

**DECEMBER 6, 2018**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Brent Saunders. Roll Call: President David K. Smith, absent; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The Vice President entertained a motion for approval of the November 29, 2018 minutes. Harold G. Montgomery made and Brent Saunders seconded motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Lori Church	12/3 & 12/4	Union County, Ohio	Readiness Mtg
Commissioners	Harold G. Montgomery	12/9 - 12/11	Columbus, Ohio	CCAO Winter Conf.
Econ Dev	Melissa Clark	12/11	Jackson, Ohio	APEG Econ Dev Mtg
DJFS	Dana Glassburn	12/13 & 12/14	Columbus, Ohio	OJFSDA Directors Mtg
DJFS	Dana Glassburn	12/19	Jackson, Ohio	CSS/District Mtg

The Vice President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and Brent Saunders seconded motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
12/2	18	1	5	0	4	0	0	0	10	21	0	0	0	1

**TOWNSHIP ALLOCATION FOR 2019**

The Vice President entertained a motion for approval of the FY 2019 allocation of \$4,000 to each of the fifteen (15) Townships in Gallia County, totaling \$60,000. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**LEAVE DONATION APPLICATIONS**

Sheriff Administrator Heather Casto submitted four (4) leave donation forms of 17 hours of sick time from Chad A. Wallace to Jeff Smith of the Gallia County Sheriff department, 17 hours of sick time from Brady Curry to Jeff Smith of the Gallia County Sheriff department, 17 hours of sick time from Melissa Blank to Jeff Smith of the Gallia County Sheriff department and 17 hours of sick time from Anthony K. Werry to Jeff Smith of the Gallia County Sheriff department. The Vice President entertained a motion to approve the leave donations as submitted. Harold G. Montgomery made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**PLANNING COMMISSION BOARD RE-APPOINTMENTS**

The Commission was in receipt of the following:

*December 4, 2018*

*To: County Commissioners*

*From: Melissa Clark*

*Re: Planning Commission re-appointment and Alternate Appointments*

*I am requesting the following re-appointments to the Planning Commission Board, including alternates for John McKean.*

Current Term	Member	Alternate	Office
10/31/18-10/31/21	Craig Banres		Vice Charmain
	John McKean, Sanitarian	Ken Patrick S.I.T, Josh Sherwood, R.S.	
	Melissa Clark		Secretary

*Additionally, I would like to request the appointments of Nick Mills for the recent vacancy of the term below:*

10/31/17-10/31/20	Nick Mills		
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*Thank you,  
Melissa Clark  
Planning Director*

The Vice President entertained a motion to appoint the members and alternate as submitted to the Planning Commission Board as recommended. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**REORGANIZATIONAL MEETING**

As per ORC 305.05, the Board of County Commissioners shall organize no later than the second Monday of January of each year. The Vice President entertained a motion to have the reorganizational meeting on Thursday, January 3, 2019 at 1:00 pm Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea

OVRDC UPDATE

John Hemmings and Stephanie Gilbert met with the commission to update on upcoming events. No action taken.

DJFS

Director Dana Glassburn and Don Keller met with the commission to advise the commissioners of Mr. Keller changing firms. No action taken.

PROCLAMATION – FIREMAN MICK MORGAN DAY

Vice President Saunders read the following proclamation and entertained a motion for approval and signing. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**PROCLAMATION**

**WHEREAS**, the Board of Gallia County Commissioners hereby honors the accomplishments of Earl G. "Mick" Morgan upon your retirement after 50 years of meritorious and faithful service on the Rio Grande Village Fire Department; and

**WHEREAS**, the Board of Gallia County Commissioners sincerely appreciates the devotion of Fireman Mick Morgan as a volunteer fireman for these many years and notes your service has been invaluable to both the citizens of Rio Grande Village and all of Gallia County through mutual aid agreements.

**NOW, THEREFORE**, the Board of Gallia County Commissioners does hereby proclaim Sunday, December 9, 2018 as

**Fireman Mick Morgan Day**

And we along with the citizens of Gallia County will observe this day as such and participate in the ceremonies and activities planned to bestow this distinction.

This proclamation shall take effect upon its signing this 6<sup>th</sup> day of December, 2018

*s/ David K. Smith, President*

*s/ Brent Saunders, Vice President*

*s/ Harold G. Montgomery, Commissioner*

PROCLAMATION – OHIO GENERAL AVIATION APPRECIATION MONTH

Vice President Saunders read the following proclamation and entertained a motion for approval and signing. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**WHEREAS**, general aviation and community airports play a critical role in the lives of our citizens, as well as in the operation of our businesses and farms; and

**WHEREAS**, the state of Ohio has a significant interest in the continued vitality of General Aviation, Aerospace, aircraft manufacturing, educational institutions and aviation organizations and community airports and airport operators; and

**WHEREAS**: According to the Ohio Department of Transportation, Office of Aviation, the state has a total of 150 public-use airports and 7,800 registered aircraft. According to the FAA, these airports serve 15,322 pilots; and

**WHEREAS**: According to the Ohio Airports Economic Impact Study, general aviation airports in Ohio contribute more than \$1.8 billion to the state's economy; and

**WHEREAS**: the nation's aviation infrastructure represents an important public benefit, and Congressional oversight should be in place to ensure it remains a public system and serves communities of all sizes; and

**WHEREAS**, many communities in Ohio depend heavily on General Aviation and Community Airports for the continued flow of commerce, tourists and visitors to our state.

**NOW, THEREFORE, WE, the Board of Gallia County Commissioners of Gallia County, Ohio**, do hereby recognize December 2018 as

**GENERAL AVIATION APPRECIATION MONTH**

throughout Ohio and in Gallia County we encourage all Ohioans to join in its observance. This proclamation shall take effect upon its signing this 6<sup>th</sup> day of December, 2018.

*s/ David K. Smith, President*

*s/ Brent Saunders, Vice President*

*s/ Harold G. Montgomery, Commissioner*

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- 18<sup>th</sup> Amended Official Certificate of Estimated Resources

CHIP PROGRAM - SUBORDINATION AGREEMENT

Vice-Pres. Brent Saunders entertained a motion to approve a Subordination Agreement presented to the Commission for signing by WesBanco Bank, Inc., on behalf of William and Wendy McNeal, of Gallia County, Ohio, for the County's mortgage recorded for the CHIP Program, B-C-00-1AY-2. Harold G. Montgomery made and Brent Saunders seconded this motion. Upon roll call votes were as follows: David Smith, absent for vote; Brent Saunders, yea; Harold G. Montgomery, yea. Agreement is on file in the county's FY 2000 CDBG CHIP Program grant files, B-C-00-1AY-2.

**FY ' 2020 - 2029 TEN YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM PACKAGE**

County Administrator Karen Sprague presented, on behalf of the Gallia-Meigs Regional Airport Consultants Delta Airport Consultants, the Commission with the FY 2020 – 2029 Ten Year Airport Capital Improvement Program Package for approval. The package reflects projects for funding during the 10-year period as follows:

1. FY 2019 Reimbursement Terminal Building Siting, Utilization and Preliminary Design Study; Pen-and-Ink ALP Revisions = \$141,000 total = \$126,900 federal entitlement grant + \$7,050 State Non-FAA grant + \$7,050 local match
2. FY 2019 Reimbursement Construct General Aviation Terminal Building – P/S, Bidding = \$121,000 total = \$108,900 federal entitlement grant + \$6,050 State Non-FAA grant + \$6,050 local match
3. FY 2020 Reimbursement Construct General Aviation Terminal Building – CCM/A = \$785,000 total = \$514,200 federal entitlement grant + \$36,750 State Non-FAA grant + \$36,750 local match + \$50,000 other (possibly SODI, ARC, ODOT, DOD grants)
4. FY 2021 Reimbursement Construct General Aviation Terminal Building = \$147,300 total = \$132,570 federal entitlement grant + \$7,365 State Non-FAA grant + \$7,365 local match
5. FY 2021 Conduct Wildlife Hazard Assessment (WHS) per FAA WHS Group 3 Classification = \$20,000 total = \$18,000 federal entitlement grant + \$1,000 State Non-FAA grant + \$1,000 local match
6. FY 2022 TW "A" (650' x 30'), TW "B" (1912' x 30') Removal; TW "A" Relocation – P/S = \$127,000 total = \$114,300 federal entitlement grant + \$6,350 State Non-FAA + \$6,350 local match
7. FY 2023 TW "A" (650' x 30'), TW "B" (1912' x 30') Removal; TW "A" Relocation – Bidding, CCM/A = \$625,000 total = \$185,700 federal entitlement grant + \$376,800 Apportionment + \$31,250 State Non-FAA + \$31,250 local match
8. FY 2024 Carryover NPE
9. FY 2025 ALP/MP Update per current airport conditions and AGIS, Exhibit A requirements = \$145,000 total = \$130,500 federal entitlement grant + \$7,250 State Non-FAA grant + \$7,250 local match
10. FY 2026 Runway 5-23 runway/taxiway extension – BCA = \$35,000 total = \$31,500 federal entitlement grant + \$1,750 State Non-FAA grant + \$1,750 local match
11. FY 2026 Aeronautical Survey for WAAS LPV IAP Runways 5 and 23 = \$67,000 total = \$60,300 federal entitlement grant + \$3,350 State Non-FAA grant + \$3,350 local match
12. FY 2027 Runway 5-23 runway/taxiway extension – Environmental Assessment = \$180,000 total = \$162,000 federal entitlement grant + \$9,000 State Non-FAA grant + \$9,000 local match
13. FY 2028 Carryover NPE
14. FY 2029 Runway 5-23 runway/taxiway extension – P/S = \$250,000 total = \$225,000 federal entitlement grant + \$12,500 State Non-FAA grant + \$12,500 local match
15. FY 2030 Reimbursement for Runway 5-23 Runway/taxiway extension – Land Acquisition = \$200,000 total = \$180,000 federal entitlement grant + \$10,000 State Non-FAA grant + \$10,000 local match
16. FY 2030 Runway 5-23 runway/taxiway extension – CCM/A = \$2,500,000 total = \$33,000 federal entitlement grant + \$2,217,000 federal apportionment grant + \$125,000 State Non-FAA grant + \$0 local match + \$125,000 other (possibly SODI, ARC, ODOT, DOD grants)

Karen Sprague advised that Delta Airports noted that this is a wish list and the Federal and State funding is not certain. Harold G. Montgomery made and Brent Saunders seconded a motion to approve the grant application as presented. Upon roll call votes were as follows: David Smith, absent for vote; Brent Saunders, yea; Harold Montgomery, yea. David Smith, Pres, will sign all signature blocks for the ACIP submittal.

**FY ' 2019 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION**

County Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2019 FAA VISION-100 Programming Grant information. The application will reflect \$262,000 total project cost broken down as follows:

- \$140,000 Terminal Building Siting, Utilization & Preliminary Design Study; Pen-and-ink ALP Terminal Area Plan Revisions = \$126,000 Federal + \$7,000 State + \$7,000 local match
- \$120,000 Construct General Aviation Terminal Building – P/S & Bidding = \$108,000 Federal + \$6,000 State + \$6,000 local match
- \$2,000 Administration = \$1,800 Federal + \$100 State + \$100 local match
- \$262,000 TOTAL = \$235,800 Federal + \$13,100 State + \$13,100 local match

The application reflects a 90% federal grant, 5% state grant with a 5% local match. The matching funds are from the County's General Fund and will be transferred to the Airport Fund #036 at the beginning of 2019 and will be appropriated into the FAA grant local match line item under the 2019 Appropriation Resolution.

Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later. The programming applications are due to the FAA by December 2018.

Harold G. Montgomery made and Brent Saunders seconded a motion to approve the programming application. Upon roll call votes were as follows: David Smith, absent for vote; and Brent Saunders, yea; Harold Montgomery, yea. David Smith, Pres, will sign all signature blocks for the grant.

**RESOLUTION - SALES AND USE TAX PUBLIC HEARINGS**

County Administrator Karen Sprague presented the Commission with a Notice of Public Hearings for County Sales and Use Tax in the amount of an additional one-fourth of one percent (0.25%). Vice-President Saunders entertained a motion to proceed with publication of the public hearing notice as presented regarding a proposed emergency sales tax increase for General Fund purposes necessary for the immediate preservation of the public peace, health and safety. The reason for the necessity to increase sales and use tax in Gallia County by levying an additional one-fourth of one percent is due to a significant loss in various revenue streams from the State of Ohio over the past and future years such as MCO Sales Tax, Defense of Indigent Reimbursement, Undivided Local Government Fund and Public Utility Real Estate Taxes along with the additional costs to the County General Fund that Gallia County has encountered in funding both Law

Enforcement and the Courts due in large part to the opioid crisis. Law Enforcement & Courts budgets have grown from 42% of the total General Fund budget in Year 2016 to 52% of the total General Fund budget in 2018 with 2019 General Fund budget requests for Law Enforcement & Courts at 59% of the total General Fund budget requests. These increases are not sustainable with the current General Fund revenue stream that has seen significant reductions by the State of Ohio. Dates for publications & public hearings are as follows: 12/13/2018 first publication of Public Hearing Notice, 12/20/2018 second publication of Public Hearing Notice, 1/3/2018 First Public Hearing date @ 11:00 am and 1/10/2018 Second Public Hearing date @ 11:00 am with location for public hearings being the Gallia County Courthouse Commissioners Office. Harold G. Montgomery made and Brent Saunders seconded the motion to proceed with publication of the public hearing notice as presented. Roll call votes: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

#### GREEN SEWER PHASE 2 – DRAW # 41

County Administrator Karen Sprague presented the Commission with Draw # 41 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1435265- \$421.91
- Bricker & Eckler LLP Inv. # 729239 - \$436.25
- Total = \$858.16

Vice-President Saunders entertained a motion to approve draw resolution # 41 as submitted. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, absent for vote; Brent Saunders, yea; Harold Montgomery, yea.

#### FIELDS EXCAVATING – SETTLEMENT AGREEMENT GREEN TOWNSHIP SEWER PHASE 1 PROJECT

County Administrator Karen Sprague presented the Commission with a settlement agreement with Fields Excavating, Inc. for the Green Township Sewer Phase 1 Project in the amount of \$19,000. Ms. Sprague noted that this Agreement requires completion of the following warranty items prior to payment:

- a) Perform grading at and near 1711 Centenary Road to restore the earth to preconstruction conditions, provided that Gallia County allows disposal of any sewage-contaminated soil at Gallia County's Meadowlook wastewater treatment plant at no cost to Fields. Seed and straw shall be placed in this area.
- b) Re-seed and straw at the grassy areas at 900 Kraus Beck Road disturbed by Fields (in Spring 2019).
- c) Fill-in the remaining settled area in the soybean field.
- d) Clear sediment from approximately forty (40) feet of the ditch line along the stretch of Centenary Road depicted in Exhibit A and backfill the cleared portion with 4"-6" riprap. Some soil may remain to grade around and lay the riprap in.
- e) Saw cut on one side of the crack in the driveway located at 143 Chris Lane and replace approximately half of the driveway with like concrete. Fields will determine which half or side to replace based upon the layout.

Upon the recommendation of Doug Shevelow, Assigned Counsel from Bricker & Eckler LLP, Vice-President Brent Saunders entertained a motion to approve the Agreement as presented. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: David K. Smith, absent for vote; Brent Saunders, yea; Harold G. Montgomery, yea. All forms will be signed by David K. Smith, as President of the Commission, and they are on file in the County's Green Township Sewer Phase 1 files.

#### GREEN SEWER PHASE 1 PAYMENT RESOLUTION # 28

County Administrator Karen Sprague presented the Commission with Payment Resolution # 28 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes – Pay Application #23 - \$34,000.00
- Stantec – Invoices 1396617 & 1435264 - \$1,203.16
- Gallia County Commissioners – \$19,000.00 (Reimb for Fields Excavating Lawsuit Settlement Agreement)
- Gallia County Commissioners - \$32,092.50
  - Reimb for Bricker & Eckler LLP invoices for Fields Excavating Lawsuit (Inv. # 689143, 691470, 693439, 695728, 697704, 701373, 703282, 705210, 706711, 708438, 713814, 715218, 717168, 721711, 724243, 725708, 727113, 727108, 729242, 730798)
- Gallia County Commissioners - \$83,696.16 (Reimb for Trailer Jet Machine purchased from Orb Environmental Products)
- Total = \$169,991.82
- Payment Breakdown:
  - OWDA - \$169,991.82

Stantec Project Engineer Gary Silcott recommends approval of the above invoice. Vice-President Brent Saunders entertained a motion to approve and pay invoice from pay resolution # 28. Harold G. Montgomery moved and Brent Saunders seconded a motion to approve payment resolution # 28 as submitted. Upon roll call votes were as follows: David Smith, absent for vote; Brent Saunders, yea; Harold Montgomery, yea.

#### OWDA - GREEN SEWER PHASE 1 CONSTRUCTION GRANT/LOAN DISBURSEMENT REQUEST # 16

County Administrator Karen Sprague presented the Commission with OWDA Disbursement Request # 16 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes – Pay Application #23 - \$34,000.00
- Stantec – Invoices 1396617 & 1435264 - \$1,203.16
- Gallia County Commissioners – \$19,000.00 (Reimb for Fields Excavating Lawsuit Settlement Agreement)

- Gallia County Commissioners - \$32,092.50
    - Reimb for Bricker & Eckler LLP invoices for Fields Excavating Lawsuit (Inv. # 689143, 691470, 693439, 695728, 697704, 701373, 703282, 705210, 706711, 708438, 713814, 715218, 717168, 721711, 724243, 725708, 727113, 727108, 729242, 730798)
  - Gallia County Commissioners - \$83,696.16 (Reimb for Trailer Jet Machine purchased from Orb Environmental Products)
  - Total = \$169,991.82
- Harold G. Montgomery moved and Brent Saunders seconded a motion to approve OWDA disbursement request # 16 and the following memo entry as submitted. Upon roll call votes were as follows: David Smith, absent for vote; Brent Saunders, yea; Harold Montgomery, yea.

**MEMO ENTRY – REVENUE/EXPENSE OWDA GREEN SEWER PHASE 1 CONSTRUCTION GRANT/LOAN**

County Administrator Karen Sprague advised the Commission that OWDA will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OWDA Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$34,000.00 into 342.3000.400100 from OWDA Loan # 7150
- Memo expense in the amount of \$34,000.00 from 342.0342.531100 to CJ Hughes Construction vendor # 6031 for invoice # 23
- Credit Back \$34,000.00 from PO # BL180170

**INFORMATION TECHNOLOGY – BUDGET REVIEW**

I.T. Director John Grubb met with the commission to discuss the 2019 budget request. No action taken.

**AT&T – CONTRACT**

Sherry Daines presented the commission with AT&T High Volume Calling IV \$600 thru \$12,000 MAC Service Agreement – Pursuant to Standard Tariff or Guidebook with two (2) year Term \$600 MAC. Based on the recommendation of Ms. Daines, Vice President Brent Saunders entertained the motion to approval and sign. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

**BOARD OF ELECTIONS – BUDGET REVIEW**


B.O.E. Director Dale White, Deputy Director Chris Burnett, Board members Kennison Saunders, Charla Whobrey and John Burnett met with the commissioners to discuss their 2019 budget request. No action taken.

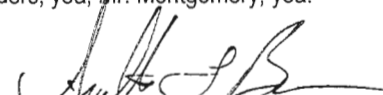
**BOND CONTINUATION CERTIFICATE**

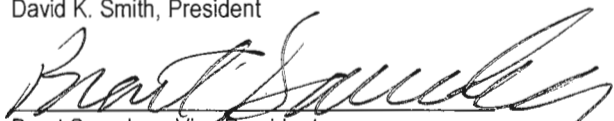
Commissioners Harold G. Montgomery submitted his bond continuation certificate in the amount of \$5,000 through the Old Republic Surety Company for the definite/indefinite term beginning on the January 1, 2019 and ending on the January 1, 2023. Brent Saunders made and Harold G. Montgomery seconded motion to approve bond as submitted. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea. Bond was forwarded to Treasurer Office as per ORC 5153.13.

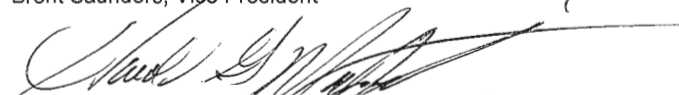
**ADJOURN**

At 4:00 p.m. the Vice President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, absent for vote; Mr. Saunders, yea; Mr. Montgomery, yea.

  
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David K. Smith, President

  
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Anette L. Brown, Clerk

  
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Brent Saunders, Vice President

  
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Harold G. Montgomery, Commissioner