

SEPTEMBER 22, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the September 15, 2022 minutes. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
None				

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
9/18	9	0	0	0	11	0	0	0	11	27	0	0	0	7

FINANCIAL REPORT REVIEW

County Administrator Melissa Clark gave following financial report:

- 2023 General Fund Department Budget Requests – total \$14,769,444.73
- 13<sup>th</sup> Amended Certificate of Estimated Resources
- Sales Tax Report

CEBCO PARTICIPATION AGREEMENT

County Administrator Melissa Clark presented the Commission with the 2023 CEBCO Participation Agreement. For the approval and signing by the County Commissioners. The agreement shall commence on January 1, 2023 and shall terminate on December 31, 2025. President Montgomery entertained a motion to approve and sign the documents as presented. M. Eugene Greene moved and Harold G. Montgomery seconded the motion. Mr. Stapleton provided discussion that his wife's personal experience with the insurance has been positive, but he wants to conduct more research on the program before he supports a full three-year contract with CEBCO. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, nay.

The President entertained a motion to reduce the county's insurance cost share by 25 percent for the 2023 CEBCO participation agreement year. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, nay.

2023 HEALTH INSURANCE RATES

County Administrator Melissa Clark presented the FY 2023 (January 1, 2023 thru December 31, 2023) health insurance rates for Gallia County employees. Ms. Clark noted the renewal rates reflected the 2.5% medical plan rate reduction and 25% cost share reduction. The fund and employee costs are as follows:

- Single Plan
  - Med/Drug \$1,007.96
  - 105 Plan Cost Share \$12.00
  - Dental \$21.54
  - Vision \$10.10 (Renewal due 5/31/23)
  - Life/AD&D \$7.50 (Renewal due 01/31/23)
  - Total \$1,059.10 (reduction of \$29.84 per mo.)
  - Employee share (which is 12.5%) will decrease \$3.74 per month
- Family Plan
  - Med/Drug \$2,656.98
  - 105 Plan Cost Share \$25.50
  - Dental \$61.42
  - Vision \$22.86 (Renewal due 5/31/23)
  - Life/AD&D \$7.50 (Renewal due 01/31/23)
  - Total \$2,774.26 (reduction of \$76.62 per mo.)
  - Employee share (which is 15%) will decrease \$11.52 per month

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**COUNTY EMPLOYEE BENEFIT CONSORTIUM OF OHIO, INC.  
PARTICIPATION AGREEMENT**

This Participation Agreement (the "Agreement") is made between the **County Employee Benefit Consortium of Ohio, Inc. ("CEBCO")**, an Ohio corporation not for profit, and **Gallia County, Ohio** (the "Member"), a political subdivision of the State of Ohio. This Agreement shall commence at **12:01 a.m. on the 1<sup>st</sup> day of January, 2023**, and shall terminate at **11:59 p.m. on the 31<sup>st</sup> day of December, 2025**.

**I. RECITALS**

1.1 The purpose of CEBCO is to assist its Members in controlling employee benefit plan costs. CEBCO is not intended to operate as an insurance company, but rather is a corporation not for profit through which political subdivisions of the State of Ohio may collectively pool their resources to purchase employee benefit programs.

1.2 The Member is a political subdivision of the State of Ohio as "political subdivision" is defined in Section 9.833 of the Ohio Revised Code and the Member performs certain governmental functions and services as those terms are defined therein.

1.3 The Member desires to contract with CEBCO in order to obtain employee benefit plan coverage and administrative services relating to certain employee benefit plans for its officials, employees, and their eligible dependents.

1.4 The Member acknowledges that this Agreement is a contract with CEBCO and each political subdivision that is a member of CEBCO and that CEBCO may contract with other political subdivisions wishing to participate, at the discretion of CEBCO.

1.5 The Member's governing body has agreed to the terms and conditions of this Agreement and has acted in due course to authorize the execution of this Agreement and participation in CEBCO.

1.6 This Agreement is made pursuant to the authority granted by Section 9.833 of the Ohio Revised Code.

**II. DEFINITIONS**

As used in this Agreement, the following terms shall have the meaning assigned to them as follows:

"Administration Costs" shall mean all costs of administering CEBCO's program.

"Benefit Proposal" shall mean the final benefit and rate proposal submitted to the Member each year by CEBCO, to provide medical, dental, prescription drug and/or life insurance coverage.

"Board" shall mean the Board of Directors of CEBCO. Further information on the Board is contained in the CEBCO Code of Regulations.

"Funding Rates" shall mean the Member's share of the cost of funding, operating and maintaining the CEBCO benefit programs, as further set forth in Article VI of this Agreement. The Funding Rates will be actuarially determined each year and are intended to cover the annual costs of the benefit programs.

"Incurred but not Reported Claims" shall mean claims that have been incurred but not reported to the CEBCO claims administrator or insurer.

"Program Costs" shall mean those costs described in Article VI of this Agreement.

**III. CEBCO'S OBLIGATIONS**

3.1 Acceptance of Member. Subject to the provisions of this Agreement regarding the Member's withdrawal or expulsion, CEBCO agrees to accept the Member as a member for the term of this Agreement, and to perform the duties and obligations set forth below.

3.2 Provision of Coverage. CEBCO agrees to provide the coverages shown in the Benefit Proposal, and to set rates annually therefor. Coverage may be provided in whole or in part by administrative agreements, insurance policies or by other appropriate means of providing such coverage.

3.3 Report of Actuary. Within ninety (90) days after the last day of each fiscal year, CEBCO shall obtain and make available to Members a written report by a member of the American Academy of Actuaries concerning the benefit program operated by it. Such report shall certify whether, in the exercise of sound and prudent actuarial judgment, the amounts reserved by CEBCO to cover the potential cost of health care benefits for the officials, employees and eligible dependents of its Members are sufficient for such purpose, are computed in accordance with accepted loss reserving standards, and are fairly stated in accordance with sound loss reserving principles. The report shall also include the aggregate amounts so reserved and aggregate disbursements made from such funds.

3.4 Financial Audit. Within one-hundred fifty (150) days after the last day of each fiscal year, CEBCO shall obtain and make available to Members a written financial audit of CEBCO for the preceding year by an independent certified public accounting firm.

3.5 Reports to Members. CEBCO will provide to each Member an annual summary of the Member's claims experience and renewal rate calculation. Members will have access to additional reports on a quarterly basis.

3.6 Appeals Process. CEBCO will provide a claims appeals process for the review of denied claims. The CEBCO appeals process will only be available once the vendor/administrator appeals process has been exhausted.

**IV. MEMBER'S OBLIGATIONS**

4.1 Acceptance of Membership. Subject to the provisions of this Agreement regarding withdrawal or expulsion, the Member agrees to become a member of CEBCO and to remain such for the term of this Agreement, and to perform the duties and obligations set forth below.

4.2 Payments. The Member shall promptly pay all Funding Rates associated with the coverages it elects, as such Funding Rates are set and billed to the Member by CEBCO and as outlined in Section VI of this Agreement. Failure of the Member to pay its Program Costs within ten (10) days of the due date shall be considered a delinquency. In the event of a delinquency, interest at the rate of five percent (5%) per annum may be added to the amount due and owing.

4.3 Collective Bargaining Agreements. This Agreement is not intended to be incorporated into any collective bargaining agreements of the Member. It is the Member's responsibility to assure that compatible provisions are included in any collective bargaining agreements.

4.4 CEBCO Procedures. Every Member shall furnish all the information which may legally be released and which CEBCO deems necessary and useful for the purposes of this Agreement and shall abide by the procedures adopted for the administration of the coverages shown in the Benefit Proposal and accepted by the Member.

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4.5 Insurance and Reinsurance. CEBCO may purchase insurance, stop loss or excess loss coverage, and/or reinsurance, and each Member is subject to the terms and conditions of any such insurance, stop loss or excess loss coverage, or reinsurance.

4.6 Voting Representative. The Member agrees to designate a voting representative and alternate in accordance with CEBCO's Code of Regulations.

4.7 Cooperation. The Member will cooperate fully with CEBCO in activities relating to the purposes and powers of CEBCO, including allowing the attorneys and others designated by CEBCO to represent any Member in the investigation, settlement, and litigation of any claim made against the Member or CEBCO within the scope of the benefit programs provided by CEBCO.

4.8 Report to CEBCO. The Member agrees to report to CEBCO as soon as reasonably possible, all incidents or occurrences that would reasonably be expected to result in CEBCO being required to consider a claim against the Member, its agents, officers, or employees, within the scope of a Benefit Plan being furnished by CEBCO.

4.9 Withdrawal. The Member's rights as to withdrawal shall be governed by Article VIII of this Agreement.

4.10 Membership in CCAO. The Member agrees that it will remain a member of the County Commissioners Association of Ohio during the term of this Agreement.

4.11 Administrative and Service Agreements. CEBCO will enter into various administrative and service agreements for the purpose of operating the benefit programs. The Member agrees to be bound by the terms and conditions of such agreements.

## V. PROGRAM DESCRIPTION

CEBCO intends to provide medical, dental, prescription drug and life insurance coverages for the officials, employees and dependents of its Members. The medical, dental and prescription drug programs are self-funded programs that are supported by the contributions of the Members. The amounts necessary to fund the benefit programs will be established annually by the Board, with the advice of its insurance and actuarial advisors.

Notwithstanding the above, the Board may modify the program structure from time to time if it determines, in its discretion, that a modification is in the best interests of the program and the Members.

## VI. MEMBER CONTRIBUTIONS

6.1 Funding Rates. CEBCO will bill for, and the Member will pay, Funding Rates as set forth in this Section. The Member's share of the cost of funding, operating and maintaining the benefit consortium ("Funding Rates") shall consist of all the following:

- a. its claims fund contribution;
- b. its incurred but not reported claims contribution;
- c. its claims contingency reserve fund contribution; and
- d. its fixed costs.

The Member understands that the cost components set forth in items a. through d. above, represent the methods chosen as of the date of this Agreement to cover the risks specified therein, and that, during the term of this Agreement, any or all of such methods may change (for example, an insurance policy may be replaced by a debt issuance).

The Member further understands that its share of the cost has been computed by CEBCO's insurance and actuarial advisors based on various factors, and that its share may change in the future if relevant factors change. However, any changes in the Member's share shall not be computed or applied in a discriminatory manner.

6.2 Surplus. The Board, in its sole discretion, may apply surplus funds toward the contributions of Members for any subsequent year, return some portion of such surplus, or retain all such funds to create a reserve against future loss and/or to fund any other necessary and proper cost, liability and/or expense of CEBCO. Distribution of any surplus funds may be based on each Member's and the CEBCO's loss experience and such other factors as the Board deems appropriate under the circumstances.

6.3 Deficits. As specified in Section 8.2 of this Agreement, upon Withdrawal Prior to Expiration of Agreement, the Member will be responsible for the payment of any and all deficits that are attributable to the Member during its participation in CEBCO.

6.4 Assessments. The Funding Rates quoted in the Benefit Proposal are projected to cover the annual Member contributions for the quoted benefit period. However, the Board reserves the right to charge an assessment if needed to maintain the financial solvency of CEBCO.

## VII. TERM OF AGREEMENT

7.1 Initial Term. The initial term of this Agreement is the period specified in the introductory paragraph of this Agreement. The Member agrees to remain a Member for the entire Initial Term. The Member may then commit to continue participation in three-year cycles. The Member shall remain fully liable and responsible for meeting any and all of its duties, liabilities and responsibilities hereunder, including, but not limited to, the monthly payment of its Funding Rates and the payment of any assessments during any three-year term.

7.2 Notice of Subsequent Terms. No later than thirty (30) days following its receipt of notice from CEBCO that the term of this Agreement is expiring and that the program will be renewed, the Member shall notify the Board in writing whether or not it intends to continue its participation beyond the expiring term.

## VIII. WITHDRAWAL AND RE-ENTRY

8.1 Withdrawal Upon Expiration of Agreement. Upon the expiration of this Agreement, the Member may withdraw from any or all of the benefit plans of which it was a participant without penalty. The Member will be responsible for paying the Funding Rates (as defined in Section 6.1 hereof) and assessments, if any, that were applicable during the term of this Agreement. From and after the effective time of withdrawal, neither CEBCO nor its agents shall have any liabilities to the Member to provide employee benefits. No withdrawing Member shall have any rights whatsoever to participate in the distribution of the surplus funds of CEBCO, and shall remain responsible for any assessments made by the Board for any one or more years of the Member's participation in CEBCO.

8.2 Withdrawal Prior To Expiration of Agreement. If the Member withdraws from CEBCO prior to expiration of this Agreement, the Member will be responsible for paying any outstanding Funding Rates (as defined in Section 6.1 hereof)

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and all assessments made by the Board for any one or more years of the Member's participation in CEBCO. The Member shall also be responsible for paying for the claims and administrative fees associated with the processing of the Incurred But Not Reported Claims after the Member has left CEBCO. The Member will be responsible for the payment of any and all deficits that are attributable to the Member during its participation in CEBCO. The Member will not be entitled to share in any surplus that may have accrued during its participation in CEBCO. The Member will be responsible for an early withdrawal fee of \$2.00 per employee, multiplied by the number of months remaining on this Agreement. CEBCO will process claims for the Member for 180 days following the date of early withdrawal. Payment of Incurred but not Reported Claims, deficits and early withdrawal fee is due 180 days following the Member's date of early withdrawal.

8.3 Re-Entry. A Member which withdraws from CEBCO, whether prior to the expiration date of this Agreement, may be readmitted to membership in CEBCO on or after the third anniversary of its date of withdrawal and with the express approval of the Board. A Member that leaves upon expiration of the agreement may be readmitted to membership in CEBCO without incurring a waiting period.

#### IX. EXPULSION

9.1 Expulsion. The Member may be expelled from membership in CEBCO, if the Member materially breaches or violates any of the terms of this Agreement or misrepresents itself. Without limiting the generality of the foregoing, the failure of the Member to promptly make payments to CEBCO in complete conformity with the provisions of this Agreement shall be deemed to be a material breach and violation of this Agreement, which warrants expulsion.

9.2 Expulsion Proceedings. Upon a majority vote of the Board, the Board may initiate expulsion proceedings by giving written notice to the Member, which notice outlines the nature of the breach, violation, misrepresentation or failure, along with a reasonable opportunity of not less than thirty (30) days to cure the alleged breach, violation, misrepresentation or failure. If the alleged breach, violation, misrepresentation or failure is not cured, the Member may request a hearing before the Board within fifteen days after the expiration of the time to cure, at which time the Member may present its case. A decision by the Board to expel the Member following such hearing shall be final and shall take effect sixty (60) days after the date of such decision. Upon expulsion, the expelled Member shall be bound by the provisions of Section 8.2 of this Agreement.

#### X. DISSOLUTION

CEBCO may be dissolved by the written agreement of no less than two thirds (2/3) of all Members. After a vote to dissolve CEBCO, the Board shall complete CEBCO's business as quickly as practicable, but in any event shall complete this process no later than twelve (12) months after the termination date. During such period, CEBCO shall continue to pay all claims and expenses until its funds are exhausted. After payment of all claims and expenses, or upon termination of the aforesaid twelve (12)-month period, any remaining surplus funds held by CEBCO shall be paid to the Members of CEBCO who remain Members as of the termination date. The Board shall determine the manner in which such surplus funds shall be distributed, and shall consider

- a) the percentage relationship which each Member's contributions to CEBCO for the prior three calendar years bears to all Members' contributions to CEBCO for that same time period; and
- b) the loss experience of each Member for the prior three calendar years.

After payment of all claims and expenses, or upon expiration of the aforesaid twelve (12)-month period, any remaining deficits shall be the responsibility of the Members of CEBCO who remained Members as of the date of adoption of the resolution to dissolve. The Board shall determine the manner in which the deficit is allocated to Members, and shall consider among other things each Member's share based on the number of each Member's employees covered for the duration of the program as a proportion of all employees covered for the duration of the program.

Each Member acknowledges that its coverage under this program is self-insured, and therefore it remains responsible for the payment of benefits under the program in the event CEBCO fails to make such payments.

CEBCO may require that the Member provide written documentation satisfactory to the Board, in its sole judgment, that such Member has the requisite capacity and authority, and has obtained all required approvals, to vote on any matter contemplated by this Article X.

CEBCO shall not be responsible for any claims filed after the aforesaid twelve (12)-month period. The Member shall remain obligated to make payments to CEBCO pursuant to Section 6.1 hereof during the aforesaid twelve (12)-month period, for claims and other expenses related to periods prior to the termination date.

#### XI. MISCELLANEOUS

11.1 Amendment. This Agreement shall not be amended or modified other than in a written agreement signed by the parties, or as otherwise provided under this Agreement.

11.2 Applicable Law. This Agreement is entered into, is executed and is totally performable in the State of Ohio and all questions pertaining to its validity or construction shall be determined in accordance with the laws of the State of Ohio.

11.3 Acts of Forbearance. No act of forbearance on the part of either party to enforce any of the provisions of this Agreement shall be construed as a modification of this Agreement, nor shall the failure of any party to exercise any right or privilege herein granted be considered as a waiver of such right or privilege.

11.4 Notices. Any notice required to be given or payment required to be made to CEBCO shall be deemed properly sent if addressed to:

CCAO

County Employee Benefit Consortium, Inc.

Attention: Managing Director, CEBCO Health and Wellness Programs

209 East State Street

Columbus, Ohio 43215

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and deposited in the United States mail with proper postage.

Any notice required to be given or payment required to be made to the Member shall be deemed properly sent if addressed to:

**Gallia County, Ohio**

Attention: Melissa Clark, County Administrator

18 Locust Street

Gallipolis, OH 45631

and deposited in the United States mail with proper postage. If the Member does not designate the person or office which is to receive notices, notices will be sent to the president of the Board of County Commissioners.

Either party may change its address by giving notice to the other party. However, with respect to any notices regarding claims under a Member's coverages, any particular provisions in the applicable Benefit Plan obtained by the Member prevail and govern the matter of such notices.

11.5 Effect of Partial Invalidity; Venue. If any part of this Agreement is declared invalid, void or unenforceable, the remaining parts and provisions shall continue in full force and effect. It is further agreed that venue for any dispute arising under the terms of this Agreement shall be in Columbus, Franklin County, Ohio.

11.6 Exclusive Right to Enforce. CEBCO and the Member have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

11.7 Dispute Resolution. All disputes, differences or questions arising out of or relating to the Agreement (including without limitation those as to validity, interpretation, breach, violation or termination) shall at the written request of either party be determined and settled, if possible, pursuant to the following procedure before proceeding with any action in court. If a claim, dispute, or other matter in question arises out of this Agreement which the parties are unable to resolve through mutual, good faith negotiations, it shall be submitted to mediation by written notice of the party seeking mediation to the other party. The same shall be mediated by a person or persons acceptable to CEBCO and the Member. The mediation shall be held within thirty (30) days of the written notice and the mediation process shall continue until the mediator declares an impasse. Mediating fees shall be shared equally by CEBCO and the Member and any additional participating disputants having a financial interest in the outcome of the dispute. Except for negotiation, attempts to resolve the dispute by mediation must take place prior to any other resolution process. If the claim, dispute, or other matter between the parties to the Agreement cannot be resolved by mediation, the parties may, but shall not be obligated to, agree, in writing, to binding arbitration in accordance with the arbitration rules of the American Arbitration Association then in effect. The legal fees for such arbitration shall be segregated by the arbitrator for each party relating to its respective disputes and claims. If the parties do not agree to arbitration, each party shall be free to pursue such legal remedies as the party believes it is entitled to under the terms of this Agreement.

IN WITNESS WHEREOF, the Member and CEBCO have executed this Agreement as of the date first above written.

**COUNTY EMPLOYEE BENEFIT CONSORTIUM OF OHIO, INC.**

By: \_\_\_\_\_

CEBCO Health and Wellness Program

**GALLIA COUNTY**

Gallia County Commissioners

sl Harold G. Montgomery

Harold G. Montgomery, President

sl M. Eugene Greene

M. Eugene Greene, Vice-President

sl Q. Jay Stapleton

Q. Jay Stapleton, Commissioner

APPROVED AS TO FORM

sl Jason Holdren

Prosecuting Attorney

**RVC ARCHITECTS INC - DESIGN PROFESSIONAL OF RECORD SERVICES**

County Administrator Melissa Clark presented the Commission with Contract Agreement between the Gallia County Board of Commissioners and RVC Architects Inc for design professional of record services. Ms. Clark noted the architect was selected by the Gallia County Board of Commissioners following the qualifications-based selection process required by Ohio Revised Code Sections 153.65, et seq to provide professional design services to the other. Additionally, Ms. Clark noted the contract was prepared and by Bricker & Eckler to adhere to current federal guidelines for ARPA compliance. The president entertained motion to approve the contract for design professional of record services with RVC Architects Inc. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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**GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 15**

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 15 for the Green Sewer Phase 2 Project for the following items:

- Engineering Fees - \$17,801.91
- Legal Services - \$68.75
- Construction - \$196,185.71
- Total = \$214,056.37

Invoices to be paid as follows:

- DLZ invoice 64941 = \$17,801.91 to be paid to DLZ by Gallia County from USDA draw #12
- Bricker & Eckler invoice 810972 = \$68.75 to be paid to Bricker & Eckler by Gallia County from USDA draw #12
- J&H Reinforcing & Structural Erectors Inc. Pay Application # 12 = \$196,185.71 to be paid to J&H Reinforcing & Structural Erectors Inc. by Gallia County from USDA draw #12

The President entertained a motion to approve Green sewer phase 2 payment resolution #15. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion to approve payment resolution # 15 as submitted and sign the contractors pay application #12. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**USDA - GREEN SEWER PHASE 2 DISBURSEMENT #12**

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #12 for the Green Sewer Phase 2 Project for the following items:

- J&H Reinforcing & Structural Erectors Inc. Pay Application # 12 = \$196,185.71
- DLZ Invoice 64941 = \$17,801.91
- Bricker & Eckler Invoice 810972 = \$68.75
- Total USDA Disbursement Request = \$214,056.37

The President entertained a motion to approve USDA Green sewer phase 2 disbursement #12. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion to approve and sign the USDA Disbursement #12 as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**ERR LETTERS FOR LOCAL PROJECTS**

GMCAA Grants Administrator Karen Sprague presented the Commission with tribal letters for Environmental Review process being completed by OVRDC for projects located in Gallia County for Buckeye Rural Electric Company and Buckeye Hills Career Center. The projects are as follows:

- Buckeye Rural Electric Company – Broadband Extension Project
- Buckeye Hills Career Center – construction of two new education and training centers for CDL and Heavy Machine Mechanics. Both are being constructed on the current campus.

OVRDC needs a local government entity to send the ERR letters to the various tribes effected by the projects.

The President entertained a motion to approve signing and mailing the ERR letters. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion to approve sending the letters and for the President to sign them. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**EXECUTIVE SESSION – DJFS – PERSONNEL**

At 10:18 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:36 a.m. No action taken.

**DJFS – UPDATE**

Director Dana Glassburn presented a Memorandum of Understanding without a financial component for the commissioners to grant approval for DJFS to enter into. The president entertained a motion to approve the memorandum of understanding. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OUTREACH CENTER – ROOF FUNDING**

Gary Fenderbosch, Outreach Center, Kathryn Adkins, Jenny Henchey, and Patricia Slayton, Qualitative Data Committee discussed the current condition of the Outreach Center's roof and the necessity to have it replaced. The Outreach Center has received three separate bids to replace the roof ranging from \$63,791.00 to \$148,950.00. Mr. Fenderbosch requested funding assistance to replace the roof along with funding from the Outreach Center. The President discussed the option of pursuing a grant to fund the roof replacement. Ms. Slayton discussed they were in the process of seeking a grant to fund the project. Mr. Montgomery stated that the commissioners would wait on a funding decision until Ms. Slayton has a pursued the grant options. No action taken.

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ECONOMIC DEVELOPMENT

Brent Saunders, Holzer Health Systems Board of Directors Chairman, Tom Wiseman, OVB Chairman of the Board, and Larry Miller, OVB President & CEO introduced Cole Massie as the new Economic Development director employed by the University of Rio Grande and working with the Community Improvement Corporation (CIC). Mr. Saunders discussed the need for a full time Economic Development director that only focused on Economic Development for Gallia County. Mr. Wiseman discussed the CIC and local businesses all have the same goals as the Commissioners which is to increase the economic development of the county. Mr. Massie discussed his marketing and public relations experience in the corporate sector and how he could leverage these experiences in his new position. The commissioners all agreed that this Economic Development position could benefit the county, however, the county would still have their own Economic Development director and Mr. Massie would need to stay in close coordination with the county's Economic Development director. Mr. Wiseman stated they are planning meetings with the City of Gallipolis, the CIC, and other private businesses. No action taken.

GCBDD – HVAC CONTROL FUNDING

Melinda Kingery, Superintendent Gallia County Board of DD presented a proposal for \$7,204.74 from Johnson Controls Inc. to install a new HVAC supervisory control device in the Guiding Hand School, Early Child and Family Center. The current device has faulted and a new device is required to keep the heating and air functioning properly throughout the building. The president entertained a motion to use ARPA money to fund the proposed \$7,204.74 of HVAC repairs. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

DISTRIBUTION OF LOCAL GOVERNMENT FUNDS

Randy Dupree, Assistant Prosecutor, presented the commissioners with the need for them to approve the 2023 method for distribution of local government funds. The two methods are either the Statute distribution plan or Alternate distribution plan. Mr. Dupree stated the county used the Alternate distribution plan for 2022 and prior years. The president entertained a motion to use the 2022 Alternate distribution plan formula for the 2023 distribution of local government funds. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

GREEN SEWER 2 & TARA ESTATES CONSTRUCTION MEETINGS

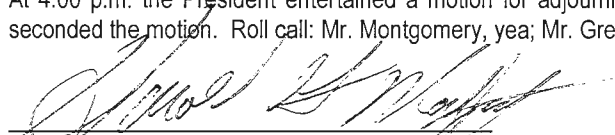
At 1:30 p.m. the Commissioners, County Administrator Melissa Clark, and Grant Administrator Karen Sprague attended the Green Sewer 2 Construction monthly meeting and a Tara Estates Construction meeting in the 2<sup>nd</sup> floor meeting room of the courthouse.


EXECUTIVE SESSION – BRICKER & ECKLER – LEGAL

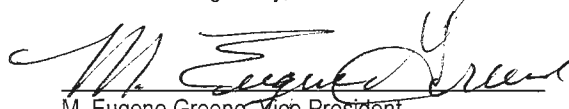
At 3:30 p.m. the President entertained a motion to enter into executive session with Melissa Clark, County Administrator and Bricker & Eckler on a phone conference to discuss legal matters. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 3:59 a.m. No action taken.

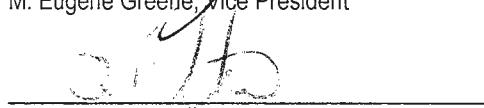
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
Harold G. Montgomery, President

  
Kevin Nicholas, Clerk

  
M. Eugene Greene, Vice President

  
Q. Jay Stapleton, Commissioner