

MAY 3, 2018

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the April 26, 2018 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Auditor	Larry M. Betz	5/4	Perry County, Ohio	CAAO District Mtg
DJFS	Dana Glassburn, David Carmin, Beth Moore, Jamie Eplin, Kathy Campbell, Kristina Smith, Tannya Henry, & Carita Montgomery	5/7 – 5/9	Columbus, Ohio	ODJFSDA Conference
Commissioners	Harold G. Montgomery & Melissa Clark	5/10	Columbus, Ohio	Developing Property for Economic Growth
DJFS	Dana Glassburn	5/14 & 5/22	Columbus, Ohio	Fiscal Mtg
Treasurer	Steve McGhee	5/14 – 5/16	Columbus, Ohio	2018 Spring Conference
Commissioner	Karen Sprague & Anette Brown	5/15	Piketon, Ohio	U.S. Department of Labor Information Seminar
Auditor	Susan Hill & Brenda Thompson	5/15	Piketon, Ohio	U.S. Department of Labor Information Seminar
Clk of Cts	Noreen Saunders	5/15 – 5/16	Columbus, Ohio	OCCA Mtg
DJFS	Dana Glassburn	5/23	Jackson, Ohio	Southeast District Mtg
DJFS	Dawn McDonald, Misty Rossiter, & David Carmin	5/30	Columbus, Ohio	CCMEP Case Management Training

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

CASTCO, INC. — RE-ORDER NO. 14260-15

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/29	13	3	5	0	7	0	0	0	15	14	0	0	0	1

CDBG - 2018 CHIP APPLICATION – 2ND PUBLIC HEARING
AUTHORIZING LEGISLATION

The Commissioners met this day at 9:30 AM for the purpose of conducting the second public hearing for the County's 2018 CHIP grant application. The public hearing was called to order by President David K. Smith. Roll Call: Mr. Smith, present; Mr. Saunders, present; Mr. Montgomery, present.

Karen Sprague, County Administrator & CDBG Coordinator for Gallia County, met with the commission to conduct the second public hearing and to request the Commission's approval of the 2018 CDBG Community Housing Impact and Preservation Program (CHIP) grant application. It was explained to those in attendance that this grant application is in partnership with Meigs County and the counties are requesting grant funding in the amount of \$800,000 that will be used for repair/rehab/homeownership housing activities in all of Gallia & Meigs County's. Both counties have agreed in a partnership agreement that Gallia County will serve as the applicant/grantee. The 2018 Housing Advisory Committee for Gallia and Meigs Counties recommended the activities listed below for the 2018 CHIP grant application. Habitat for Humanity of Southeastern Ohio will provide leveraged funds to complete two (2) habitat single family homes in Meigs and/or Gallia County. The CHIP grant application breakdown is as follows (noting the grant estimate reflects 35 total housing units and \$400,000 per county):

- \$300,000 owner home repair – estimated 24 homes total (estimated 10 Gallia County & 14 Meigs County)
- \$241,200 owner rehabilitation – estimated 6 homes (estimated 3 Gallia County & 3 Meigs County)
- \$141,000 homeownership – estimated 3 homes (estimated 2 Gallia County & 1 Meigs County)
- \$44,000 habitat for humanity – estimated 2 homes (estimated 1 Gallia County & 1 Meigs County)
- \$73,800 administration
 - o \$63,600 to Gallia-Meigs Community Action Agency
 - o \$10,200 to Meigs County Commissioners for their Grant Administrator's work in conjunction with the CHIP grant
- Leveraged Funds = \$189,833
 - i) \$150,000 – Habitat for Humanity Project in Meigs County and/or Gallia County
 - ii) \$2,000 Fair Housing – Gallia County FY 17 & 19 CD Allocation grants
 - iii) \$12,000 Gallia County In-Kind for Administration & Program Oversight by Gallia County Administrator Karen Sprague
 - iv) \$19,552 Gallia County Housing Program Income
 - v) \$6,281 Meigs County Housing Program Income

Noting the second public hearings conclusion and hearing no objections from the public, Gallia County Commission President David K. Smith entertained a motion that the Commission approve the following as Gallia County's Authorizing Legislation for the FY 2018 CHIP grant application to be submitted as noted above in the public hearing minutes, granting County Administrator Karen Sprague permission to submit the application in the ODSA online grant system called Ocean, give approval and signature of the Environmental Review Certification by Commission President David K. Smith; President Smith further noted Gallia County will serve the applicant/grantee and Meigs County as the partnering jurisdiction, therefore Gallia County understands and accepts the responsibility for and authority over the entire CHIP Program grant award, if funded. Brent Saunders made and Harold Montgomery seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

I, Anette Brown, Clerk of the Board of County Commissioners, do hereby certify that the foregoing minutes are a true and accurate copy of the actual proceedings.

s/ David K. Smith, President

s/ Brent Saunders, Vice-Pres.

s/ Anette Brown, Clerk of the Board

s/ Harold G. Montgomery, Commissioner

APRIL 2018 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The April 2018 Financial Reports for comparison with the April 2017 Financial Reports. The following was noted during the review:
 - 1/1/2017 beginning cash balance was \$1,469,989.52
 - 1/1/2018 beginning cash balance was \$2,386,549.22
 - Difference of \$916,559.70
 - 4/30/2017 ending cash balance was \$2,351,445.75
 - 4/30/2018 ending cash balance was \$445,071.44
 - Difference of (\$1,906,374.31)

AIRPORT – 2018 ANNUAL FEE ASSESSMENT – UNDERGROUND STORAGE TANKS

County Administrator Karen Sprague presented the Commission with the 2018 annual fee assessment for the 1 underground storage tanks located at the Gallia-Meigs Regional Airport for approval and signage. David Smith entertained a motion to approve the form with \$11,000 deductible per tank at a fee of \$550 per tank for a total of \$550. Harold G. Montgomery moved and Brent Saunders seconded a motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

GREEN SEWER PHASE 2 – DRAW # 34

County Administrator Karen Sprague presented the Commission with Draw # 34 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1346869 - \$1,178.75
- Total = \$1,178.75

David Smith entertained a motion to approve draw resolution # 34 as submitted. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

COMMON PLEAS COURT – SUPREME COURT OF OHIO TECHNOLOGY GRANT AWARD & APPROPRIATION APPROVAL

County Administrator Karen Sprague presented the Commission with information from Gallia County Common Pleas Court for a grant award for a Supreme Court Technology Grant, for approval and to request the County Auditor's Office to create a new fund for this grant titled "**Supreme Court Tech Grant-Common Pleas**", give that grant fund number **358**, and to appropriate the \$31,396.68 award into line items as follows:
Appropriate \$31,396.68 into 358.0358.530400 title Equipment

Also, request the County Auditor's Office to create the following revenue line items:
Create 358.3000.400100 Supreme Court Technology Grant (\$31,396.68)

David Smith entertained a motion to approve the grant award and fund set up as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

PROSECUTING ATTORNEY

Assistant Prosecutor Randy Dupree met with the commission for their weekly update, review and advice on any legal issues. No action taken.

CSEA – CLERK OF COURTS TITLE IV-D CONTRACT APPROVED

Clerk of Courts Noreen Saunders submitted the Title IV-D Service Contract between Gallia County Child Support Enforcement Agency and the Gallia County Clerk of Courts. The President entertained a motion to approve the resolution as presented.

RESOLUTION

In the matter of Resolution concerning the Title IV-D Service Contract between Gallia County Child Support Enforcement Agency (hereinafter referred to as "CSEA") and the Gallia County Clerk of Courts (hereinafter referred to as "Contractor").

Be it resolved by the Board of County Commissioners of Gallia County, Ohio, to authorize said contract pursuant to Title IV-D of the Social Security Act, section 3125.13 and 3125.14 of the Ohio Revised Code, and rule 5101:12-10-45 and its supplemental rules of the Ohio Administrative Code promulgated by the Ohio Department of Job and Family Services, the CSEA is authorized to enter into said contract with the Contractor for the purchased services on the 3rd day of May 2018. The foregoing resolution was introduced upon a motion by Board member Brent Saunders, and seconded by Board member Harold G. Montgomery and the vote taken thereon resulted in the following:

Votes in favor of the resolution: 3

s/ David K. Smith, President

Votes opposed to the resolution: 0

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

This resolution adopted by the Gallia County, Ohio, Board of County Commissioners on the 3rd day of May, 2018.

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Attest: *s/ Anette L. Brown*, Clerk of the Board

EXECUTIVE SESSION – DJFS - PERSONNEL

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. At 10:25 a.m. Director Glassburn exited the session. Returned to regular session at 10:28 a.m.; no action taken.

NATIONAL ECONOMIC DEVELOPMENT WEEK PROCLAMATION

The President entertained the motion to approve the following proclamation. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Also in attendance were: County Administrator Karen Sprague and JFS Director Dana Glassburn

NATIONAL ECONOMIC DEVELOPMENT WEEK, MAY 7-12, 2018

PROCLAMATION

WHEREAS, the International Economic Development Council is celebrating its 92nd anniversary in 2018, and

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, National Economic Development Week was created by the International Economic Development Council in 2016 in order to increase awareness of local programs that create jobs, advance career development opportunities and increase the quality of life.

WHEREAS, Gallia County is committed to fostering a business-friendly climate that will attract and retain employers, preserve existing jobs in our community, and generate new opportunities for our citizens; and

WHEREAS, Gallia County Economic Development is committed to providing quality resources that boost economic growth; and

WHEREAS, Gallia County Economic Development promotes economic well-being and quality of life in Gallia County by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and,

WHEREAS Gallia County Economic Development is dedicated to serving the needs of the business community through services such as: business and job retention efforts; site location assistance; business development; infrastructure development; and workforce development; and

NOW, THEREFORE, We, Gallia County Commissioners, do hereby proclaim May 7-12, 2018 as "National Economic Development Week" in Gallia County.

IN WITNESS WHEREOF, We have here until set my hand and caused this official seal of Gallia County to be affixed this 3rd day of May, 2018

PROCLAIMED, this 3rd day of May, 2018, Gallia County, Ohio

s/ David K. Smith, President

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

BID AWARD – 2018 CULVERT IMPROVEMENTS

Commissioners were in receipt of the following recommendation. No action taken, refer to the prosecutor for legal opinion.

April 18, 2018

Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the Gallia County 2018 Culvert Improvements project.

The lowest bid was received from Waugh Construction, LLC. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to Waugh Construction, LLC.

Sincerely,

s/ Brett A. Boothe

Gallia County Engineer

CONTRACT

This agreement made this 3rd Day of May, 2018 by and between Waugh Construction, LLC, herein after called the "Contractor" and Gallia County, herein after called the "Local Public Agency."

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15

WITNESSETH, that the Contractor and the Local Public Agency, for the considerations stated herein, mutually agrees as follows:

Article I: *Statement of Work.* The Contractor shall furnish all supervision, labor, tools, equipment, materials, hauling, and other items necessary to complete the Gallia County 2018 Culvert Replacement Project in accordance with the "Notice to Bidders," "Bid Proposal" and "Specifications."

Article II: *The Contract Price.* The Local Public Agency will pay the Contractor \$44,400.00 for the performance of the Contract based upon the prices stipulated in the "Bid Blank."

In WITNESS THEREOF, the parties have caused this Agreement to be executed this 3rd day of May, 2018.

Contractor: *s/ Josh Waugh, Waugh Construction LLC*

Board of Commissioners, Gallia County, Ohio, May 3, 2018 By *s/ David K. Smith, President*

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

The President entertained a motion to award the bid and sign the contract as recommended by Assistant Engineer Beth Y. Lozier. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

SHERIFF FLEET

The President entertained a motion to approve the purchase and outfitting of two Ford SUV AWD Patrol Vehicles at the state bid pricing for the grand total of \$75,806.08. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

JFS – CONTRACT AMENDMENTS

DJFS Director Dana Glassburn presented the commission with the following contract amendments:

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICES VENDOR CONTRACT
AMENDMENT NO. 1

This amendment will amend the contract between the Gallia County Department of Job and Family Services (CDJFS), (Grantor) and Gallia County Council on Aging, (Sub-grantee) and will be effective from the date of approval by the Gallia County Commission for the purchase of service of Title XX Base CFDA #93.667 Social Services Block Grant, as administered by the U.S. Department of Health and Human Services.

I. Availability of Funds:

The amended contract (G-SFY18-0005) reflected the availability of funds in the amount of \$83,000. This amendment shall increase the availability of funds within the contract an additional \$18,000 to close out the SFY18 year.

s/ Dana L. Glassburn, Director

Date: May 3, 2018

Authorized County Representative

s/ Shirley Doss

Date: May 3, 2018

Authorized Provider Representative

Gallia County Commissioners: Date: May 3, 2018

s/ David K. Smith, President

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

The President entertained a motion to approve and sign the amendments as presented. Brent Saunders made and Harold G. Montgomery seconded this motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

OLDER AMERICANS MONTH PROCLAMATION

The President entertained the motion to approve the following proclamation. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Also in attendance were: JFS Director Dana Glassburn and AAA7 Susan Caldwell, Angie Shriver, Shirley Doss, Bonnie Dingess and Gary Fenderbosch.

Engage at Every Age: May 2018

Proclamation

Whereas, Gallia County includes countless older Americans who enrich and strengthen our community; and

Whereas, Gallia County is committed to engaging and supporting older adults, their families, and caregivers; and

Whereas, we acknowledge the importance of taking part in activities that promote physical, mental, and emotional well-being—no matter your age; and

Whereas, Gallia County can enrich the lives of individuals of every age by:

- promoting home and community-based services that support independent living;
- involving older adults in community planning, events, and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

Now therefore, we, the Gallia County Commissioners, do hereby proclaim May 2018 to be **Older Americans Month**.

Dated this 3rd day of May, 2018

s/ David K. Smith, President

s/ Brent Saunders, Vice President

s/ Harold G. Montgomery, Commissioner

NATIONAL DAY OF PRAYER PROCLAMATION

The President entertained the motion to approve the following proclamation. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**NATIONAL DAY OF PRAYER
RESOLUTION**

Whereas, we are one nation under God; and

Whereas, nationally May 3, 2018, is recognized as the National Day of Prayer; and

Whereas, the theme for the 2018 National Day of Prayer observation is "Making every effort to keep the unity of the Spirit through the bond of Peace."

Therefore, Be it Resolved, that we, the Board of Commissioners of Gallia County, do hereby recognize the National Day of Prayer, Thursday, May 3, 2018, for all citizens in Gallia County; and

Be it Further Resolved, that we urge all Gallia County citizens to pray for our nation and community, each according to his or her own faith; and

Be it Further Resolved that we invite all Gallia County citizens to meet at the Gallia County Courthouse on May 3, 2018, at 12:00 o'clock noon to pray together.

Therefore be it Resolved, that we, the Gallia County Board of Commissioners, in adopting this resolution, recognize

May 3, 2018 as the National Day of Prayer

And in so doing, encourage all citizens in Gallia County to join in observing this day with appropriate programs, ceremonies, and activities.

In Witness Whereof, we have hereunto set our hand this third day of May, in the year of our Lord two thousand eighteen.


s/ David K. Smith, President

s/ Brent Saunders, Vice President


s/ Harold G. Montgomery, Commissioner

ADJOURN

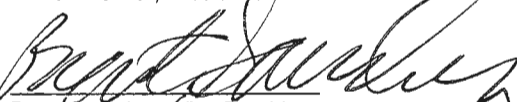
At 4:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.



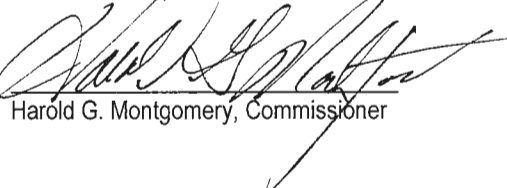
David K. Smith, President



Anette L. Brown, Clerk



Brent Saunders, Vice President



Harold G. Montgomery, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15