

APRIL 28, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the April 21, 2022 minutes. Motion made by M. Eugene Greene seconded by Q. Jay Stapleton. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2022 Canine Shelter Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/24	5	1	0	0	0	0	0	0	1	27	0	0	0	5

COUNTY ADMINISTRATOR UPDATEFINANCIAL REPORT

County Administrator Melissa Clark gave following financial report:

- April Sales Tax

R&C PACKING SUPPORT LETTER

County Administrator Melissa Clark presented the follow letter of support for a USDA Meat and Poultry Processing Expansion Program grant application by R&C Packing. The President entertained motion to approve the letter as presented. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

April 28, 2022

USDA Rural Development  
1400 Independence Ave., SW  
Washington, DC 20250-0701

To Whom it May Concern:

The Gallia County Board of Commissioners is pleased to submit this letter of support for the 'R&C Packing New Facility Project' application to the USDA Meat and Poultry Processing Expansion Program. The Meat and Poultry Processing Expansion Program (MPPEP) grant will support R&C Packing to expand its capacity with the construction of a new operating facility to be located in the Dan Evans Industrial Park in Bidwell, Ohio.

Agriculture and Food processing is a strong economic driver in our region, and R&C Packing has been serving the community since 2004, while providing over 20 full-time jobs.

Mr. Graham is a long-time business owner of R&C Packing with professional experience with the Ohio Cattlemen's Association (OCA), Ohio Beef Council, ODA Meat Inspection, and United Producers Inc (UPI). With financial assistance of the USDA MPPEP grant, R&C Packing is poised to expand the company's production capacity with the construction of a new processing facility.

We strongly urge the USDA to award a Meat and Poultry Processing Expansion Program (MPPEP) grant to R&C Packing to further grow their production level and lead to improved supply chain resiliency.

Sincerely,

*/s/ Harold Montgomery*  
Harold G. Montgomery  
President

*/s/ M. Eugene Greene*  
M. Eugene Greene  
Vice-President

*/s/ Q. Jay Stapleton*  
Q. Jay Stapleton  
Commissioner

ELEVATOR SERVICE ORDER

County Administrator Melissa Clark presented a service and repair order by Otis Elevator Company in the amount of \$3,346.31. The repair is outside the current contract with Otis. Ms. Clark noted that Maintenance Superintendent Tom Halfhill has reviewed and recommends the proposed work. The President entertained motion to approve the repair order as presented and recommended by Tom Halfhill. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

CCAO GROUP RETROSPECTIVE PROGRAM

County Administrator Melissa Clark presented the Commission a renew for CCAO Group Retrospective Rating Plan Agreement. The President entertained a motion to approve and sign as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, \_\_\_\_\_; Mr. Greene, \_\_\_\_\_; Mr. Stapleton, \_\_\_\_\_.

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**2021 GALLIA COUNTY LANDFILL ANNUAL REPORT**

County Administrator Melissa Clark presented the Commission with the 2021 Gallia County Landfill Annual Report as prepared and provided by landfill operator Waste Management. Ms. Clark highlighted the following items in the 2021 Landfill Report:

- Total tons of waste received= 16,999.74 tons
  - In District waste = 4,910.15 tons
  - Out of District waste = 35.63 tons
  - Out of State waste = 12,053.96 tons
- Morgan Township received \$0.25 per tons as the host township = \$4,048.50
- Gallia County Commissioners received \$0.35 per ton as host community (effective 5/6/21) = \$4,421.73
- Tipping Fee= \$57.00 per ton
- Total remaining gross airspace = 222,997 cubic yards
- Remaining constructed capacity = 141,392 cubic yards
- Remaining life based on waste accepted as of December 31, 2021 = 9 years
- Leachate volumes
  - Recirculation = 0 gallons
  - Offsite Disposal = 547,480 gallons
- Closure & Post-Closure Cost Estimates
  - 2021 Final Closure Estimate = \$2,672,650.66
  - 2021 Post-Closure Estimate = \$2,052,599.51
  - 2021 Final Closure Estimate = \$2,782,229.34 (based on 4.1% inflation factor)
  - 2021 Post-Closure Estimate = \$2,136,756.09 (based on 4.1% inflation factor)
  - Updated bonds are included with the new estimates and extended from 4/01/22-4/01/23

Ms. Clark also advised of receipt of correspondence from Ohio EPA indicating the 2021 Annual Report for Gallia County Landfill was in compliance with ORC 3734 and OAC 3745-27-09.

**GUTTER REPAIR – COUNTY ENGINEER**

County Administrator Melissa Clark presented a quote from Christian Morris Construction Inc for gutter repair of County Garage and Engineer Office in the amount of \$2,800. Q. Jay Stapleton made motion to approve repair, second by M. Eugene Greene. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**GRANT ADMINISTRATOR UPDATE****GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 10**

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 10 for the Green Sewer Phase 2 Project for the following items:

- Engineering Fees - \$39,790.87
- Legal Fees - \$2,536.25
- Construction - \$320,002.17
- Total = \$362,329.29

Invoices to be paid as follows:

- DLZ invoice 63077 = \$39,790.87 to be paid directly to DLZ by OPWC from OPWC Disbursement Request #6
- Bricker & Eckler invoices 801200 & 802218 = \$2,536.25 to be paid to Bricker & Eckler by Gallia County from USDA draw #7
- J&H Reinforcing & Structural Erectors Inc. Pay Application # 8 = \$320,002.17 to be paid to J&H Reinforcing & Structural Erectors Inc. by Gallia County from USDA draw #7

Q. Jay Stapleton moved and M. Eugene Greene seconded a motion to approve payment resolution # 10 as submitted and sign the contractors pay application #8. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**USDA - GREEN SEWER PHASE 2 DISBURSEMENT #7**

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #7 for the Green Sewer Phase 2 Project for the following items:

- Bricker & Eckler invoices 801200 & 802218 = \$2,536.25
- J&H Reinforcing & Structural Erectors Inc. Pay Application # 8 = \$320,002.17
- Total USDA Disbursement Request = \$322,538.42

M. Eugene Greene moved and Q. Jay Stapleton seconded a motion to approve and sign the USDA Disbursement #7 as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OPWC - GREEN SEWER PHASE 2 DISBURSEMENT REQUEST # 6**

GMCAA Grants Administrator Karen Sprague presented the Commission with OPWC Disbursement Request #6 for the Green Sewer Phase 2 Project for the following items:

- DLZ invoice 63077 - \$39,790.87 (will be paid directly to DLZ from OPWC)
- Total OPWC Disbursement Request #6 = \$39,790.87

Q. Jay Stapleton moved and M. Eugene Greene seconded a motion to approve the OPWC Disbursement Request # 6 as submitted. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

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**MEMO ENTRY – REVENUE/EXPENSE OPWC LOAN GREEN SEWER PHASE 2**

GMCAA Grants Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 2 Project OPWC loan funding. In order to reflect the receipt and expenditure of these loan funds within the county fund established as OPWC Loan - Green Sewer 2 the County Auditor must make the following memo entries:

- Memo payin in the amount of \$39,790.87 into 370.3000.400100 from OPWC Loan # CO17W
- Memo expense in the amount of \$39,790.87 from 370.0370.531100 to DLZ vendor # 8587 for invoice # 63077
- Credit Back \$39,790.87 from PO # 220057 in line item 370.00370.531100

**AIRPORT UPDATE**

GMCAA Grants Administrator Karen Sprague presented the Commission with an update from Delta Airports Consultant Steve Potoczak of the RCO/RTR shelter building the FAA is planning on constructing at the airport next to their existing building. A copy of the design was presented to the Commission. The RCO/RTR shelter building will have a lot of new hi-tech FAA equipment in it and the outside will be the standard FAA checkerboard color pattern. RCO stands for Remote Communications Outlet. RTR stands for Remote Transmit and Receive. The facility will be all-digital and communicate with the FAA Center, Huntington Approach and aircraft on the ground and in the air via ADS-B/satellite datalink. We think their timeline for construction is later this summer or early this fall.

Ms. Sprague also advised she had great news from OVRDC, advising Gallia County has been invited to submit a full ARC application for the Gallia-Meigs Regional Airport Terminal project. OVRDC advised they have reserved \$100,000 in state Appalachia allocation and \$150,000 in Federal allocation for this project. The ARC full application is due to OVRDC in the next couple of weeks. Once completed Ms. Sprague will present to the Commission for approval.

**EXECUTIVE SESSION – DJFS - PERSONNEL**

At 10:05 a.m. the president entertained a motion to enter into executive session with JFS Director Dana Glassburn Business Administrator Kathy Campbell to consider the employment of public employees. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:34 a.m.; no action taken.

**EMPLOYEE - DJFS**

Director Dana Glassburn submitted letter of resignation for Donald Elliot effective May 25, 2022. President entertained motion to approve with regrets noting that Mr. Elliot has been a faithful employee to Gallia County. Motion M. Eugene Greene, second by Q. Jay Stapleton. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**OSU – AGENCY UPDATE**

Extension Educator and Area Leader, Michelle Stumbo gave an update on the 4-H and Agriculture & Natural Resources Educator positions. No action taken.

**MILEAGE REIMBURSEMENT RATE**

County Administrator Melissa Clark presented a request by Clerk of Courts Noreen Saunders to increase mileage reimbursement rate. President Montgomery entertained a motion to increase Gallia County's mileage reimbursement rate to \$.50 per mile effective June 1, 2022. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**COURTHOUSE HVAC**

President Montgomery requested County Administrator Melissa Clark to pursue steps necessary for Courthouse HVAC replacement.

**EXECUTIVE SESSION – SHERIFF - PERSONNEL**

At 10:57 a.m. the President entertained a motion to enter into executive session with Sheriff Matthew D. Champlin, Chief Deputy Troy Johnson, Sheriff Administrator Heather Casto, and County Administrator Melissa Clark to consider employment of public employees. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Recessed from executive session at 11:30 a.m., no action taken.

**BID OPENING – TARA ESTATES SEWER REPLACEMENT**

At 11:30 a.m. the President opened the following bid for the Tara Estate Sewer Replacement project:

Southern Ohio Trenching & Excavating	\$ 1,036,412.50
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Engineer cost estimate was \$1,202,875. The bids were turned over to DLZ for review and recommendation. The following were in attendance: Gary Silcott, DLZ; Tracy Shoults, DLZ; Sewer Superintendent Tommy Dillon, County Administrator Melissa Clark, Grants Administrator Karen Sprague, Sheriff Administrator Heather Casto and Jake Walburn.

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RESUME EXECUTIVE SESSION – SHERIFF - PERSONNEL

At 11:36 a.m. the President resumed executive session with Sheriff Matthew D. Champlin, Chief Deputy Troy Johnson, Sheriff Administrator Heather Casto, and County Administrator Melissa Clark to consider employment of public employees. Returned to regular session at 12:05 p.m., no action taken.

GREEN SEWER 2 CONSTRUCTION MEETING

At 1:30 the Commissioners attended a Green Sewer 2 Construction Meeting. Guests: County Administrator Melissa Clark, Grant Administrator Karen Sprague, Gary Silcott, Tracy Shoults, Rob Snedden, Gallia County Sewer Superintendent Tommy Dillon, Josie Vanco, Charles Vanco, Todd Miller, Jim Broyles, Mike Harrison.

EXECUTIVE SESSION – SHERIFF - PERSONNEL

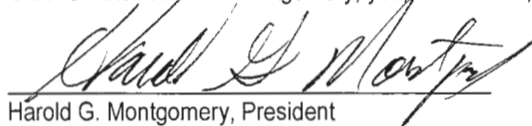
At 3:03 p.m. the President entertained a motion to enter into executive session with Sheriff Matthew D. Champlin, Chief Deputy Troy Johnson, Sheriff Administrator Heather Casto, and County Administrator Melissa Clark to consider employment of public employees. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 3:09 p.m., no action taken.

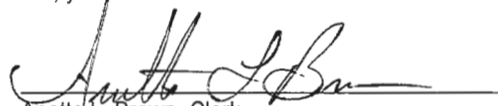
SHERIFF - PERSONNEL


Sheriff Matthew Champlin recommended to adjust salary structure of personnel to be more competitive to retain and attract law enforcement personnel. President Montgomery entertained a motion to readjust the Sheriff bargaining unit contract to front load a salary increase for Sheriff bargaining unit personnel and two Lieutenants as follows: Year one: \$2.00 per hr.; Year two: 3% + \$.50; Year three: 0% with expectation of contract to be extended an additional six months. Effective date will be June 1, 2022. Motion by M. Eugene Greene, second by Q. Jay Stapleton. Discussion: Harold Montgomery noted the Commissioners are pro-law enforcement in providing the necessary funds for the Sheriff office and staff to protect Gallia County. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

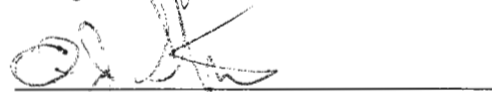
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Motion by Q. Jay Stapleton, second by M. Eugene Greene. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk  
Minutes Recorded by: County Administrator  
Melissa Clark

  
M. Eugene Greene, Vice President

  
Q. Jay Stapleton, Commissioner