

APRIL 29, 2021

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the April 22, 2021 minutes. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2021 Canine Shelter Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/25	7	0	1	0	5	0	0	0	6	7	0	0	0	1

FINANCIAL REPORT

County Administrator Melissa Clark presented the Commission with:

- 8th Amended Certificate of Estimated Resources 2021 – citing no change to the General Fund
- 1Q 2021 County General Fund Current Expenditure Report

VETERANS – MEMORIAL DAY EXPENSES

Commissioners received the following requests in accordance with the Ohio Revised Code 307.66 for funds to defray the Memorial Day expenses for 2021:

American Veterans Post 23	\$500.00
Disabled American Veterans Chapter 141	\$500.00

M. Eugene Greene moved and Q. Jay Stapleton seconded the motion to approve the funds as requested. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

ECONOMIC DEVELOPMENT UPDATE

Gallia County Economic & Community Development Director Elisha Orsbon gave a bi weekly update on Economic Development with the commission: current NEG program ending; Virtual Career Day with Jackson County and Ohio Means Jobs, August 10, 2021; Small Nations and Ohio SE tour Bellefontaine Historic area May 21, 2021; and discuss Landbanks. No action taken.

LETTER - COMMON PLEAS

The commission was in receipt of the following letter, no action taken:

DATE: April 28, 2021

TO: Prosecuting Attorney
Criminal Defense Bar
Members of the Gallia County Bar Association
County Administrator
Gallia County Commissioners
The Honorable Thomas S. Moulton, Jr.
Members of the Common Pleas Court Staff

After a thorough review of COVID-19 status in Gallia County, it has been determined that in-person court hearings should resume.

Therefore, as of **May 3, 2021**, all court participants are to appear in person.

Any participant with an established hearing time (appointment) in Common Pleas Court or Domestic Division with the Magistrate should be allow entry into the courthouse.

ALL COURT PARTICIPANTS MUST WEAR MASK CORRECTLY AND FOLLOW SOCIAL DISTANCING GUIDELINES.

Thank you for your cooperation herein,

s/ Margaret Evans

Judge Margaret Evans
Gallia County Common Pleas Court

DJFS - SHERIFF – TITLE IV-D CONTRACT APPROVAL

JFS Business Administrator Kathy Campbell presented the following contracts for approval:

Ohio Department of Job and Family Services
IV-D CONTRACT

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Gallia County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Gallia County Sheriff's Office (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

APRIL 29, 2021

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

IV-D Contract Terms:

1. **IV-D Contract Period:** The IV-D Contract is effective from 07/01/2021 through 06/30/2022, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.

2. **Unit of Service:** Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: service of warrants and service of process.

The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. **Optional Purchase of Non-CSEA Initiated Activities:** In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative	Initials of Authorized Court Representative
--	---

4. **IV-D Contract Costs:**

4A. **Unit Rate:** The Unit Rate for this IV-D Contract is \$37.67 per Unit of Service as determined by:

- The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
- The procurement process for a IV-D Contract with a private entity.

4B. **Total IV-D Contract Cost:** The Total IV-D Contract Cost is \$22,601.20

5. **Availability of Funds:** The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

	Amount	Source
Non-Federal Share	\$7,684.41	Local Sources
FFP Reimbursement	\$14,916.79	
Total IV-D Contract Cost	\$22,601.20	

The Full IV-D Contract is on file and are available at the commissioner's office

M. Eugene Greene made and Q. Jay Stapleton seconded the motion to approve the contract. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE – DJFS – TRANSFER

JFS Business Administrator Kathy Campbell gives a recommendation to transfer Kristi Smith from the position of Social Service Supervisor 2 Class # 34135; Position control # 55001.0 to Child Protective Services Supervisor 2 class # 34138; Position control # 51001.1 effective May 10, 2021. Q. Jay Stapleton made and M. Eugene Greene seconded the motion to approve as recommended. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE – DJFS – TRANSFER

JFS Business Administrator Kathy Campbell gives a recommendation to transfer Natalie Pauley from the position of Social Service Supervisor 1 Class # 34134; Position control # 56001.0 to Child Protective Services Supervisor 1 class # 34137; Position control # 51001.0 effective May 10, 2021. Q. Jay Stapleton made and M. Eugene Greene seconded the motion to approve as recommended. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EMPLOYEE – DJFS – RESIGNATION

JFS Business Administrator Kathy Campbell presented and recommended the acceptance of Court Robinson resignation from the case manager II position effective two weeks from April 23, 2021. The President entertained a motion to accept the resignation as presented. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

OHIO AUDITOR OF STATE LIAISON

Dominic Ciano, Liaison to Ohio Auditor of State Keith Faber introduced himself to the Commission and exchanged contact information with the new Commissioners. No action taken.

AIRPORT – FUEL

Gallia-Meigs Airport manager Dave Snyder met with the commissioners at their request to discuss the need to purchase Jet A fuel at the airport. The Commission agreed the purchase was necessary.

APRIL 29, 2021

EMPLOYEES – PART-TIME - 911

The Gallia County Commissioners were in receipt of the following Part-Time Hires Request submitted by 911/EMA/LEPC Director Sherry Daines:

April 27, 2021
Gallia County Commissioners
Harold Montgomery
Gene Greene
Jay Stapleton

Re: Part-Time Hire Request

Dear Sirs:

Due to recent staffing issues at the Gallia County 911 Center, it is necessary for me to make an addition(s) to the part-time staff.

After conducting interviews and reviewing applicants for part-time, I would like to recommend the following individuals for intermittent part-time employment at the 911 Center:

- Amanda Durst with a hire date effective May 10, 2021
- Charla Dempsey-Howe with a hire date effective May 11, 2020
- Heather Brumfield with a hire date effective May 12, 2021

Upon your approval, these employees would serve a one-year probationary period with an initial training period of ninety (90) days or less to determine if they are eligible to continue with the training program.

Please let me know if you have any questions.

Sincerely,
Sherry Daines

Sherry Daines, Director
Gallia County 911/EMA/LEPC

The President entertained a motion to approve the part-time hires based on the recommendation of Director Daines. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Grant

FY ' 2020 CDBG TARGET OF OPPORTUNITY GRANT PRE-APPLICATION

County Administrator Karen Sprague presented the Commission with the FY 2020 CDBG Target of Opportunity Grant Pre-Application that she submitted to ODSA, OCD on Friday 4/23/2021, pursuant to Commissioner's authorization on 4/15/2021. Pre-Application grant request is \$217,690. Project and funding breakdown are as follows:

- GCBDD ECFC Roof Replacement Project; \$207,690 CDBG TO grant
- Administration; \$10,000 CDBG TO grant
- GCBDD Local Match; \$229,690 (\$207,690 for project & \$22,000 for engineering fees)

Ms. Sprague noted the Pre-Application is required for all competitive grant programs and if approved the state will next allow the full application to be submitted in their online portal called Ocean. Ms. Sprague reviewed the grant process with the Commission if the grant is awarded. Harold Montgomery entertained a motion to approve the grant pre-application as submitted to ODSA, OCD on 4/23/2021. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Ms. Sprague noted she received ODSA approval of the pre-application and permission to proceed with the full application for this project on 4/28/2021.

FY ' 2021 CDBG COMMUNITY DEVELOPMENT ALLOCATION PROGRAM PROJECT

Grants Administrator Karen Sprague presented the Commission with a project for the County Sewer Department to submit for the FY 2021 Community Development Allocation Grant Program for approval. The project grant request is \$130,000, with \$470,000 Critical Infrastructure grant matching request for a total project cost of \$600,000.

Harold Montgomery entertained a motion that the project grant application request be approved for submittal, the Commission grant County Administrator Melissa Clark permission to sign the application and the Commission approve and sign the grant authorization resolution as presented. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

REVISED - FY ' 2021 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2021 FAA VISION-100 Programming Grant information – Revised 4/28/2021 per FAA request. The application requests \$122,334 total project cost broken down as follows:

- \$120,000 Replace General Aviation Terminal Building - Design = \$78,000 Federal + \$3,900 State + \$38,100 local match
- \$2,334 Administration = \$2,100 Federal + \$117 State + \$117 local match
- \$122,334 TOTAL = \$80,100 Federal + \$4,017 State + \$38,217 local match

The application reflects a 65% federal grant for design & 90% federal for admin, 5% state grant with a 35% local match for design & 5% for admin. The matching funds are from the County's General Fund and will be transferred to the Airport Fund #036 at the beginning of the project if the airport fund does not have enough balance to cover.

Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later.

M. Eugene Greene made and Q. Jay Stapleton seconded a motion to approve the programming application. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Harold Montgomery, Pres, will sign all signature blocks for the grant.

APRIL 29, 2021

COUNTY ENGINEER – FY 2021 CDBG CD ALLOCATION APPLICATION

County Engineer Brett Boothe provided an application and the following resolution for application to the County Commissioners for a project for the FY 2021 CDBG CD Allocation Grant Program. The application requests funding for a project to repave the County Engineer & Highway Department parking lots at a total cost of \$76,037.50, requesting \$65,000 CDBG CD Allocation grant funds with a local match of \$11,037.50 from the County Engineer's M&R fund. President Montgomery entertained a motion to approve the authorizing legislation as follows. Mr. Stapleton made and Mr. Greene seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING BRETT BOOTHE, GALLIA COUNTY ENGINEER (NAME AND/OR TITLE OF SUBDIVISION REPRESENTATIVE) TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT BLOCK GRANT FORMULA PROGRAM

WHEREAS, the Community Development Block Grant Formula Program provides financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Gallia County Engineer (Political subdivision name) is planning to make capital improvements to Engineer/Highway Department Parking Lots (Project name), and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the CDBG Formula program,

NOW THEREFORE, BE IT RESOLVED by the Board of Gallia County Commissioners (Political Subdivision Name):

Section 1: Brett Boothe, Gallia County Engineer (name and/or title of subdivision representative) is hereby authorized to apply to for the CDBG Formula funds as described above.

Section 2: Brett Boothe, Gallia County Engineer (name and/or title of subdivision representative) is further authorized to sign the grant application as may be necessary and appropriate for obtaining this financial assistance.

Passed: 4/29/2021 (date)

s/ Harold G. Montgomery, President
s/ M. Eugene Greene, Vice-President
s/ Q. Jay Stapleton, Commissioner

DD AB

OHIO VALLEY BANK NEW ACCOUNT AUTHORIZATION FOR SHERIFF DEPARTMENT

County Administrator Melissa Clark presented request from Gallia County Board of DD requesting authorization for new account from Ohio Valley Bank for STRS and authorizing Superintendent Melinda Kingery be signer for the account: The President entertained a motion to sign the authorization Q. Jay Stapleton moved and seconded M. Eugene Greene the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea

* At 1:30 pm. The Commissioners attended an Office of Budget Management Local Government Webinar

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Harold G. Montgomery
Harold G. Montgomery, President

Anette L. Brown
Anette L. Brown, Clerk
Recorded afternoon session by:
County Administrator, Melissa Clark

M. Eugene Greene
M. Eugene Greene, Vice President

Q. Jay Stapleton
Q. Jay Stapleton, Commissioner