

JULY 2, 2020

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the June 25, 2020 minutes. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/28	12	0	1	0	3	0	0	0	4	10	0	0	0	0

FAA CARES ACT GRANT 2020 DRAW #1 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT

County Administrator Karen Sprague presented the Commission with the FAA CARES Act grant 2020 draw #1 forms requesting \$30,000.00 from the County's FAA CARES Act grant as reimbursement for the following allowable expenses incurred from 1/21/2020 through 6/19/2020:

- Salaries for Airport Manager = \$6,894.00
- Supplies for Operation of the Airport = \$11,592.62
- Utilities, Phone & Contract Repairs for the Airport = \$8,963.10
- Other Expenses for the Airport = \$7,131.35
- PERS for Airport Manager = \$965.16
- Workers Comp for Airport Manager = \$182.84
- Medicare for Airport Manager = \$99.95
- TOTAL All Expenses from 1/21/2020 thru 6/19/2020 = \$35,829.02

Harold Montgomery entertained a motion to approve and sign the grant draw #1 forms as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, abstain from vote; Brent Saunders, yea.

RESOLUTION – PURCHASE NEW COMPUTER

County Administrator Karen Sprague presented the Commission 2 quotes obtained by Gallia County IT Department for a new desktop computer for her office for use with the grant programs. It was noted the current computer was purchased in 2013 and is starting to have several issues, the worst of which is effecting outlook emails and VPN capability. The quotes obtained for a new HP SB Workstation Z2 Mini G4 Core i7 – 8700 16 GB Ram 512 GB SSD Windows 10 Pro are as follows:

- CDWG \$1,179.00
- MacConnection \$1,231.93

Ms. Sprague noted the IT Director recommended the lower quote from CDWG. Ms. Sprague further noted the amount will be paid in full from Commissioner's COVID-19 line item as this will allow working from home to continue from home as needed. President entertained a motion to approve the purchase from CDWG as presented. Brent Saunders made and David K. Smith seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EXECUTIVE SESSION - PERSONNEL

At 9:28 a.m. the president entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss personnel hiring. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. At 9:39 a.m. Ms. Sprague exited the session. Returned to regular session at 9:51 a.m.; no action taken.

RETIREMENT NOTICE

County Administrator Karen Sprague presented the Commission with a notice of retirement, noting it will be 36 years of service with Gallia County upon retirement. The President entertained a motion to accept the retirement notice as presented. Brent Saunders made and David K. Smith seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

6/29/2020

Gallia County Board of Commissioners
 18 Locust Street, Room 1292
 Gallipolis, Ohio 45631

RE: Retirement Effective 8/28/2020

Dear Commissioners,

This letter is my official notification that my last day of work for Gallia County as County Administrator will be Friday, August 28, 2020 as I plan to retire on that day. I am agreeable to returning to work part time to manage the grant programs that we have worked together to build over the years.

I am excited about my upcoming retirement, but wanted to take this opportunity to thank each of you for the opportunity to serve the Board of Commissioners and our Gallia County community. It has been a wonderful experience working for Gallia County and our residents. I have genuinely enjoyed my employment as Gallia County Administrator and I will miss you three gentlemen and my coworkers immensely.

Please let me know what I can do to help you with the transition of my work to another employee. I plan to work right up until my retirement date and will be happy to help you make a smooth transition.

Again, I have truly enjoyed working in the Gallia County Commissioners Office and will miss my commissioners, coworkers and workplace a great deal. I wish you all nothing but the best for the future.

Please feel free to contact me if you need additional information.

Sincerely,
Karen Sprague, Gallia County Administrator
 Gallia County Commissioners

CASTO & HARRIS, INC. — RE-ORDER NO. 19928-18

JULY 2, 2020

OSU – AGENCY UPDATE

Gallia County OSU Extension, Tracy Winters submitted their June 2020 report and was presented by the clerk. During the month of June, the Gallia County OSU Extension office started a phase one of back in the office. The office is open from 9 am. through noon Monday, Tuesday, Wednesday and Thursday. Outside of these times the staff is accessible by email, web messages and Skype phones as well as by appointment. June 29th 4-H clubs were given the okay to meet face to face so that 4-h members could better prepare for the fair. OSU Extension has implemented policy and guidelines for social distancing during meetings and club events. Tracy and Jeff have been participating in Gallia County Fair Board meetings and emergency meetings regarding the 2020 fair.

SHERIFF – SURPLUS PROPERTY

Sheriff Matthew D. Champlin met to seek advice on liquidating the surplus property at the Work Release Center. The commissioners discussed the options that were done in the past. Mr. Montgomery request Sheriff Champlin to get legal advice from the prosecutor office before proceeding. Sheriff Champlin noted he is working with Assistant Prosecutor Randy Dupree for legal direction. No action taken.

JUNE 2020 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The June 2020 Financial Reports for comparison with the June 2019 Financial Reports. The following was noted during the review:
 - 1/1/2019 beginning cash balance was \$1,579,015.62
 - 1/1/2020 beginning cash balance was \$1,407,189.99
 - Difference of (\$171,825.63)
 - 6/30/2019 ending cash balance was \$817,371.22
 - 6/30/2020 ending cash balance was \$1,814,099.18
 - Difference of \$1,632,139.20

COMMISSIONERS PERMANENT APPOINTMENT

Anette L. Brown, Clerk noted the probation period expired 6/28/2020 for Assistant Sewer Billing Department Director Teresa Walters. County Administrator Karen Sprague recommended the permanent appointment of Teresa Walters as Sewer Billing Department Director. The President entertained a motion for the permanent appointment of Ms. Walters, an unclassified position of Sewer Billing Department Director, at a pay rate of \$13.00 per hour and 80 hours biweekly effective 6/29/2020 as recommended by the County Administrator. David K. Smith moved and Brent Saunders seconded a motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CREATE NEW FUND

DD-Cheshire Project

The GCDD Office requested the Commission approve the creation of the DD/Cheshire Project Fund for deposit and expenditure of the bond funds associated with the Galco Workshop facility renovation Project. The funds will be received from Farmers Bank on 7/16/2020 in the amount of \$700,000. Harold Montgomery entertained a motion to request the County Auditor's Office to create a new fund for this project bond funding titled DD/Cheshire Project, give that fund number 025, and to create grant line items as follows retroactive to 6/30/2020 the date the funds were added to the amended certificate:

Expense line items needed are as follows:

Appropriate	\$700,000.00	025.0025.531100	DD/Cheshire Project
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Also, create one revenue line item for grant funds pay-ins as follows:

Create		025.3000.400100	DD/Cheshire Project (\$700,000)
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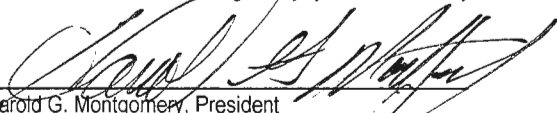
President entertained a motion to approve the fund creation as stated above. Brent Saunders moved and David K. Smith seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CARES ACT FUNDING

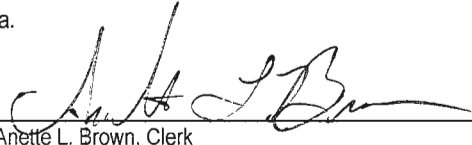
911/EMA/LEPC Director Sherry Daines and Tim Miller, Gallia County Auditor Larry Betz, Susan Hill and Terri Short, Economic Development Director Melissa Clark and Treasurer Steve McGhee met with the commissioners for direction with CARES ACT. Mr. Montgomery noted the Federal Treasury is putting out guidelines and further noted the State Auditor will be issuing clear guidance next week to the local county auditor. Each department will need to file for it with the Gallia County Auditor's office, they will have the requirements to request the reimbursement. No action taken

ADJOURN

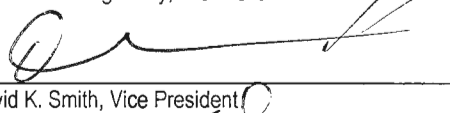
At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.



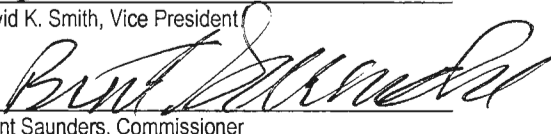
 Harold G. Montgomery, President



 Anette L. Brown, Clerk



 David K. Smith, Vice President



 Brent Saunders, Commissioner