

JANUARY 18, 2018

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the January 11, 2018 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
I.T.	John Grubb	1/26	Columbus, Ohio	OCATS (ODJFS County Agency Technology Strategy)
Commissioners	Harold G. Montgomery	1/24 & 1/25	Waverly, Ohio	OVRDC Mtg.

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2018 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/14	15	0	2	0	12	0	0	0	14	17	0	0	0	0

LEAVE DONATION APPLICATION - 911

911 Director Sherry Daines submitted leave donation forms of 24 hours of sick time from Zach Thompson to Allie Beaver and 24 hours of sick time from Dustin Collett to Allie Beaver of the 911 department. The President entertained a motion to approve the leave donation applications as requested. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2017 GRANTS/LOANS FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The 2017 Grant/Loan Financial Report as submitted to the State Auditors for the FY 2017 Audit:
 - Housing Program Income Fund – Receipts \$5,571.09; Expenses \$8,917.99; Balance \$18,362.62
 - ED RLF Fund - Receipts \$615.00; Expenses \$2,792.50; Balance \$48,404.88
 - KA Sewer Settlement Fund - Receipts \$9,948.50; Expenses \$146,537.43; Balance \$698,994.10
 - Green Sewer 2 OVRDC Loan Fund - Receipts \$50,401.61; Expenses \$50,401.61; Balance \$92,856.87
 - OPWC Green 1 Grant Loan Fund - Receipts \$376,480.60; Expenses \$376,480.60; Balance \$5,657.72
 - ARC Green 1 Grant Fund - Receipts \$250,000.00; Expenses \$250,000.00; Balance \$0
 - USDA Green 1 Grant/Loan Fund - Receipts \$72,382.34; Expenses \$78,382.34; Balance \$0
 - OPWC Green 1 CE Grant Fund - Receipts \$86,524.73; Expenses \$86,524.73; Balance \$224,357.69
 - B-C-15-1AY-1 Grant Fund - Receipts \$88,116.00; Expenses \$88,116.34; Balance \$0
 - B-C-15-1AY-2 Grant Fund - Receipts \$207,203.00; Expenses \$207,203.00; Balance \$0
 - S-C-15-1AY-1 Grant Fund - Receipts \$4,125.00; Expenses \$4,125.00; Balance \$0
 - Green Sewer 1 CE Grant/Loan Fund – Receipts \$930,507.49; Expenses \$930,507.49; Balance \$882,751.51
 - B-F-16-1AY-1 Grant Fund - Receipts \$90,000.00; Expenses \$90,000; Balance \$0
 - B-F-17-1AY-1 Grant Fund - Receipts \$58,300.00; Expenses \$56,147.05; Balance \$93,852.95

OPWC LETTER OF ACCEPTANCE APPROVAL
2018 EMERGENCY SLIP REPAIR PROJECT

County Administrator Karen Sprague presented the Commission with Ohio Public Works Commission letter of acceptance for the Swan Creek Slip Repair Project, for approval and signing. The OPWC grant will provide \$120,000 and the OPWC loan will provide \$34,500 for 100% of the funding for the project's total estimated cost of \$154,500. David Smith entertained a motion that the Commission approve and sign the letter of acceptance. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call vote was as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

GENERAL SEWER DISTRICT – ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with an Annual Report of the delinquent accounts for the General Sewer District (now made up of Holiday Hills Village 2 Subdivision, Holiday Hills Subdivision & Clearview Estates Subdivision) noting 4 delinquent accounts totaling \$52,973.37 as of 1/12/2018.

MERCERVILLE SEWER DISTRICT – ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with an Annual Report of the delinquent accounts for the Mercerville Sewer District noting 1 delinquent account totaling \$216.03 as of 1/12/2018.

BP SEWER – USDA ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with the 2017 USDA Annual Report for the BP Sewer System for approval and signing. Ms. Sprague noted the report reflects the actual revenues and expenditures for the BP Sewer System for FY 2017 and estimated for FY 2018, as well as providing documentation of users, CORSA liability & property

insurance, sewer rates, class I operator certificate, bank pledge of collateral letters and list of delinquent accounts. Ms. Sprague noted progress has slowed with regard to collection of delinquent accounts, \$92,000 as of Jan 2011; \$68,041.26 as of 12/31/2012; \$64,718.81 as of 2/14/2013; \$75,678.64 as of 2/11/2014, \$61,792.01 as of 2/19/2015, \$69,242.36 as of 3/1/2016, \$75,710.30 as of 1/25/2017 and \$74,373.55 as of 1/12/2018. Mr. Smith entertained a motion to approve and sign the annual report as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

KA SEWER – USDA ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with 2017 USDA Annual Report for the KA Sewer System for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the KA Sewer System for FY 2017 and estimated for FY 2018, as well as providing documentation of users, CORSA liability & property insurance, sewer rates, class I operator, bank pledge of collateral letters and list of delinquent accounts. Ms. Sprague noted delinquent accounts information as follows, \$17,510.45 as of 2/11/2014, \$14,450.53 as of 2/19/2015, \$19,740.26 as of 3/1/2016, \$32,644.92 as of 1/25/2017 and \$33,622.99 as of 1/12/2018. Mr. Smith entertained a motion to approve and sign the annual report as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

GREEN SEWER 1 – USDA ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with 2017 USDA Annual Report for the Green Sewer 1 System for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the Green Sewer 1 System for FY 2017 and estimated for FY 2018, as well as providing documentation of users, CORSA liability & property insurance, sewer rates, class I operator, bank pledge of collateral letters and list of delinquent accounts. Ms. Sprague noted there were no delinquent accounts as of 12/31/2017. Mr. Smith entertained a motion to approve and sign the annual report as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

JFS BUILDING – USDA ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with 2018 USDA Annual Report for the JFS Building Loan for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the County General Fund, JFS Bond Retirement Fund & JFS Permanent Improvement Construction/Maintenance Fund for FY 2017 and estimated for FY 2018, as well as providing CORSA liability & property insurance and bank pledge of collateral letters. Mr. Smith entertained a motion to approve and sign the annual report as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

2017 GALLIA COUNTY CANINE SHELTER REPORT

Gallia County Dog Warden Laurie Cardillo met with the Commission to present the 2017 Gallia County Canine Shelter Report. The Gallia County Canine Shelter served the following number of dogs:

- Started the year with 9 dogs in the shelter
- 770 dogs entered the shelter
- 559 dogs went to rescue
- 117 dogs were adopted
- 77 dogs were reclaimed by owners
- 6 dogs were euthanized
- 0 dogs were MIA (escaped the shelter or the dog truck during transport)
- 8 dogs died of natural or unknown causes
- 0 dog was destroyed in the field (None by County Dog Wardens)
- 22 dogs out to foster
- 22 dogs returned from foster (Note: 0 dogs in foster at end of 2017)
- 17 dogs remained at the shelter at the end of 2017

Prepared by Gallia County Dog Warden Laurie Cardillo, 1/2/2018

2017 Gallia County Canine Shelter Euthanization Report

For the year 2017, there were 6 dogs euthanized as follows:

- Week ending 3/5/2017, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended because dog was 15-18 year old stray not in good health, euthanization performed by Veterinarian Brian Hendrickson
- Week ending 6/25/2017, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended because dog was vicious biting a woman in the face requiring 11 stitches, was aggressive with shelter staff and the veterinarian, euthanization performed by Veterinarian Brian Hendrickson
- Week ending 7/9/2017, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended because dog was vicious and bit an employee at the Canine Shelter, Was aggressive with shelter staff and the veterinarian, euthanization performed by Veterinarian Brian Hendrickson
- Week ending 11/5/2017, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended because dog bit owner in the face; was aggressive with shelter staff and the veterinarian; euthanization performed by Veterinarian Brian Hendrickson
- Week ending 12/24/2017, 2 dogs euthanized; Dog Warden Laurie Cardillo; euthanization recommended because 1 dog bit person on the foot and both dogs were aggressive with shelter staff and the veterinarian; euthanization performed by Veterinarian Brian Hendrickson

Prepared by Gallia County Dog Warden Laurie Cardillo, 1/2/2018

**2017 Gallia County Canine Shelter
Safety & Vicious Dog Report**

- For the year 2017, Gallia County Sanitarian John McKean reported 42 dog bites. Of these 38 bite events, 2 were deemed stray dogs and 40 dogs had owners.
- For the year 2017 there were 6 dogs euthanized
 - 1 was euthanized due to the dog being in poor health when it entered the shelter to the point the Veterinarian recommended euthanization, the dog was suffering from multiple health issues.
 - 5 were euthanized due to severe aggression issues noted upon entering the shelter, the dogs were euthanized to protect staff and the public from further injury.
- During the year 2017, there were 6 canine animal heads sent for rabies testing; none were positive
- Livestock losses for the year 2017:
 - Bill Conley reported one new born calf injured and one killed, 2 of the dogs involved in the attack belonged to his renters and 2 were strays that were taken care of by the caretakers of the livestock.
- Dogs destroyed in the field for the year 2017:
 - None

Prepared by Gallia County Dog Warden Laurie Cardillo, 1/2/2018

2017 CANINE SHELTER FINANCIAL REPORT

Gallia County Dog Warden Laurie Cardillo presented the Commissioners with the 2017 Financial Report for the Canine Shelter as follows:

- 2017 Expenditures = \$95,783.37
- 2017 Revenues = \$88,956.34 (Note dog tag sales have increased from \$10,174 in 2014 to \$19,335.90 in 2017)
- 2018 Budget = \$86,407.16
- 2018 Estimated Revenues = \$86,450.00

EXECUTIVE SESSION - LEGAL

At 9:47 a.m. the President entertained a motion to enter into executive session with Prosecutor Jason D. Holdren to discuss legal. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. At 10:01 a.m. Sheriff Matthew D. Champlin entered the session. At 10:07 a.m. Sheriff Champlin excused the session. At 10:08 a.m. received a conference call from Attorney David Riepenhoff. Returned to regular session at 10:18 a.m.; no action taken.

EXECUTIVE SESSION - DJFS - PERSONNEL

At 10:25 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. At 10:33 a.m. Mr. Glassburn excused the session. Returned to regular session at 10:42 a.m.; no action taken.

AIRPORT LEASE POLICY

The President entertained a motion to revise the airport hangar lease to extend the deadline to have the signed lease submitted to the airport manager by March 1, 2018 and to remove section IV. Waiver of Subrogation. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, abstain; Mr. Saunders, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION - CONTRACTS

At 11:07 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss contracts. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Returned to regular session at 11:18 a.m.; no action taken.

911 AGENCY 4TH QTR. UPDATE

911/EMA Director Sherry Daines met with the Commission to give an update of the 911/EMA offices. We are continuing the process to be compliant with the new 911 State Standards taking effect May 2018. No issues to report on equipment and no major issues with 2018 winter storm. Bob Hood president of Gallia County Long Term Disaster Recovery Committee also in attendance presented the commissioners with the annual update, the types of services LTDRC can do for Gallia County citizens and the committee's amended Bylaws. No action taken.

EXECUTIVE SESSION - PERSONNEL

At 11:56 a.m. the President entertained a motion to enter into executive session with Sheriff Matthew D. Champlin and EMS Director Larry Boyer to discuss personnel. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea. Returned to regular session at 12:04 p.m.; no action taken.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

David K. Smith, President

Anette L. Brown, Clerk

Brent Saunders, Vice President

Harold G. Montgomery, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15