

**JANUARY 25, 2018**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the January 18, 2018 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/21	5	0	2	0	5	0	0	0	7	15	0	0	0	0

**CERTIFICATE OF COUNTY-WIDE COST ALLOCATION PLAN**

County Administrator presented the Commission with the Certificate for the County-wide Cost Allocation Plan for approval and signing. After review of the Cost Allocation Plan for the year ended December 31, 2016, David Smith entertained a motion to approve and sign the Certificate as presented. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

**GREEN SEWER PHASE 2 – DRAW # 30**

County Administrator Karen Sprague presented the Commission with Draw # 30 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1295922 - \$563.05
- Total = \$563.05

David Smith entertained a motion to approve draw resolution # 30 as submitted. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

**SEMI-ANNUAL REPORT - CDBG ED REVOLVING LOAN FUND**

County Administrator Karen Sprague presented the Commission with the Semi-Annual Report for the CDBG ED Revolving Loan Fund for the period of June 30, 2017 thru December 31, 2017, noting the balance in the ED RLF is \$48,405.18. David Smith entertained a motion that the report be approved as presented. Harold G. Montgomery moved and Brent Saunders seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

County Administrator Karen Sprague presented the Commission with the Housing Semi-Annual Program Income Report for the period of June 30, 2017 thru December 31, 2017 for the County's CHIP/HOME Grants Program Income, which must be submitted to the Ohio Development Services Agency, Office of Community Development. It was noted the balance in the Housing Program Income Fund is \$18,362.62. David Smith entertained a motion that the Housing Program Income Report be approved as presented. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**2018 MATERIAL AND SERVICES CONTRACT – GALLIPOLIS CITY SCHOOL DISTRICT**

The Gallipolis City School District submitted the 2018 general road work and dust control contract. The President entertained a motion to approve the submitted contract. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. The contract is as follows:

*THIS CONTRACT AND AGREEMENT, MADE AND CONCLUDED IN GALLIPOLIS, OHIO, THIS 25<sup>th</sup> DAY OF JANUARY 2018 BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO, HEREINAFTER CALLED THE FIRST PARTY, AND GALLIPOLIS CITY SCHOOL DISTRICT, HEREINAFTER CALLED THE SECOND PARTYS.*

**WITNESSTH:**

*WHEREAS, THE SECOND PARTY IS DESIROUS OF HAVING CERTAIN STREETS AND ROADS WITHIN ITS TERRITORY CONSTRUCTED, RELOCATED, REPAIRED, OR IMPROVED, AND ANY OTHER WORK REQUIRED OF THE FIRST PARTY, AS FOLLOWS:*

**GENERAL ROAD WORK AND DUST CONTROL.**

*WHEREAS, THE SECOND PARTY DOES NOT HAVE THE NECESSARY EQUIPMENT AND/OR PERSONNEL TO PERFORM THE WORK AFORESAID AND DOES DESIRE TO HAVE SAID WORK PERFORMED BY THE FIRST PARTY, THROUGH THE GALLIA COUNTY ENGINEER BRETT BOOTHE AND HIGHWAY DEPARTMENT OF SAID COUNTY; AND GALLIPOLIS CITY SCHOOL DISTRICT.*

*WHEREAS, THE ENGINEER'S OFFICE AND THE EMPLOYEES OF SAID GALLIA COUNTY HIGHWAY DEPARTMENT MAY BE AVAILABLE ON SATURDAYS AND OTHER DAYS OF EACH WEEK (PROVIDING IT DOES NOT INTERFERE WITH OVERALL MAINTENANCE OF COUNTY HIGHWAY SYSTEM) TO PERFORM WORK AND LABOR FOR, AND ON BEHALF OF, OTHER POLITICAL SUB-DIVISIONS WITHIN THE COUNTY.*

*WHEREAS, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER'S "PAYMENT OF MATERIAL AND SERVICES POLICY".*

NOW THEREFORE, THE FIRST PARTY IS WILLING TO FURNISH THE NECESSARY EQUIPMENT AND LABOR, AND TO PERFORM THE WORK AFORESAID, AS A CHARGE TO THE SECOND PARTY FOR THE USE OF SAID EQUIPMENT, MATERIALS, AND LABOR. ALL LABOR, MATERIALS USED, AND FRINGE BENEFIT RATES WILL BE CHARGED AT THE CURRENT COUNTY RATES. EQUIPMENT WILL BE CHARGED AT THE GALLIA COUNTY ENGINEER'S 2018 EQUIPMENT RATES ON FILE.

WHEREAS, THE SECOND PARTY IS DESIROUS OF **MATERIAL PURCHASES** FROM THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT FOR THEIR USE.

WHEREAS, MATERIAL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT.

WHERE, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER "**PAYMENT OF MATERIAL AND SERVICES POLICY**".

THEREFORE, BE IT RESOLVED, THE FIRST PARTY IF WILLING TO FURNISH MATERIAL WITH LOADING AT COUNTY COST AS A CHARGE TO THE SECOND PARTY.

THE SECOND PARTY AGREES, DOES COVENANT, TO SAVE HARMLESS THE FIRST PARTY FROM ANY AND ALL LOSS AND RESPONSIBILITY FOR ANY DAMAGES AND/OR FOR INJURY TO PERSONS, PROPERTY, OR OTHERWISE, ARISING FROM THE USE OF THIS EQUIPMENT PERFORMANT OF THE WORK AND LABOR UNDER THIS AGREEMENT.

THE FIRST PARTY AGREES THAT THE WORK SHALL BE DONE UNDER THE SUPERVISION OF THE GALLIA COUNTY ENGINEER OR PERSONS DESIGNATED BY HIM.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS TO DUPLICATES HEREOF THE 25<sup>TH</sup> DAY OF JANUARY, 2018 (original contract on file in the Gallia County Commissioners Office)

SIGNED IN THE PRESENCE OF:  
(AS TO FIRST PARTY) (SEE CONTRACT)  
*s/ Anette L. Brown, Clerk*

THE BOARD OF COUNTY COMMISSIONERS  
OF GALLIA COUNTY, OHIO 2/11/16  
*s/ David K. Smith, President*  
*s/ Brent Saunders, Vice President*  
*s/ Harold G. Montgomery, Commissioner*

SIGNED IN THE PRESENCE OF:  
(AS TO SECOND PARTY)  
*s/ Bethany Vollborn, Treasurer*

SECOND PARTY  
*s/ Craig Wright, Superintendent*  
Gallipolis City School District

**WORK-RELATED 2017 INJURIES**

The Commissioners received the summary of Work-Related Injuries in 2017. This report does not include Engineers office and MRDD, BWC requires those departments be submitted separately. Brent Saunders made the motion for approval and signing of the form by the President David K. Smith and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**HEALTH DEPARTMENT – PEP GRANT**

The President made the motion to approve Gallia County Health Department Administrative Assistant/Fiscal Officer Lou Ann Whittington to seek the Grant from PEP and permission to install the speed bumps and two (2) signs behind the building at the Gallia County Service Center as requested. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**EXECUTIVE SESSION - LEGAL**

At 9:35 a.m. the President entertained a motion to enter into executive session to discuss legal. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. At 9:48 a.m. Prosecutor Jason D. Holdren entered the session. At 9:57 a.m. Amber Fellure and JFS Director Dana Glassburn entered the session. At 10:00 a.m. Assistant Prosecutor Randy Dupree entered the session. At 10:06 a.m. JFS Director Dana Glassburn exited the session. Returned to regular session at 10:10 a.m.; no action taken.

**IV-D-PROSECUTOR CONTRACT AMENDMENT**

Director Dana Glassburn presented an IV-D Contract Amendment for the Prosecutor which amends the existing contract. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**IV-D CONTRACT AMENDMENT**

The Gallia County Child Support Enforcement Agency (CSEA) and Gallia County Prosecutor's Office hereby agree to amend the IV-D Contract, as contained in the JFS 07018 (IV-D Contract) and other JFS IV-D contract forms or documents which are incorporated by reference herein, which became effective on 07/01/2017 and are referred to as ODJFS Contract Number 27170205. Nothing in this IV-D Contract Amendment shall be construed contrary to state or federal laws and regulations.

The CSEA or Contractor may modify the language in this IV-D Contract Amendment, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to the Office of Child Support (OCS), and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract Amendment without the agreement of both parties to the IV-D Contract Amendment and acceptance from OCS, the modified IV-D Contract Amendment will have no force or effect of law.

The following IV-D Contract Terms will be amended:

**IV-D Contract Costs:**

- A. Unit Rate:** The Unit Rate for this IV-D Contract is \$86.43 per Unit of Service as determined by:
  - The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D contract with a governmental entity; or

CASTO & HARRIS, INC. --- RE-ORDER NO. 14260-15

□ The procurement process for a IV-D contract with a private entity.

**B. Total IV-D Contract Cost:** The Total IV-D Contract Cost is \$345,725.81.

**Availability of Funds:** The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

**A.** Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

	Amount	Source
Non-Federal Share	\$117,546.78	Local Sources
FFP Reimbursement	\$228,179.03	
Total IV-D Contract Cost	\$345,725.81	

**B.** The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.

#### EXECUTIVE SESSION – DJFS - PERSONNEL

At 10:14 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Returned to regular session at 10:17 a.m.; no action taken

#### DJFS – NEW HIRE - THEISS

GCDJFS Director Glassburn recommended, upon satisfactory completion of the pre-employment screening (drug test, background check and verification of a valid driver's license), the employment of: Amy Theiss in the Income Maintenance Aide 1 position (class #17211, PC#21013.0). Employment start date to be determined by Director Glassburn if the pre-employment screening process is satisfactorily completed. In addition, all new hires may require training that GCDJFS is unable to provide at this time; therefore, Director Glassburn requests authorization to approve all out of county travel for the above new hire as needed for training purposes during their probationary period. Commissioner Harold Montgomery made a motion to approve the new hire and out of country travel as recommended by Director Dana Glassburn. Commissioner Brent Saunders seconded the motion. Roll call: Mr. Smith, Abstained; Mr. Saunders, Yes; Mr. Montgomery, Yes.

#### OSU – AGENCY UPDATE

Director Tracy Winters and ANR Educator Jeff Moore presented the Commission with an agency update of various activities and presented a copy of their newsletter.

- December 5 – Met with Regional Managers of COBA Select Sire to discuss marketing opportunities for local producers
- December 7 – Conducted the 2018 Steer Weigh In in partnership with the Gallia County Junior Fair Board; 82 steers were weighed in.
- December 20 – Jeff judged for the Science and History Fair at River Valley Middle School.
- January 22 – Fertilizer Applicators Certification Training
- January 30 – First CARTEENS program of 2018 will be held at the Extension office at 6 pm.
- February 14 – Tracy will be conducting STEM programing at South Gallia Middle School.
- February 15 – Gallia County Fair Board meeting will be held at 8 pm.

#### GREEN SEWER 1 TAP

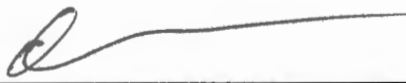
Vinton Holdings LLC, Sarah Evans-Moore Partner, owner of parcel # 008.001.679.06 met with the commissioners to discuss a sewer tap located in Green Township. The commissioners requested she speak to the Sewer Director Connie Johnson. No action taken.

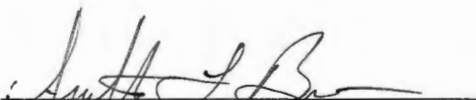
**11:15 am – Commissioner Montgomery traveled to Waverly, Ohio for the OVRDC Executive Committee Meeting**

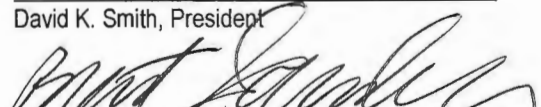
**The Gallia County Commissioners attended 81<sup>st</sup> Annual Gallia County Chamber Commerce meeting and Dinner**

#### ADJOURN

At 8:30 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
David K. Smith, President

  
Anette L. Brown, Clerk

  
Brent Saunders, Vice President

  
Harold G. Montgomery, Commissioner