

**MARCH 4, 2021**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the February 25, 2021 minutes. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**2021 Canine Shelter Weekly Report**

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/28	1	7	1	0	0	0	0	0	8	4	0	0	0	1

**FINANCIAL REPORT REVIEW**

County Administrator Melissa Clark provided the Commission with the following financial report:

- 4<sup>th</sup> Amended Certificate Estimated Resources 2021
- The February 2021 Financial Reports for comparison with the February 2020 Financial Reports. The following was noted during the review:
  - 1/1/2020 beginning cash balance was \$1,407,189.99
  - 1/1/2021 beginning cash balance was \$2,676,785.01
  - Difference of \$1,269,595.02
  - 2/29/2020 ending cash balance was \$598,442.61
  - 2/28/2021 ending cash balance was \$819,079.68
  - Difference of \$220,637.07

**COURTHOUSE SECURITY**

Gallia County resident Lynn Angell met with the commission to discuss the current courthouse security restriction due to the Coronavirus pandemic. Mr. Montgomery noted they were following the same guidelines as the State and realize that sometimes it may cause issues for some, also noting some of the entities in the courthouse have set their own procedures with the front door correction officer. Mr. Montgomery noted they would address the courthouse security issues with the sheriff department and the new corrections officer at the door. No action taken.

**BIDWELL PORTER SEWER LINE RELOCATION QUOTES**

County Administrator Melissa Clark presented the Commission with 3 quotes from local contractors for the Bidwell/Porter Sewer Line Relocation Project along the SR 160/SR 554 intersection to allow for ODOT's construction of a new roundabout at this intersection. Contractors submitting quotes are as follows:

- Jackson Brothers Construction of Wellston, Ohio provided a quote of \$63,650.00
- Tam Construction of Athens, Ohio provided a quote of \$161,900.00
- Pullins Excavating Inc. of Pomeroy, Ohio provided a quote of \$ 74,920.00

Stantec Sewer Engineer Gary Silcott provided a project cost estimate of \$75,600

After review, the quotes for the Bidwell Force Main Relocation submitted varied in prices and scope listed, the Commissioners are concerned that all contractor submitted quotes are not on the same scope based on the wide spread in the quotes. The President entertained a motion to reject the quotes and instructed Ms. Clark to contact Mr. Silcott to clarify with the contractor. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**COMMISSIONERS PERMANENT APPOINTMENT**

County Administrator Melissa Clark noted the probation period expired on 1/25/21, and after satisfactory completion of review period, recommended the permanent appointment of Mary Ball, Assistant Dog Warden. The President entertained a motion for the permanent appointment of Ms. Ball, an unclassified position, with a fifty cent (\$.50) pay increase, effective 1/30/21, at the recommendation of County Administrator. M. Eugene Greene moved and Q. Jay Stapleton seconded a motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**PARTIAL RELEASE OF REAL ESTATE MORTGAGE  
GALLIA COUNTY CHIP PROGRAM (B-C-09-025-1)**

Grants Administrator Karen Sprague advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 10 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$33,915.00. The balance of 15%, which amount equals \$5,985.00, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. Harold Montgomery entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Jay D. & Amethyst K. Cochran

Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Release of real estate mortgage forms will be signed by Harold G. Montgomery, as President of the Commission, and is on file in the County's CHIP files.

MARCH 4, 2021

## PARTIAL RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, that County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by JAY D. & AMETHYST K. COCHRAN to the above named County of Gallia, Office of Gallia County Commissioners, dated March 3, 2011 and recorded in Volume 506, Page 747, of the Mortgage Records of Gallia County, Ohio. (This document releases 85% of said mortgage, which equals \$33,915.00. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$5,985.00.)

IN WITNESS WHEREOF, the above-named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 4<sup>th</sup> day of March, 2021.

## WITNESSES:

COUNTY OF GALLIA, OFFICE

GALLIA COUNTY COMMISSIONERS

*s/ Harold G. Montgomery* President*s/ Karen Sprague**s/ Anette Brown*

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

*s/ Cassie Johnson*

NOTARY PUBLIC

This instrument Prepared by: **Jason Holdren, Gallia County Prosecuting Attorney**  
18 Locust Street, Gallipolis, Ohio 45631

**EXECUTIVE SESSION - DJFS/CHILDREN SERVICES AND PROSECUTOR - PERSONNEL**

At 10:03 a.m. the President entertained a motion to enter into executive session with DJFS/Children Services Director Dana Glassburn and Prosecutor Jason D. Holdren Glassburn to consider employment of a public employee. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. At 10:27 a.m. Mr. Holdren exited the session. Returned to regular session at 10:38 a.m.; no action taken.

**MAINTENANCE - JAIL**

County Maintenance Superintendent Tom Halfhill and Lieutenant Chris Gruber jail administrator to discuss the current maintenance needs in the jail. Mr. Halfhill present a quote for three (3) Concealed, Prison Toilet Combo units total \$5,359.83 from Grainer, 1150 W Grove Parkway, Tempe, Az to replace the lavatories within the jail and follow Department of Rehabilitation and Corrections Standards. The President entertained a motion for maintenance to proceed with the replacement to be in compliance with Department of Rehabilitation and Corrections Standards. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**2020 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Commissioners received the following 2020 County Highway System Mileage Certification again from the Gallia County Engineer's office:

*The total length of county maintained public roads in Gallia County was 453,567 miles as of December 31, 2019, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.*

*Consider all mileage changes that occurred in CY 2020 and determine the net increase or decrease in mileage. Add the net change to the 2018 certified mileage above and fill in new total below.*

*We the undersigned, hereby certify that as of December 31, 2020, the county was responsible for maintaining 453,567 miles of public roads.*

<i>s/ Harold G. Montgomery, President of the Board of County Commissioners</i>	<i>2/25/2021</i>
<i>s/ M. Eugene Greene, Vice-Pres. of the Board of County Commissioners</i>	<i>2/25/2021</i>
<i>s/ Q. Jay Stapleton, Member of the Board of County Commissioners</i>	<i>2/25/2021</i>
<i>s/ Brett A. Boothe, County Engineer</i>	<i>1/14/2020</i>

President entertained a motion to approve the certification, Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**2021 MATERIAL AND SERVICES CONTRACTS**

The County Engineer submitted the 2021 general road work and dust control contracts for Gallia County Local Schools, Gallia County Agricultural Society, Gallia County 911, City of Gallipolis, Villages of Centerville, Crown City, Rio Grande and Vinton, Townships: Addison, Cheshire, Clay, Gallipolis, Greenfield, Guyan, Harrison, Huntington, Morgan, Ohio, Perry, Raccoon and Springfield, Lawrence County Engineer, and Windsor and Madison Township of Jackson County. The President entertained a motion to approve the submitted contracts, Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

The contract is as follows:

*THIS CONTRACT AND AGREEMENT, MADE AND CONCLUDED IN GALLIPOLIS, OHIO, THIS 4<sup>th</sup> DAY OF MARCH, 2021 BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO, HEREINTO AFTER CALLED THE FIRST PARTY, AND See multi contracts HEREINTO AFTER CALLED THE SECOND PARTY.*

**WITNESSTH:**

*WHEREAS, THE SECOND PARTY IS DESIROUS OF HAVING CERTAIN STREETS AND ROADS WITHIN ITS TERRITORY CONSTRUCTED, RELOCATED, REPAIRED, OR IMPROVED, AND ANY OTHER WORK REQUIRED OF THE FIRST PARTY, AS FOLLOWS:*

**GENERAL ROAD WORK AND DUST CONTROL.**

*WHEREAS, THE SECOND PARTY DOES NOT HAVE THE NECESSARY EQUIPMENT AND/OR PERSONNEL TO PERFORM THE WORK AFORESAID AND DOES DESIRE TO HAVE SAID WORK PERFORMED BY THE FIRST PARTY, THROUGH THE GALLIA COUNTY ENGINEER BRETT BOOTHE AND HIGHWAY DEPARTMENT OF SAID COUNTY; AND See multi contracts.*

MARCH 4, 2021

WHEREAS, THE ENGINEER'S OFFICE AND THE EMPLOYEES OF SAID GALLIA COUNTY HIGHWAY DEPARTMENT MAY BE AVAILABLE ON SATURDAYS AND OTHER DAYS OF EACH WEEK (PROVIDING IT DOES NOT INTERFERE WITH OVERALL MAINTENANCE OF COUNTY HIGHWAY SYSTEM AND EMPLOYEES ARE AVAILABLE) TO PERFORM WORK AND LABOR FOR, AND ON BEHALF OF, OTHER POLITICAL SUB-DIVISIONS WITHIN THE COUNTY.

WHEREAS, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER'S "PAYMENT OF MATERIAL AND SERVICES POLICY".

NOW THEREFORE, THE FIRST PARTY IS WILLING TO FURNISH THE NECESSARY EQUIPMENT AND LABOR, AND TO PERFORM THE WORK AFORESAID, AS A CHARGE TO THE SECOND PARTY FOR THE USE OF SAID EQUIPMENT, MATERIALS, AND LABOR. ALL LABOR, MATERIALS USED, AND FRINGE BENEFIT RATES WILL BE CHARGED AT THE CURRENT COUNTY RATES. EQUIPMENT WILL BE CHARGED AT THE "GALLIA COUNTY ENGINEER'S 2021 EQUIPMENT RATES".

WHEREAS, THE SECOND PARTY IS DESIROUS OF MATERIAL PURCHASES FROM THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT FOR THEIR USE.

WHEREAS, MATERIAL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT.

WHERE, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER "PAYMENT OF MATERIAL AND SERVICES POLICY".

THEREFORE, BE IT RESOLVED, THE FIRST PARTY IF WILLING TO FURNISH MATERIAL WITH LOADING AT COUNTY COST AS A CHARGE TO THE SECOND PARTY.

THE SECOND PARTY AGREES, DOES COVENANT, TO SAVE HARMLESS THE FIRST PARTY FROM ANY AND ALL LOSS AND RESPONSIBILITY FOR ANY DAMAGES AND/OR FOR INJURY TO PERSONS, PROPERTY, OR OTHERWISE, ARISING FROM THE USE OF THIS EQUIPMENT PERFORMANT OF THE WORK AND LABOR UNDER THIS AGREEMENT.

THE FIRST PARTY AGREES THAT THE WORK SHALL BE DONE UNDER THE SUPERVISION OF THE GALLIA COUNTY ENGINEER OR PERSONS DESIGNATED BY HIM.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS TO DUPLICATES HEREOF THE 4<sup>TH</sup> DAY OF MARCH, 2021 (original contract on file in the engineer's office and copies at the Gallia County Commissioners office)

SIGNED IN THE PRESENCE OF:  
(AS TO FIRST PARTY  
*of Anette L. Brown, Clerk*

THE BOARD OF COUNTY COMMISSIONERS  
OF GALLIA COUNTY, OHIO 3/4/2021  
*of Harold G. Montgomery, President*  
*of M. Eugene Greene, Vice President*  
*of Q. Jay Stapleton, Commissioner*

#### OHIO PET FUND 2021 GRANT APPLICATION AND AWARD

County Administrator Melissa Clark presented the Commission with a grant award from the Ohio Pet Fund. The \$1,500 grant will be utilized to pay for spay/neuter fees during 2021. The President entertained a motion approve the grant application submitted by Gallia County Dog Warden Alonna Grimm and accept the Ohio Pet Fund grant. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

#### CORSA

Wiseman Agency, Nick Roach and Renee Argabright, and CORSA, Ali Redmond and John Brownlee give a briefing on the CORSA services to the new Commissioners. No action taken.

#### SEWER - BILLING

Christine Morrison met with the commission to request sewer service be discontinued at her previous residence and pay only the operation & maintenance fee until she has sold the property, noting no one is living at that residence. Mr. Montgomery noted there would be a fee to disconnect and a fee to reconnect when needed, also noting the Sewer Billing department can arrange a payment plan. Sewer Billing Department Director Terri Walters was also in attendance. No action taken.

#### 2021 DEVELOPMENTAL DISABILITIES AWARENESS MONTH – PROCLAMATION

The President entertained a motion to approve the following proclamation. Q. Jay Stapleton made and M. Eugene Greene seconded the motion: Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Also in attendance: Gallia County Board of DD Superintendent Melinda Kingery.

##### **2021 Developmental Disabilities Awareness Month Proclamation**

**Whereas:** Individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people, and

**Whereas:** the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

**Whereas:** opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

**Whereas:** we encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment, and recreational activities; and

**Now, therefore,** we, the Gallia County Commissioners, do hereby proclaim March, 2021 as Developmental Disabilities Awareness Month and recognize The Developmental Disabilities Awareness Month shines a spotlight on the disabled community and demonstrates how people with developmental disabilities live normal lives. In return, the citizens of Gallia County can learn how they can help people with developmental disabilities achieve their dreams.

**Signed this 4<sup>th</sup> Day of March, 2021**

*of Harold G. Montgomery, President*  
*of M. Eugene Greene, Vice President*  
*of Q. Jay Stapleton, Commissioner*

- At 12:00 pm The Commissioners, County Administrator Melissa Clark and Clerk, Anette L. Brown attended a luncheon at the Early Childhood Family Center honoring Developmental Disabilities Month.

MARCH 4, 2021

**LETTER - GALLIA COUNTY ODRC CAPITAL FUNDS**

County Administrator Melissa Clark presented the Commission with the following letter to Bureau of Adult Detention & Correction regarding the Gallia County Jail & Detention Center. President Montgomery entertained a motion to approve and sign the letter as presented. M. Eugene Greene made and Q. Jay Stapleton seconded that motion. Roll calls: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

John Adams, Administrator  
Bureau of Adult Detention  
Ohio Department of Rehabilitation & Correction  
4545 Fisher Rd, Suite D  
Columbus, OH 43228

RE: Gallia County Jail & Detention Center

Dear Mr. Adams:

We would like to take this opportunity to provide an update to the project status of the Gallia County Jail & Detention Center. As you know our current jail, located in the basement of the Gallia County Courthouse annex, is over 70 years old and due to age and space constraints cannot be renovated to meet current jail standards or meet our daily prison housing population. Currently, the jail housing limit is 11 prisoners. Gallia County Sheriff Matt Champlin has advised of an average daily housing need of 75, resulting in a large number of inmates requiring housing to be outsourced to other jails across Ohio creating ongoing strain to the County General Fund.

As reported on major news outlets, in September 2019 Gallia County experienced the escape of 4 prisoners resulting in a multi-state hunt to recapture the fugitives. As a result of the escape, two corrections officers were injured with one of the corrections officers remaining off work due to injuries. With the current condition of the Gallia County Jail, combined with the ongoing need for out-of-county housing, Gallia County was left no other recourse but to evaluate options to meet the needs of the growing inmate population.

Thus, over the past several years, Gallia County has been actively pursuing the design and development of a new Gallia County Jail and Detention Center. As designed, the 120-bed facility will be located adjacent to the Gallia County Courthouse and Gallipolis Municipal Court in Gallipolis, Ohio. The facility's design will meet the current needs of our inmate population and allow for the immediate relief of out-of-county housing demands, as well as allow for future housing growth. In fact, the building was specifically designed to allow for future expansion with the capability to add an additional 72 beds for a combined total of 192. As you know, the strain of prisoner housing is not unique to Gallia County, and in the short term, we estimate the availability of 35 vacant beds that may be reserved by neighboring counties to meet the housing needs they are currently experiencing.

Please see project timeline highlights below:

- 1/10/19- Gallia County enacted a one-fourth of one percent sales tax to provide additional revenue to the County General Fund to maintain county operations and fund increased jail operational expenses and future project bonding.
- 03/21/19- Gallia County signed an agreement with Bricker & Eckler LLP for jail construction counsel services.
- 06/06/19- Gallia County purchased property adjacent to the Gallia County Courthouse with intent to site the Jail & Detention Center at this location.
- 08/15/19- Gallia County signed an agreement with DLZ Architects.
- 01/02/20- Gallia county submitted a Capital Budget Request to assist in project funding.
- 02/13/20- Gallia County accepted Granger Construction proposal for Construction Manager at Risk Services and proceed with contract negotiations.
- 11/12/20- Gallia County received a Jail Construction-only budget estimate for the 120-bed facility for \$13,636,522.
- 11/23/20- Granger Construction released Request for Bids
- 12/07/20- Project Bids were received to Granger Construction.
- 12/29/20- Gallia County issued \$12,800,000 in tax-exempt bonds to fund a portion of the project.
- 02/09/21- Gallia County Commissioner Harold Montgomery, Sheriff Champlin, and others attended a phone conference with John Adams and other Ohio Department of Rehabilitation & Correction staff to discuss the \$50 million Capital Budget allocation to ODRC and process for application submittal and evaluation.
- 02/12/21, Gallia County Commissioner Harold Montgomery spoke with Tony Shaffer (ODRC) regarding the \$50 million Capital Budget allocation to ODRC and the process for application submittal and evaluation.

On February 17, 2021, Granger Construction submitted their Guaranteed Maximum Price Proposal, for construction costs only, of the new Jail Facility. Due to current market volatility and fluctuations in raw material prices, the Guaranteed Maximum Price (GMP) was presented for \$17,885,171.00. This amount exceeded the budget estimate by over 31% resulting in an unexpected increased project cost of \$4,218,649.

With the total estimated project cost, including owner soft costs, now projected to exceed \$20,500,000, Gallia County faces a critical decision to either move forward with the project that exceeds our initial budget threshold or place a hold on the project and wait for the outcome of potential funding opportunities, including Capital Budget funding and the recently introduced H.B. 101 for County Jail Construction Funding Formula.

Over the last few years, the county general fund has been strapped with funding issues resulting in reductions in revenue including the annual loss of \$600,000 MCO sales tax, the reduced evaluation by the State of Ohio of Lightstone Generation, Gallia County's largest real estate taxpayer, resulting in a loss of \$159,000. Additionally, Lightstone Generation has appealed for a further reduction of their appraised value which, if granted, will result in another steep decline in tax revenue for Gallia County estimated at over \$350,000.

After a thorough evaluation of the risks of an aged and undersized jail that is incapable of meeting the current prison housing population, mounting out of county housing expenses, material prices escalating as much as 30%, all combined with rising interest rates as we work to secure the final tax-exempt bonding for the project, the Gallia County Commissioners were left no options to delay the project timeline, but plan to proceed with the current project as we await to hear funding of the above mentioned Jail Funding opportunities.

Gallia County is a small rural community with a county population of less than 30,000. In 2020, the General Fund Expenses were just over \$10,800,000. Since Gallia County submitted for Capital Budget Funding on 1/2/20, the need for additional funding to offset the steep increase in project costs is needed more now than ever before. With the total estimated project cost now projected to exceed \$20,500,000, it is clear the financial obligation and risk a project of this scale will have on our community.

Our county leadership has worked fervently to address the growing inmate population while striving to maintain long-term financial solvency for Gallia County. We look forward to the opportunity to complete a project application and partner on the monumental step of funding and constructing a new Jail & Detention Facility in Gallia County.

Gallia County Commissioners

/s/ Harold G. Montgomery, President  
/s/ M. Eugene Greene, Vice President  
/s/ Q. Jay Stapleton, Commissioner

cc:

The Honorable State Representative Jason Stephens  
The Honorable State Senator Bob Peterson  
Annette Chambers-Smith, Director Department of Rehabilitation & Correction  
Tony Shaffer, Ohio Department of Rehabilitation & Correction

MARCH 4, 2021

**RELOCATION OF COUNTY OFFICE**

The Commissioners discussed the options of Board of Elections, Common Pleas Probation or Prosecutor's offices moving to the Conley building. M. Eugene Greene move to table the discussion until the entities can provide a detailed cost and plan of their relocation and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, nay.

**US BANK LOAN DRAW REQUEST #2**

County Administrator Melissa Clark presented the Commission with US Bank Requisition Request for the County Engineer Truck Purchase Loan Financing for the following items:

- Gledhill Road Machinery Co., vendor #05629 invoice # 171416 - \$72,709.34 (will be paid directly to Gledhill Road Machinery Co. from US Bank)

M. Eugene Green moved and Q. Jay Stapleton seconded a motion to approve US Bank disbursement request # 2 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; M. Eugene Greene, yea; Q. Jay Stapleton, yea.

**MEMO ENTRY – REVENUE/EXPENSE US BANK LOAN FINANCING FOR ENGINEER TRUCK PURCHASE**

County Administrator Melissa Clark advised the Commission that US Bank will make direct payments to vendors for the Engineer truck purchase loan financing. In order to reflect the receipt and expenditure of these loan funds within the county M&R Fund the County Auditor must make the following memo entries:

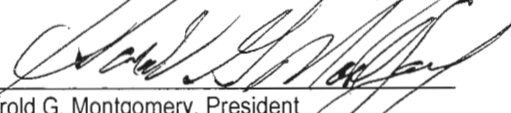
- Memo payin in the amount of \$72,709.34 into 002.9000.400300 from US Bank Truck Purchase Financing Loan
- Memo expense in the amount of \$72,709.34 from 002.0004.530400 to The Gledhill Road Machinery Co. vendor # 05629 for invoice # 171416

**AIRPORT HANGAR ROOF CONTRACT**

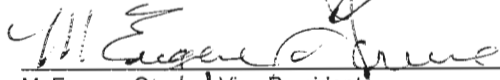
Q. Jay Stapleton made a motion to authorize President Harold G. Montgomery to sign the Airport Hangar Roof Contract with P Troyer Builders LLC if it came available before the next meeting March 11, 2021 and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

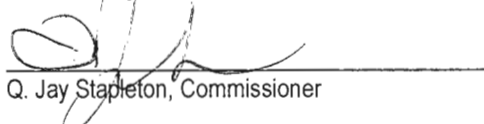
**ADJOURN**

The President entertained a motion for adjournment at 4:00 p.m. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk

  
M. Eugene Greene, Vice President

  
Q. Jay Stapleton, Commissioner