

NOVEMBER 24, 2020

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the November 19, 2020 minutes. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 Canine Shelter Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
11/22	8	1	0	0	7	0	0	0	7	8	0	0	0	1

COUNTY ADMINISTRATOR UPDATE

GREEN SEWER PHASE 2 – RIGHT OF WAY MAP & CERTIFICATE

County Administrator Melissa Clark presented the Commission with a Right of Way map and Certificate as required by USDA for the Green Sewer Phase 2 project. President Harold G. Montgomery entertained a motion to approve and sign the right of way map & certificate for the Green Sewer Phase 2 project as presented. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ODOT SPECIALIZED TRANSPORTATION PROGRAM SFY 2021

Melissa Clark, County Administrator, presented the Commission with Ohio Department of Transportation grant agreement forms for the ODOT Specialized Transportation Program SFY 2021 for approval and signing. Ms. Clark also requested permission to e-sign the agreements on behalf of Commissioner Montgomery. President Harold G. Montgomery entertained a motion to sign the agreement as presented and grant authority to County Administrator to e-sign the documents on behalf of the Commission. David K. Smith moved and Brent Saunders seconded a motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CDBG - SUPPORT LETTER GRANT

Grant Administrator Karen Sprague presented the follow support letter for approval:

11/24/2020

Ms. Lydia Mihalik
 Director, Ohio Development Services Agency
Lydia.Mihalik@development.ohio.gov

Re: CDBG CD Allocation Program

Dear Director Mihalik:

We have recently learned that the CDBG Allocation Program will be eliminated and that only competitive programs will be available in the future. We have successfully administered the CDBG Allocation (Formula) Program for over 29 years (1991 to the present) with our current Grants Administrator Karen Sprague and myself as County Commissioner. We found this program to be very impactful to the communities in our County.

Since 1991, Gallia County has received \$4,600,073 from the allocation program (formerly known as the formula program) which allowed us to invest in 162 projects benefitting tens of thousands of persons in our county, enabled us to leverage several hundreds of thousands of dollars in other funds, and resulted in the following improvements (see attached spreadsheet):

- 83 road paving projects
- 1 street light replacement project
- 1 guardrail project
- 1 bridge replacement project
- 30 fire equipment or facility projects
- 1 road slip repair project
- 4 sidewalk repair projects
- 1 storm drainage project
- 2 handicap barrier removal projects
- 10 parks & recreation facility projects
- 8 Outreach Center public service projects
- 3 small scale sewer upgrade projects
- 12 senior center or community center rehab projects
- 1 FEMA mitigation project
- 2 CHIS planning projects
- 1 Farmland Preservation planning project
- 1 Veterans transport vehicle project

In reviewing the attached spreadsheet that shows the breakdown of distribution of CDBG CD Allocation (aka Formula) program funds in Gallia County from the 1989 program year to the 2019 program year you can see that 80% has gone to our small villages, townships and non-profits versus only 20% going to County entities such as the County Engineer road/bridge projects, County Commission planning projects, County EMS/Fire Dept First Responder Radio Equipment projects & a County Veterans Services transportation vehicle project. The small village, township and non-profit projects we have assisted would not have been able to happen if local matching funds were a requirement. Also, in many instances our small villages & townships utilized CDBG CD allocation (aka Formula) funds as a match to other funding sources such as OPWC grant, USDA grant/loan and ODNR Nature Works grant thus allowing an even larger impact project to be completed.

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Without the allocation program, we would have been unable to make these investments. In addition, we have demonstrated the capacity to effectively administer this program for almost 30 years. Without a reliable, guaranteed annual source of administrative funds, we may lose that capacity as we may not be able to retain staff that are trained and knowledgeable in the CDBG program.

We understand that adequate federal resources are not available to meet all the needs of the low to moderate income communities throughout the state and we are appreciative of the additional resources for planning which will help communities advance quality projects. However, we are concerned that by switching to a strictly competitive program, many small low to moderate income communities such as Gallia County and others in southeastern Ohio will not be able to compete and the distribution of funds will not be equitable across the state. Many small communities such as Gallia County rely on the CDBG allocation program to leverage other funding sources and without this program, communities will no longer be able to provide the needed matching funds.

Thank you for considering the reinstatement of this program and we welcome the opportunity to discuss the critical impact the allocation program has in our small rural county.

Respectfully submitted,

*Harold G. Montgomery, President
(terms 1991-1994, 1995-1998; 2003-2006; 2011-2014; 2015-2018; 2019-2022)
Gallia County Commissioners*

*Karen Sprague, Grants Administrator (1991 to present)
Gallia County Commissioners*

Brent Saunders moved and David K. Smith seconded the motion to sign the support Letter. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CHILDREN SERVICES 2021 BUDGET REVIEW

JFS Director Dana Glassburn met with the commission to discuss the Children Services 2021 budget request. No action taken.

DJFS 2021 BUDGET REVIEW

JFS Director Dana Glassburn met with the commission to discuss the JFS 2021 budget request. No action taken.

EXECUTIVE SESSION – DJFS - PERSONNEL

At 10:24 a.m. the president entertained a motion to enter into executive session with JFS Director Dana Glassburn to consider the promotion as well as compensation of a public employee. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:35 a.m.; no action taken.

DJFS - EMPLOYEES

Effective December 1, 2020 Kathy Campbell will assume Business Administrator of Children Services and JFS Director Dana Glassburn will assume Children Services Director in addition to JFS Director. Due to the additional responsibilities the President entertained a motion to approve Mr. Glassburn recommendation to promote Kathy Campbell to Business Administrator, Class #80121, Position Control #10003.0, a classified biweekly salary position, with a 20% pay increase. As a salary position, Ms. Campbell would receive flex time rather than overtime in same manner as other county biweekly salary employees. David K. Smith moved to accept the recommendation and added that JFS Director, Dana Glassburn, is to receive a 20% pay increase as well, with both to take effect on December 1, 2020. Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

SHERIFF AUTO AUCTION

Sheriff Matthew D. Champlin discussed liquidating vehicles at the impound lot through a public auctioneer. The Commissioners noted to move forward on seeking an auctioneer. Sheriff Champlin noted he would update the Commissioners when he had more details. No action taken.

JUVENILE COURT – CARES ACT

Kevin Plantz met with the Commissioners to request over \$200,000.00 of purchases with the reallocation of CARES Act funds for the Juvenile Probate Court. CARES Act coordinator Tom White updated the CARES Act recent reallocation of \$235,000, Mr. White noted the county % would be approximately \$58,000. Mr. Plantz then revised his request for a finger printing system at an estimated cost of \$14,000.00 to help distance the juveniles from the Sheriff department if the Juvenile Court had their own. Harold G. Montgomery noted they will take it under consideration. No action taken.

EXECUTIVE SESSION – CLK OF CTS – HEALTH INSURANCE

At 11:03 a.m. the President entertained a motion to enter into executive session with Clerk of Courts Noreen Saunders and County Administrator Melissa Clark to discuss health insurance. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:20 a.m.; no action taken.

CORONER – ACCOUNTS PAYABLE

Coroner Dr. Daniel Whiteley met with the commissioners to discuss the need for accounts payable clerk for the Gallia County Coroner, due to the recent passing of Mrs. Harla Eutsler. The Commissioners expressed their condolences to Dr. Whiteley and to the Eutsler family. Mr. Montgomery noted the commissioners clerk or assistance clerk would be able to assume the accounts payable job duties with additional compensation. No action taken.

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EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY RESOLUTION

Anette L. Brown, Clerk presented the Board with the following resolution received from CCAO/CORSA. The President entertained a motion to approve the resolution with the CCAO recommendation. David K. Smith made and Harold G. Montgomery seconded the motion: Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent.

RESOLUTION

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; said law authorizes the use of an "employee dishonesty and faithful performance of duty policy" instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties; and

WHEREAS, in accordance with Ohio Revised Code §3.061, the Board of Commissioners must adopt a policy by resolution to allow use of an employee dishonesty and faithful performance of duty coverage document rather than a surety bond to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

- (1) An officer, employee, or appointee shall be considered qualified to hold the office or employment, without giving bond, on the date the oath of office is taken, certified, and filed as required by law.
- (2) Officer, employee, or appointee shall be entitled to enter upon the duties of the office or employment when the policy is in effect.
- (3) All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
- (4) The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
- (5) Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the county's CORSA coverage agreement and affirm that the county's coverage complies with ORC §3.061. Said approval shall be obtained by the Board of Commissioners of Gallia County.

WHEREAS, Gallia County's "employee dishonesty and faithful performance of duty policy" through the CORSA coverage document complies with ORC §3.061; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Gallia County, Ohio hereby authorize the use of the county's "employee dishonesty and faithful performance of duty policy" instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties.

s/ Harold G. Montgomery, President

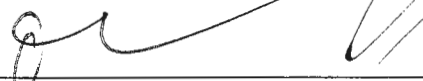
s/ David K. Smith, Vice President

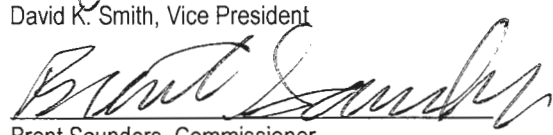
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent.


Harold G. Montgomery, President


Anette L. Brown, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner