

**JANUARY 7, 2021**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Q. Jay Stapleton, present; M. Eugene Greene, present.

**RE-ORGANIZATION MEETING**

At 9:01 p.m. on January 7, 2020 as advertised, the Commissioners met for the re-organization meeting as required by the Ohio Revised Code Section 305.05 on or before the second Monday of January. Commissioners present: Harold G. Montgomery, Q. Jay Stapleton, M. Eugene Greene.

**OFFICERS ELECTED**

President Harold G. Montgomery entertained a motion to nominate a president for 2021. M. Eugene Greene nominated Harold G. Montgomery for president of the 2021 Board of Commissioners and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, abstain; Mr. Greene, yea; Mr. Stapleton, yea. Q. Jay Stapleton made the motion to nominate M. Eugene Greene for vice-president and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, abstain; Mr. Stapleton, yea.

**MEETING TIME SET**

Q. Jay Stapleton made and M. Eugene Greene seconded the motion to continue the weekly meetings on Thursdays from 9:00 a.m. until business is completed and to conduct the meetings in Room 1292 of the Gallia County Courthouse, 18 Locust Street, Gallipolis, OH. Roll: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**COUNTY BUSINESS**

The President Montgomery entertained a motion for approval of the December 31, 2020 minutes. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

2021 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/3	9	1	4	0	0	0	0	0	5	19	0	0	0	1

**DECEMBER 2020 FINANCIAL REPORT REVIEW**

County Administrator Melissa Clark presented the Commission with:

- The December 2020 Financial Reports for comparison with the December 2019 Financial Reports. The following was noted during the review:
  - 1/1/2019 beginning cash balance was \$1,579,015.62
  - 1/1/2020 beginning cash balance was \$1,407,189.99
  - Difference of (\$171,825.63)
  - 12/31/2019 ending cash balance was \$1,407,189.99
  - 12/31/2020 ending cash balance was \$2,676,785.01
  - Difference of \$1,269,595.02

**FINAL YEAR END APPROPRIATION RESOLUTION FOR FISCAL YEAR 2020**

County Administrator Melissa Clark presented the Commission with the Final 2020 Year End Appropriation Resolution for all the county's funds that was provided by the Gallia County Auditor's Office after all final year end business was concluded. The Commission must adopt this report as the County's Final 2020 Year End Appropriation Resolution. Adopting this document will reduce the cost of the County's audit and the audit will be able to be completed faster since the State Auditors can start with this final year-end report versus taking the beginning of year appropriation resolution and then having to research all the transfers and supplemental appropriations from the Commissioners Journal. The appropriations totaled as follows:

**General Fund:**

- Appropriations = \$10,941,860.46

**Special Revenue Funds:**

- Appropriations = \$86,014,905.00

**Grand Total All Funds**

- Appropriations = \$96,956,765.46

President Harold G. Montgomery entertained a motion that the Final Year End Appropriation Resolution for the fiscal year 2020 be approved and signed by the Commission as presented. Q. Jay Stapleton made and M. Eugene Greene seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Document is on file with County Administrator's 2020 Budgetary Files.

*of Harold G. Montgomery, President*  
*of M. Eugene Greene, Vice President*  
*of Q. Jay Stapleton, Commissioner*

CASTO & HARRIS, INC. — REPRODUCED FROM 19926-18

JANUARY 7, 2021

**2022 BUDGET PROCESS PROPOSED DATES**

County Administrator Melissa Clark presented the Commission with proposed dates for the 2022 budget process as follows:

- July 30<sup>th</sup>, Friday Budget forms to departments
- August 27<sup>th</sup>, Friday Budget requests due to Commissioners Office
- Sept 3<sup>rd</sup>, Friday Publish notice of public hearing to be held 10/14/2021
- Sept 3<sup>rd</sup>, Friday Publish public notice of filing tax budget in Auditors Office on Thursday 9/30/2021
- Sept 30<sup>th</sup>, Thursday Two copies of tax budget must be filed with County Auditor's Office
- Oct 14<sup>th</sup>, Thursday Public hearing – Tax Budget
- Oct 14<sup>th</sup>, Thursday Tax Budget adopted by Commissioners (no later than Oct 15<sup>th</sup>)
- Oct 14<sup>th</sup>, Thursday Tax Budgets submitted to Auditor (no later than Oct 15<sup>th</sup>)
- Nov 4<sup>th</sup>, Thursday Estimated date budget commission meets
- Dec 2<sup>nd</sup>, Thursday County Commission must pass resolution authorizing the necessary tax levies as calculated by the County Auditor
- Dec 23<sup>rd</sup>, Thursday Adopt 2022 Appropriation Resolution
- Jan 5<sup>th</sup>, Wednesday On or about January 1<sup>st</sup> the County Auditor must certify the total amount available from all sources from each fund established in the tax budget. The Budget Commission then revises its estimate of the amounts and certifies an amended official certificate to the County Commissioners

**2020 Gallia County Canine Shelter Report**

For 2020, the Gallia County Canine Shelter served the following number of dogs YTD:

- Started the year with 11 dogs in the shelter
- 386 dogs entered the shelter
- 42 dogs were adopted
- 56 dogs were reclaimed by owners
- 0 dogs were euthanized
- 279 dogs went to rescue
- 0 dogs were MIA (escaped the shelter or the dog truck during transport)
- 1 dog died of natural or unknown causes
- 0 dog was destroyed in the field (None by County Dog Warden)
- 5 dogs out to foster
- 5 dogs returned from foster (Note: 1 dog in foster at end of 4<sup>th</sup> Quarter 2020)
- 15 dogs remained at the shelter at the end of the 4<sup>th</sup> Quarter 2020

Prepared by Melissa Clark, County Administrator 1/6/2021

**2020 Gallia County Canine Euthanization Report**

For 2020, the Gallia County Canine Shelter 0 (zero) dogs were euthanized.

Prepared by Melissa Clark, County Administrator 1/6/2021

**2020 Gallia County Canine Shelter  
Safety & Vicious Dog Report**

- For 2020, Gallia County Sanitarian John McKean reported 54 dog bites. Of these 54 bite events, 49 dogs had owners, 2 were residing at animal shelter and 3 dogs were strays.
- For 2020 there were 0 dogs euthanized both by local Veterinarians.
- During 2020, there were 5 animal heads sent for rabies testing: 1 feline, 1 bats & 3 raccoons. All were negative
- Livestock losses for 2020:
  - One calf was put down due to broken leg after being chased by a family member's dog
- Dogs destroyed in the field for 2020:
  - None

Prepared by Melissa Clark, County Administrator 1/6/2021

**SHERIFF - HOPEWELL AGREEMENT**

Sheriff Matthew D. Champlin presented an agreement between the Gallia County Commissioners, Gallia County Sheriff and Hopewell Health Centers to provide daily lunch meals at a cost of \$3.00 per meal to Hopewell Health Centers, Inc., 3086 State Route 160, Gallipolis, Ohio, for approval. President Montgomery requested the total cost of preparing the meal. Sheriff Champlin noted at this time he did not have total cost per meal, he would research and return at a later time with the total cost. No action taken

**DJFS - UPDATE**

Director Dana Glassburn updated the Commission on the cleanup of the old Children's Home located at 83 Shawnee Ln., Gallipolis, Ohio and provided pictures. The Children's Services offices were housed there and recently moved to the DJFS Building. No action taken.

**EXECUTIVE SESSION – DJFS - PERSONNEL**

At 10:13 a.m. the president entertained a motion to enter into executive session with JFS Director Dana Glassburn to consider employment of a public employee. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 10:31 a.m.; no action taken.

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**ED REVOLVING LOAN FUND ADMINISTRATION AGREEMENT 2021-2023**

Grants Administrator Karen Sprague presented the Commission with the ED Revolving Loan Fund Administration Agreement for the period January 1, 2021 to December 31, 2023 for the County's ED RLF Fund. This document is a required to be submitted to the Ohio Development Services Agency as the current agreement on file expired December 31, 2020. The purpose of this agreement is to maintain adequate program oversight and ensure that communities understand and adhere to the terms of the agreement in conjunction with the administration of the program. Harold Montgomery entertained a motion that the agreement be approved and signed as presented. M. Eugene Greene made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. The form is on file in the County's CDBG grant files.

**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2021**

Commissioner Q. Jay Stapleton moved the adoption of the following resolution:

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Harold G. Montgomery, President of the Board is designated as the Official Voting Representative of Gallia County.

**BE IT FURTHER RESOLVED** that M. Eugene Greene, Vice President of the Board is designated as the Alternate Voting Representative of Gallia County.

The motion was seconded by Commissioner M. Eugene Greene.

Roll Call Vote:

Commissioner Harold G. Montgomery, yea

Commissioner M. Eugene Greene, yea

Commissioner Q. Jay Stapleton, yea

PASSED AND ADOPTED by the Board of County Commissioners of Gallia County at Gallipolis City, on the 7<sup>th</sup> Day of January, 2021.

STATE OF OHIO  
COUNTY OF GALLIA

I, Anette L. Brown, Clerk of the Board of County of Gallia County, Ohio, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held on the stated date, which resolution is on file and of record in the office of said board.

/s/ Anette L. Brown, Clerk of the Board

**GREEN SEWER 2 -USDA LOAN**

County Administrator Melissa Clark presented the Commission with 2 USDA RD forms for approval and signing for the Green Sewer Phase 2 Project USDA Loan:

- USDA Form Certified List of Governing Body and Contact Persons
- USDA Form RD3550-28 Authorization Agreement for Pre-Authorized payments

Ms. Clark noted the USDA had offered Gallia County a grant in the amount of \$2,148,000 and loan in the amount of \$1,613,000 for the Green Sewer Phase 2 Project. President Harold G. Montgomery entertained a motion to approve both USDA RD Forms as presented. M. Eugene Greene moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

**2021 BOARD DESIGNATIONS & APPOINTMENTS**

Q. Jay Stapleton moved to approve and M. Eugene Greene seconded the following designations to be represented by the Commission. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Board	2021 Member
Ariel Board of Directors	M. Eugene Greene
Board of Revisions	Q. Jay Stapleton
Broadband Committee	Harold G. Montgomery
Canine Management Committee (BOC Vice President)	M. Eugene Greene
Community Action Agency	All Alternate: Melissa Clark Alternate: Anette Brown Alternate: Kim Elliott
Community Improvement Corporation	Harold G. Montgomery
Data Processing (BOC President)	Harold G. Montgomery
SR 35 Corridor	Harold G. Montgomery
Exotic Animals	Q. Jay Stapleton
Family & Children First Council	Q. Jay Stapleton
Family Svcs Planning Committee (BOC President & FCFC)	Harold G. Montgomery & Q. Jay Stapleton

*Amended 1-21-2021  
Journal 53 Page 485  
additional Alternate:  
Karen Sprague JB*

CASTO & HARRIS, INC. — RE-ORDER NO. 19928-18

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Gallipolis in Bloom	M. Eugene Greene
GJMV Solid Waste Management District	All
Health Dept. – Advisory Council (BOC President)	Harold G. Montgomery
Infrastructure Committee	M. Eugene Greene
Keep Gallia Beautiful	Harold G. Montgomery
Local Emergency Planning Committee	M. Eugene Greene
Local Corrections Planning Board	Q. Jay Stapleton
Ohio Public Works Commission Integrating Committee	Harold G. Montgomery
Our House Museum	M. Eugene Greene
Ohio Valley Resource Conservation & Development	M. Eugene Greene
Planning Commission	M. Eugene Greene
Records Commission	Harold G. Montgomery
Renewable Energy Committee	Harold G. Montgomery & Q. Jay Stapleton
Security Committee	Q. Jay Stapleton
Sewer Committee (Health Dept.)	M. Eugene Greene
SOACDF Tobacco Board	Harold G. Montgomery
Tax Incentive Review Council (TIRC)	All
Threat Risk Assessment	M. Eugene Greene
TID	Harold G. Montgomery

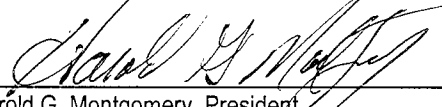
**JAIL PROJECT - COST REVIEW**


Sheriff Matthew D. Champlin and Lieutenant Chris Gruber Jail Administrator met at the request of the Commissioners to discuss the cost of the jail project. No action taken.

- At 1:30 pm Q. Jay Stapleton attended the Gallia County Board of Revision meeting

**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

  
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 Harold G. Montgomery, President

  
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 Anette L. Brown, Clerk

  
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 M. Eugene Greene, Vice President

  
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 Q. Jay Stapleton, Commissioner