

OCTOBER 31, 2019

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the October 24, 2019 minutes. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Karen Sprague	11/4	Columbus, Ohio	CHIP Program Advisory Committee Mtg
Commissioners	Karen Sprague	11/5	Columbus, Ohio	CDBG CD Advisory Committee Mtg
Treasurer	Steve McGhee	11/15	Columbus, Ohio	2019 Fall Conference

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

2019 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/27	25	5	4	0	16	0	0	0	25	17	0	0	0	0

RESOLUTION – COST ALLOCATION PLAN

County Administrator Karen Sprague provided the Commission with documents from 2 companies seeking to perform the County's Cost Allocation Plan services for 2018, 2019 & 2020 as follows:

- Maximus from Painesville, Ohio
- MGT Consulting Group from Grove City, Ohio

Ms. Sprague advised she has reviewed the documents from each noting that Maximus does the Cost Allocation Plan for 75 of the 88 counties in Ohio and Gallia County's cost with Maximus has remained the same each year going back to 2015 at \$8,900 at which time there was a small increase. Further Ms. Sprague noted the Cost Allocation Plan is used by Common Pleas Court, Clerk of Courts, Juvenile Court, Prosecuting Attorney and Sheriff to develop the Title IV-D contracts with GCJFS. GCJFS Director noted no issues with the Maximus report in conjunction with the Title IV-D reports and with billing Cost Allocation Plan costs paid by GCJFS. County staff time (Commissioners Office & Auditors Office) involved with the Cost Allocation Plan is very minimal with Maximus and that is important with the limited number of staff available to assist the consultant. Ms. Sprague noted ORC 307.86 provides an exception to bidding requirements for consultants and further noted the annual amount is well below the \$50,000 bidding requirement should there not have been an exception. For these reasons, Ms. Sprague recommended continuing the Cost Allocation Plan with Maximus. Brent Saunders entertained a motion to continue using Maximus for the counties annual Cost Allocation Plan. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

REVIEW RECORD - B-F-19-1AY-1**CERTIFICATION OF DETERMINATION OF SUBSEQUENT EXEMPTION FOR A CATEGORICAL EXCLUSION PROJECT**

County Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record for the following project for which a certification of determination of subsequent exemption for a categorical exclusion project could be made:

- Gallipolis Village –Street Improvement Project (Court Street Paving Project)
- Brent Saunders entertained a motion to approve the forms as presented. Harold G. Montgomery made and David K. Smith seconded that motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea. All forms were signed after the comment period by Brent Saunders, as President of the Commission, and they are on file in the County's CDBG files.

EXECUTIVE SESSION - PERSONNEL

At 9:33 a.m. the President entertained a motion to enter into executive session to discuss personnel. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea. At 9:38 County Administrator Karen Sprague was requested to join the session. Returned to regular session at 9:48 a.m.; no action taken.

EMPLOYMENT RELATED TRANSPORTATION CONTRACTS

The President entertained a motion to approve the following Employee Related Transportation Purchase of Service Contract as presented by Director Dana Glassburn:

Company	Bid Price Per Mile Participant	Bid Price Per Mile Self-Pay	Accepted or Declined
Gallia Co. Council on Aging	\$2.70	\$2.70	Declined
Gallia-Meigs CAA	\$2.50	\$2.50	Declined
R & T Need A Lift Transportation	\$2.50	\$2.50	Accepted
Jackson Transportation Group	\$2.50	\$2.40	Declined
On the Go Transportation Svcs	\$3.00	\$2.50	Declined

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David K. Smith made and Harold G. Montgomery seconded the motion to approve the contract as presented and recommended by Director Glassburn. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

DJFS – SUBGRANT AGREEMENTS

Director Dana Glassburn, Gallia - Vinton ESC Superintendent Denise Shockley and Emily Crabtree presented the commission with the following Agreements:

Gallia County DJFS – Educational Service Center-TANF

G-FFY20-001

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

RECITALS

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Educational Service Center, (hereinafter referred to as "SUBGRANTEE ESC") at P.O. Box 178 Rio Grande, Ohio 45674. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: TANF CFDA 93.558 (original award date 10/1/2018; FAIN# 1901OHTANF) Temporary Assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services, Federal Award signed on 10/1/2018. At the time of signing the subgrant the FFY20 TANF CFDA Federal Award had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is not for research and development purposes.

This Subgrant Agreement will be in effect from October 1, 2019 to September 30, 2020 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date. This grant is in the total amount of one million dollars (\$1,000,000.00).

The President entertained the motion to sign the subgrant agreement as recommended. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

Gallia County DJFS – TITLE XX

G-FFY20-002

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

RECITALS

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Educational Service Center (hereinafter referred to as "SUBGRANTEE ESC") (DUNS#799591854) at P.O. Box. 178 Rio Grande, Ohio 45674. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: Education and Training Services, State grant; and Title XX CFDA 93.667 (original award date 10/22/2018, FAIN# 1901OHSOSR) and the Social Services Block Grant, as administered by the U.S. Department of Health and Human Services. At the time of signing the subgrant the FFY19 Title XX CFDA Federal award had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is not for research and development purposes.

This Subgrant Agreement will be in effect from October 1, 2019 to September 30, 2020 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date. This grant is in the total amount of Fifty Thousand dollars (\$50,000.00).

Note full contracts and agreements are on file at DJFS and the commissioner's office.

The President entertained the motion to sign the subgrant agreement as recommended. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

FFY20-CSB MOU KINSHIP CAREGIVER PROGRAM – JFS

Director Dana Glassburn, presented the commission with the memorandum of understanding (MOU) is entered into on the October 1, 2019, by and between The Board of County Commissioners, Gallia County, Ohio, on behalf of the Gallia County Department of Job and Family Services and the Gallia County Children Services Board on behalf of Gallia County Children Services, establishes the cooperative procedures for the Kinship Caregiver Program (KCP) as established in the GCDJFS Prevention Retention and Contingency (PRC) Plan. The President entertained the motion to approve to sign the MOU as recommended. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

CHILDREN SERVICES – MOU

The commissioners were in receipt of a Memorandum of Understanding (MOU) from Children Services Director Russ Moore between the Board of County Commissioners, Gallia County Ohio, on behalf of the Gallia County Sheriff's Office and the Gallia County Children Services Board, establishes the cooperative procedures to effectuate the provision of a commissioned law enforcement officer assigned to the Children Services Board by the Gallia County Sheriff Office as a vendor agreement. The President entertained a motion to approve and sign the MOU. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea

EXECUTIVE SESSION – PERSONNEL - DJFS

At 10:26 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea. Returned to regular session at 10:31 a.m.; no action taken.

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OSU – AGENCY UPDATE

Director Tracy Winters and ANR Educator Jeff Moore presented the Commission with an agency update of various activities and presented a copy of their newsletter.

- October 7-13 – National 4-H Week
- October 10 – Tracy took part in the State Curriculum Committee meeting
- October 21 - OSU Staff, 4-H volunteers, and S&W staff begun installation of a Handicap assessable fishing dock.
- October 29 – Chris Blank held first of four Gallia County Bee Association Bee School
- November 2 – Gallia County Shooting Aces 4-H Club second annual Turkey Shoot fund raiser
- November 28-29 – Thanksgiving Holiday Extension office closed

COUNTY HAZARD MITIGATION PLAN

911/EMA Director Sherry Daines give an update on the County Hazard Mitigation Plan. The president entertain the motion to approve the following resolution, Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea

RESOLUTION

A RESOLUTION ADOPTING THE REVISED GALLIA COUNTY ALL NATURAL HAZARDS MITIGATION PLAN

WHEREAS, on October 31, 2019, the Gallia County Commissioners hereby moves to adopt the revised edition of the Gallia County All Natural Hazards Mitigation Plan pursuant to the Disaster Mitigation Act of 2000; and

WHEREAS, a Mitigation Plan for Gallia County was required as of November 1st, 2004 to receive any state or federal mitigation funding; and

WHEREAS, the Mitigation Planning Core Group, comprised of representatives from the County, municipalities and stakeholder organizations, has revised the recommended Mitigation Plan; and

WHEREAS, the recommended Mitigation Plan has been widely circulated for review by the County's residents and federal, state and regional agencies and has been supported by those reviewers.

NOW, THEREFORE BE IT RESOLVED by the Gallia County Commissioners that: The (Revised Edition) of the Gallia County All Natural Hazards Mitigation Plan is hereby adopted as an official plan of Gallia County.

BE IT FURTHER RESOLVED, that the Gallia County Emergency Management Agency prepare and submit to the Federal Emergency Management Agency in accordance with the draft rules and regulations published by FEMA, the Gallia County All Natural Hazards Mitigation Plan.

Passed by the Gallia County Board of Commissioners on October 31, 2019.

s/ Brent Saunders, President

s/ Harold G. Montgomery, Vice President

s/ David K. Smith, Commissioner

s/ Anette L. Brown, Clerk 10/31/2019

Gallia County Board of County Commissioners

CHILDREN SERVICES – INTEGRATED SERVICES LETTER

David K. Smith made and Harold G. Montgomery seconded the motion to send a letter to Integrated Services to terminate the office lease agreement with the recommendations of Children Services Director Russ Moore. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea

QUOTE OPENING – CDBG CLAY TOWNSHIP ANN DRIVE PAVING PROJECT

At 11:30 a.m. the following quotes were opened and read by President Brent Saunders:

- The Shelly Company, Thornville, Ohio \$38,814.50

County Administrator Karen Sprague noted the estimate was \$36,819.72, and the quote is within 10%. Ms. Sprague noted she would contact Clay Township to assure they could cover the difference from the \$36,800 CDBG grant award; said difference being \$2,014.50. Quote paperwork was turned over to the County Administrator for review and recommendation. Also in attendance: Trevor Small, Shelly Company.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 3rd quarter 2019 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners Brent Saunders, Harold G. Montgomery and David K. Smith, Clerk of Courts Noreen Saunders, and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

RECESS

At 4:00 p.m. the President entertained a motion to recess. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

RECONVENE - NOVEMBER 4, 2019

At 11:30 on November 4, 2019 the President entertained a motion to reconvene the Commission meeting in order to complete the following actions pertaining to the 2019 CDBG grant. David K. Smith moved and Brent Saunders seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, absent for vote; David Smith, yea.

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CDBG - FY 2019 COMMUNITY DEVELOPMENT GRANT AGREEMENT & APPROPRIATION APPROVAL
B-F-19-1AY-1

Karen Sprague, County Administrator, provided the Commission with Ohio Department of Development grant agreement forms for the FY 2019 Community Development Grant for approval and signing and to request the County Auditor's Office to create a new fund for this grant titled "B-F-19-1AY-1" (for the period of 9/1/2019 – 10/31/2021), give that grant fund number 373, and to appropriate the \$162,000 grant into line items as follows:

Appropriate	\$11,169.60	into	373.0373.510200	title	Salaries
Appropriate	\$36,800.00	into	373.0373.531100	title	Clay Twp Street Impr
Appropriate	\$21,400.00	into	373.0373.531101	title	Gallipolis Village Street Impr
Appropriate	\$8,000.00	into	373.0373.531102	title	Fair Housing
Appropriate	\$11,503.08	into	373.0373.531103	title	Administration
Appropriate	\$71,400.00	into	373.0373.531104	title	Co Engineer Street Impr
Appropriate	\$1,563.74	into	373.0373.536400	title	PERS
Appropriate	\$163.58	into	373.0373.536500	title	Workers Comp
Appropriate	\$25,700.00	into	129.0129.531110	title	Gallipolis Village Street Impr

Also, request the County Auditor's Office to create the following revenue line items:
Create 373.3000.400100 B-F-19-1AY-1 Grant Revenue (\$162,000)

Brent Saunders entertained a motion to approve the request and sign the grant agreement as presented. David K. Smith moved and Brent Saunders seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, absent for vote; David Smith, yea.

QUOTE AWARD
CDBG CLAY TOWNSHIP BEAR RUN ROAD PAVING PROJECT

County Administrator Karen Sprague provided the Commission with receipt of the Release of Funds from ODSA-OCD dated 10/31/2019 and therefore the project can now be awarded. The quotes for the 2019 CDBG Clay Township Ann Drive Paving Project have been reviewed, the one quote received was within 10% below the engineer's estimate of \$36,819.72. Therefore, Ms. Sprague recommends the project be awarded to The Shelly Company in the amount of \$38,814.50, noting Clay Township Trustees have agreed to cover the difference of \$2,014.50 from the CDBG CD grant amount (quote \$38,814.50 - \$36,800 grant = \$2,014.50 Clay local match). It was noted the quote was complete containing the bid guaranty and contract bond and all affidavits as required and could be awarded as recommended. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for The Shelly Company and therefore made a recommendation to award. Brent Saunders entertained a motion to award the contract as recommended.


David K. Smith made and Brent Saunders seconded this motion to award the quote to The Shelly Company in the amount of \$38,814.50 as recommended. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, absent for vote; Mr. Smith, yea.

CONTRACT SIGNING
CDBG CD GRANT – CLAY TOWNSHIP ANN DRIVE PAVING PROJECT

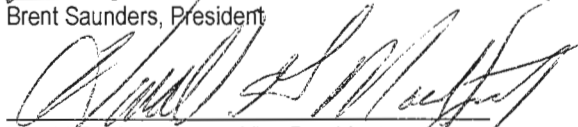
County Administrator Karen Sprague provided the Commission with the contract for the FY 2019 CDBG Clay Township Ann Drive Paving Project with The Shelly Company of Thornville, Ohio in the amount of \$38,814.50. Brent Saunders entertained a motion to approve and sign the contract as presented. David K. Smith made and Brent Saunders seconded this motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, absent for vote; Mr. Smith, yea.


ADJOURN

At 11:40 am November 4, 2019 the President entertained a motion to adjourn. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, absent for vote; Mr. Smith, yea.


Brent Saunders, President


Anette C. Brown, Clerk


Harold G. Montgomery, Vice President


David K. Smith, Commissioner