

AUGUST 11, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the August 4, 2022 minutes. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

| TRAVEL REQUESTS | | | | |
|-----------------|-------------------|--------------|----------|--------------------------------|
| DEPARTMENT | NAME | DATE | TO | RE: |
| GCDJFS | Dana Glassburn | 8/31/2022 | Jackson | OJFSDA District Meeting |
| GCDJFS | Dana Glassburn | 9/8-9/2022 | Columbus | OJFSDA Meeting/General Session |
| GCDJFS | Dana Glassburn | 9/18-21/2022 | Columbus | PCSAO Training |
| GCDJFS | Dana Glassburn | 9/28/2022 | Jackson | OJFSDA District Meeting |
| Commissioner | Harold Montgomery | 8/11/2022 | Wellston | Solid Waste Meeting |
| Commissioner | Eugene Greene | 8/11/2022 | Wellston | Solid Waste Meeting |
| Commissioner | Jay Stapleton | 8/11/2022 | Wellston | Solid Waste Meeting |

The President entertained a motion to approve travel requests as submitted. M. Eugene Greene moved and Q. Jay Stapleton seconded motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

| 2022 Canine Shelter Weekly Report | | | | | | | | | | | | | | |
|-----------------------------------|---------|---------|-----------|------------|---------------|-----|----------------------------------|----------------------|-----------|----------------------|----------------------|-----------------------|--|-----------------|
| Week Ending | Came in | Adopted | Reclaimed | Euthanized | Out to Rescue | MIA | Died (Natural or unknown Causes) | Destroyed (in field) | Total Out | Remaining at shelter | Out to County Foster | In from County Foster | Died in Foster (Natural or Unknown Causes) | Total in Foster |
| 8/7/20 | 3 | 1 | 0 | 0 | 6 | 0 | 0 | 0 | 7 | 25 | 0 | 0 | 0 | 7 |

FINANCIAL REPORT

County Administrator Melissa Clark gave following financial report:

- The July 2022 Financial Reports for comparison with the July 2021 Financial Reports. The following was noted during review:
 - 1/1/2021 beginning cash balance was \$2,676,785.01
 - 1/1/2022 beginning cash balance was \$2,708,800.25
 - Difference of \$32,015.24
 - 7/31/2021 ending cash balance was \$2,237,307.53
 - 7/31/2022 ending cash balance was \$2,982,576.90
 - Difference of \$745,269.37

ECONOMIC DEVELOPMENT POSITION

Mr. Montgomery stated the County had a lady that sent a letter of interest for the County Economic Development position and while working to set up an interview for the position she sent a second letter that she was no longer interested because she didn't have support and had been contacted by a Commissioner. Mr. Montgomery asked Mr. Greene if he had contacted her and he stated no. Mr. Montgomery asked Mr. Stapleton if he had contacted her and he stated yes. Mr. Montgomery asked Mr. Stapleton if he had contacted her as a Commissioner or as an individual and Mr. Stapleton stated he contacted her as an individual.

KEVIN NICHOLAS – EVALUATION PERIOD

County Administrator Melissa Clark noted the evaluation period for Kevin Nicholas will expire on 8/13/22 noting Mr. Nicholas has completed his evaluation period at an exceptional level and recommends a \$1.00 pay increase effective 8/13/22, as agreed upon as an offer of employment. The President entertained a motion to approve the pay increase. In discussion, Mr. Stapleton stated that Kevin Nicholas, Clerk and Rosie Casey, Administrative Assistant are doing well in their jobs, but he does not want any more pay raises. He stated that we should be setting an example for the other offices in the county. M. Eugene Greene moved and Harold Montgomery seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Nay.

LEAVE DONATION APPLICATIONS – SHERIFF

Kevin Nicholas, Clerk, presented two leave donation applications from the Sheriff department. Chris Gruber (Sheriff Department) donated 10 hours of sick leave and Kristen Ward donated 9.75 hours of sick leave to David Kirby (Sheriff department). The President entertained a motion to approve the sick leave donations. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 2148880

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CHANGE ORDER #1 – CDBG TARA ESTATES SEWER REHABILITATION PROJECT

Grants Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the CDBG Tara Estates Sewer Rehabilitation Project with Southern Ohio Trenching & Excavating, Inc. The change order is being requested as follows:

- Minor realignment to avoid existing conflicts with utilities putting the sewer line in the roadway. The change order will increase the following bid items:
 - 8" SDR 35 sanitary sewer pipe: increase from 3,721 LF to 3,821 LF; increase \$13,000
 - 6" bituminous aggregate base roads: increase from 27.8 CY to 118.8 CY; increase \$68,250
 - 2" Asphalt concrete roads: increase from 9.3 CY to 41.3 CY; increase \$24,000
 - Compacted granular backfill: increase from 416 CY to 1,716 CY; increase \$97,500
 - Total change order increase = \$202,750.00

Contract amount adjustments as follows:

- Original contract price = \$1,036,412.50
- Change order #1 = \$202,750.00
- New contract total = \$1,239,162.50
- New contract time: no change; Substantial completion 12/20/2022 & Final completion 1/19/2022

DLZ Engineer Gary Silcott & B.J. Welch from SOTE are both in agreement with this change order, noting the County's CDBG Community Development & Critical Infrastructure Grants along with the WWIP Grant will cover the increase. Harold Montgomery entertained a motion to approve the change order form as requested. Q. Jay Stapleton moved and M. Eugene Greene seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Form was signed by Harold Montgomery, as President of the Commission.

\\Gallianet4\Departmental\Commissioners\Shared Files\Karen's Grant Files\FY 2021 CDBG\contract & bid docs - Tara Estates Sewer\change order 1 resolution - Tara Estates Sewer Rehabilitation Project.doc

JUVENILE PROBATE – COURT IMPROVEMENT PROGRAM (CIP) TECH GRANT

Juvenile Probate Court Judge Thomas Moulton and Patti Myers, Deputy Clerk / Court Recorder presented the Commission for signature, the Federal Funding Accountability and Transparency Act (FFATA) Certification Form for signature. President Montgomery entertained a motion to sign the FFATA Form as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

JUVENILE PROBATE – PAY INCREASES

Juvenile Probate Court Judge Thomas Moulton presented a proposal for salary increases for employees. Harold Montgomery requested a detailed plan for the salary increases to take into consideration. No action taken.

DRIVEWAY REPAIR – MAPLEWOOD DRIVE

The President discussed an issue with a resident's driveway that had been damaged due to the Green sewer installation project. The President entertained a motion for Boggs Construction to repair the resident's driveway in the amount of \$5,980.00. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

911 CONTRACT WORK BIDS

Sherry Daines, 911 Director presented a quote for work to be done in the 911 Call Center. The quote was to remove and replace wall carpeting for sound proofing, install new flooring, and painting the room for \$10,000. Mr. Stapleton discussed that he had been in this room recently and the room did not seem to be in need of updates compared to other rooms in the courthouse. Mr. Stapleton said to spend \$10,000 on updating a room like the 911 center's would be a gross misuse of taxpayer's dollars. Mr. Montgomery stated the room had not been updated since the construction of the building in the 1990's and renovations are needed. The President entertained a motion to approve the recommended updates. M. Eugene Greene moved and Harold Montgomery seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Nay.

EMS CONTRACT WORK BIDS

Keith Wilson, EMS Director presented a quote for work to be done on the EMS parking lot by Boggs Construction in the amount of \$14,255.00. The President entertained a motion to approve the quote by Boggs Construction. M. Eugene Greene moved and Harold Montgomery seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Nay. Mr. Stapleton stated had original quotes from 2 contractors the second was Hornsby and he felt Mr. Hornsby should have been asked for a revised quote for the additional work. Mr. Montgomery noted the scope of work had increased and the county was in a time crunch to complete the work prior to a paving project.

DJFS – SUBAGREEMENT GRANT CONTRACTS

For the ESC-Level Up Contract:

DJFS Director, Dana Glassburn presented the Level Up Contract in the amount of \$120,000 to the commission effective August 1, 2022 through June 30, 2023 between the Gallia County Department of Job and Family Services, and Gallia-Vinton Educational Center for approval. President Montgomery entertained a motion to sign the Level Up Contract as

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presented. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

For the ESC-Summer Advantage Amendment:

DJFS Director, Dana Glassburn presented an amendment # 3 to the Summer Advantage Contract with an increase in the amount of \$250,000 for a total contract of \$1,520,500.00 to the commission with the contract ending 9/30/2022 between the Gallia County Department of Job and Family Services, and Gallia-Vinton Educational Center for approval. President Montgomery entertained a motion to sign the Summer Advantage Amendment as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

For the Integrated Services Contract:

DJFS Director, Dana Glassburn presented the Benefit Bridge Peer Mentor Contract in the amount of \$67,800 to the commission effective August 1, 2022 through June 30, 2023 between the Gallia County Department of Job and Family Services, and Integrated Services for approval. President Montgomery entertained a motion to sign the Integrated Services Contract as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

For the ESC-Financial Literacy Coach Contract:

DJFS Director, Dana Glassburn presented the Benefit Bridge Financial Literacy Coach contract in the amount of \$100,000 to the commission effective August 1, 2022 through June 30, 2023 between the Gallia County Department of Job and Family Services, and Gallia-Vinton Educational Center for approval. President Montgomery entertained a motion to sign Financial Literacy Coach Contract as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, Yea; Mr. Greene, Yea; Mr. Stapleton, Yea.

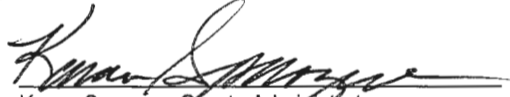
EXECUTIVE SESSION – DJFS - PERSONNEL

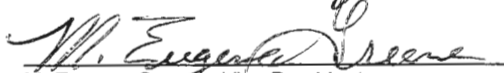
At 1:58 p.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel matters. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 2:08 p.m. No action taken.

ADJOURN

At 5:00 p.m. the President entertained a motion for adjournment. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.


Harold G. Montgomery, President


Karen Sprague, Grants Administrator
Minutes Recorded by Kevin Nicholas, Clerk


M. Eugene Greene, Vice President

Q. Jay Stapleton, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20