

SEPTEMBER 20, 2018

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the September 13, 2018 minutes. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold G. Montgomery	9/26	Waverly, Ohio	OVRDC Mtg
I.T.	John Grubb	9/28	Columbus, Ohio	OCATS Mtg

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
9/16	26	1	2	0	6	0	0	0	6	28	0	0	0	1

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- 2018 13th Amended Certificate of Estimated Resources
- 2018 2ND Half Settlement for Mobile Home Taxes - \$7,912.05 taxes plus \$3,992.58 homestead rollback
- September 2018 Sales Tax Report – collection is down \$232,516.95 as compared to September 2017

RESOLUTION – PURCHASE NEW PRINTER

County Administrator Karen Sprague presented the Commission 2 quotes obtained by Gallia County IT Department for a new printer for her office for use with the grant programs. It was noted the current printer was purchased in 2006 and is starting to have several issues, the worst of which are it no longer prints in color and the tray for the black ink cartridge isn't working properly. The quotes obtained for a new HP LaserJet Enterprise M553dn with an additional HP LaserJet 550 Sheet Media Tray are as follows:

- CDWG \$938.00
- NewEgg \$951.95

Ms. Sprague noted the IT Director recommended the lower quote from CDWG. Ms. Sprague further noted the amount will be paid for from the CDBG admin dollars. President entertained a motion to approve the purchase from CDWG as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

SAMBA SAFETY USER FORM

County Administrator Karen Sprague presented the Commission with SAMBA Safety User Form advising someone needs to be designated as the user and recommended Commissioners Clerk Anette Brown be selected. President entertained a motion to appoint Commissioners Clerk Anette Brown as the person selected for the SAMBA Safety User Form. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

BID AWARD**CDBG MORGAN TWP WILL ROAD PAVING PROJECT**

County Administrator Karen Sprague advised the Commission the bids for the CDBG Morgan Township Will Road Paving Project have been reviewed, the bid from The Shelly Company is within 10% the engineer's estimate of \$36,360 x 10% = \$39,996. Ms. Sprague further noted receipt of a letter from Morgan Township Trustees & Fiscal Officer stating they will pay the amount of the bid that exceeds the CDBG grant from their General Fund in the amount of \$2,591.25. Ms. Sprague noted the bid was complete containing the bid bond and all affidavits as required and could be awarded as recommended. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for The Shelly Company. Therefore, Ms. Sprague recommends the project be awarded to The Shelly Company in the amount of \$38,951.25. David Smith entertained a motion to award the contract as recommended. Harold G. Montgomery made and Brent Saunders seconded this motion to award the bid to The Shelly Company in the amount of \$38,951.25 as recommended. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

CONTRACT SIGNING**CDBG CD GRANT – MORGAN TOWNSHIP WILL ROAD PAVING PROJECT**

County Administrator Karen Sprague provided the Commission with the contract for the FY 2017 CDBG Morgan Township Will Road Paving Project with The Shelly Company of Thornville, Ohio in the amount of \$38,951.25. David Smith entertained a motion to approve and sign the contract as presented. Brent Saunders made and Harold G. Montgomery seconded this motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

SHERIFF – APPROPRIATION

Sheriff Matthew D. Champlin and Chief Deputy Troy Johnson met with commissioners to request additional funding to meet current and projected invoices for Jail.– Contract Services fund.

The President entertained a motion to approve the following supplement appropriation:

Appropriate \$200,000 into 001.0603.530700 County General - Jail Contract Services

Harold G. Montgomery moved to approve appropriations with anticipation to cover the invoices through October. Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

PROSECUTING ATTORNEY – ANNUAL CRIMINAL PROSECUTION REPORT

The Gallia County Prosecutor Jason D. Holdren provided the Annual Criminal Prosecution Report for the period of September 2, 2017 thru August 31, 2018. This report is prepared pursuant to Section 309.16 of the Ohio Revised Code. Report is on file in the Commissioner's office.

COUNTY ENGINEER

County engineer Brett Boothe and assistant engineer Beth Lozier met with the Gallia County Commissioners asking for additional funding from the general fund. Mr. Boothe reviewed his budget and revenue sources stating he doesn't have enough funds to do all the work he wants to complete for roads & bridges. The commissioners noted there is no additional funding available for the county engineer from the General Fund. Commission also noted they would like to see all Gallia County roads and bridges improved, but they are responsible for the budget for the whole county that includes many county offices and departments that provide mandatory services to citizens as well as very important non-mandatory services such as the County Extension Agency that does 4-H and the County Soil & Water that also does Floodplain Administration. Mr. Boothe noted he felt the improvement of county roads would bring development to the county and help improve lowering the crime rate which is causing the county a large expense in the Sheriff Department and Jail. Commissioner Smith noted that the Commission can't tell the Sheriff to turn lose inmates from the jail and stop arresting criminals so that we can pave roads. No action taken.

Mr. Boothe submitted his authorizing legislation request for OPWC grant funding to the Commission for approval and the President entertained a motion to sign and approve the following authorizing legislation with the same dollar amount as approved in the previous year. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING COUNTY ENGINEER BRETT A. BOOTHE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the COUNTY OF GALLIA is planning to make capital improvements to 2019 Gallia County Roads Improvements and Road Restructuring Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer is hereby authorized to apply to the OPWC for \$402,142.00 as described above.

Section 2: The Gallia County Commission President David K. Smith is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: 9/18/2018

/ David K. Smith, President

/ Brent Saunders, Vice-President

/ Harold G. Montgomery, Commissioner

RECESS – FY 2017 POST AUDIT MEETING

* **10:30 a.m.** Brent Saunders made and David K. Smith seconded the motion to recess from regular session to participate in the post audit conference for FY 2017. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

* **11:00 a.m.** Harold G. Montgomery motion to reconvene the meeting. Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

ECONOMIC DEVELOPMENT - APEG

Mike Jacoby, CEcD President APEG Economic Development in Eastern and Southern Ohio and Taylor Stepp, AEPG and Gallia County Economic Development Director Melissa Clark met with the commission to discuss their opportunities, challenges and goals for economic development in Gallia County. Mr. Jacoby complimented Ms. Clark on her dedication to economic development in Gallia County and cited her hard work on recent projects, site visits, and achieving Site Authentication on the Dan Evans Industrial Park Phase II Site. APEG focuses on the mission of JobsOhio involving business retention and expansion, business attraction and site selection and development.

CONTRACT SIGNINGCDBG CD GRANT – GALLIPOLIS CITY AIRPORT ROAD PAVING PROJECT

County Administrator Karen Sprague provided the Commission with the contract for the FY 2017 CDBG Gallipolis City Airport Road Paving Project with The Shelly Company of Thornville, Ohio in the amount of \$54,649.25. David Smith entertained a motion to approve and sign the contract as presented. Brent Saunders made and Harold Montgomery seconded this motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

CHANGE ORDER #1 – CDBG GALLIPOLIS CITY AIRPORT ROAD PAVING PROJECT

County Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the CDBG Gallipolis City Airport Road Paving Project with The Shelly Company. The change order is to reduce quantities from what was originally proposed and those will be paid for by the City of Gallipolis as a match to the CDBG grant. The reason this is necessary is because the culvert replacement quotes came in higher than the County Engineer's original estimate and thus the total project costs for paving and culvert replacement exceed the amount of grant funding that is available. Quantity adjustments as follows:

- Reduce 323 gallons of Tack (0.1 gal/sy) @ \$1.75 per gallon = \$565.25
- Reduce 110 tons of 448 Asphalt Surface Course @ \$90.00 per ton = \$9,900.00
- Reduce 67 tons of 301 Base Asphalt Course @ \$81.00 per ton = \$5,427.00
- Total change order = \$15,892.25
- Note: rates quoted above are same as rates quoted in the original bid for this project

The Shelly Company & Gallipolis City Manager Gene Greene are in agreement with this change order. David Smith entertained a motion to approve the change order form as requested. Harold Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; and Mr. Saunders, yea; Mr. Montgomery, yea. Form was signed by David Smith, as President of the Commission.

QUOTE AWARD

CDBG GALLIPOLIS CITY AIRPORT ROAD CULVERT REPLACEMENT PROJECT

County Administrator Karen Sprague presented the Commission the 2 quotes for the CDBG Gallipolis City Airport Road Culvert Replacement Project obtained by the County Engineer as follows:

- Waugh Construction - \$24,500.00
- Taylor Excavating Services, LLC - \$36,622.00

Ms. Sprague noted the County Engineer recommends awarding to Waugh Construction in the amount of \$24,500. The County Engineer further noted they will provide the culvert pipe and bands totaling \$11,728.80 that will be paid to the County Engineer (these items are on hand and have been previously purchased through quote awards by the County Engineer's Dept.). Therefore, Ms. Sprague recommends the project be awarded to Waugh Construction in the amount of \$24,500. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for Waugh Construction and therefore made a recommendation to award. David Smith entertained a motion to award the contract as recommended. Brent Saunders made and Harold Montgomery seconded this motion to award the bid to The Shelly Company in the amount of \$24,500 as recommended. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

SHERIFF - BUDGET

Sheriff Matthew D. Champlin and Chief Deputy Troy Johnson at the request of the commissioners met to discuss budget. No Action Taken.

ROAD PETITION NAME CHANGE – JOHNSON RIDGE ROAD

County Commission received a public road petition for the following:

The undersigned petitioners, freeholders of said county residing in the vicinity of the proposed improvement hereinafter described, respectfully represent that the public convenience and welfare require the of NAME CHANGE of JOHNSON RIDGE ROAD TO POLCYN RIDGE ROAD a Public Roads on the line hereinafter described, and make application to you to institute and order proper proceedings in the premises for CHANGING THE NAME OF such roads, the same not being a road on the State Highway System.

The following is a general route and termini of said roads:

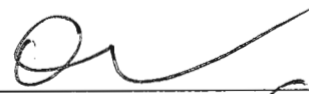
Being all of Johnson Ridge Road (CR 9) located in Addison Township, Sections 20, 21, 22 and 28, being more particularly described as follow:

Beginning at the intersection of Johnson Ridge Road and Georges Creek Road (CR 7); thence leaving said Georges Creek Road and with the meanderings of the centerline of said Johnson Ridge Road (as traveled on this date) in a Northwesterly direction 2.472 miles to a point at the centerline intersection of said Johnson Ridge Road and Addison Pike (CR 1), said point being the terminus of Johnson Road and the terminus of the name change herein described.

We will advertise a public hearing for two consecutive weeks in local newspaper, hold a road viewing on the 3rd week with local officials and interested parties and then hold a public hearing on the 4th week to give testimony upon the necessity of changing the name of said road and whether the prayer of the petitioners should be granted. To be published on these dates: September 27, 2018 and October 4, 2018. Road Viewing will be held at 11:45 a.m. on October 11, 2018 and Public Hearing will be held on October 18, 2018 at 11:00 a.m.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.




David K. Smith, President



Anette L. Brown, Clerk



Brent Saunders, Vice President



Harold G. Montgomery, Commissioner

CASTO & HARRIS, INC. -- RE-ORDER NO. 19928-18