

**SEPTEMBER 29, 2022**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the September 22, 2022 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
EMS	Keith Wilson	9-30-2022	Columbus	CLCCA Meeting - Loss Control Invenitive Program

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
9/25	8	2	1	0	0	0	0	0	3	32	0	0	0	7

**ARPA FUNDS – RESOLUTION**

M. Eugene Greene introduced the following resolution and moved for its passage:

**A RESOLUTION DIRECTING A PORTION OF THE COUNTY'S CORONAVIRUS LOCAL FISCAL RECOVERY FUND PAYMENT TO THE PROVISION OF GOVERNMENT SERVICES TO THE EXTENT OF THE COUNTY'S REDUCTION IN REVENUE RESULTING FROM THE COVID-19 PUBLIC HEALTH EMERGENCY FOR CERTAIN OF ITS EMPLOYEES' PAYROLL AND BENEFITS EXPENSES INCURRED ON OR AFTER MARCH 3, 2021, AND ENDING DECEMBER 31, 2024.**

**WHEREAS**, Title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 ("**ARPA**"), appropriated Coronavirus Local Fiscal Recovery Fund (the "**Fund**") payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and,

**WHEREAS**, pursuant to the ARPA's Fund methodology, Gallia County was allocated approximately \$5,800,000 (the "**Fund Payment**") to "mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)"; and,

**WHEREAS**, in response to this economic crisis, the Department of the Treasury ("**Treasury Department**") is providing such relief to state and local governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery; and,

**WHEREAS**, the ARPA and its supporting guidance issued by the Treasury Department provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, "**Criteria**"); and,

**WHEREAS**, so long as the County duly directs its Fund Payment to finance those costs in compliance with the Criteria, the County may use the Fund Payment to offset the County's various fiscal effects from COVID-19 during the period beginning March 3, 2021, and ending December 31, 2024 (the "**Covered Period**"); and,

**WHEREAS**, the County received some or all of the Fund Payment directly from the Treasury Department and such Fund Payments has been or will be deposited into special revenue fund, #384 titled American Recovery Plan Fund, created and maintained by the County to cover only expenditures consistent with ARPA, including the criteria and applicable regulations; and,

**WHEREAS**, the Treasury Department has published an Interim Final Rule and a Final Rule with an effective date of April 1, 2022 (collectively, 31 CFR 35.1 *et seq.*), its regularly updated Coronavirus State and Local Fiscal Recovery Funds' Frequently Asked Questions, and its Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule (collectively, "**Guidance**"), further explaining the Criteria and the proper use of the Fund Payment during the Covered Period; and,

**WHEREAS**, the Criteria and Guidance describe such eligible uses of the Fund Payment to include the provision of government services to the extent of the County's reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and,

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20

SEPTEMBER 29, 2022

**WHEREAS**, on January 27, 2022 Gallia County Board of Commissioners deemed the entirety of the County's Fund Payment under the "standard allowance" as constituting the reduction in the County's general revenue due to the public health emergency over the period of performance, all as set forth under the ARPA, the Criteria, and its supporting Guidance, and as specifically authorized under 31 CFR 35.6(D)(1); and,

**WHEREAS**, this Board intends to take action and use the Fund Payment as described herein in a manner consistent with the Final Rule released by the Treasury Department on January 6, 2022, as authorized under said Department's Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the County of Gallia, State of Ohio:

SECTION 1. The Board hereby declares that it is a provision of government services for the County to use the County's Fund Payment for payroll and covered benefits expenses for its employees, and as such duly authorizes the County Administrator, in consultation with the County Prosecutor and the County Treasurer, to take such action as she deems necessary or advisable in furtherance thereof. This Board's decision that such expenditures are appropriate by virtue of charging to the County's Fund Payment is based on the consideration that the County is employing its line staff, management, and senior executives in the performance of assigned County duties, to the extent that the County determined a reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency, all in accordance with the method of calculation set forth in 31 C.F.R. 35.6(d)(1).

SECTION 2. That the use of the County's Fund Payment for its payroll and covered benefits expenses from January 1, 2022 – August 31, 2022, authorized by this resolution shall not exceed \$2,800,000.00 and shall be paid from the Fund Payment and from any other funds that are appropriated for this purpose.

SECTION 3. As time is of the essence, the duly authorized representatives of the County are directed to take action under this Resolution as soon as possible.

SECTION 4. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with Ohio's Sunshine Laws, including Section 121.22 of the Revised Code.

Seconded by Q. Jay Stapleton, and after discussion, a roll call vote was taken:

Roll call:

Mr. Montgomery     Yea     Nay

Mr. Greene         Yea     Nay

Mr. Stapleton      Yea     Nay

ADOPTED: this 29<sup>TH</sup> day of September, 2022

*s/Harold Montgomery*

Harold Montgomery, President

*s/Kevin Nicholas*

Kevin Nicholas, Clerk of the Board

*s/M. Eugene Greene*

M. Eugene Greene, Vice President

*s/Q. Jay Stapleton*

Q. Jay Stapleton, Commissioner

#### **RESIGNATION – BILL MAYNARD**

John Grubb, IT Director presented the commissioners with a letter of resignation from Bill Maynard, IT Technician. The President entertained a motion to accept Mr. Maynard's letter of resignation. Mr. Stapleton discussed that Mr. Maynard will be missed. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### **EXECUTIVE SESSION – PERSONNEL**

At 9:53 a.m. the President entertained a motion to enter into executive session to discuss personnel matters. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 9:55 a.m. No action taken.

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**JOHN GRUBB – PAY RAISE**

The President entertained a motion to give the IT Director, John Grubb a \$2.00 an hour pay increase effective July 1, 2022. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**CCAO – GRANT JAIL FUNDING**

John Adams, ODRC / BAD, Chris Darlington, ODRC / BAD, and Kyle Petty, CCAO attended this meeting along with Sheriff Matt Champlin, Chief Deputy Troy Johnson, and Chris Gruber, Jail Administrator. Mr. Stapleton discussed the opportunity for the county to secure more grant money to fund unforeseen cost with the new jail that is currently being constructed or potentially expand the jail to increase the capacity. Mr. Adams discussed the 50-million-dollar grant approved by the state of Ohio that is available for counties to apply for by November 30, 2022 specifically for Jail construction or expansion projects. Mr. Adams stated that this grant could not be used for any operating cost of a jail, only construction cost. Mr. Adams discussed some key points to consider as part of the application process. No action taken.

**DJFS**

Director Dana Glassburn discussed a current ODOT Grant to JFS that will fund a new mobility transit system for the county. Mr. Glassburn stated that this program is in the development phase. The location has been determined for this program, but the personnel to manage the program will need to be determined. No action taken.

**ENGINEER – AUTHORIZING LEGISLATION RESOLUTION**

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, P.E., P.S., GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S)

**WHEREAS**, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**WHEREAS**, the Gallia County is planning to make capital improvements to 2023 Gallia County Reconstruction and Improvements Project, and

**WHEREAS**, the infrastructure improvements herein above described is considered to be a priority need for the community and are qualified projects under the OPWC programs,

**NOW THEREFORE, BE IT RESOLVED** by Gallia County:

Section 1: The Gallia County Engineer Brett A. Boothe, P.E., P.S. is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Gallia County Engineer Brett A. Boothe, P.E., P.S. is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: September 30, 2022 (date)

Approved by:

*s/Harold Montgomery*

Harold Montgomery, President

*s/M. Eugene Greene*

M. Eugene Greene, Vice President

*s/Q. Jay Stapleton*

Q. Jay Stapleton, Commissioner

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OSU EXTENSION AGENCY UPDATE

Michelle Stumbo, Extension Educator and Area Leader, Erin Dailey and Jordan Penrose, Extension Educators provided a monthly update to the commissioners. Mr. Penrose discussed training that he has attended in preparation to teach these future classes, numerous agricultural meetings and events, farm visits, and a tour of the county to familiarize himself with the farming areas of Gallia County. Ms. Dailey provided a 4-H Youth Development update focused on 4-H camps, specialty camps for special needs adults, local committee work for Canter's Cave 4-H camp, statewide committee work for 4-H camps and national presentations for the 4-H Educators Professional Association. Ms. Dailey also provided an update on the excavating work completed for the fairground relocation project and local 4-H events and activities scheduled. Ms. Stumbo discussed a program that Tina Elkins, SNAP-ED Program Assistant has scheduled for October 20, 2022, where OSU will distribute food boxes at the Gallia County fairgrounds to local food bank organizations. No action taken.

RESIGNATION – MELISSA CLARK

September 29, 2022

President Harold Montgomery  
Vice President Eugene Greene  
Commissioner Jay Stapleton

Dear Commissioners,

Please accept my formal notice of resignation from the position of County Administrator effective October 14, 2022.

I have received an offer of employment to return to the private sector utilizing both my skills in economic development and government relations. After careful consideration, I realize this opportunity is too exciting for me to decline.

I am incredibly grateful for the opportunities that have been provided to me by Gallia County serving as Economic Development Director for over 11 years and as County Administrator for the past two years.

Please know this was not an easy decision. However, as I resign from the position of County Administrator, I can depart knowing that Gallia County is in a great financial position ending 2022 and heading into 2023. Having had the opportunity to lead multiple large-scale county projects that will all be for the betterment of Gallia County, I am only saddened I will not have the opportunity to see these projects to completion.

I am forever grateful for the opportunity I have had to serve my community.

Thank you

*s/Melissa Clark*

Melissa Clark

Harold Montgomery and M. Eugene Greene stated that we will not be able to replace Ms. Clark for her exceptional work she has done for the county since 2009 as the Economic Development Director and then the County Administrator. The president entertained a motion to except Melissa Clark's letter of resignation. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES

At 2:15 p.m. the Commissioners and County Administrator Melissa Clark attended a meeting with Brian Sprague, Ohio Department of Administrative Services at 625 Jackson Pike, Gallipolis, OH to conduct a deed transfer of this real estate to Gallia County.

DJFS – ESC SUBGRANT AGREEMENT

## GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

PURCHASE OF SERVICES SUBGRANT AGREEMENT  
AMENDMENT NO. 4

This amendment will amend the original contract between the Gallia County Department of Job and Family Services "the grantor" and Educational Services Center "subgrantee", effective 10/1/2021-9/30/2022 for the purchase of TANF Summer Advantage activities with TANF funds CFDS number 93.558 (original award date 10/1/2020; FAIN# 2101OHTANF) Temporary Assistance to Needy Families Block Grant.

**Availability of Funds:**

**Increase the total amount of the contract to \$1,595,500.00. This is an increase in the amount of \$75,000. For clarification, Subgrantee shall assure that all program elements meet TANF Goal #3**

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and/or #4 and are allowable TANF expenses.

**Extension of Agreement:**

Extend the current agreement for two (2) additional months. Agreement will be effective 10/1/2022-11/30/2022.

<i>s/Dana Glassburn</i>	9-29-2022
Dana L. Glassburn, Director	Date

<i>s/Denise Shockley</i>	9-28-2022
Denise Shockley, Superintendent	Date

Gallia County Commissioners:

Harold Montgomery	Date
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<i>s/M. Eugene Greene</i>	9-29-2022
M. Eugene Greene	Date

<i>s/Q. Jay Stapleton</i>	9-29-2022
Q. Jay Stapleton	Date

<i>s/Jason Holdren</i>	9-27-2022
Prosecuting Attorney	Date

M. Eugene Greene entertained a motion to approve the DJFS – ESC sub-grant agreement amendment #4. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, absent for vote; Mr. Greene, yea; Mr. Stapleton, yea.

**DJFS – ESC AGREEMENT**

Dana Glassburn, DJFS Director and Dr. Denise Shockley, Superintendent Educational Service Center presented the Treasure Your Family Program agreement between DJFS and ESC. Dr. Shockley discussed the program and the benefits that it brings to families in the community by encouraging families to participate in family based activities that provide a foundation for those families to build on in the future. Dr. Shockley stated that programs like the Treasure Your Family Program help strengthen the core foundation of our local families and could be passed on to future generations through their children. M. Eugene Greene entertained a motion to approve the DJFS – ESC Treasure Your Family Program agreement. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, absent for vote; Mr. Greene, yea; Mr. Stapleton, yea.

<i>s/Denise Shockley</i>	9-22-2022
Denise Shockley, Superintendent	Date

<i>s/Dana Glassburn</i>	9-29-2022
Dana L. Glassburn, Director	Date

Gallia County Commissioners:

Harold Montgomery	Date
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<i>s/M. Eugene Greene</i>	9-29-2022
M. Eugene Greene	Date

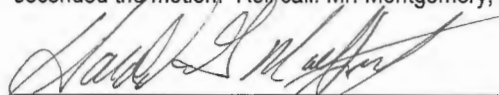
<i>s/Q. Jay Stapleton</i>	9-29-2022
Q. Jay Stapleton	Date

<i>s/Jason Holdren</i>	9-27-2022
Prosecuting Attorney	Date

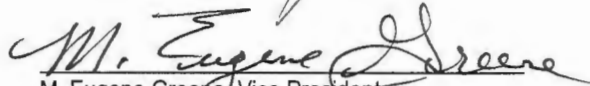
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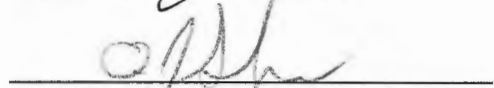
ADJOURN

At 4:00 p.m. Mr. Greene entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, absent for vote; Mr. Greene, yea; Mr. Stapleton, yea.

  
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Harold G. Montgomery, President

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Kevin Nicholas, Clerk

  
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M. Eugene Greene, Vice President

  
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Q. Jay Stapleton, Commissioner