

**MARCH 3, 2022**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the February 24, 2022 minutes. motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**2022 Canine Shelter Weekly Report**

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/27	4	0	1	0	0	0	0	0	1	25	0	0	0	4

**FINANCIAL REPORT REVIEW**

County Administrator Melissa Clark presented the Commission with the following financial report:

- The February 2022 Financial Reports for comparison with the February 2021 Financial Reports. The following was noted during the review:
  - 1/1/2021 beginning cash balance was \$2,676,785.01
  - 1/1/2022 beginning cash balance was \$2,708,800.25
  - Difference of \$32,015.24
  - 2/28/2021 ending cash balance was \$ 819,079.68
  - 2/28/2022 ending cash balance was \$1,051,076.02
  - Difference of \$213,996.34

**LAND BANK – BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM**

County Administrator Melissa Clark advised the Commission of the submission of a Building Demolition and Site Revitalization Program grant application on February 25, 2022 in the amount of \$500,000, on behalf of the Gallia County Land Reutilization Corporation. No action taken.

**ECONOMIC DEVELOPMENT UPDATE**

County Administrator Melissa Clark gave an update on Economic Development to the commissioners. Ms. Clark noted that business retention and expansion (BR&E) business visits are ongoing. Commissioners Stapleton noted he would like to move forward on getting an Economic Development Director dedicate for Economic Development in Gallia County. No action taken.

**HOTEL LODGING TAX DISTRIBUTION**

County Administrator Melissa Clark presented the Commissioners the distribution of the 4<sup>th</sup> Quarter 2021 hotel lodging tax from the County Auditor reporting \$48,181.99 being made to the Ohio Valley Visitor's Center. Noting four (4) no returns/ payments for the following: Paul Terr-Blanche (Air BnB – near South Gallia, Briarthorne Farm B&B, Papsplace, and Hidden Hollow Cabin). The report is on file in the Commissioner's Office and County Auditor's office.

**LANDFILL UPDATE**

County Administrator Melissa Clark presented the Commission with the February 2022 Explosive Gas Monitoring Report from the Ohio EPA regarding the Gallia County Landfill, noting the report indicated it met the requirements of applicable rules and the facility's explosive gas monitoring plan. No action taken.

**RESOLUTION - LOCAL JAIL CAPITAL PROJECT GRANT AGREEMENT**

The County Commissioners of the County of Gallia, Ohio met in regular session this date with the following members present: Harold G. Montgomery, M. Eugene Greene, and Q. Jay Stapleton.

A RESOLUTION AUTHORIZING THE EXECUTION OF A **LOCAL JAIL CAPITAL PROJECT GRANT AGREEMENT**  
WITH RESPECT TO THE GALLIA JAIL FACILITY

Q. Jay Stapleton offered the following Resolution and moved its adoption.

**WHEREAS**, the Board of County Commissioners of the County of Gallia (the "Board") desires to enter into a LOCAL JAIL CAPITAL PROJECT AGREEMENT (the "Agreement"), with the Ohio Department of Rehabilitation and Correction (the "Department") concerning the Gallia County Jail & Detention Center in the County (the "Project") in accordance with the terms hereof and the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board as follows:

**Section 1.** Any two members of the Board of County Commissioners of the County are authorized and directed to execute and deliver, in the name and on behalf of the County, the Amendment, in substantially the form submitted to and now on file with the County, which is hereby approved, with such changes therein not inconsistent with this Resolution as may be approved by such members of the Board. The approval of such changes by this Board shall be conclusively evidenced by the execution of the Amendment by such County Commissioners.

**Section 2.** Each member of the Board and other county officials are each separately authorized to take any and all actions and to execute such certificates and other instruments as may be necessary or appropriate in order to affect the intent of this Resolution.

**Section 3.** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution shall take effect and be in force immediately upon its adoption and, to the extent inconsistent therewith, supersedes any prior resolution of this Board.

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M. Eugene Greene seconded the motion and the roll called for adoption of the foregoing resolution, the vote resulted as follows:

**Roll call:**

Mr. Montgomery     Yea     Nay  
 Mr. Greene         Yea     Nay  
 Mr. Stapleton      Yea     Nay

ADOPTED: this 3<sup>rd</sup> day of March, 2022/Harold G. Montgomery, President/Anette Brown, Clerk of the Board/M. Eugene Greene, Vice President/Q. Jay Stapleton, Commissioner**SHERIFF – HOUSING PRISONERS CONTRACT**

Sheriff Administrator Heather Casto submitted a contract for housing prisoners with the Washington County Jail for approval, signed by Sheriff Matthew D. Champlin. The President entertained a motion to approve and sign the contract as presented. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**CONTRACT FOR HOUSING PRISONERS  
In the WASHINGTON COUNTY JAIL**

**WHEREAS**, this contract is made this 3<sup>rd</sup> day of March, 2022, by and between the Board of County Commissioners of Washington County, Ohio hereafter referred to as "County", the Sheriff of Washington County, hereinafter referred to as "Sheriff", and the Gallia County Commissioners hereafter referred to as "Contractor".

**WHEREAS**, Contractor wants to use the Washington County Jail to house as prisoners those persons who have been lawfully committed to custody by arrest or court order for any reason, and/or who have been charged with any misdemeanor or felony offense and are awaiting a bond hearing, and/or who are awaiting a trial and have not otherwise posted bail or been released by court order, and/or who serving a jail sentence after conviction.

**WHEREAS**, this agreement is intended to set forth the rights, duties, responsibilities, and obligations of the County and contractor for the term hereinafter set forth.

**WITNESSETH:**

In consideration of the mutual covenants herein made, each of the parties agree as follows:

1. The County shall receive, keep, board and safely maintain in the Washington County Jail following persons:
  - a. All persons arrested by Gallia for violations of state criminal statutes until such persons have had an initial appearance before a judge, after which such persons shall be deemed to be in the custody of Washington County for purposes of compensation under this contract.
  - b. All persons arrested for violation of municipal ordinances from arrest through termination of any jail sentences imposed for that violation except as provided in paragraphs 4 through 9 below.
  - c. Persons incarcerated pursuant to subparagraphs a. and b. above shall be designated as prisoners in this contract.
2. The cost to be paid to the County by the Contractor shall be the amount of eighty-three dollars (\$83.00) per day for each person incarcerated in the Washington County Jail under paragraph 1.
3. Prisoners confined in the Washington County Jail shall be subject to the rules and regulations of the jail, which apply to all the prisoners therein.
4. The County may reject and refuse to receive and prisoners who may be afflicted with a prior medical problem, afflicted with any contagious, infectious, venereal disease, mental illness, illness or injury that has not been treated prior to entry into the Washington County Jail, or having received any prisoner thereafter.
5. Sheriff may refuse to receive any prisoner based upon current jail population, internal security conditions of the jail, or any other reason that the Sheriff deems pertinent at the time.
6. Contractor agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a prisoner including doctor's fees, hospital charges, and prescription costs.
7. Contractor shall transport and provide security anytime a prisoner must leave the Washington County Jail for any reason, unless a court orders that no transportation or security is needed.
8. Contractor shall bear the expense of the burial of a prisoner who dies in the Washington County Jail, if the body is not claimed for interment at the expense of friends or relatives.
9. No person under eighteen (18) years of age shall be received except on the approval of the Washington County Juvenile Court.
10. The Washington County Sheriff's Office shall provide an itemized statement of the amount due each month for housing prisoners. Payment shall be made by the Contractor to the Washington County Sheriff, 205 Putnam Street, Marietta, Ohio 45750 within (30) days of the date of the statement. The Washington County Sheriff may refuse to accept prisoners if timely payment is not made.
11. Contractor agrees that during the period of time this contract covers, it shall and will abide and be governed by any and all rules and regulations which now are, or at any time in the future may be in force at the Washington County Commissioners, Common Pleas and Probate-Juvenile Judges, and the department of Rehabilitation and Corrections.
12. The parties to this contract agree that notice be given to certain persons when particular inmates are to be released from custody, namely victims of domestic violence offenses, named/protected persons in temporary protection orders, named/protected persons in civil protection order and victims of menacing by stalking crimes. To the end, Contractor specifically agrees to furnish to the Sheriff, through the Washington County Jail staff, a current

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telephone number or numbers and/or contact information for all such protected persons. at the time the inmate is brought to the Washington county Jail, Contractor shall update the information as any change becomes known. The County agrees that the Washington County Jail shall contact those victims and/or protected persons of any inmate pending release provided that a working telephone number has been furnished to the County. In situations where no working telephone number is provides, Contractor shall be responsible for making the required notification to said victims and/or protected persons of an inmate' s pending release upon being notified thereof by the Jail when such notification has been given to the victim and/or protected persons, and shall furnish the date and time of day said notification has been made. Contractor acknowledges that failure to comply with these notifications terms will result in the refusal by the County to accept as inmates those persons who have victims or other persons who are subject to release notification information. without voiding the entire contract altogether.

13. This agreement may be terminated by either party during its term, by giving the other party ninety (90) days written notice.
14. This agreement shall be effective as of April 1, 2022, and terminated March 31, 2022.
15. All former contracts and/or agreements between the parties hereto relative to the subject matter of this contract are hereby canceled and terminated.

This agreement entered into in behalf of the Gallia County Commissioners pursuant to Resolution Number N/A passed March 3, 2022. Any alteration of contract shall result in the contract being null and void.

**IN WITNESS WHEREOF**, the parties hereto, by their respective duly authorized officers; none hereto cause their names to be transcribed on the day first written above.

s/ Harold G. Montgomery, President  
s/ M. Eugene Greene, Vice President  
s/ Q. Jay Stapleton, Commissioner

**Washington County Commissioners**

Charlie L. Schilling, President  
James W. Booth  
Kevin J. Ritter  
Larry R. Mincks, Sr., Sheriff

s/ Randy Dupree, Assistant Prosecuting Attorney

s/ Matthew D. Champlin, Sheriff

**Witness**

Ben Cowdery, Clerk

**Approved as to form**

Nicole T. Coil, Prosecuting Attorney

**DJFS - JACKSON PIKE/OMJ PROJECT**

Business Administrator Kathy Campbell recommends to move forward with RVC Architects, Inc. phase 1 for \$4,200.00. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion to approve based on Ms. Campbell's recommendation. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**DJFS - LAND PURCHASE**

Business Administrator Kathy Campbell recommends to move forward on the land purchase of Gallia County Auditor Parcel Number: 007-026-009-00, Property Address; 832 Third Avenue, Gallipolis, Ohio 45631 for the purchase price of Twenty-nine thousand nine hundred dollars (\$29,900.00). The property subject to this contract includes the land, all appurtenant rights, privileges, and easements, and all buildings and fixtures in their present condition. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion to approve the purchase. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**COURTHOUSE HOT WATER TEMPERATURE**

Sheriff Matthew D. Champlin and Lieutenant Chris Gruber jail administrator met with the Commissioners to discussed the water temperature in the jail and the requirements by the State. Commissioner Stapleton noted the hot water temperature on the first floor was too high/Hot after being turned up and requested the temperature to be reduced until an opportunity to discuss further. Sheriff Champlin noted by turning the temperature down, it lowers the blended water temperature in the jail shower below State requirements. Commissioners Montgomery suggested to install an on demand hot water system for the jail. No action taken.

**INDEPENDENT FEE ESTIMATE REVIEW – AIRPORT**

GMCAA Grants Administrator Karen Sprague presented the Commission with the Independent Fee Estimate from CMT Engineering that is the FAA required review and analysis of Delta Airport Consultants Professional Services Agreement Task Order 2 proposal for Design to Construct Terminal Building Project that includes the Scope of Services and Estimated Plan Sheets. The project description includes Construct Terminal Building, Final Building Design and Site Design and Geotechnical Investigation and Ground Survey.

It was noted the Independent Fee Estimate by CMT Engineering has been performed in accordance with FAA AIP Handbook Table 3-67, d. and FAA AC 150-5100-14E, Architectural, Engineering, and Planning Consultant Service for Airport Grant Projects, para. 2.13 arriving at an independent fee estimate of \$172,200.

President Montgomery entertained a motion that the Commission determine the costs outlined in the Delta Airport Consultants Professional Services Agreement Task Order 2 proposal in the amount of \$175,000 appear reasonable when all of the data is compared with the IFE and the Commission grant approval to sign the IFE Cost Analysis letter to the FAA as presented by Ms. Sprague. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. IFE Cost Analysis letter to the FAA is on file in the Administrator's Airport files.

**PROFESSIONAL SERVICES AGREEMENT - AIRPORT**

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DELTA AIRPORT CONSULTANTS

GMCAA Grants Administrator Karen Sprague presented the Commission with the Professional Services Agreement Task Order 2 proposal from Delta Airport Consultants for the 2021 FAA AIP grant for Design of Construct Terminal Building Project that includes the Scope of Services and Estimated Plan Sheets. The project description includes Construct Terminal Building, Final Building Design and Site Design and Geotechnical Investigation and Ground Survey in the total amount of \$175,000 for the following services:

- Design Phase Services - \$85,000
- Architectural Services - \$60,000 (Delta has attached their RFP & Proposal from Illes Architects, Inc.)
- Design Ground Survey - \$12,000 (Delta has attached their RFP & Proposal from CTL Engineering, Inc.)
- Geotechnical Investigation - \$15,000 (Delta has attached their RFP & Proposal from CTL Engineering, Inc.)
- Travel & Miscellaneous - \$3,000

This will be paid for in part with the 2021 FAA AIP grant & an ARC Grant if awarded & local matching funds. Mr. Montgomery entertained a motion to approve the agreement with Delta Airport Consultants, in the amount of \$175,000. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Agreement is on file in the Administrator's Airport files.

EMS – BID AWARD

Gallia County EMS Director Keith A. Wilson presented his recommendation accepting the Bid from Myers Equipment Corp. on a 2023 Osage Type III "Warrior" Ford E350 Gas Ambulance Chassis. All Specs have been met or exceeded by this vendor and Director Wilson feels that this is the best Bid available. The President entertained a motion to award the bid as recommended. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION - CEBCO 4<sup>TH</sup> QUARTER EXPERIENCE REVIEW – CONFIDENTIAL

At 11:08 a.m. the President entertained a motion to enter into executive session with County Administrator Melissa Clark, John and Scott Saunders, SIA and Justin Grant, CEBCO to discuss matters required to be confidential. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:38 a.m.; no action taken.

DEVELOPMENTAL DISABILITIES AWARENESS MONTH - PROCLAMATION

Gallia County Board of Developmental Disabilities Superintendent Melinda Kingery presented the following proclamation for approval:

**Proclamation for Developmental Disabilities Awareness Month  
March 1-31, 2022**

**WHEREAS** Ohio's county boards of developmental disabilities were established by the Ohio General Assembly on October 25, 1967; and

**WHEREAS** the mission and purpose of Ohio's county boards of DD remain as strong as ever, with county boards continuing to provide vital support and resources to Ohioans with developmental disabilities and their families; and

**WHEREAS** the more than 250 people with developmental disabilities served by the Gallia County Board of Developmental Disabilities, their families, friends, neighbors, and co-workers encourage everyone to focus on the abilities of all people; and

**WHEREAS** the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

**WHEREAS** policies must be developed, attitudes shaped, and opportunities offered that allow people with developmental disabilities to live as independently and productively as possible in our community; and

**WHEREAS** in recognition of this important goal, the county-wide theme for 2022 Developmental Disabilities Awareness Month is "In a world where you can be anything, be kind" and

**WHEREAS** we encourage all citizen to foster and support such opportunities that include full access to education, housing, employment, and recreational activities; and

**NOW, THEREFORE**, We, The Gallia County Commissioners, do hereby proclaim March 2022 as

**DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

and offer full support to efforts that assist people with disabilities to make choices that enable them to live successful lives and realize their potential; and

**FURTHERMORE**, we urge all citizens to join in this celebration by spreading awareness of the many contributions offered by people with developmental disabilities in our community, and

**IN WITNESS WHEREOF**, we have hereunto set our hand and caused our seal this third day of March, two-thousand twenty-two.

*s/ Harold G. Montgomery*, President  
*s/ M. Eugene Greene*, Vice President  
*s/ Q. Jay Stapleton*, Commissioner

IN A WORLD WHERE YOU  
CAN BE ANYTHING  
**be kind.**

The President entertained a motion to approve the proclamation. Q. Jay Stapleton so moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Also, in attendance: Sharon Jones GCBDD, Jon Koch and Holly Casey.

\* 12:00 pm The Commissioners, County Administrator Melissa Clark and GMCAA Grants Administrator Karen Sprague attended a luncheon at the Early Childhood Family Center honoring Developmental Disabilities Month.

\* 1:30 pm The Commissioners and County Administrator Melissa Clark met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2<sup>nd</sup> Ave. Gallipolis, Ohio.

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EXECUTIVE SESSION - LEGAL

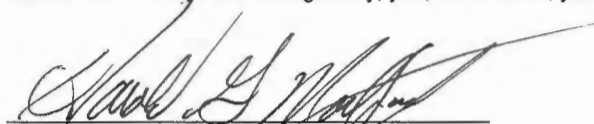

At 3:11 p.m. the President entertained a motion to enter into executive session with attorney Douglas L. Shevelow to discuss a legal matter. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 3:35 p.m.; no action taken.

SEWER FEES


The Commissioners and Sewer Billing Director Terri Walters reviewed the County's sewer policy manual. No action taken.

ADJOURN

The President entertained a motion to adjourn at 4:00 p.m. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
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Harold G. Montgomery, President  
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Anette L. Brown, Clerk  
\_\_\_\_\_  
M. Eugene Greene, Vice President

Melissa Clark, County Administrator

  
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Q. Jay Stapleton, Commissioner