

**MARCH 28, 2019**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the March 21, 2019 minutes. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Econ Dev	Melissa Clark	4/8	Jackson, Ohio	Jackson Econ Dev
Commissioners	Karen Sprague	4/8	Dayton, Ohio	OCCD Analysis of Impediments to Fair Housing Choice Training
Clk of Cts	Noreen Saunders	4/16 – 4/18	Columbus, Ohio	Annual Title Seminar
Commissioners	Karen Sprague	4/22	Columbus, Ohio	ODSA, OCD PY 2019 Community Development Program Workshop
Commissioners	Karen Sprague	4/23	Columbus, Ohio	OCCD Ohio Public Construction Contracting 101 Training
Commissioners	Karen Sprague	4/24 & 4/25	Columbus, Ohio	OCCD 2019 Spring Qtrly Mtg
Commissioners	Karen Sprague	4/25	Columbus, Ohio	OCCD Ohio Civil Rights Fair Housing Training

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

2019 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
3/24	14	1	1	1	12	0	0	0	15	9	1	0	0	1

**EXECUTIVE SESSION – PERSONNEL**

At 9:24 a.m. the President entertained a motion to enter into executive session with maintenance supervisor Tom Halfhill to discuss a personnel. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea. Returned to regular session at 9:27 a.m.; no action taken.

**ARC - FY 2018 STATE ARC GRANT AGREEMENT & APPROPRIATION APPROVAL (S-P-18-1AY-1)**

County Administrator Karen Sprague presented the Commission with an Ohio Development Services Agency grant agreement for the FY 2018 State ARC Grant awarded for the purchase of new 911 Equipment. Ms. Sprague requested approval and signing of the grant agreement and to request the County Auditor's Office to create a new fund for this grant titled "S-P-18-1AY-1" (for the period of 3/1/2019 – 3/31/2020), give that grant fund number 366, and to appropriate the \$169,500 grant into line items as follows:

Appropriate \$169,500.00 into 366.0366.531100 title 911 Equipment

Also, request the County Auditor's Office to create the following revenue line items:

Create 366.3000.400100 S-P-18-1AY-1 Grant Revenue (\$169,500)

Brent Saunders entertained a motion to approve the request and sign the grant agreement as presented. Harold G. Montgomery moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

**SUPPORT AGREEMENT FOR 911 CENTER EQUIPMENT UPDATE PROJECT**

Gallia County 911 Director Sherry Daines & Asst. Director Keith Wilson met with the Commission to present the 911 Support Agreement with Zuercher Technologies, LLC for approval and signing. It was noted by County Administrator Karen Sprague that upgrades for 911 equipment and software are exempt from bidding under ORC 307.86 (B) (1) (2). The project will replace Gallia County's 20-year old non-supported 911 equipment and technologies with a current next gen 911 capable system. The 911 system benefits the entire county including the City and 5 Villages. The project is being paid for with a 70% ARC grant in the amount of \$169,500 and 30% local matching 911 funds. The 911 Support Agreement totals \$242,086.33 and is broken down as follows:

- Software License Fees - \$50,000
- Implementation Service Fees - \$85,500
- Project Related Fees - \$16,277.54
- Hardware Costs - \$69,755.90
- Annual Maintenance Fees (Year 1) - \$20,552.89

Payment Milestones:

- 20% Software and Services Due at Contract Signing - \$33,066.09
- 30% Software and Services Due at CPE Backroom Installation - \$49,599.13
- 30% Software and Services Due at Completion of Pre-Go Live End User Training - \$49,599.13
- 10% Software and Services Due at Go Live (Cutover) - \$16,533.04

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- 10% Software and Services Due at System Acceptance - \$16,533.04
- 100% Hardware due upon order \$69,755.90
- Travel (estimated) to be billed as incurred - \$7,000.00

Ms. Sprague noted the agreement has been approved and signed by Gallia County Pros. Atty. Jason Holdren. Ms. Sprague further noted both the Excluded Parties search on [www.sam.gov](http://www.sam.gov) and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for Zuercher Technologies, LLC and therefore made a recommendation to award. Brent Saunders entertained a motion to award and sign the agreement as recommended. David K. Smith made and Harold G. Montgomery seconded this motion to award the project to Zuercher Technologies, LLC and sign the agreement in the amount of \$242,086.33 as recommended. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

#### FINANCIAL REPORT REVIEW

County Administrator Karen Sprague provided the Commission with the following:

- 2019 1<sup>ST</sup> Half Settlement for Undivided Public Housing = \$350.90 (funds received from GMHA)
- 8<sup>th</sup> Amended Certificate of Estimated Resources

#### FAA 2019 AIRPORT IMPROVEMENT PROGRAM GRANT GALLIA-MEIGS REGIONAL AIRPORT PROJECT

County Administrator Karen Sprague requested the Commission create a fund for the FY 2019 Airport Improvement Program Grant. This project is for the GAS Terminal Building Siting and Utilization Study project. Brent Saunders entertained a motion to request the County Budget Commission to create a new fund for this grant titled "**2019 FAA Airport Grant**", give that grant fund number **367** and increase the amended certificate by \$248,900 grant (it was noted 5% or \$13,100 of this grant is from ODOT, Office of Aviation). It was noted the local match share of 5%, \$13,100, will be paid from the Airport fund #036.

Appropriate the funds into the grant fund titled "**2019 FAA Airport Grant**", grant fund number **367**, \$248,900.00 grant into the following grant line items:

Appropriate	\$133,000.00	into	367.0367.531100	title	Terminal Bldg Siting/Util/Design Study
	\$114,000.00	into	367.0367.531101	title	Construction P/S & Bidding
	\$1,900.00	into	367.0367.531102	title	Administration

Create Revenue Line Items as follows:

Create                    367.3000.400100    Payins for FAA 2019 Grant (\$248,900.00)

David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

#### RESOLUTION – HOPEWELL HEALTH CENTERS GRANT CONTRACT

County Administrator presented the Commission with a contract between the State of Ohio, Department of Mental Health and Addiction Services, Hopewell Health Centers and Gallia County Commissioners, and Gallia, Jackson & Meigs Counties Board of ADAMHS. Ms. Sprague noted Hopewell Health Centers and the Gallia County Commissioners are Co-Applicants in an application to the State of Ohio for Community Assistance Funds for renovations to the Hopewell Integrated Health Center located at 3086 State Route 160 in Gallipolis, Ohio. This application has been approved for funding and requires the execution of the contract being presented. The contract reflects the estimated project costs will be \$1,697,442.05 and noted the State of Ohio will provide funds not to exceed \$500,000. The contract notes the integrated health care clinic, providing primary care, oral health, and behavioral health services will serve an estimated 3,450 individuals annually. Term of the contract is 30 years from the effective date of the contract. Brent Saunders entertained a motion to approve and sign the Hopewell Integrated Healthcare Center contract with the parties noted above as presented. Harold G. Montgomery made and David K. Smith seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

#### RESOLUTION – GREEN SEWER 2 EASEMENT APPROVAL

County Administrator Karen Sprague presented the Commission with an easement between the County and LMH Real Estate LLC as needed for the Green Sewer Phase 2 project, noting the easement has been approved by Bricker & Eckler LLP. Brent Saunders entertained a motion to approve and sign the easement as presented. David K. Smith made and Harold G. Montgomery seconded that motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

#### 2018 GALLIA COUNTY LANDFILL ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with the 2018 Gallia County Landfill Annual Report as prepared and provided by landfill operator Waste Management. Ms. Sprague highlighted the following items in the 2018 Landfill Report:

- Total tons of waste received = 16,611.78 tons
  - In District waste = 5,741.70 tons (Gallia, Jackson & Meigs)
  - Out of District waste = 52.41 tons (Athens, Ross, Scioto & Washington)
  - Out of State waste = 10,817.67 tons (WV counties of Boyd, Cabell, Doddridge, Jackson, Kanawha, Mason & Putnam)
- Morgan Township received \$0.25 per tons as the host township = \$3,673.14
- Tipping Fee = \$50.00 per ton
- Total remaining gross airspace = 844,656 cubic yards

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- Remaining constructed capacity = 262,619 cubic yards
- Remaining life based on 123,500 tons/year = 3.57 years
- Remaining life based on actual 2018 tons per year 16,611.8 = 25.8 years
- Leachate volumes
  - Recirculation = 6,000 gallons
  - Offsite Disposal = 876,538 gallons
- Closure & Post-Closure Cost Estimates
  - 2018 Final Closure Estimate = \$2,540,913.23
  - 2018 Post-Closure Estimate = \$1,951,424.98
  - 2018 Final Closure Estimate = \$2,596,813.23 (based on 2.2% inflation factor)
  - 2018 Post-Closure Estimate = \$1,994,356.33 (based on 2.2% inflation factor)
  - Updated bonds are included with the new estimates and extended from 3/31/19 to 3/31/2020

#### AIRPORT – LIGHTED “T”

Dave Snyder submitted a quote to repair the Lighted “T” from Jess Howard Electric Company for \$1,270.00. President Saunders entertained the motion to agree as recommended by Mr. Snyder to have Jess Howard Electric Company repair the Lighted “T” at the Gallia-Meigs Regional Airport. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

#### DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn and Gallia-Vinton ESC Denise Shockley presented the commissioners the following:

##### **Gallia County DJFS – ESC-TANF – G-FFY19-0006 RECITALS**

*This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as “CDJFS”) located at 848 3<sup>rd</sup> Avenue, Gallipolis OH 45631 and Educational Service Center, (hereinafter referred to as “SUBGRANTEE ESC”) at P.O. Box 178 Rio Grande, Ohio 45674. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.*

*This Subgrant is made pursuant to the following federal award: TANF CFDA 93.558 (original award date 10/1/2017; FAIN# 1801OHTANF) Temporary Assistance to Needy Families Block Grant, as administered by the U.S. Department of Health and Human Services, Federal Award signed on 10/1/2017. At the time of signing the subgrant the FFY19 TANF CFDA Federal Award had not been signed. CDJFS will place updated Federal Award sign date once received. This Subgrant is not for research and development purposes.*

*This Subgrant Agreement will be in effect from October 1, 2018 to September 30, 2019 unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date.*

*This grant is in the total amount of nine hundred thousand dollars (\$900,000) and/or up to one million, five hundred thousand dollars (\$1,500,000) if funding is available.*

The President entertained the motion to sign the agreement as recommended. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

#### LEAVE DONATION APPLICATION

Sheriff Administrator Heather Casto submitted leave donation form of 20 hours of sick time from Lt. Adam Holcomb to Jeff Smith of the Gallia County Sheriff department. The President entertained a motion to approve the leave donation as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: Roll: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

#### EXECUTIVE SESSION – PERSONNEL

At 10:20 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss personnel. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea. Returned to regular session at 10:37 a.m.; no action taken.

#### OSU – AGENCY UPDATE

Director Tracy Winters and ANR Educator Jeff Moore presented the Commission with an agency update of various activities and presented a copy of their newsletter. Teen volunteers also known as “digital ambassadors” Mikenzi Pope and Maddy Petro gave an update from their training session for the new 4-H Tech Changemakers program. This Program will help empower teens as teachers of digital literacy, Internet safety and security, with the goal of increasing the adoption and use of technology by adults in rural communities

#### CORSA – LIABILITY OPTIONS

Wiseman agency Nick Roach met with the commissioners to discuss the options to increase the liability limit annually and the cost. Commissioners noted they would discuss it further and if Mr. Roach hasn’t heard from them by the deadline of 4/26/2019 to know their feel the current coverage is adequate at this time. No action taken.

#### CORONER – TRANSPORT

Coroner Dr. Whitely met with the commission at their request to discuss the cost of transport to Montgomery County Coroner for autopsy. Dr. Whitely noted his detailed estimate of round trip transport to Dayton, Ohio for an autopsy. David K. Smith made a motion to increase the amount to pay the local funeral homes for around trip transport to Montgomery County for autopsy to \$350.00 and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea.

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**EXECUTIVE SESSION - SHERIFF - PERSONNEL**

At 11:18 a.m. the President entertained a motion to enter into executive session with Sheriff Matthew D. Champlin and Administrator Heather Casto to discuss personnel. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea. Returned to regular session at 11:36 a.m.; no action taken.

**SUBGRANT AWARD AGREEMENT - GCSO OVERTIME 2019**

Sheriff Matthew D. Champlin and Sheriff Administrator Heather Casto submitted the Subgrant Award Agreement No. 2018-JG-LLE-5214 GCSO Overtime 2019 paperwork for signature by the Commission President. The project total is \$9,981.37, which \$8,983.23 is OCJS Funds and \$998.14 is a cash match. The award period is 3/1/2019 to 9/30/2019. The President entertained the motion to sign the agreement as recommended by Sheriff Matthew D. Champlin. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

**SHERIFF - GCSO OVERTIME 2019 - NEW FUND**

**GCSO Overtime 2019**

The Gallia County Sheriff's Office presented the Commission with the Ohio Department of Public Safety, Office of Criminal Justice Services award letter. President Saunders entertained a motion to approve and accept the grant agreement, and to request the County Auditor's Office to create a new department for this grant titled "GCSO Overtime 2019", give that department number 368, and to appropriate the \$9,981.37 grant into line items as follows:

Expense line items needed are as follows:

Appropriate	\$8,349.12	into	368.0368.510200	title	Salaries
Appropriate	\$1,511.19	into	368.0368.536400	title	PERS
Appropriate	\$121.06	into	368.0368.536600		Medicare

Also, create one revenue lines for grant fund pay-ins as follows:

Create	368.3000.400100		\$8,983.23	title	Grant
Create	368.3000.400101		\$998.14	title	Local Match

David K. Smith made and Harold G. Montgomery seconded motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

**NATIONAL VIETNAM WAR VETERANS DAY PROCLAMATION**

The President entertained the motion to approve the following proclamation. David K. Smith moved and Harold G. Montgomery seconded a motion to approve. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea.

**National Vietnam War Veterans Day**  
March 29, 2019

**WHEREAS**, between 1964 and 1975, over 3 million Americans served overseas in a series of battles and conflicts that has come to be known as the Vietnam War and

**WHEREAS**, the servicemen and women who served in the Vietnam War represent a generation who represented the very meaning of courage, bravery, honor and sacrifice, and

**WHEREAS**, of the 3 million veterans who served, over 58,000 of those veterans either gave their lives in combat or remain missing to this day and are honored on the Vietnam Memorial Wall in Washington, D.C.; and

**WHEREAS**, of the servicemen and women who survived, none of them returned unscathed and all of whom suffered injuries to body and soul; and

**WHEREAS**, all of those veterans who served our county in uniform during this tumultuous and difficult period of our nation's history are deserving of homage and solemn reverence; and

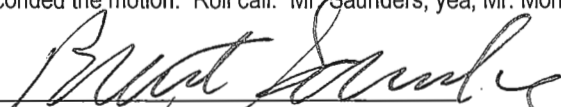
**WHEREAS**, Gallia County pays tribute and honor to those Vietnam veterans who live in our county, especially to the twelve Gallia County combat heroes who lost their lives in Vietnam fighting for our freedom.

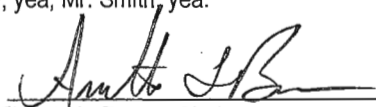
**NOW, THEREFORE**, we, the Board of Gallia County Commissioners do recognize March 29, 2019, as National Vietnam War Veterans Day.

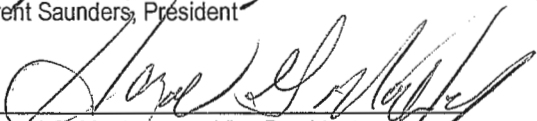
*of Brent Saunders, President*  
*of Harold G. Montgomery, Vice President*  
*of David K. Smith, Commissioner*

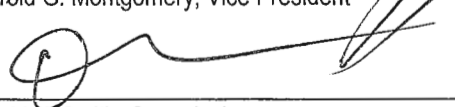
**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

  
Brent Saunders, President

  
Anette L. Brown, Clerk

  
Harold G. Montgomery, Vice President

  
David K. Smith, Commissioner

CASTO & HARRIS, INC. --- RE-ORDER NO. 19928-18