

SEPTEMBER 27, 2018

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the September 20, 2018 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
9/23	7	1	1	0	9	0	0	0	11	24	0	0	1	0

GREEN SEWER PHASE 2 – DRAW # 39

County Administrator Karen Sprague presented the Commission with Draw # 39 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1409646 - \$1,013.41
- Total = \$1,013.41

David Smith entertained a motion to approve draw resolution # 39 as submitted. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

**OPWC ROUND 33 GRANT/LOAN FUNDS APPLICATION
GREEN SEWER PHASE 2**

Commission received the OPWC Grant/Loan Application for the Green Sewer Phase 2 Project from Stantec, Project Engineering Firm, for approval and signing. This application requests funding for this project from OPWC totaling \$650,000 as follows:

- OPWC SCIP Grant - \$400,000
- OPWC 30-year Loan - \$250,000

Total project cost estimate is \$5,560,310 with the project to be funded as follows:

- USDA Rural Development Grant - \$2,148,000
- USDA Rural Development Loan - \$1,613,000
- OWDA Loan - \$249,310
- CDBG RPIG Grant - \$650,000
- ARC Grant - \$250,000
- OPWC Grant - \$400,000
- OPWC Loan - \$250,000

The project will serve 357 households and will consist of the following:

- 8" SS Gravity Lines, 34,455 LF
- 2 and 6" Force Main Line, 18,731 LF
- 8"x6" WYE's, 258 Each
- 6" service line, 6,751 LF
- Manholes, 132 Each
- Pump Stations, 4 Each
- WWTP Abandonment, 1 Each

David Smith entertained a motion that the OPWC grant/loan application be approved and signed by the Commission as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING THE GALLIA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Gallia County Board of Commissioners is planning to make capital improvements to Green Township Sanitary Sewer Improvements Project – Phase 2, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Gallia County Board of Commissioners:

Section 1: The President of the Board of Gallia County Commissioners, David K. Smith, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The President of the Board of Gallia County Commissioners, David K. Smith, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: 9/27/2018

GALLIA COUNTY COMMISSIONERS
s/ David K. Smith, President
s/ Brent Saunders, Vice-President
s/ Harold G. Montgomery, Commissioner

CLERK OF THE BOARD, GALLIA COUNTY COMMISSIONERS
s/ Anette Brown, Clerk

**OPWC ROUND 33 CREDIT ENHANCEMENT GRANT FUNDS APPLICATION
GREEN SEWER PHASE 2**

Commission received the OPWC Credit Enhancement Grant Application for the Green Sewer Phase 2 Project from Stantec, Project Engineering Firm, for approval and signing. This application requests funding for this project from OPWC totaling \$149,000 as follows:

- OPWC Credit Enhancement Grant - \$149,000

The OPWC Credit Enhancement Grant will pay for project loan interest during construction, which brings the total project cost estimate to \$5,709,310. David Smith entertained a motion that the grant application be approved and signed by the Commission as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING THE GALLIA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION LOAN ASSISTANCE PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Gallia County Board of Commissioners is planning to make capital improvements to Green Township Sanitary Sewer Improvements Project – Phase 2, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Gallia County Board of Commissioners:

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Passed: 9/27/2018 (Date)

GALLIA COUNTY COMMISSIONERS

CLERK OF THE BOARD, GALLIA
COUNTY COMMISSIONERS

/ David K. Smith, President

/ Anette Brown, Clerk

/ Brent Saunders, Vice-President

/ Harold G. Montgomery, Commissioner

RESOLUTION – FAA MEMORANDUM OF AGREEMENT

President entertained a motion to approve the Memorandum of Agreement from the FAA to cover required land sites and easements for existing navigational aid facilities operated by the County. The MOA contains similar terms and conditions provided under the current no-cost land leases. The MOA process eliminates the use of legal descriptions and utilizes a listed of identified facilities. The MOA provides for the real estate rights needed by the FAA at the Gallia Meigs Regional Airport. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

PROCLAMATION – ROBERT D. GORDON DAY

Brent Saunders moved to proclaim the following Proclamation and Harold G. Montgomery seconded. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

PROCLAMATION

WHEREAS, the Board of Gallia County Commissioners hereby honors the Life of Robert D. Gordon; and

WHEREAS, being a 1981 graduate of Gallia Academy High School, Mr. Gordon went on to receive his Bachelor of Science degree from the University of Rio Grande in Public Relations; and

WHEREAS, the Board of Gallia County Commissioners appreciates Robert D. Gordon's numerous services on committees, Boards, Councils and has received numerous awards and recognitions; and

WHEREAS, with all of the accomplishments through his work, civic duties, committees, appointments from heads of states, his greatest and most cherished accomplishment was that of being a family man with his wife Sherry and their three sons; and

WHEREAS, Mr. Gordon had passion for the arts of all kinds and as a soloist mesmerized those who heard his beautiful voice; and

WHEREAS, the Gallia County Commissioners wish to thank and honor Robert D. Gordon for having a passion for and belief in serving our Appalachian community.

NOW, THEREFORE, the Board of Gallia County Commissioners does hereby proclaim Saturday, September 29, 2018 as

Robert D. Gordon Day

This proclamation shall take effect upon its signing this 27th day of September, 2018.

/ David K. Smith, President

/ Brent Saunders, Vice President

/ Harold G. Montgomery, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 19928-18

PROSECUTING ATTORNEY

Assistant Prosecutor Randy Dupree met with the commission for their weekly update, review and advice on any legal issues. No action taken.

BID OPENING – NDWG EQUIPMENT LEASE

At 10:00 a.m. the following bids were opened and read by President David K. Smith:

Company
Bridgeport Equipment
1 Professional Tree Service, Inc.
Southeastern Equipment Co., Inc.

The Public Notice Request was given on September 9, 2018 that individual proposals will be received at the office of the Gallia County Commissioners for the purpose of leasing and or purchasing each of the following pieces of equipment according to specifications listed below:

Equipment List:

Chipper: (List total amount available)

- A) Diesel engine, at least 60 HP
- B) Take up to an 8 inch log
- C) Safety equipment (i.e., automatic shut off, etc.)
- D) Winch system on chipper is preferred

Large Tractor: (List total amount available)

- A) Diesel engine, at least 50 HP
- B) 4x4 drive train
- C) Front-end Loader with grapple
- D) Safety Equipment (i.e., Roll over protection, seat belts, etc.)

Skid Steer: (List total amount available)

- A) Diesel engine, at least 50 HP
- B) Track style drive train
- C) Front-end Loader
- D) Lift Load Capacity at a minimum of 700 lb.
- E) Safety Equipment (i.e., Roll over protection, seat belts, etc.)

Dump Truck: (List total amount available)

- A) At least a 1 ton truck
- B) 4x4 drive train
- C) Hydraulic dump system
- D) Safety Equipment (i.e., seat belts, etc.)

Knuckle boom (or similar equipment): (List total amount available)

- A) Diesel engine, at least 150 HP
- B) Track style drive train
- C) Boom length (minimum 20ft extension with 10,000 Lb. lift capacity)
- D) Minimum of 180 degree swing (Prefer 360)
- E) Safety Equipment (i.e., seat belts, roll over protection, etc.)

DJFS Director Dana Glassburn noted the equipment listed is not specified with the intent to restrict certain suppliers from bidding but is specified to describe equipment necessary to meet the needs and job functions of the Gallia County National Dislocated Worker Grant (NDWG) Project(s). Bids were turned over to the DJFS Director Dana Glassburn for review and recommendation. The following were in attendance: DJFS Director Dana Glassburn; James Allen, Southeastern Equipment; Tony Gallagher, Gallipolis City commissioner.

CWA UNION AGREEMENT SIGNING DJFS

JFS Director Dana Glassburn presented for final signatures, the bargaining agreement between CWA and Jobs and Family Services and Gallia County which was previously approved August 30, 2018 Signatures represent final document.

DJFS – PERSONNEL POLICY AGENCY ADDENDUMS

JFS Director Dana Glassburn discuss with the commission addendums to personnel policy specific to the agency. No actions Taken.

OSU – AGENCY UPDATE

Director Tracy Winters and Tiffany presented the Commission with an agency update of various activities and presented a copy of their newsletter.

- September - kicked off **Month of Winning 4-H Fund Raiser**
- September 4 – Jeff attended the Sale Committee Meeting for the Fair.
- September 22 – Jeff had a booth at the Gallia County Farm to City Day representing Gallia County Extension
- October 16 – 77th Annual 4-H Volunteer Banquet
- October 22 & 29, November 5 & 12 – Beekeeping Basics Classes
- November 3 – Gallia Shooting Aces 4-H Club fund raiser Turkey Shoot.

911 – PERSONNEL

911 Director Sherry Daines submitted a request for permission to fill full-time 911 Operator position due to recent changes in staffing levels at the 911 Center. Mrs. Daines recommends Richard Eugene Valentine effective September 29, 2018 and he will continue to serve his a one year probationary period from his part-time hire June 1, 2018. Mr. Valentine has 28 years of law enforcement, EMS and Fire dispatch experience and training. He has also completed the most recent training requirement of Emergency Medical Dispatch (EMD) training. Harold G. Montgomery made the motion to approve the promotion based on the director recommendation. Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

DESIGNATION OF APPLICANT - 911 RESOLUTION

The President entertained a motion to approve the following resolution presented by 911 Director Sherry Daines. Brent Saunders made and Harold G. Montgomery seconded that motion. Upon roll votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

Designation of Applicant's Agent

Resolution

BE IT RESOLVED BY THE Gallia County Board of County Commissioners OF Gallia County

THAT Sherry Daines, Gallia County 911 Communications Director is hereby authorized to execute for and in behalf of Gallia County, a public entity established under the laws of the state of Ohio this grant application to the **Appalachian Regional Commission Grant Program**.

Passed and approved this 27 day of September, 2018

s/ David K. Smith, President
s/ Brent Saunders, Vice President
s/ Harold G. Montgomery, Commissioner

CERTIFICATION

I, Karen Sprague, duly appointed and County Administrator for the Gallia County Board of County Commissioners, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Gallia County Board of County Commissioners of Gallia County on the 27 day of September, 2018.

Date: September 27, 2018

s/ Karen Sprague, County Administrator

***2:00 PM Gallia County Commissioners meet with Meigs County Commissioners and Gallia Meigs Community Action Agency for the 2018 CHIP Grant News Release**

GALLIA & MEIGS COUNTIES 2018 CHIP GRANT START UP MEETING

Present for the 2018 Gallia & Meigs Counties CHIP grant start up meeting were: Gallia County Commission President David K. Smith, Gallia County Commission Vice-Pres. Brent Saunders, Gallia County Commissioner Harold G. Montgomery, Meigs County Commission President Randy Smith, Meigs County Commission Vice-Pres. Tim Ihle, Meigs County Commissioner, Gallia-Meigs Community Action Agency Director Tom Reed, Gallia-Meigs Community Action Agency Housing Program Assistant Diana Roush and Gallia County Administrator Karen Sprague, Dean Wright Gallipolis Daily Tribune.

Gallia County Commission President David Smith welcomed our partners in the 2018 CHIP grant from the Meigs County Commissioners Office and Gallia-Meigs Community Action Agency. President Smith noted our two counties are very pleased to announce to the residents the receipt of an \$800,000 CDBG grant for their joint 2018 Community Housing Impact & Preservation Program. The CHIP program is funded through the Ohio Development Services Agency, Office of Community Development utilizing OHTF (Ohio Housing Trust Fund), CDBG (Community Development Block Grant), and HOME (Federal HOME Investment Partnership Program) funds. It was also noted that Gallia-Meigs Community Action Agency administers this program for the County Commissioners. The grant is available to LMI (low-to-moderate income) residents of Gallia and Meigs Counties who own their home and need health and safety repairs or for first-time homebuyers wishing to reside in Gallia or Meigs County.

Gallia County Commission President David K. Smith noted their appreciation for Meigs County Commission working relationship with Gallia County Commission and Gallia-Meigs Community Action Agency. Meigs County Commission Vice-Pres. Tim Ihle echoed the same appreciation and noted we are good neighbors working together for the greater good for both Gallia and Meigs counties.

Activities which can be applied for through this grant are as follows: Home Repair, Private Owner Rehabilitation, and Homeownership.

Home Repair

Grants are available for single family residential dwellings which are owner-occupied and whose total household income does not exceed maximum income limits. Assistance is available for emergency repairs, which may include furnace replacement, roof replacement, electrical repair, septic systems, handicapped accessibility and elimination of other health and safety issues. Eligible applicants are selected on a first-come, first-served basis in order to serve the neediest families.

Private Owner-Occupied Rehabilitation

Grants combined with direct and deferred loans are available for single-family residential dwellings which are owner-

occupied and whose total household income does not exceed moderate-income maximum income limits. Each home who receives assistance will be brought up to the Office of Community Development's Residential Rehabilitation Standards. Those applicants eligible for this program agree to a deferred mortgage to be placed on the property for a period of 5 or 10 years depending upon funding source and amount used to rehabilitate the property. Eligible applicants are selected based on a priority rating in order to serve the neediest families.

Homeownership

The Homeownership Program will be offered county-wide to all eligible persons who are below 80% of the county median income. The purpose of this program is to assist residents in purchasing an affordable unit. The applicant must be able to obtain financing through a qualified financial institution. We will accomplish this by providing down payment assistance for the purchase of the unit and addresses health and safety issues with the home to be purchased. We will require the applicant to have a minimum of \$1,000 towards the purchase, meet HOME down payment assistance requirements, and participate in a Homebuyer Education course. Those applicants eligible for this program agree to a deferred mortgage to be placed on the property for a period of 5 or 10 years depending upon the amount used to rehabilitate the property. This mortgage will be forgiven at 0% interest for the term of the mortgage.

The income guidelines used to determine eligibility for the CHIP Program come from the Housing and Urban Development (HUD) Section 8 program income guidelines. They are as follows:

Household Size	Income Limits
1 Person	\$34,400
2 Persons	\$39,300
3 Persons	\$44,200
4 Persons	\$49,100
5 Persons	\$53,050
6 Persons	\$57,000
7 Persons	\$60,900
8 Persons	\$64,850

Residents interested in applying please contact Diana Roush at Gallia-Meigs Community Action Agency: 740-367-7341 ext. 125.

Ms. Sprague noted the revised grant outcomes based on actual funding allocation amounts are as follows per activity:

- Home Repair – 18
- Private Owner Rehab – 7
- Homeownership – 3
- Habitat for Humanity New Construction – 2
 - 1st HFH project will start in the spring of 2019 in Middleport on Brownell Avenue; 2nd HFH project location is undetermined at this time but HFH of Southeast Ohio plans to announce the location November 2018

Ms. Sprague noted the 2018 CHIP grant local matching funds totaling \$189,833 are being provided as follows:

- Habitat for Humanity of Southeast Ohio is providing \$150,000 local match for the 2 HFH projects
- Meigs County Commissioners are providing Housing Program Income funds totaling \$6,281
- Gallia County Commissioners are providing Housing Program Income funds totaling \$19,552
- Gallia County Commissioners are providing in-kind matching funds of \$12,000 for salary & benefits for the grant administrator Karen Sprague
- Gallia County Commissioners are providing in-kind matching funds of \$2,000 from the 2017 & 2019 CDBG grants for Fair Housing implementation for the 2018 CHIP grant

RESOLUTION – REVISED 2018 CHIP RESOLUTION OF INTENT


County Administrator Karen Sprague presented the Commission with the REVISED Resolution of Intent between Gallia County, Meigs County and Gallia-Meigs Community Action Agency for the administration and implementation of the 2018 CHIP grant, based on the actual grant funding award from the Ohio Department of Administrative Services. Ms. Sprague noted the resolution of intent describes the distribution of Implementation and Administration grant funds to Gallia-Meigs Community Action Agency and Meigs County CDBG Office as follows:

- \$97,600 for Implementation Services by Gallia-Meigs Community Action Agency
- \$39,600 for Administration Services by Gallia-Meigs Community Action Agency
- \$10,200 for Administration Service by Meigs County CDBG Staff
- \$24,000 for Non-Specific Administration Services by Gallia-Meigs Community Action Agency
- Total \$171,400

The documents also reflect County Administrator Karen Sprague will be the overall grant administrator, and will provide oversight of the 2018 CHIP grant for both Gallia & Meigs Counties, as well as monitoring and oversight of the implementation performed by Gallia-Meigs Community Action Agency. These services will be provided as an in-kind match to the 2018 CHIP grant. David K. Smith entertained a motion to approve and sign the REVISED Resolution of Intent as presented. Harold G. Montgomery moved and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

ENGINEER LETTER – LEGRANDE BOULEVARD STORM SEWER SINK HOLE

Brent Saunders moved to approve and sign the following letter and Harold G. Montgomery seconded. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

<p>Gallia County Commissioners</p> <p>Gallia County Courthouse 18 Locust Street - Room 1292 Gallipolis, Ohio 45631 Ph: 740.446.4612, Ext 227 Fax: 740.446.4804 Email: gcboe@gallianet.net Website: www.gallianet.net</p>	 <p><i>This institution is an equal opportunity provider and employer.</i></p>	<p><i>David K. Smith, President Brent Saunders, Vice-President Harold G. Montgomery, Commissioner</i></p> <p><i>Office Staff: Karen Sprague, County Administrator Anette L. Brown, Clerk to the Board Megan Saunders, Assistant Clerk</i></p>
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9/27/2018

County Engineer Brett Boothe
 1167 State Route 160
 Gallipolis, Ohio 45631

RE: LeGrande Boulevard Storm Sewer Sink Hole

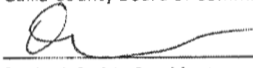
Dear Mr. Boothe,

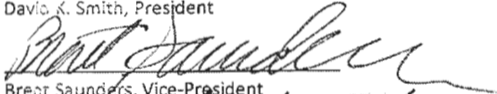
Pursuant to the Gallia County Prosecuting Attorney's legal opinion (attached) that you were personally handed last Thursday (9/20/2018) by County Commission President David K. Smith, you are hereby directed to immediately make repairs to the storm sewer sink hole that has developed alongside and within county road right-of-way of LeGrande Boulevard.

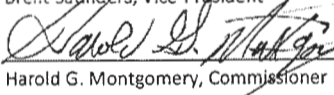
The Board of Gallia County Commissioners has determined this sink hole to be a continually deteriorating situation that poses a safety risk to both the traveling public and the residents and children living along LeGrande Boulevard. The Commission further notes you have not taken action to repair since being notified of the storm sewer sink hole by Gallia County 911 on Sunday, September 9, 2018.

We feel repair of this situation is immediately necessary to protect the county citizens utilizing this county road as well as the residents living within Green Acres Subdivision. Thank you in advance for your prompt action in this regard.

Respectfully submitted,
 Gallia County Board of Commissioners


 David K. Smith, President


 Brent Saunders, Vice-President

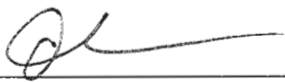

 Harold G. Montgomery, Commissioner

cc: Jason Holdren, Gallia County Prosecuting Attorney
 Encl. 1


CASTO & HARRIS, INC. — RE-ORDER NO. 19928-18

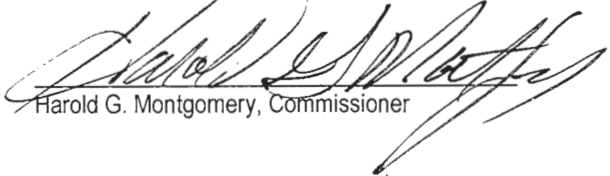
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.


 David K. Smith, President


 Anette L. Brown, Clerk


 Brent Saunders, Vice President


 Harold G. Montgomery, Commissioner