

**JULY 21, 2022**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the July 14, 2022 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUEST				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	7/27/2022	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	7/28/2022	Columbus	Ohio Governor and First Lady DeWine's Celebrating Appalachia's Bright Future Reception
GCDJFS	Dana Glassburn	7/25/2022	Athens	SEORT Director Meeting

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/17	9	1	3	1	0	0	0	0	5	28	0	0	0	7

**RETIREMENT NOTICE**

County Administrator Melissa Clark presented the Commission with a notice of retirement received from Thomas Halfhill, noting Mr. Halfhill will retire with 42 years of service with Gallia County. The President entertained a motion to accept the retirement notice as presented. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

July 18, 2022

Thomas Halfhill  
5223 Little Kyger Rd  
Cheshire, Ohio 45620

Dear Gallia Co. Commissioners,

I am writing you today to officially announce my resignation from Gallia County Courthouse with my last day being July 27, 2022. I am making this request due to retirement.

I'm leaving a grateful and appreciate person for the opportunity that was given to me and wish for your continued support. If there is anything I can do to help in preparing for my departure I will be available over the next week.

Sincerely,

*Thomas Halfhill*  
Thomas Halfhill

**FY ' 2022 CDBG TARGET OF OPPORTUNITY GRANT PRE-APPLICATION**

Grants Administrator Karen Sprague presented the Commission with the FY 2022 CDBG Target of Opportunity Grant Pre-Application to be submitted to ODOD, OCD for the JFS Jackson Pike Workforce Project – Career Pathways. Pre-Application CDBG grant request amount is \$244,500. Total project funding is \$494,500 with breakdown as follows:

- Jackson Pike Workforce Project; \$234,500 CDBG ToO grant
- Administration; \$10,000 CDBG ToO grant
- Gallia County ARPA Local Match; \$75,000
- FY 2023 ARC grant; \$175,000

CASTO & HARRIS, INC. — RE-ORDER NO. 2188-2022

JULY 21, 2022

Project costs breakdown is \$494,500 as follows:

- Total Building Renovation Project for the Jackson Pike Workforce Project-Career Pathways = \$435,000
- RVC Architects Contracts = \$49,500 (Phase 1 \$4,200 + Phase 2 \$45,300 = \$49,500)
- Administration = \$10,000

Ms. Sprague noted the Pre-Application is required for all competitive grant programs and if approved the state will then allow a full application to be submitted in their online portal called Ocean. Ms. Sprague noted the county would then be competing for Target of Opportunity grant funding with all other applicants in Ohio so being approved to submit the full application is not approval to be funded, it's just a step in the process. Ms. Sprague reviewed the grant process with the Commission if the grant is awarded. Harold Montgomery entertained a motion to approve the grant pre-application to be submitted to ODOD, OCD. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

\\Gallianet4\Departmental\Commissioners\Shared Files\Karen's Grant Files\FY 2022 CDBG\TOO Grant for DJFS Workforce Project\Resolution - Pre-Application PY 22 ToO grant for JFS Jackson Pike Workforce Project.doc

#### MEMBERSHIP – NATIONAL RESOURCES ASSISTANCE COUNCIL

RESOLUTION OF NOMINATION FOR MEMBERSHIP ON THE NATIONAL RESOURCES ASSISTANCE COUNCIL

7/21/2022

TO: OVRDC

RE: NOMINATION OF KAREN SPRAGUE FOR THE OPWC NRAC

President Harold Montgomery entertained a motion to nominate Karen Sprague to represent Gallia County on the Ohio Public Works Commission National Resources Assistance Council. Mr. Stapleton made and Mr. Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

*/s/ Harold Montgomery*

Harold Montgomery, President

*/s/ M. Eugene Greene*

M. Eugene Greene, Vice President

*/s/ Q. Jay Stapleton*

Q. Jay Stapleton, Commissioner

#### VEHICLE LEASE - DJFS TO HARRISON TOWNSHIP FIRE DEPARTMENT

The President presented a vehicle lease between the Gallia County Commissioners/Department of Job and Family Services and the Harrison Township Volunteer Fire Department. Q. Jay Stapleton entertained a motion for Mr. Montgomery to sign the lease agreement. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### IV-D CONTRACT – DJFS & CLERK OF COURTS

DJFS Director, Dana Glassburn, presented a IV-D Contract in the amount of \$54,786.72 to the commission effective from July 1, 2022 through June 30, 2023 between the Gallia County Child Support Enforcement Agency and the Gallia County Clerk of Courts for approval. The President entertained a motion to approve the contract as presented. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### BROADBAND UPDATE – JB NETS

JB Nets provided updates and recommendations on their current fiber optic expansion project through the Ohio Broadband Grant in the Mercerville area. Discussion covered the agreements with Buckeye Rural Electric Cooperative and AEP to use their current poles and cable to provide fiber optic internet to cover 18 miles of line. No action taken.

#### IT EQUIPMENT PURCHASE – NEW JAIL

John Grubb, IT Director, presented quotes for Information Technology equipment required to purchase for the new Jail currently being constructed. The President entertained a motion to approve the purchase of the IT equipment as recommended by Mr. Grubb from CDWG. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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911 & EMA QUARTERLY REPORT

The 911 and EMA Director, Sherry Daines, provided a quarterly report to the commission.

911: New Hires have completed first round of mandatory training and the EMD training is scheduled for the week of August 8, 2022. 911 logged 6,495 calls between April and June 2022. Total Phone Calls were 19,773.

EMA: Completed the annual required Haz-Mat Exercise April 9, 2022, and the final approval from SERC should be available by September. Working on the annual review of the county Haz-Mat Plan which is due by October 17.

FINANCIAL REPORT

County Administrator Melissa Clark gave following financial report:

- 10<sup>th</sup> Amended Certificate of Estimated Resources

\*1:30 pm – The Commissioners and County Administrator Melissa Clark met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2<sup>nd</sup> Ave. Gallipolis, Ohio.

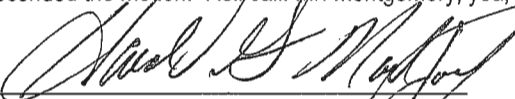
REQUEST FOR QUALIFICATIONS INTERVIEWS – DESIGN PROFESSIONAL SERVICES

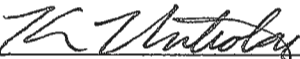
The Commission conducted interviews of the following firms in response to the Request for Qualifications (RFQ) to provide design professional services as the County's Design Professional of Record. No action taken.

- TSHD Architects
- RVC Architects
- BDT Architects

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
Harold G. Montgomery, President

  
Kevin Nicholas, Clerk

  
M. Eugene Greene, Vice President

  
Q. Jay Stapleton, Commissioner