

AUGUST 18, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the August 11, 2022 minutes with correction and addition. Mr. Greene moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, absent for vote.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
NONE				

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
8/14	10	1	0	0	2	0	0	0	3	32	0	0	0	7

FINANCIAL REPORT

County Administrator Melissa Clark gave following financial report:

- August Sales Tax Report
- 11th Amended Certificate of Estimated Resources

RESOLUTION SELECTING BDTAID, INC. TO SERVE AS DESIGN PROFESSIONAL AND AUTHORIZING AN AGREEMENT FOR SERVICES

WHEREAS, the County will require the services of a qualified design professional to provide design services and related construction administration services for work on future capital improvement projects, including, but not limited to those funded with grant funding received by the County under the American Rescue Plan Act; and

WHEREAS, R.C. 153.65 et seq. provides for a qualifications-based selection process to procure professional design services and the County undertook such statutory process to select a design professional of record; and

WHEREAS, BDTAID, Inc. was determined to be qualified to perform design and construction administration services as a design professional of record; and

WHEREAS, upon the passage of this resolution, the County will enter into a contract with BDTAID, Inc to provide the design professional of record services and may subsequently enter into service orders for specific capital improvements, in the County's discretion.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Commissioners authorize the selection of BDTAID, Inc. as design professional of record; and
2. The Commissioners authorize a contract with BDTAID, Inc. to provide design and construction administration services as a design professional of record; and
3. The Commissioners authorize entering into any future service orders for specific capital improvements under the terms of the design professional of record agreement.

Mr. Greene moved to adopt the Resolution. Mr. Montgomery seconded the motion.

VOTE ON RESOLUTION:

Roll call:

- Mr. Montgomery Yea _____ Nay
- Mr. Greene Yea _____ Nay
- Mr. Stapleton Yea _____ Nay

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20

AUGUST 18, 2022

ADOPTED: this 18th day of August, 2022

s/ Harold G. Montgomery
Harold G. Montgomery, President

s/ Melissa Clark
Melissa Clark, County Administrator

s/ M. Eugene Greene
M. Eugene Greene, Vice President

s/ Q. Jay Stapleton
Q. Jay Stapleton, Commissioner

RESOLUTION SELECTING RVC ARCHITECTS, INC. TO SERVE AS DESIGN PROFESSIONAL OF RECORD AND AUTHORIZING AN AGREEMENT FOR SERVICES

WHEREAS, the County will require the services of a qualified design professional to provide design services and related construction administration services for work on future capital improvement projects, including, but not limited to those funded with grant funding received by the County under the American Rescue Plan Act; and

WHEREAS, R.C. 153.65 et seq. provides for a qualifications-based selection process to procure professional design services and the County undertook such statutory process to select a design professional of record; and

WHEREAS, RVC Architects Inc. was determined to be qualified to perform design and construction administration services as a design professional of record; and

WHEREAS, upon the passage of this resolution, the County will enter into a contract with RVC Architects Inc. to provide the design professional of record services and may subsequently enter into service orders for specific capital improvements, in the County's discretion.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Commissioners authorize the selection of RVC Architects Inc. as design professional of record; and
2. The Commissioners authorize a contract with RVC Architects Inc. to provide design and construction administration services as a design-professional of record; and
3. The Commissioners authorize entering into any future service orders for specific capital improvements under the terms of the design professional of record agreement.

Mr. Greene moved to adopt the Resolution. Mr. Montgomery seconded the motion.

VOTE ON RESOLUTION:

Roll call:

Mr. Montgomery Yea _____ Nay

Mr. Greene Yea _____ Nay

Mr. Stapleton Yea _____ Nay

ADOPTED: this 18 day of August, 2022

s/ Harold G. Montgomery
Harold G. Montgomery, President

s/ Melissa Clark
Melissa Clark, County Administrator

s/ M. Eugene Greene
M. Eugene Greene, Vice President

s/ Q. Jay Stapleton
Q. Jay Stapleton, Commissioner

RESOLUTION SELECTING TSHD ARCHITECTS TO SERVE AS DESIGN PROFESSIONAL AND AUTHORIZING AN AGREEMENT FOR SERVICES

WHEREAS, the County will require the services of a qualified design professional to provide design services and related construction administration services for work on future capital improvement projects, including, but not limited to those funded with grant funding received by the County under the American Rescue Plan Act; and

WHEREAS, R.C. 153.65 et seq. provides for a qualifications-based selection process to procure professional design services and the County undertook such statutory process to select a design professional of record; and

AUGUST 18, 2022

WHEREAS, TSHD Architects was determined to be qualified to perform design and construction administration services as a design professional of record; and

WHEREAS, upon the passage of this resolution, the County will enter into a contract with TSHD Architects, to provide the design professional of record services and may subsequently enter into service orders for specific capital improvements, in the County's discretion.

NOW, THEREFORE, BE IT RESOLVED:

4. That the Commissioners authorize the selection of TSHD Architects as design professional of record; and

5. The Commissioners authorize a contract with TSHD Architects to provide design and construction administration services as a design professional of record; and

6. The Commissioners authorize entering into any future service orders for specific capital improvements under the terms of the design professional of record agreement.

Mr. Greene moved to adopt the Resolution. Mr. Montgomery seconded the motion.

VOTE ON RESOLUTION:

Roll call:

Mr. Montgomery Yea _____ Nay

Mr. Greene Yea _____ Nay

Mr. Stapleton Yea _____ Nay

ADOPTED: this 18th day of August, 2022

s/ Harold G. Montgomery
Harold G. Montgomery, President

s/ Melissa Clark
Melissa Clark, County Administrator

s/ M. Eugene Greene
M. Eugene Greene, Vice President

s/ Q. Jay Stapleton
Q. Jay Stapleton, Commissioner

JAIL PROJECT – PAYMENT RESOLUTION #15

County Administrator Melissa Clark presented the Commission with Payment Resolution #15 for the Gallia County Jail Project to Granger Construction Company in the amount of \$1,226,628.64. DLZ Principal Architect, Greg Galieti recommends approval of the above invoice and pay application. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution #15. Mr. Greene moved and Mr. Montgomery seconded a motion to approve payment resolution #15 as submitted. Upon Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE RESIGNATION - WALTERS

The Commissioners received a letter of resignation from Terri Walters, Sewer Billing Clerk with last day of work being 8/26/22. The President entertained a motion to accept the resignation. Mr. Greene stated with regret he will make that motion noting Ms. Walters has done a great job and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, nay. Mr. Stapleton stated he felt Ms. Walters did a good job and would not vote in favor of accepting her resignation.

NOTICE OF TAX EXEMPT BOND FUNDING

President entertained a motion to approve and sign a Notice of Tax Exempt Bond Funding for the Gallia County Jail Project. Mr. Greene made the motion and Mr. Montgomery seconded the motion. Upon Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Exhibit A references Municipal Corporation being the City of Gallipolis as Grantor and Non-profit Organization being The French Art Colony as Grantor. The notice document is on file in the County Commissioner's office.

EEOP CERTIFICATION FORM – SHERIFF GRANT

Mr. Greene moved and Mr. Montgomery seconded the motion to approve and sign the Equal Employment Opportunity Plan Certification Form for a Gallia County Sheriff's Grant. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

AUGUST 18, 2022

DJFS

Director Dana Glassburn met with the Commission advising he has been contacted by an organization called Baby to Baby wanting to ship 13 pallets of diapers and could have formula in the future. They will provide all the shipping costs and once the county accepts possession everything is our responsibility. President entertained a motion to grant Director Dana Glassburn permission to sign the agreement after changes he needs. Mr. Stapleton moved and Mr. Greene seconded the motion. Upon Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Mr. Stapleton noted he could provide his skid steer with forks for unloading.

Director Dana Glassburn provided the Commission with Child Support cost information for review.

Director Dana Glassburn noted that September is DJFS Workforce month and DJFS will host the following events:

- Tuesday 9/13/2022 will be DJFS Snack Day and they are considering a construction theme based on "REBUILDING OUR WORKFORCE".
- Thursday 9/15/2022 a coffee and conversation event from 8am to 10am with employers to "Build" relationships with our employers, discuss our employer services and find out how we can assist their workforce needs. This event is hosted by Ohio Valley Bank and will be held in their Community First Conference Center and Rooftop Patio. Electronic registration may be sent to employers. Flyers are being designed for mailing and distribution.
- Monday 9/19/2022 – Thursday 9/22/2022 DJFS would like to have an Open Interview Day for employers to set up and interview on the spot. A survey has been sent to employers to get an idea of interest. Based on the survey, a schedule will be compiled. DJFS can schedule up to 40 employers over the 4-day span. Five employers per time slot (9am – 12pm and 1pm to 3pm). This event will be mandatory for all work activity participants and any CCMEP/WIOA participant who are unemployed and not attending training. Held at the DJFS Third Avenue facility.

COUNTY MATCH FUNDING - PROJECTS FOR TOWNSHIPS

Grants Administrator Karen Sprague presented the Commission with the Township Projects submitted by the 8/15/2022 deadline for County match funding as follows:

- Addison Township – 3.5" Asphalt overlay Yale School Road & 2" Asphalt overlay Morton Woods Road & Nelson Road – Total project cost \$129,560 - \$50,000 County Match = \$79,560 Township match
- Cheshire Township – 1.25" Asphalt paving Nibert Road – Total project cost \$99,750 - \$49,875 County Match = \$49,875 Township match
- Clay Township – 36' x 56' modular flex office building – Total project cost \$296,400 - \$50,000 County Match = \$246,400 Township match
- Gallipolis Township – Asphalt paving a portion of Farm Road – Total project cost \$119,439.15 - \$50,000 County Match = \$69,439.15 Township match
- Green Township – 3" Asphalt paving Pleasant Hill Road – Total project cost \$140,404.50 - \$50,000 County Match = \$90,404.50 Township match
- Greenfield Township – No project submitted – Township states they don't have the matching funds
- Guyan Township – Double Chip and Seal on Big Creek, Parsons & Wisteria Roads, Ditching & Culvert Replacement on Marft, Mercerville Cemetery, Cox Mercerville, Big Creek, Parsons, Berry & Montgomery Roads and purchase of Salt Treatment, Salt Spreader & Stone for Roads – Total Project cost \$109,120 - \$50,000 County Match = \$59,120 Township match
- Harrison Township – Grader Purchase, Gallia Rural Water Extension Project on Grubb Road & Stone for Roads – Total project cost \$160,087.50 - \$50,000 County Match = \$110,087.50 Township match
- Huntington Township – Gallia Rural Water Extension Project on Creek Road – Total project cost \$110,687.50 - \$50,000 County Match - \$10,687.50 Tap Fee CHIP grant = \$50,000 Township match (note Township application states if the tap fee grant is not obtained the property owners will contribute the \$10,687.50 in tap fees)
- Morgan Township – 1.5" Asphalt on Frank, Wilder & Theiss Roads & Dustin Road Culvert Replacement – Total project cost \$184,288 - \$50,000 County Match = \$134,288 Township match
- Ohio Township – 1.5" Asphalt King Chapel Road, Culvert Replacements, Ditching & Limestone – Total project cost \$112,098 - \$50,000 County Match = \$62,098 Township match
- Perry Township – 2" Asphalt overlay roads in the Village of Patriot: Hutch Street, Kiser Street, Country Lane, Lucas Lane, Cricket Trail, Village Street, Dundee Drive & Easy Street – Total project cost \$134,988.75 - \$50,000 County Match = \$84,988.75 Township match
- Raccoon Township – Culverts, Stone & Stone Hauling & New Truck Purchase – Total project cost \$82,866.35 - \$41,433.17 County Match = \$41,433.18 Township match
- Springfield Township – New Truck with Dump Bed, Spreader & Plow purchase – Total project cost \$123,547.64 - \$50,000 County Match = \$73,547.64 Township match
- Walnut Township – New Dump Truck purchase & stone for roads – Total project cost \$100,000 - \$50,000 County Match = \$50,000 Township match
- Total Cost for All Projects = \$1,903,237.39
- Total County Match = \$691,308.17
- Total Tap Fee CHIP Grant = \$10,687.50
- Total Township Match = \$1,201,241.72

President entertained a motion to approve the Match Township Projects as submitted. Mr. Greene moved and Mr. Stapleton seconded the motion to approve the projects as presented. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Mr. Montgomery noted the County Match funds are leveraging almost double in matching funds from the Townships. Commission instructed Ms. Sprague to notify the Townships of project approval. The County will either pay the supplier or contractor on behalf of the Township after proof from the Township they have paid their matching funds or the County will reimburse the Township if they provide proof of payment to the supplier or contractor.

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FAA 2022 AIP GRANT AGREEMENT APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Grants Administrator Karen Sprague presented the Commission with a grant agreement from the FAA for the FY 2022 Airport Improvement Program Grant. This grant agreement is for the Replace General Aviation Terminal Building - Design project. Harold Montgomery entertained a motion to approve and grant authority to the President of the Board to sign the grant agreement as presented and request the County Budget Commission to create a new fund for this grant titled "**2022 FAA AIP Airport Grant**", give that grant fund number **397** and increase the amended certificate by this \$106,875 grant. It was noted the local match share of 35%, \$67,188, will be paid from the Airport fund #036. Mr. Stapleton moved and Mr. Greene seconded this motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

APPROPRIATE FAA 2021 AIP GRANT
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Appropriate the funds into the grant fund titled "**2022 FAA AIP Airport Grant**", grant fund number **397**, \$106,875 grant into the following grant line items:

Appropriate	\$102,375.00	into	397.0397.531100	title	Terminal Building Design
	\$4,500.00	into	397.0397.531101	title	Administration

Create Revenue Line Items as follows:

Create	397.3000.400100	Payins for FAA 2022 AIP Grant (\$106,875.00)
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Mr. Stapleton moved and Mr. Greene seconded this motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

JAIL OAC MEETING

Commissioners Montgomery, Greene & Stapleton left the office at 1:30 pm to attend the biweekly Jail OAC meeting held in the Granger office. Returned from meeting at 2:20 pm. No action taken.

BUSH HOGGING COUNTY PROPERTIES

President entertained a motion to approve Paul Biars quote for bush hogging in the amount of \$5,250 for the properties at Children's Home, 850 pump station & Ann Drive. Mr. Greene moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

RECESS

At 2:45 p.m. the President entertained a motion to recess today's meeting and reconvene on Wednesday at 9:00 am for any paperwork needing addressed with the County Administrator. Mr. Greene moved and Mr. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Mr. Stapleton noted he would be in Florida but would call in to listen in to the meeting.

AUGUST 24, 2022

The Gallia County Board of Commissioners reconvened on this date for the purpose of completing unfinished business from the August 18, 2022 commissioner meeting. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, absent for voting. Q. Jay Stapleton was listening on a phone call to participate in discussion.

EMS ANNUAL FUNDING INCREASE

President entertained a motion to increase the EMS department's annual revenue by \$125,000, based on the sales tax put into place in 1987. This will increase the EMS annual revenue from \$400,000.00 to \$525,000.00 annually to cover departmental expenses. M. Eugene Greene moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, absent for voting.

LAND BANK FUNDING

President Harold Montgomery had a discussion with Steve McGhee, Treasurer, about the Land Bank program. Mr. Montgomery stated that the Health Department signed a letter agreeing to participate in the Land Bank program with residential properties. President discussed the need to establish a non-government bank account for the Land Bank operating funds. The President and Steve McGhee discussed the need to hire a part-time employee to manage the Land Bank program. The President discussed the need to appropriate \$100,000.00 from Economic Development funds into the Land Bank program to provide start up operating funds. Once the Land Bank program becomes successful, the proceeds will sustain the program. The President entertained a motion to appropriate \$100,000.00 from Economic Development into the Land Bank operating account when established by the Treasurer. M. Eugene Greene moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, absent for voting.

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GREEN SEWER PROJECT

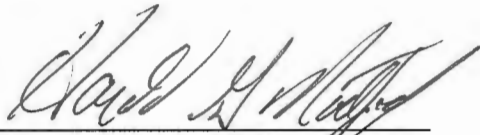
Commissioners Harold Montgomery and Eugene Greene left the office at 9:58 a.m. to review the Green sewer construction progress. Returned at 11:14 a.m. No action taken.

GALLIPOLIS CITY POLICE DEPARTMENT – GOVERNOR MIKE DEWINE VISIT

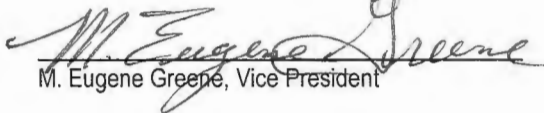
Commissioners Harold Montgomery, Eugene Greene, and Melissa Clark, County Administrator left the office at 11:23 a.m. to attend an event at the Gallipolis City Police Department. Governor Mike DeWine was present to provide funds to the police department. Returned at 12:15 p.m. No action taken.

ADJOURN

At 12:16 p.m. the President entertained a motion for adjournment. M. Eugene Greene moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, absent for voting.



Harold G. Montgomery, President

Kevin Nicholas, Clerk
Minutes Recorded by Karen Sprague, Grants
Administrator

M. Eugene Greene, Vice President

Q. Jay Stapleton, Commissioner