

JUNE 23, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the June 16, 2022 minutes. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/19	7	1	0	0	6	0	0	0	7	28	0	0	0	7

FINANCIAL REPORT

County Administrator Melissa Clark gave following financial report:

- June Sales Tax Report – Ms. Clark noted the sales tax has remained consistent.

COMMISSIONERS EMPLOYEE HIRE – ADMINISTRATIVE ASSISTANT

County Administrator Melissa Clark presented the following hire per authorization provided by Commission on 6/16/22:

- Rosie Casey as Administrative Assistant, a Classified position, effective 7/02/2022. This position will have the following stipulations
 - Full Time
 - Rate of pay will be \$23.00 per hour effective 7/02/2022, waiving probationary period due to length of service with the County.

EMPLOYEE – DJFS RESIGNATION

County Administrator Melissa Clark presented on behalf of Dana Glassburn, DJFS Director, to recommend the acceptance of Ashleigh McGuire's resignation from the position of Eligibility Referral Case Manager 2, effective 6/30/2022. The President entertained motion to accept the resignation as recommended by DJFS Director Dana Glassburn. M. Eugene Greene moved and Q. Jay Stapleton seconded the position. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**PARTIAL RELEASE OF REAL ESTATE MORTGAGE
GALLIA COUNTY CHIP PROGRAM (B-C-11-025-1)**

Grants Administrator Karen Sprague advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 10 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$24,471.50. The balance of 15%, which amount equals \$4,318.50, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. Harold Montgomery entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Robert E. & Jody S. Brannen

M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Release of real estate mortgage forms will be signed by Harold Montgomery, as President of the Commission, and is on file in the County's CHIP files.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by ROBERT E. & JODY S. BRANNEN, husband and wife, to the above named County of Gallia, Office of Gallia County Commissioners, dated June 19, 2012 and recorded in Volume 523, Page 934-936, of the Mortgage Records of Gallia County, Ohio. (This document releases 85% of said mortgage, which equals \$24,471.50. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$4,318.50)

IN WITNESS WHEREOF, the above-named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 23rd day of June, 2022.

WITNESSES:

s/ Karen Sprague

COUNTY OF GALLIA, OFFICE

GALLIA COUNTY COMMISSIONERS

s/ Harold G. Montgomery

HAROLD G. MONTGOMERY, PRESIDENT

JUNE 23, 2022

s/ Melissa Clark

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

NOTARY PUBLIC

This instrument Prepared by: **Jason Holdren, Gallia County Prosecuting Attorney**
18 Locust Street, Gallipolis, Ohio 45631.

FAA ARPA 2021 GRANT ANNUAL SF-425 REPORT
GALLIA-MEIGS REGIONAL AIRPORT

Grants Administrator Karen Sprague presented the Commission with the 2021 FAA American Rescue grant Annual SF-425 Federal Financial report for approval and signing. Ms. Sprague advised receipt of an email from the FAA informing the County that grants that were open as of September 30, 2021 were required to submit an Annual SF-425 report by the end of December. Since the grant closeout forms were submitted 12/23/2021 and direct deposit of the grant funds received 12/29/2021 it was assumed the SF-425 closeout package including an SF-425 form was all that was needed. However, this is not the case since no funds had been drawn as of 9/30/2021. Ms. Sprague noted the \$32,000 ARPA funds were used to reimburse the county for the following expenses at the Airport:

- 100LL AVGAS purchase = \$29,659.73
- AWOS Period Maintenance Annual Contract = \$2,340.27 (County covered the difference of \$1,573.73)

Harold Montgomery entertained a motion to approve and sign the SF-425 Annual Federal Financial Report form as presented. Mr. Greene moved and Mr. Stapleton seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; Gene Greene, yea; Jay Stapleton, yea.

MAPLEWOOD DRIVE EASEMENT – GREEN SEWER 2

Kenneth Dillon was present to discuss easement agreement for Maplewood Drive for Green Sewer 2 project. No Action Taken.

*** At 1:30 p.m. the Commissioners, County Administrator Melissa Clark, Grant Administrator Karen Sprague, and Clerk Kevin Nicholas attended the Green Sewer 2 Construction monthly meeting.**

EXECUTIVE SESSION

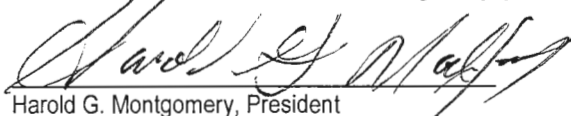
At 2:23 p.m. the President entertained a motion to enter into executive session with Gary Silcott and Tracy Shoults, DLZ, to discuss pending litigation. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 2:46 p.m.; no action taken.

AIRPORT – TERMINAL BUILDING DESIGN MEETING

A design kickoff meeting was held for the planned construction of a new Airport Terminal Building at the Gallia-Meigs Regional Airport. Mr. Potoczak, Delta Airport Consultants, noted the terminal building project got underway in 2016, and today's meeting is to begin the design of a new and fully functional terminal building. The preliminary design study report, construction budget, funding plan, design scope, interior, and exterior design, and project timeline were reviewed. Guests in attendance: County Administrator Melissa Clark, Grants Administrator Karen Sprague, Clerk Kevin Nicholas, Steven Potoczak, Delta Airport Consultants, Charles Klinkenberg, Illes Architects, Kaleb Arms, Airport Manager, Steve McGhee, Tony Gallagher, Leslie Henry.

ADJOURN

At 4:30 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.


Harold G. Montgomery, President


Minutes recorded by Co. Admin. Melissa Clark


M. Eugene Greene, Vice President


Q. Jay Stapleton, Commissioner