

AUGUST 12 2021

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the August 5, 2021 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold G. Montgomery, M. Eugene Greene & Q. Jay Stapleton	8/12	Wellston, Ohio	GJMV Solid Waste Mgmt. Dist. Mtg
EMA	Tim Miller	8/13	Jackson, Ohio	EMA Grants Mtg
DJFS	Dana Glassburn	8/16	Logan, Ohio	CSS Related Mtg
EMA	Tim Miller	8/17	Logan, Ohio	Ohio EMA SECTOR Mtg
Commissioners	Harold G. Montgomery, M. Eugene Greene & Q. Jay Stapleton, Or Representatives	8/18	Pomeroy, Ohio	GMCAA Board Mtg

The President entertained a motion to approve travel requests as submitted. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2021 Canine Shelter Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
8/8	10	0	3	0	2	0	0	0	5	22	0	0	0	1

FINANCIAL REPORT REVIEW

County Administrator Melissa Clark provided the Commission with the following financial report:

- 15th Amended Certificate of Estimated Resources 2021- citing no change to the General Fund
- The July 2021 Financial Reports for comparison with the July 2020 Financial Reports. The following was noted during the review:
 - 1/1/2020 beginning cash balance was \$1,407,189.99
 - 1/1/2021 beginning cash balance was \$2,676,785.01
 - Difference of \$1,269,595.02
 - 7/31/2020 ending cash balance was \$1,518,060.93
 - 7/31/2021 ending cash balance was \$2,237,307.53
 - Difference of \$719,246.60

RECORDER – 2022 GENERAL FUND MONEY REQUEST

The Commission is in receipt of the Gallia County Recorders request for 2022 General Fund Money-Recorder Fund #017 appropriations. Pursuant to ORC Section 317.321 The County Recorder shall submit a proposal for acquisition and/or maintenance of scanning or other equipment and for contract services. The request estimates 2022 revenues for this Fund #017 to be \$28,000. No action taken.

BID AWARD

CDBG TARGET OF OPPORTUNITY GRANT - GCDD SCHOOL ROOF REPLACEMENT PROJECT

Grants Administrator Karen Sprague advised the Commission of receipt of the Release of Funds from ODOD-OCD dated 7/1/2021 for the Gallia County DD School Roof Replacement Project and therefore the Project can be awarded. Six bids submitted for the CDBG Target of Opportunity GCDD School Roof Replacement Project have been reviewed by Project Architect Jim Thomas with BDT Architects, the lowest & best bid received was below the architect's estimate of \$373,842. Architect Jim Thomas provided a letter recommending award to Tri-State Roofing & Sheet Metal Company of WV and Gallia County Development Disabilities Board Superintendent Melinda Kingery provided an email that the DD Board concurred with the Architect's award recommendation.

Ms. Sprague noted the bid was complete containing the bid guaranty and contract bond and all affidavits as required and could be awarded as recommended. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for Tri-State Roofing & Sheet Metal Company of WV.

Therefore, Ms. Sprague recommends the project be awarded to Tri-State Roofing & Sheet Metal Company of WV in the amount of \$219,347. Ms. Sprague noted the bid breakdown is as follows per project:

- Item 1 – general trades contract - bid amount \$216,547.00
- Item 2 – insulation allowance – bid amount \$2,800.00
- Total bid award - \$219,347.00

Harold Montgomery entertained a motion to award the contract as recommended. Q. Jay Stapleton made and M. Eugene Greene seconded this motion to award the quote to Tri-State Roofing & Sheet Metal Company of WV in the amount of \$219,347.00 as recommended. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

LANDFILL UPDATE

County Administrator Melissa Clark presented the Commission with the July 2021 Explosive Gas Monitoring Report from the Ohio EPA regarding the Gallia County Landfill, noting all inspection categories were in compliance.

SEWER – BILLING SOFTWARE

County Administrator Melissa Clark discussed the upgrade on the current software program in the sewer billing department. No action taken.

JUVENILE COURT – TITLE IV-E – SUBGRANT AGREEMENT

Anette L. Brown, Clerk presented the subgrant agreement between Ohio Department of Job and Family Services (ODJFS), the Gallia County Juvenile Court (SUBGRANTEE) and the Gallia County Board of Commissioners. The President entertained a motion to approve and sign the subgrant agreement. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE – DJFS – RESIGNATION

Anette L. Brown, Clerk presented on behalf of Gallia County Department of Job and Family Services Director, Dana Glassburn. Mr. Glassburn requests the Commissioners acceptance of the resignation of Alexandria Cummons effective August 12, 2021. Ms. Cummons has accepted another job and, as such, was unable to provide a two-week notice. The President entertained a motion to accept the resignation as presented with the Director's recommendation. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION - PERSONNEL

At 10:04 a.m. the president entertained a motion to enter into executive session to consider the employment of a public employee. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. At 10:28 a.m. 911 Director Sherry Daines entered the session at the request of the Board. Returned to regular session at 10:43 a.m.; no action taken.

EMPLOYEE – 911 – RESIGNATION

911 Director Sherry Daines requests the Commissioners acceptance of the resignation of Heather Brumfield effective August 9, 2021. The President entertained a motion to accept the resignation as recommended by Director Daines. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION – SEWER – CONFIDENTIAL MATTERS

At 10:46 a.m. the president entertained a motion to enter into executive session with Sewer Billing Director, Ms. Terri Walters to discuss matters to be kept confidential. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:07 a.m.; no action taken.

AT&T

Mike Medal, Tad Bagley and Michael Herrod with AT&T met with the commission to help the relationship grow with AT&T and Gallia County Commissioners. New equipment conversion in a timelier manner and signal boosting for Gallia County were discussed. No action taken.

At 11:30 a.m. Anette L. Brown, Clerk had to leave the meeting and County Administrator Melissa Clark began recording the following the minutes.

HONORING CLYDE EVANS FORMER MEMBER OF OHIO HOUSE OF REPRESENTATIVES

The President entertained a motion to lower the flag to half-staff as on this date August 20, 2021 and remain until sunset August, 21, 2021 in honor of the passing of former member of the House of Representatives Clyde Evans, who represented District 87 from 2003 to 2011 with honor and distinction. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion to approve. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION – CLERK OF COURTS - PERSONNEL

At 11:40 a.m. the president entertained a motion to enter into executive session with Clerk of Courts, Noreen Saunders to consider the employment of a public employee. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 12:06 a.m.; no action taken.

CONTRACT SIGNINGCDBG TARGET OF OPPORTUNITY GRANT - GCDD SCHOOL ROOF REPLACEMENT PROJECT

Grants Administrator Karen Sprague provided the Commission with the contract for the FY 2020 CDBG Target of Opportunity GCDD School Roof Replacement Project with Tri-State Roofing & Sheet Metal Company of WV of Charleston, WV in the amount of \$219,347. Harold Montgomery entertained a motion to approve and sign the contract as presented. M. Eugene Greene made and Q. Jay Stapleton seconded this motion. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

At 12:10 p.m. Anette L. Brown, Clerk returned to reassume the clerk duties.

GREEN SEWER PHASE 2 – OWDA CONSTRUCTION LOAN COOPERATIVE AGREEMENT AND TERM SHEET

County Administrator Melissa presented the Commission with OWDA Construction Loan Cooperative Agreement and Term Sheet. The OWDA Green Sewer Phase 2 Loan is in the amount of \$463,617.00 = \$462,000 Loan + \$1,617 Loan Administration Fee, marking the final funding source for the project.

Mr. Montgomery entertained a motion to approve the following OWDA Documents:

- Construction Loan Cooperative Agreement
- Term Sheet

Q. Jay Stapleton moved and M. Eugene Greene seconded the motion to approve and sign the above mentioned documents as presented. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

MEMO ENTRY – REVENUE/EXPENSE OWDA LOAN GREEN SEWER PHASE 2

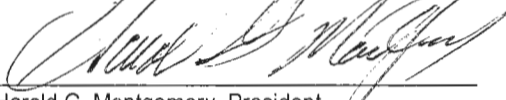
County Administrator Melissa Clark advised the Commission that OWDA takes their loan fee out of the loan at the beginning and therefore the County needs to approve the following memo entries to reflect receipt and expenditure of the loan fee to OWDA:

- Memo payin in the amount of \$1,617.00 into 385.3000.400100^{NCC} from OWDA Construction Loan #9406
- Memo expense in the amount of \$1,617.00 from 385.0385.531100 to OWDA vendor # 7189 for loan fee for OWDA Loan #9406

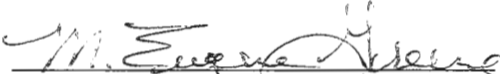
*2:00 pm – Commissioners Harold G. Montgomery and M. Eugene Greene traveled to Wellston, OH for the GJMV Solid Waste District meeting.

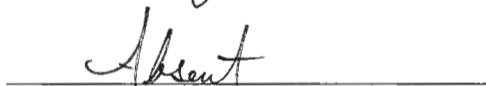
ADJOURN

The President entertained a motion for adjournment at 5:00. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.


Harold G. Montgomery, President


Anette L. Brown, Clerk


M. Eugene Greene, Vice President


Q. Jay Stapleton, Commissioner