

MARCH 19, 2020

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the March 12, 2020 minutes Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. The President entertained a motion for approval of the Emergency meeting March 15, 2020 minutes. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. The President entertained a motion for approval of the Emergency meeting March 17, 2020 minutes. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
3/15	17	0	1	0	15	0	0	0	16	15	0	0	0	0

AIRPORT – UPGRADE CELLAR PHONE

Anette L. Brown, Clerk presented a request from airport manager Dave Snyder to upgrade the airport's cellar phone. Mr. Snyder noted the new fueling system upgrade now requires to properly operate the inventory and sales by either a smart phone or a Tablet. The current airport cellar phone is not a smart phone. Brent Saunders moved and David K. Smith seconded the motion to approve the purchase of a new cellar smart phone for the Airport. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Commissioner Saunders requested with the dropping fuel prices, Mr. Snyder gather the data of surrounding fuel price and cost.

MEMO – GOVERNOR DEWINE’S ORDER TO TAKE EMPLOYEE TEMPERATURES

County Administrator Karen Sprague presented the following Memo to be sent out to the Elected Officials, Department Heads and Supervisors for approval. Harold Montgomery entertained a motion to approve the Memo. David K. Smith moved and Brent Saunders seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

3/19/2020

TO: ALL ELECTED OFFICIALS, DEPARTMENT HEADS AND SUPERVISORS
 FROM: GALLIA COUNTY COMMISSIONERS
 RE: GOVERNOR DEWINE’S ORDER TO TAKE EMPLOYEE TEMPERATURES

Governor DeWine has asked all employers to take the temperature of all employees. While we are not equipped to do so, at this time we request that each county elected official, department head, supervisor and employee take your temperature prior to coming to work. This is not a mandate but only a request from our office as we work to comply with Governor DeWine’s directive.

We are asking employees to self-report their temperature to their supervisor each day prior to start of work. If they exceed the threshold of 100.4 set by the Governor, they are to stay home and utilize accrued time to be off.

This request is for the wellbeing for all of us. Based upon the concern today, I think we all understand how cautious and protective we need to be. Thanks for considering this request.

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague provided the Commission with the following on behalf of County Administrator Karen Sprague:

- March 2020 Sales Tax Report

DONATION TO JOHN GEE BLACK HISTORICAL CENTER

County Administrator Karen Sprague advised the Commission she had received a request from Robin Payne with the John Gee Black Historical Center asking if the County had the following excess items for donation to Center: (2) desk chairs, (1) small table and (1) dormitory sized refrigerator. Ms. Sprague noted she reached out to the County Maintenance Dept., County JFS Dept. and County Sheriff’s Office to see if they might be available. County Sheriff Matt Champlin advised the County had all items in excess from the closure of the Work Release Center. David Smith moved and Brent Saunders seconded the motion to approval for the donation. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 HOUSING ADVISORY COMMITTEE APPOINTMENTS

County Administrator Karen Sprague presented the Commission with requirements from the Ohio Development Services Agency for appointments for the 2020 Housing Advisory Committee (HAC) whose task is to identify gaps in services of the underserved low to moderate income population in the area and recommend eligible Community Housing Impact & Preservation Program (CHIP) activities that will increase service to that population. ODSA recommends communication with the following sectors in the applicant’s service area, therefore Ms. Sprague recommended the following appointments to the 2020 Housing Advisory Committee:

2020 HAC AGENCIES/ORGANIZATIONS	First Name	Last Name	Title
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Local Gov't Staff - Gallia County Commissioners Office	Karen	Sprague	County Administrator
Public Housing Authority - Gallia Metropolitan Housing Authority	Andrew	Kott	Executive Director
Fair Housing Representative	Karen	Sprague	County Administrator
Community Action Agency – Gallia-Meigs Community Action Agency	Bobbi	Conrad	Housing Director
Community Development Staff – Gallia County Economic Development Director	Melissa	Clark	GC Economic Development Director
Area Agency of Aging - District 7	Kristy	Bowman	Benefit Specialist
Regional Homeless Planning Committee	Heather	Hall	Regional Housing Stability Coordinator
DD Organization - Gallia County DD	Melinda	Kingery	Executive Director
Substance Abuse Counseling Agency – Hopewell Health Centers	Chelsea	Gill	Housing Specialist
Habitat for Humanity - NONE IN GALLIA COUNTY			
Job & Family Services Agency - GCJFS	Dana	Glassburn	Director
Veterans Service Commission	John	Thomas	VSO
GJM Alcohol, Drug Addiction & Mental Health Services Board	Robin	Harris	Executive Director
Domestic Violence Shelter – NONE IN GALLIA COUNTY			
Local Landlord/Realtor	Roma	Wood	Local Landlord/Realtor
Local Health Department - GCHD	John	McKean	Sanitarian
Local Continuum of Care – NONE IN GALLIA COUNTY			
Local Private Lender – Ohio Valley Bank	Greg	Phillips	Vice President, Consumer Lending Manager
Charitable Organization – Stepstone Initiatives LLP	Thom	Mollohan	President

Harold Montgomery entertained a motion to appoint the above stated persons to the 2020 Housing Advisory Committee. David K. Smith made and Brent Saunders seconded that motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ROADWAY USE, REPAIR AND MAINTENANCE – ENGINEER AGREEMENT – ADDENDUM – REQUEST #2

The County Engineer submitted an Addendum Request #2 on behalf of Columbia Gas Transmission, LLC for the Roadway Use, Repair and Maintenance Agreement (RUMA) that was approved and signed on January 30, 2020. Request of Amendment #2 includes the addition of:

- 0.32 miles of CR 76 C H & D Road from Pipeline Right-of-way/driveway to CR 84 Pokepatch Road

The Gallia County Assistant Prosecutor Randy Dupree has reviewed and signed the Addendum. The President entertained a motion to approve the addendum as requested. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ENGINEER ROAD SALT CONTRACT

County engineer Brett Boothe request authority to purchase road salt from Ohio Department of Transportation's (ODOT) road salt contract awarded in 2020. The President entertained the motion to approve authorization as requested. David K. Smith made and Brent Saunders seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 MATERIAL AND SERVICES CONTRACTS

The County Engineer submitted the 2020 general road work and dust control contracts for Gallia County Agricultural Society, Gallia County 911, City of Gallipolis, Villages of Centerville, Cheshire, Crown City, Rio Grande and Vinton, Townships: Addison, Cheshire, Clay, Gallipolis, Greenfield, Guyan, Harrison, Huntington, Morgan, Ohio, Perry, Raccoon, Springfield and Walnut, Lawrence County Engineer, and Windsor and Madison Township of Jackson County. The President entertained a motion to approve the submitted contracts, David K. Smith made and Brent Saunders seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

The contract is as follows:

THIS CONTRACT AND AGREEMENT, MADE AND CONCLUDED IN GALLIPOLIS, OHIO, THIS 19th DAY OF MARCH, 2020 BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO, HEREINTO AFTER CALLED THE FIRST PARTY, AND See multi contracts HEREINTO AFTER CALLED THE SECOND PARTY.

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WITNESSTH:

WHEREAS, THE SECOND PARTY IS DESIROUS OF HAVING CERTAIN STREETS AND ROADS WITHIN ITS TERRITORY CONSTRUCTED, RELOCATED, REPAIRED, OR IMPROVED, AND ANY OTHER WORK REQUIRED OF THE FIRST PARTY, AS FOLLOWS:

GENERAL ROAD WORK AND DUST CONTROL.

WHEREAS, THE SECOND PARTY DOES NOT HAVE THE NECESSARY EQUIPMENT AND/OR PERSONNEL TO PERFORM THE WORK AFORESAID AND DOES DESIRE TO HAVE SAID WORK PERFORMED BY THE FIRST PARTY, THROUGH THE GALLIA COUNTY ENGINEER BRETT BOOTHE AND HIGHWAY DEPARTMENT OF SAID COUNTY; AND *See multi contracts.*

WHEREAS, THE ENGINEER'S OFFICE AND THE EMPLOYEES OF SAID GALLIA COUNTY HIGHWAY DEPARTMENT MAY BE AVAILABLE ON SATURDAYS AND OTHER DAYS OF EACH WEEK (PROVIDING IT DOES NOT INTERFERE WITH OVERALL MAINTENANCE OF COUNTY HIGHWAY SYSTEM AND EMPLOYEES ARE AVAILABLE) TO PERFORM WORK AND LABOR FOR, AND ON BEHALF OF, OTHER POLITICAL SUB-DIVISIONS WITHIN THE COUNTY.

WHEREAS, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER'S "**PAYMENT OF MATERIAL AND SERVICES POLICY**".

NOW THEREFORE, THE FIRST PARTY IS WILLING TO FURNISH THE NECESSARY EQUIPMENT AND LABOR, AND TO PERFORM THE WORK AFORESAID, AS A CHARGE TO THE SECOND PARTY FOR THE USE OF SAID EQUIPMENT, MATERIALS, AND LABOR. ALL LABOR, MATERIALS USED, AND FRINGE BENEFIT RATES WILL BE CHARGED AT THE CURRENT COUNTY RATES. EQUIPMENT WILL BE CHARGED AT THE "**GALLIA COUNTY ENGINEER'S 2020 EQUIPMENT RATES**".

WHEREAS, THE SECOND PARTY IS DESIROUS OF **MATERIAL PURCHASES** FROM THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT FOR THEIR USE.

WHEREAS, MATERIAL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT.

WHERE, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER "**PAYMENT OF MATERIAL AND SERVICES POLICY**".

THEREFORE, BE IT RESOLVED, THE FIRST PARTY IS WILLING TO FURNISH MATERIAL WITH LOADING AT COUNTY COST AS A CHARGE TO THE SECOND PARTY.

THE SECOND PARTY AGREES, DOES COVENANT, TO SAVE HARMLESS THE FIRST PARTY FROM ANY AND ALL LOSS AND RESPONSIBILITY FOR ANY DAMAGES AND/OR FOR INJURY TO PERSONS, PROPERTY, OR OTHERWISE, ARISING FROM THE USE OF THIS EQUIPMENT PERFORMANT OF THE WORK AND LABOR UNDER THIS AGREEMENT.

THE FIRST PARTY AGREES THAT THE WORK SHALL BE DONE UNDER THE SUPERVISION OF THE GALLIA COUNTY ENGINEER OR PERSONS DESIGNATED BY HIM.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS TO DUPLICATES HEREOF THE 19TH DAY OF MARCH, 2020 (original contract on file in the engineer's office and copies at the Gallia County Commissioners office)

SIGNED IN THE PRESENCE OF:
(AS TO FIRST PARTY
s/ Anette L. Brown, Clerk

THE BOARD OF COUNTY COMMISSIONERS
OF GALLIA COUNTY, OHIO 3/19/2020
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice President
s/ Brent Saunders, Commissioner

SHERIFF - VILLAGE OF CROWN CITY - AGREEMENT

Sheriff Administrator Heather Casto submitted the 2020 police protection agreement between Gallia County Commissioners, Sheriff Matthew D. Champlin and the Village of Crown City for approval. The President entertained a motion to approve the submitted agreement, Brent Saunders made and David K. Smith seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. The contract is as follows:

AGREEMENT

This Agreement made and concluded this 19th day of March, 2020, by and between the Village of Crown City, Ohio, Matt Champlin, Gallia County Sheriff and the Gallia County Commissioners.

WHEREAS, there exists a need for police protection for residents of the Village of Crown City, Gallia County, Ohio and

WHEREAS, Section 311.29 of the Ohio Revised Code provides for authority of a taxing district to enter into an agreement with the Sheriff of the County whereby the Sheriff undertakes and is authorized to contract to perform any police function, in behalf of the contracting subdivision.

NOW THEREFORE, it is hereby agreed by and between the parties hereto upon the considerations as follows:

1. The parties do hereby agree and understand that the employees of the Gallia County Sheriff's Office have voted and approved representation by the FOP. Therefore, upon organization and representation of the employees by the FOP each party herein (Village, Sheriff and Commissioners) reserves the right to cancel or modify this Agreement if the organization of the FOP causes a change in the terms set forth herein. If the organization of the FOP does not change the terms of the Agreement, the parties are bound by the terms listed below.
2. The Gallia County Sheriff's Office is to supply one qualified deputy chosen by mutual agreement between Council and the Sheriff's Office.
3. The Village of Crown City, in consideration for this police protection, agrees to pay directly to the Sheriff of Gallia County, Ohio, the amount of \$5.00 per contract hour to be used for expense and maintenance of Gallia County sheriff's office cruiser, training of officers, uniforms, equipment, etc. for use by the Village. Said sum shall be made payable to the TREASURER OF GALLIA COUNTY, to be credited to a special fund known as the "Sheriff's Policing Rotary Fund".
4. The Village in consideration for this police protection agrees to pay direct to the designated deputy the sum of Twenty Dollars (\$20.00) per hour from April 1, 2020 through March 31, 2021, plus employer's portion of Unemployment, Medicare, Workers compensation and OPERS.

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5. The scheduling for the deputy is to be prepared by the Gallia County Sheriff's office with recommendations from the Mayor of Crown City Village.
6. The Sheriff requires that Deputy assigned to this detail submit activity logs, preferably by electronic system, to the Village Council for review.
7. The Village of Crown City will make available to the Gallia County Sheriff's Office the use of any Village owned equipment pertaining to law enforcement for the Village.
8. The Gallia County Sheriff's Office will be entitled to use said equipment as long as there is a current agreement with the Village of Crown City for police protection.
9. It is expressly understood by the parties that upon the termination of this Agreement, the equipment, and if still in the possession of the Gallia County Sheriff's Office will be immediately returned to the Village of Crown City.
10. The parties agree that the Gallia County Commissioners shall provide liability insurance for the officers providing services pursuant to this Agreement. The Village of Crown City understands and agrees that it shall be liable for any damages that may exceed the applicable coverage, limited to the policy provided by Gallia County. In the event, for any reason, that any act or omission by the Officer were to result in damages assessed against the Village, the Village would be responsible for any damages, that may not be covered by the Liability Policy provided by Gallia County. This provision is not and shall not be construed as an indemnification agreement by the County in favor of the Village. The County's sole obligation is to provide liability coverage in an amount determined to the sole discretion of the Gallia County Commissioners.
11. This Agreement can be canceled by either party with thirty (30) days written notice.
12. This Agreement shall be effective from April 1, 2020 through March 31, 2021.
13. The cost of jail confinement for prisoners of the Village will be waived.
14. If a deputy is requested to respond to a 911 call out and there is no deputy on duty at the Village, the 911 Center will then dispatch an available Sheriff's Deputy to the call.
15. Any time off leave will be the responsibility of the Village of Crown City.
16. All uniform and cruiser markings will conform to the BSSA and Gallia County Sheriff's Office standards and the purchase of these items will be the responsibility of the Sheriff's Office.
17. All deputies on duty for Village assignment will follow the Gallia County Sheriff's Office Policy and Procedure Manual in effect.
18. The parties agree that the Gallia County Sheriff's Office will be the exclusive provider of law enforcement services during the time of this contract.

IN WITNESS WHEREOF, the parties hereto have, by their duly authorized officers, executed this Agreement on the 19th day of March, 2020.

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

GALLIA COUNTY SHERIFF'S OFFICE
s/ Matthew D. Champlin, Sheriff

VILLAGE OF CROWN CITY
s/ Daryl J. Hager, Mayor
s/ Paul Dillon, Clerk

s/ Anette L. Brown, Clerk

GALLIA COUNTY COMMISSIONERS
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice President
s/ Brent Saunders, Commissioner

APPROVED AS TO FORM:
s/ Randy Dupree, Assistant Prosecuting Attorney

EXECUTIVE SESSION – DJFS - PERSONNEL

At 9:53 a.m. the president entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. At 10:26 a.m. Director Glassburn exited the session. Returned to regular session at 10:31 a.m.; no action taken.

DJFS - SUBRECIPIENT AGREEMENT AMENDMENT

Director Dana Glassburn presented the commission with the following:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBRECIPIENT AGREEMENT
AMENDMENT NO. 1

This amendment will amend the sub recipient agreement between the Gallia County Department of Job and Family Services (GCDJFS), (Grantor) and Gallia County Children Services Board (GCCSB), (Sub-grantee) and will be effective from the date of approval by the Gallia County Commission for the Title XX TANF Transfer CFDA 93.667 Temporary Assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services.

I. Decrease in funding:

The original contract (G-SFY20-0003) reflected the cost of contract in the amount of \$36,000. This amendment shall decrease the availability of funds within the contract to reflect a total of up to \$3,933.15, due to the inability to utilize the funds as originally anticipated, which is a decrease of \$32,066.85.

s/ Dana Glassburn, JFS Director

Authorized GCDJFS Representative

Date: 3/16/2020

s/ Phillip Skidmore, Chairman, GCCSB

Authorized to sign at the March 16, 2020 GCCSB meeting

Date: 3/16/2020

Approved by the Gallia County Commissioners at the Regularly Scheduled Commissioners meeting as dated below:

s/ Harold G. Montgomery, President

Date: 3/19/2020

s/ David K. Smith, Vice President

s/ Brent Saunders, Commissioner

The President entertained the motion to sign the amendment as recommended. Brent Saunders made and David K. Smith seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

NATIONAL AGRICULTURE WEEK

The Gallia County Farm Bureau were in attendance for National Agriculture Week National Agriculture Week on March 22 - 28, 2020. The Commissioners expressed their appreciation to the farmers in Gallia County and the Bureau for the hard work. The President entertained a motion to approve the proclamation. Brent Saunders made and David K. Smith seconded the motion to proclaim the following; Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea

Agriculture: Food for Life

March 22 – 28, 2020

National Agriculture Week

American farmers are working harder than ever, and it shows. We rely on agriculture for the very necessities of Life. From Beef, Pork, Chicken to Cotton and Corn, agriculture is working harder than ever to meet the needs of Americans and others around the world.

When you factor in all the jobs involved in processing, distributing and marketing food and fiber products, you see that American agriculture is truly everywhere and touches everyone in almost every way.

Today, each American farmer feeds more than 165 people. And the need for food produced in the United States is dramatic. Agriculture is the nation's #1 export and vitally important in sustaining a healthy economy.

Now, therefore, we, the Gallia County Commissioners, by virtue of the authority vested in us, do hereby proclaim March 22 - 28, 2020 as National Agriculture Week. We call upon citizens to show our gratitude to the many men and women who make agriculture possible.

s/ Harold G. Montgomery, President

s/ David K. Smith, Vice President

s/ Brent Saunders, Commissioner

RESOLUTION AMENDING COUNTY CREDIT CARD POLICY

WHEREAS, the Gallia County Commissioners passed resolutions in 1995 and 2002 with regard to county credit cards; and

WHEREAS, due to the Covid-19 pandemic emergency the Gallia County Commissioners wish to amend the 1995 county credit policy to reflect that emergency purchases during the covid-19 pandemic are allowed with county credit cards, further noting there is no amendment to the 2002 resolution and it remains in effect as adopted.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF GALLIA, STATE OF OHIO:

Section A. That our policy regarding the issuance of county credit cards is amended as follows:

1. Before any credit card may be issued, it must be approved by the county commissioners. Approval for the issuance of a county credit card is initiated by application from a county appointing authority.
2. The application is a request for either an officer or employee of the appointing authority to use a credit card held by the appointing authority. In addition, the request must state whether the card is to be issued in the name of the office of the appointing authority or whether it is also to include the name of a specified officer or employee.
3. All county credit cards must include the name of the office to which it is issued, and may additionally include the name of a specific person on the card.
4. In the case of credit cards issued only to the office, the request must include specific names of employees or officials who may use the credit card.
5. For each county credit card being used prior to the new law taking effect, each office utilizing said credit card must see that the county commissioners adopt a resolution that authorizes the issuance of the card and specifies who may use the card. County credit cards use after each office/department has been notified of the adoption of this resolution and prior to the adoption of the above required resolution will be deemed unauthorized.

Section B. That our policy regarding the types of and permissible uses of county credit cards is as follows:

1. All types of credit cards are covered by this resolution.
2. County credit cards can only be used for certain specified and authorized purposes. The purposes for which a county credit card may be used are limited to the following types outlined in Division B of ORC Section 301.27:
 - (1) A credit card held by a board of county commissioners or the office of any other county appointing authority shall be used only to pay the following work-related expenses:
 - (a) Food expenses;
 - (b) Transportation expenses;
 - (c) Gasoline and oil expenses;
 - (d) Motor vehicle repair and maintenance expenses;
 - (e) Telephone expenses;
 - (f) Lodging expenses;
 - (g) Internet service provider expenses;
 - (h) In the case of a public children services agency, expenses for purchases for children for whom the agency is providing temporary emergency care pursuant to section 5153.16 of the Revised Code, children in the temporary or permanent custody of the agency, and children in a planned permanent living arrangement;
 - (i) Webinar expenses;

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(j) The expenses for purchases of automatic or electronic data processing or record-keeping equipment, software, or services, provided that, in a county that has established an automatic data processing board, the county office and the county officer or employee authorized to use the credit card comply with sections 307.84 to 307.847 of the Revised Code. The expenses paid by a credit card under division (B)(1)(j) of this section shall not exceed ten thousand dollars per quarter, unless the board of county commissioners adopts a resolution approving the payment by credit card of such expenses that exceed that amount during that time period.

(k) Emergency purchases during the covid-19 pandemic are allowed with county credit cards

3. Please note that the above are the only purposes for which a county credit card may be used and authorization for item (k) above will cease when the pandemic emergency declaration in Gallia County has been lifted.

Section C. That our policy regarding the payment of county credit cards is as follows:

1. Division D of ORC Section 301.27 provides that debt incurred as a result of the use of a county credit card is to be paid from monies that the county commissioners appropriate to an office for the eligible work-related expenditures.

Section D. That our policy regarding the exemption from the advance monthly notice requirement for county credit cards is as follows:

1. Gallia County hereby resolves to use the provisions of Division (E)(2) of ORC Section 301.27 for the exemption from the advance monthly estimate requirement.

2. Therefore, we exempt all classes of expenses, all individuals authorized to use a credit card, and all specific credit cards from the advance estimate requirement.

3. Hence, in order to meet the statutory requirements that the card be used for no more than the amount in a line item appropriation and be encumbered, we hereby require each department utilizing county credit cards obtain a purchase order per type of credit card in the vendor's name for a period of up to each full fiscal year specifically for the payment of credit card bills.

This resolution shall take effect upon its signing this 19th day of March, 2020.

s/ Harold G. Montgomery, President

s/ Anette L. Brown, Clerk of the Board

s/ David K. Smith, Vice President

s/ Brent Saunders, Commissioner

COUNTY AUDITOR – PUBLIC ACCESS

County auditor Larry Betz met with the Commissioners and requested other county office holders to join him to discuss the recent policy to limit gatherings and physical contact in the Gallia County Courthouse due to the Covid-19 emergency. Mr. Betz expressed his concern about collecting property taxes with the first half due March 27, 2020. President Montgomery noted it is for the protection of not only for Gallia County employees but also the general public. The building is not closed. We ask the public to call and make an appointment with an office if needed and then that office will notify the security at the front door. County Administrator Karen Sprague noted she had received legal advice before drafting the policy and consulted with Common Pleas Judge Margret Evans. Commissioner Smith noted it's for everyone's best interests and it's going to be a challenge.

BID OPENING – 2020 CULVERT IMPROVEMENTS M&R 1

The Engineer noted the 2020 Culvert Improvements M&R 1 project is being funded with 100% M&R and the project cost estimate is \$91,670.00. The project is in Guyan, Harrison, Ohio and Walnut Townships. At 11:15 a.m. President Montgomery opened the following bids for the County Engineer Project:

Company	Total Bid
CLR Excavating LLC	\$84,790.00
Hi Tech Electric Contractors, LLC	\$86,664.00
Waugh Construction	\$79,900.00

The bids were turned over to the county engineer for review and recommendation. The following were in attendance: Dean Wright, Gallipolis Daily Tribune; Tyler Salyers, CLR Excavating LLC; Justin Taylor, Hi Tech Electrical Contractors; Josh Waugh, Waugh Construction, Inc.; and Brett Boothe, Gallia County engineer office.

BID OPENING – 2020 CULVERT IMPROVEMENTS EFL 1

The Engineer noted the 2020 Culvert Improvements EFL 1 project is being funded with 100% M&R and the project cost estimate is \$99,807.00. The project is in Walnut, Greenfield and Perry Townships. At 11:30 a.m. President Montgomery opened the following bids for the County Engineer Project:

Company	Total Bid
CLR Excavating LLC	\$91,334.00
Hi Tech Electric Contractors, LLC	\$89,377.00
Waugh Construction	\$81,725.00

The bids were turned over to the county engineer for review and recommendation. The following were in attendance: Dean Wright, Gallipolis Daily Tribune; Tyler Salyers, CLR Excavating LLC; Justin Taylor, Hi Tech Electrical Contractors; Josh Waugh, Waugh Construction, Inc.; and Brett Boothe, Gallia County engineer office.

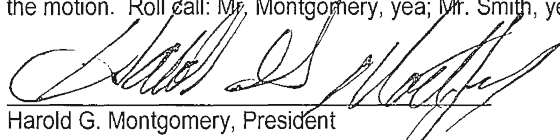
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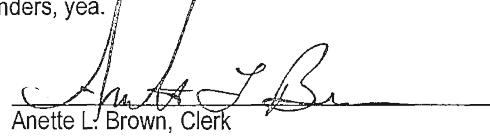
EXECUTIVE SESSION – PERSONNEL

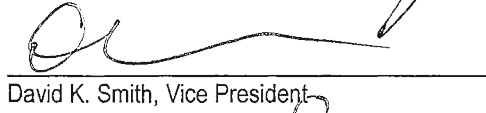
At 11:34 a.m. the President entertained a motion to enter into executive session to discuss personnel. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:39 a.m.; no action taken.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


Harold G. Montgomery, President


Anette L. Brown, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner