greene, Commissioner Q. Jay Stapleton.

President Montgomery entertained a motion to approve and Mr. Greene moved for passage of the following

Resolution:

**RESOLUTION AUTHORIZING GCDJFS TO PROCEED WITH RENOVATIONS OF 652 JACKSON PIKE AND 630 JACKSON PIKE, GALLIPOLIS, OHIO 45631 LOCATION TO UTILIZE AS A JOBS CENTER FOR GALLIA COUNTY; TO ESTABLISH A JOBS CENTER SPECIAL REVENUE FUND AND TO TRANSFER THREE HUNDRED FORTY-SEVEN THOUSAND DOLLARS FROM FUND NUMBER ONE HUNDRED NINETY-EIGHT TO THE NEWLY ESTABLISHED FUND**

**WHEREAS**, Dana L. Glassburn, Director of the Gallia County Department of Job and Family Services (GCDJFS) is recommending the Board of Gallia County Commissioners designate the property at 652 Jackson Pike and 630 Jackson Pike, Gallipolis Ohio 45631 as a Jobs Center for Gallia County to be operated by GCDJFS; and

**WHEREAS**, Director Glassburn, is requesting funds in the amount of three hundred forty-seven thousand dollars (\$347,000.00) to use for renovations, needed maintenance and start up operating funds for the Jobs Center; and

**WHEREAS**, the Jobs Center will allow for GCDJFS to pursue various Job Center activities for the citizens of Gallia County, creating a larger Ohio Means Jobs Center with computer access, telework hubs, work activities, career exploration activities, job shadowing projects, etc. to assist the workforce and employers in Gallia County in pursuing their goals which will strengthen Gallia County's overall economic outlook; and

**WHEREAS**, GCDJFS and Gallia County Commissioners intend to establish an agreement to address ongoing maintenance costs of the center; and

**WHEREAS**, the Board of County Commissioners of Gallia County, Ohio, recognizes the need for a dedicated Jobs Center and wishes to allocate funds for the project.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners hereby authorizes Dana L. Glassburn, Director of the Gallia County Department of Job and Family Services, to proceed with renovation of 652 Jackson Pike and 630 Jackson Pike, Gallipolis Ohio 45631 to be utilized as a Job Center for Gallia County and to transfer three hundred forty-seven thousand dollars (\$347,000.00) from economic development fund number 198 to the Jobs Center fund.

Mr. Stapleton seconded the Resolution and upon roll call, the vote resulted as follows:

**Roll Call:** Harold G. Montgomery, Yea, M. Eugene Green, Yea, Q. Jay Stapleton, Yea

**Adopted: October 13<sup>th</sup>, 2022**

**CERTIFICATE:**

I, Kevin T. Nicholas, Clerk of the Board of County Commissioners of Gallia County, Ohio, hereby do certify that the above is a true and correct copy of resolution adopted by said Board under said date, and as same appears in Commissioners' Journal.

*s/ Kevin Nicholas* Clerk  
Board of County Commissioners  
of Gallia County, Ohio

Approved by County Administrator *s/ Melissa Clark*

Date: October 13<sup>th</sup>, 2022

**PUBLIC HEARING – 2023 TAX BUDGET**

The time being 11:00 AM as advertised, the Commission held the public hearing for the 2023 Alternative Tax Budget. Melissa Clark, County Administrator, prepared information on the 2023 Alternative Tax Budget as follows:

- 2023 Alternative Tax Budget was submitted to the County Auditor's Office on 9/26/2022
- Published advertisement on 9/9/21 that 2023 Alternative Tax Budget open for inspection at the Auditors Office on 9/30/22.
- Published advertisement on 9/9/21 regarding 2023 Alternative Tax Budget Public Hearing on 10/13/22 @ 11:00 am.
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2021, 2022, and 2023.

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- 2021 actual YTD
  - Carryover cash balance from 2020= \$2,676,785.01
  - Revenues = \$12,275,149.82
  - Expenditures = \$12,243,134.58
  - Year End cash balance = \$2,708,800.25
- 2022 estimate YTD
  - Actual carryover cash balance from 2021 = \$2,708,800.25
  - Estimated Revenues = \$11,062,920.28
  - Estimated Expenditures = \$12,855,098.87
  - Estimated Year End cash balance \$916,621.66
- 2023 estimated YTD
  - Estimated carryover cash balance from 2022= \$916,621.66
  - Estimated Revenues = \$11,079,301.26
  - Requested 2023 departmental budgets for expenditures= \$14,769,444.73
  - Estimated Year End cash balance = (\$2,773,521.81)
- Commission must review entire alternative tax budget and make any changes they feel are necessary.
- Commission must adopt alternative tax budget on or before 10/15/22.
- Commission must submit the adopted 2023 Alternative Tax Budget to the Auditor's Office on or before 10/15/22.

Commission noted they would review the FY 2023 Alternative Tax Budget and then make reductions to the County General Fund departmental requests so that the FY 2023 appropriations were based on estimated receipts, not including the carryover.

It was further noted it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades, adding further that counties are mandated by State Auditor to carry over 2 months of operating expenses. Commission stated they would be adjusting the budget requests so that FY 2023 appropriations will be based on FY 2023 anticipated revenue only, which means a reduction of the departmental requests by approximately \$3.2 million

All other funds included in the FY2023 Alternative Tax Budget were reviewed by the Commission and it was noted that a few of them will need to be reduced before FY 2023 appropriations are approved in order to remain within anticipated revenue and carryover.

President Harold G. Montgomery entertained a motion to approve the FY 2023 Alternative Tax Budget as submitted. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. No public were in attendance.

#### EXECUTIVE SESSION – SHERIFF – LEGAL

At 11:10 a.m. the President entertained a motion to enter into executive session with Sheriff Matt Champlin and Prosecutor Jason Holdren to discuss legal matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:47 a.m. No action taken.

#### INVESTMENT ADVISORY COMMITTEE – QUARTERLY MEETING

Treasurer Steve McGhee and Clerk of Courts Noreen Saunders were present for the quarterly meeting. Mr. McGhee discussed the current investment interest earned through the end of 3<sup>rd</sup> Quarter, 2022 was \$39,530.80. Mr. McGhee discussed the option of purchasing more County CDs in the near future. No action taken.

#### SHERIFF – SUPPLEMENTAL 2022 BUDGET

The President entertained a motion to supplement the Sheriff's 2022 budget for current jail funding by \$395,520.62 and Sheriff operating funds by \$33,418.20. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### 911/EMA – EMPLOYEE HIRE

Sherry Daines, 911/EMA Director discussed due to recent staffing issues at the Gallia County 911 Center, it is necessary to make additions to the part-time staff. Ms. Daines recommended the following individual for part-time employment at the 911 Center. Bret Little has prior EMS Dispatch and EMT training and his hire date would be October 22, 2022, and all new hires would serve a one-year probationary period with an initial training period of ninety (90) days or less to determine eligibility to continue with the training program and/or actual dispatch work. The President entertained a motion to hire Bret Little as recommended by Ms. Daines. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### 911 CENTER – REMODEL UPDATE

Sherry Daines, 911/EMA Director provided the Commissioners with a progress update on the current remodel project inside the actual call center room of the 911 Center. No action taken.

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**EMS BUILDING CONCRETE PROJECT - CHANGE ORDER**

The Clerk to the Board, Kevin Nicholas, presented a change order in the amount of \$2500.00 from Bogg's Construction to complete the current concrete project at the EMS building. The President entertained a motion to approve the \$2500.00 change order as requested by Bogg's Construction. Mr. Greene moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**RECESS**

At 4:00 p.m. the President entertained a motion to recess today's meeting and reconvene on October 14, 2022, at 10:00 a.m. to discuss options and review applications for the County Administrator's position and the Assistant Clerk to the Board's position. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OCTOBER 14, 2022**

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 13, 2022 commissioner meeting. At 10:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

**EMPLOYEE CANDIDATES APPLICATION REVIEW**

The Clerk to the Board, Kevin Nicholas, presented numerous applications for the Assistant Clerk to the Board position and the County Administrator's position to the Commissioners for their review. The Commissioners reviewed the County Administrator applicants and no action was taken. The Commissioners reviewed the Assistant Clerk to the Board applicants and selected multiple applicants to be interviewed. The Commissioners discussed the days to schedule the interviews and selected October 17-18<sup>th</sup>, 2022. No action taken.

**RECESS**

At 12:00 p.m. the President entertained a motion to recess today's meeting and reconvene on October 17, 2022, at 10:00 a.m. to conduct interviews for the Assistant Clerk to the Board's position. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OCTOBER 17, 2022**

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 14, 2022 commissioner meeting. At 10:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

**EMPLOYEE CANDIDATES INTERVIEWS**

The Commissioners interviewed four candidates for the Assistant Clerk to the Board position between 10:00 a.m. and 12:00 p.m. No action taken.

**RECESS**

At 12:00 p.m. the President entertained a motion to recess today's meeting and reconvene on October 18, 2022, at 10:00 a.m. to continue interviews for the Assistant Clerk to the Board's position. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OCTOBER 18, 2022**

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the October 17, 2022 commissioner meeting. At 10:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

**EMPLOYEE CANDIDATES INTERVIEWS**

The Commissioners interviewed two additional candidates for the Assistant Clerk to the Board position. The Commissioners discussed all six candidates that were interviewed to decide on who would be hired.

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**NEW EMPLOYEE HIRE – COMMISSIONERS**

The President recommended to hire Bailey Jacobs-Johnson for the position of Assistant Clerk to the Board of Commissioners at the rate of \$15.00 per hour with a 90-day probation period, and upon successful completion of the probation there would be a \$.50 increase in the rate of pay per hour. M. Eugene Greene entertained a motion to hire Bailey Jacobs-Johnson per the President's recommendation. Harold Montgomery moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**COMMISSIONER RESIGNATION**

M. Eugene Greene presented the following resignation letter to the board.

To: Gallia County Commissioners

Due to health conditions I will be resigning my position as County Commissioner effective October 31, 2022.

I appreciate the opportunity to have served Gallia County, but I must do what is best for my health.

Sincerely,

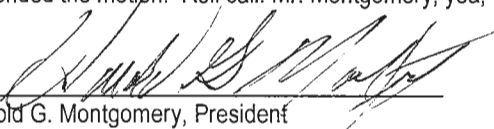
s/M. Eugene Greene

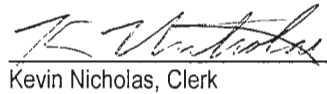
M. Eugene Greene

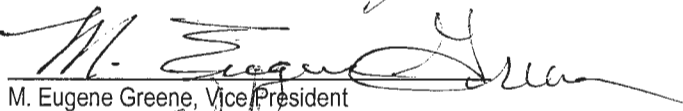
The President entertained a motion to accept Mr. Greene's letter of resignation. Mr. Stapleton discussed that he did not want to see Mr. Greene resign, but understood his situation. Mr. Montgomery discussed that he had deep regrets for the situation and thanked Mr. Greene for his service to the county. Mr. Stapleton moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**ADJOURN**

At 12:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
Harold G. Montgomery, President

  
Kevin Nicholas, Clerk

  
M. Eugene Greene, Vice President

  
Q. Jay Stapleton, Commissioner