

AUGUST 2, 2018

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the July 26m 2018 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Dana Glassburn	8/8	Columbus, Ohio	Fiscal/Workforce Mtg
DJFS	Dana Glassburn	8/9	Columbus, Ohio	OJFSDA Mtg
Auditor	Kevin Nicholas	8/7 & 8/8	Reynoldsburg, Ohio	ODA Division of Weights & Measure Training
DJFS	Dana Glassburn	8/14	Jackson, Ohio	AREA7 Fiscal Mtg
Clk of Cts	Noreen Saunders	8/14 & 8/15	Columbus, Ohio	OCCA Mtg
DJFS	Dana Glassburn	8/22	Jackson, Ohio	CSS Mtg
Commissioners	Harold G. Montgomery & Melissa Clark	8/23	Waverly, Ohio	OVRDC Executive Mtg
Sewer	Tommy Dillon	8/28	Dayton, Ohio	Collection System Training
DJFS	Dana Glassburn	8/28	Jackson, Ohio	Southeast District Mtg
DJFS	Dana Glassburn	8/31	Jackson, Ohio	CSS Mtg

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/29	10	1	2	0	3	0	0	0	6	14	0	0	0	1

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- July 2018 Sales Tax Report noting county general fund share of sales tax collections are down (\$227,859.49) thru July 2018 as compared to July 2017
- 2019 Estimated Tax Revenue for General Fund Budget – Real Estate taxes from 3.44 inside millage = \$2,720,914.73
 - Note of this amount Veterans Service will receive \$414,647.17
- 2019 Local Government Fund Revenue for County General Fund will remain the same as prior years = \$315,000

**SEMI-ANNUAL REPORT
CDBG ED REVOLVING LOAN FUND**

County Administrator Karen Sprague presented the Commission with the Semi-Annual Report for the CDBG ED Revolving Loan Fund for the period of December 31, 2017 thru June 30, 2018, noting the balance in the ED RLF is \$48,535.98. David Smith entertained a motion that the report be approved as presented. Brent Saunders moved and Harold G. Montgomery seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT

County Administrator Karen Sprague presented the Commission with the Housing Semi-Annual Program Income Report for the period of December 31, 2017 thru June 30, 2018 for the County's CHIP/HOME Grants Program Income, which must be submitted to the Ohio Development Services Agency, Office of Community Development. It was noted the balance in the Housing Program Income Fund is \$19,585.08. David Smith entertained a motion that the Housing Program Income Report be approved as presented. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

RESOLUTION - DISTRICT 15 PUBLIC WORKS INTEGRATING COMMITTEE APPOINTMENT

County Administrator Karen Sprague presented the Commission with the resolution to reappoint Harold G. Montgomery to the District 15 Public Works Integrating committee. According to the Ohio Revised Code Chapter 164.04 section 6, each board of county commissioners within the district shall appoint one member. The President entertained a motion to approve and sign the resolution to appoint as presented. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, abstain.

BID AWARD – 2018 ROAD IMPROVEMENTS PROJECT

Commissioners were in receipt of the following recommendation. No action taken, refer to the prosecutor for legal opinion.

August 1, 2018

Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the 2018 Gallia County Road Improvements project.

The lowest bid was received from The Shelly Company. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation the above named project be awarded to The Shelly Company.

Sincerely,

s/ Brent A. Boothe
Gallia County Engineer

CONTRACT

This agreement made this 2nd Day of August, 2018 by and between The Shelly Company, herein after called the "Contractor" and Gallia County, herein after called the "Local Public Agency."

WITNESSETH, that the Contractor and the Local Public Agency, for the considerations stated herein, mutually agrees as follows:

Article I: Statement of Work. The Contractor shall furnish all supervision, labor, tools, equipment, materials, hauling, and other items necessary to complete the 2018 Gallia County Road Replacement Project in accordance with the "Notice to Bidders," "Bid Proposal" and "Specifications."

Article II: The Contract Price. The Local Public Agency will pay the Contractor \$606,854.98 for the performance of the Contract based upon the prices stipulated in the "Bid Blank."

In WITNESS THEREOF, the parties have caused this Agreement to be executed this 2nd day of August, 2018.

Contractor:: *s/ Trevor Small*, The Shelly Company

Board of Commissioners, Gallia County, Ohio, August 2, 2018 By *s/ David K. Smith*, President

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

The President entertained a motion to award the bid and sign the contract as recommended by Assistant Engineer Beth Y. Lozier. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION – DJFS - PERSONNEL

At 9:42 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Returned to regular session at 10:05 a.m.; no action taken.

DJFS – EMPLOYEE RESIGNATION

The President entertained a motion to accept the letter of resignation from David Carmin effective August 3, 2018, as recommended by JFS Director Dana Glassburn. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

DJFS – SUBGRANT AGREEMENT

Director Dana Glassburn presented the commissioners the following:

Sub-Grantee: Gallia County
Contract # 2018-7327-1

PROGRAM YEAR 2018/2019 SUB-GRANT AGREEMENT

This agreement, entered into by and between the local Area 7: the Workforce Development Board (herein referred to as the "Board") and the Area 7 Chief Elected Officials Consortium ("Consortium") and the Chief Elected Officials of Sub-grantee **Gallia County** ("**Sub-Grantee**"), hereby establishes a Grantee/Sub-Grantee relationship between the Board and Sub-Grantee.

This agreement sets forth the terms under which the parties shall work together to provide comprehensive, business-driven workforce development services in coordination with other partners providing such services throughout Area 7.

All entities receiving United States Department of Labor (USDOL) Employment and Training Workforce Innovation and Opportunity Act (WIOA) funds shall comply with the requirements and administer a program in accordance with the applicable federal regulations at 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), and the additional policies and procedures contained in this document. Any violation of fiscal policies and procedures, whether discovered through monitoring or auditing activities or self-reported, will be resolved through procedures developed by the Area 7 Board. The principles and procedures contained herein are subject to change in order to comply with any changes in federal or state policies.

Montgomery County will be the fiscal agent for all of Area 7. Area 7's sub-grantees will submit requests for funds to Montgomery County ("Fiscal Agent") via expenditures and accruals reported in CFIS Web WIOA Ledger Reporting ("CFIS Web WIOA LR"). In addition, Area 7's sub-grantees will submit the requests for funds in the CFIS Web WIOA state system. Fiscal Agent will then aggregate these requests and send one cash request to ODJFS. Upon receipt, ODJFS will send an electronic funds transfer for a single amount of money to Fiscal Agent. Fiscal Agent will then segregate and disburse the funds by sub-grantee according to the

CFIS Web WIOA draw requests. Sub-Grantee shall deposit its funds received from Area 7 into a separate WIOA account/fund within the county.

Fiscal Agent will track Sub-Grantee's expenditures against a ceiling set by the Area 7 Board and the Consortium. The area will operate on a cost-reimbursement system that is compliant with 2 CFR 200.305. At the point in which Sub-Grantee reaches its ceiling for the year, Fiscal Agent will cease to disburse funds to Sub-Grantee. Conversely, if Sub-Grantee is significantly under-spent, Fiscal Agent will contact Sub-Grantee to identify the reason for the under-spending. Fiscal Agent will seek to assist Sub-Grantee with making full and efficient use of their funds. As a result, the Area 7 Board will remain informed of spending patterns and make any necessary policy recommendations, including reallocation to other subgrantees within Area 7 per Area 7 policy.

The Area 7 Board may allocate funding to Sub-Grantee under this agreement for any allowable workforce development purposes, including but not limited to WIOA formula funds, Comprehensive Case Management Employment Program (CCMEP), Temporary Assistance for Needy Families (TANF), Rapid Response (RR), National Emergency Grants (NEG) or National Dislocated Worker Grants (NDWG), Ohio Works Incentive Program (OWIP), Veterans programs, various other USDOL grants, Ohio Department of Job and Family Services (ODJFS) discretionary funds or other state programs, and other special project funds. Any such funds, less applicable Area 7 administrative costs, shall be transmitted to Sub-Grantee through the Area 7 Fiscal Agent only after the Board (via the Area 7 Fiscal Agent) has sent an allocation notice stating the amount and the terms and conditions of the funding via the CFIS Web WIOA system.

These sub-grants are awarded with federal funding and, therefore, are dependent upon the continuing receipt of such funding. Should all federal and state funds be terminated, this sub-grant agreement shall terminate as of the date the funding expires without further obligation of the awarding entity.

The full agreement is on file with commissioner's clerk and DJFS.

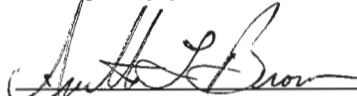
The President entertained the motion to sign the agreement as recommended. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

ADJOURN

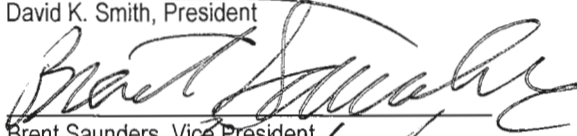
At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.



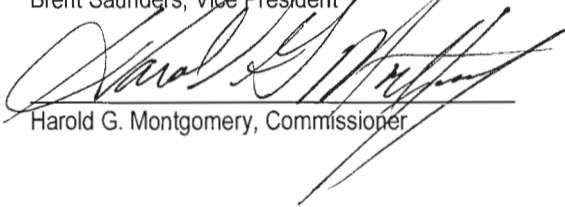
David K. Smith, President



Anette L. Brown, Clerk



Brent Saunders, Vice President



Harold G. Montgomery, Commissioner