

MAY 26, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the May 19, 2022 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
5/22	4	0	0	0	0	0	0	0	0	29	0	0	0	0

RFQ – ARPA ENGINEERING SERVICES

County Administrator Melissa Clark presented options for selecting an architect/engineering firm to provide professional services for ARPA related projects as recommended by Bricker & Eckler. After discussion, President Montgomery entertained a motion to give County Administrator Melissa Clark authority to advertise an RFQ for design professional of record for projects utilizing ARPA funds. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

ARC GRANT & APPROPRIATION APPROVAL – AIRPORT TERMINAL BUILDING PROJECT

Grants Administrator Karen Sprague presented the Commission with an ARC grant agreement from the Ohio Department of Development, Governor’s Office of Appalachia, Appalachian Development Program in the amount of \$250,000 for the Airport Terminal Building Project.

Commission President Harold Montgomery entertained a motion to approve and sign the grant agreement as presented. Also, to approve appropriation of the ARC Grant for the Airport Terminal Building Project and to request the County Auditor’s Office to create a new fund for this grant titled "S-P-21-1AY-1 Grant ", give that grant fund number 394, and to appropriate the \$250,000 funding into line items as follows:

Appropriate \$250,000 into 394.0394.531100 title ARC Airport Terminal Building

Also, request the County Auditor’s Office to create the following revenue line items:

Create 394.3000.400100 ARC Grant Revenue (estimated revenue \$250,000)

M. Eugene Greene moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

LEAVE DONATION APPLICATIONS

Anette L. Brown, Clerk submitted leave donation form from the EMS for 68 hours of sick time from Francis A. Waugh to Nanette Elliott of the Gallia County EMS and approved by EMS Director Keith Wilson. The President entertained a motion to approve the leave donation as submitted. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION – DJFS/SHERIFF - PERSONNEL

At 10:06 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn and Sheriff Matthew D. Champlin to consider the employment of public employees. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:25 a.m.; no action taken.

DJFS – SUBGRANT AGREEMENT

Director Dana Glassburn presented the following subgrant agreement, a service contract which contains Case Investigation/Management as well as Protective Services that relates to Adult Protective Services responsibilities, Child Protective Services and Fraud Investigations along with general office security for approval:

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT
RECITALS**

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Gallia County Sheriff, (hereinafter referred to as "SUBGRANTEE") (DUNS#121986228) and (Unique Entity ID HSW9X93ULWA3) located at 18 Locust St., Gallipolis, Ohio, 45631. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: Adult Protective Service, State grant; and Title XX CFDA 93.667 (original award date 10/01/2021, FAIN# 2201OHSOSR) and the Social Services Block Grant, as administered by the U.S. Department of Health and Human Services and the Fraud Prevention Control state grant. At the time of signing the subgrant the FFY23 Title XX CFDA Federal award had not been signed. CDJFS will place updated Federal Award sign date in file once received. This Subgrant is not for research and development purposes.

This Subgrant Agreement will be in effect from June 1, 2022 to June 30, 2023 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.

This grant is in the total amount of two hundred thirty-five thousand dollars (\$235,000).

The President entertained a motion to approve with Director Glassburn recommendation. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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OSU – AGENCY UPDATE

OUS Area Leader, Michelle Stumbo gave a monthly update on 4-H Programs and Agriculture & Natural Resources. Ms. Stumbo announced the new Gallia County OSU Extension Educator is Ms. Erin Daily, also announcing the reposting of Agriculture & Natural Resources (ANR) Educator position. No action taken.

EXECUTIVE SESSION – EMS – PERSONNEL

At 10:42 a.m. the President entertained a motion to enter into executive session with EMS Director Keith Wilson to consider the employment of public employees. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:05 a.m.; no action taken.

EMS - ARPA

EMS Director Keith Wilson requested permission to get estimates for replacement of the old EMS building roof and the EMS parking lot to be resurfaced. President Montgomery noted to get the estimates and turn them in to the County Administrator to be put on the ARPA. No action taken.

HEALTH INSURANCE – 2022 1Q REVIEW

CEBCO, Justin Grant and Saunders Insurance Agency, John and Scott Saunders present the 2022 1Q Review to the Commissioners and County Administrator. No action taken.

GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 11

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 11 for the Green Sewer Phase 2 Project for the following items:

- Engineering Fees - \$26,529.91
- Construction - \$217,056.22
- Total = \$243,586.13

Invoices to be paid as follows:

- DLZ invoice 63592 = \$26,529.91 to be paid directly to DLZ by OPWC from OPWC Disbursement Request #7
- J&H Reinforcing & Structural Erectors Inc. Pay Application # 9 = \$217,056.22 to be paid to J&H Reinforcing & Structural Erectors Inc. by Gallia County from USDA draw #8 (includes ARC draw #1 because USDA is the basic agency for ARC funding)

Q. Jay Stapleton moved and M. Eugene Greene seconded a motion to approve payment resolution # 11 as submitted and sign the contractors pay application #9. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

USDA - GREEN SEWER PHASE 2 DISBURSEMENT #8

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #8 (includes ARC draw #1 because USDA is the basic agency for ARC funding) for the Green Sewer Phase 2 Project for the following items:

- J&H Reinforcing & Structural Erectors Inc. Pay Application # 9 = \$217,056.22
- Total USDA Disbursement Request = \$217,056.22

Q. Jay Stapleton moved and M. Eugene Greene seconded a motion to approve and sign the USDA Disbursement #8 (includes ARC draw #1 because USDA is the basic agency for ARC funding) as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

OPWC - GREEN SEWER PHASE 2 DISBURSEMENT REQUEST # 7

GMCAA Grants Administrator Karen Sprague presented the Commission with OPWC Disbursement Request #7 for the Green Sewer Phase 2 Project for the following items:

- DLZ invoice 63592 - \$26,529.91 (will be paid directly to DLZ from OPWC)
- Total OPWC Disbursement Request #7 = \$26,529.91

M. Eugene Greene moved and Q. Jay Stapleton seconded a motion to approve the OPWC Disbursement Request # 7 as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

MEMO ENTRY – REVENUE/EXPENSE OPWC LOAN GREEN SEWER PHASE 2

GMCAA Grants Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 2 Project OPWC loan funding. In order to reflect the receipt and expenditure of these loan funds within the county fund established as OPWC Loan - Green Sewer 2 the County Auditor must make the following memo entries:

- Memo payin in the amount of \$26,529.91 into 370.3000.400100 from OPWC Loan # CO17W
- Memo expense in the amount of \$26,529.91 from 370.0370.531100 to DLZ vendor # 8587 for invoice # 63592
- Credit Back \$26,529.91 from PO # 220057 in line item 370.00370.531100

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UPDATE - GCDD SCHOOL ROOF REPLACEMENT PROJECT

Grants Administrator Karen Sprague updated the Commission regarding the Gallia County DD School Roof Replacement Project noting the roof construction, roof access ladder installation and ceiling tile delivery was completed on 4/22/2022. Ms. Sprague advised the following with regard to project inspections:

- Carlisle Syntec Systems, the roof material supplier, provided an inspection report noting the roof portion of the project started 3/3/2022, it was completed 4/7/2022 and Carlisle inspected and approved the roof installation on 4/14/2022.
- The final inspection by the Ohio Department of Commerce Division of Industrial Compliance was completed along with final signature by the State of Ohio on the Certificate of Plan Approval on 5/2/2022.
- Project Architect Jim Thomas with BDT Architects provided a letter of final project approval dated 5/26/2022. The states as follows: I visited the site on May 2 and walked the roof with the state inspector. All work has been completed and was signed off by the State. The state permit with sign off was transferred to the owner that day. The items listed on the plan review addendum have all been accounted for in the roof design and material submittals. The site inspector's sign off on May 2 completes our requirements for permitting and for occupancy. The state will follow up with an issue of the final occupancy certificate. Due to the current workload and labor shortage the state is running behind in issuing these formal documents, however our official completion from the state is the May 2 inspection. I have confirmed the roofing manufacturer has completed a site inspection. One punch item was noted by the inspector, two power cord supports need to be re-installed, see photo attached. I have confirmed this item has been corrected. Contractor to provide copy of roof warranty to owner.
- Carlisle Syntec Systems, the roof material supplier, provided the 20-year roof warranty beginning 4/7/2022 through 4/7/2042.
- Project Architect Jim Thomas provided the final retainage pay application #3 approved and signed dated 5/26/2022 in the amount of \$29,396.10.
- The Contractor provided the required 2 affidavits: Contractor's Affidavit of Payment of Debts and Claims and Contractor's Affidavit of Release of Liens

Ms. Sprague noted she is finalizing review of the contractor's payroll reports and once that is completed the project will be ready for final payment to the contractor of the 10% retainage.

GREEN SEWER 2 - RENTAL CABINS

Bill Dummitt met with the Commission to discuss easements/access to the Green Sewer 2 project. Also noted he is working with DLZ engineer Gary Silcott and Mr. Silcott is requiring plans be done for tying into the sewer project, which Mr. Dummitt questioned.

Mr. Dummitt asked the Commissioners to consider that he is incurring the debt of tying into the Green Sewer 2 project on Centenary Road and request the Commission to consider reducing the cost of the tap fees and the additional cost of having his sewer plans drawn. Mr. Montgomery noted they would discuss this with Mr. Silcott. No action taken.

* At 1:30 p.m. the Commissioners, County Administrator Melissa Clark and Grant Administrator Karen Sprague attended the Green Sewer 2 Construction monthly meeting in the second-floor meeting room of the Gallia County Courthouse.

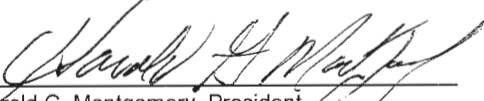
* At 2:30 p.m. the Commissioners, County Administrator Melissa Clark, Grant Administrator Karen Sprague, representatives of SOTE and DLZ attended the Tara Estates Sewer Rehab Project preconstruction meeting in the second-floor meeting room of the Gallia County Courthouse.

AGREEMENT TO RELOCATE POWER POLES

County Administrator Melissa Clark presented the Commission for signature an agreement with AEP Ohio, drafted by Doug Shevelow, Bricker & Eckler, and Purchase Order to relocate certain power poles interfering with the Green Township Sanitary Sewer Improvements Phase II Project at the Cost of \$46,105.27 with cap set at \$55,326.32 should the relocation expenses exceed estimate. Ms. Clark noted the relocation of the power poles is outside the Green Township Sanitary Sewer Improvements Phase II project scope work. President Montgomery entertained a motion to sign the agreement and purchase order as presented. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

ADJOURN

Q. Jay Stapleton moved to adjourn at 4:00 p.m. and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.


Harold G. Montgomery, President


Anette L. Brown, Clerk


M. Eugene Greene, Vice President


Q. Jay Stapleton, Commissioner