

JULY 06, 2017

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the June 29, 2017 minutes. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2017 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/02	10	1	1	0	10	0	1	0	13	17	0	0	0	0

SHERIFF – FY18-19 GRANT

Sheriff Matthew D. Champlin met to advise the commissioners the Department of Rehabilitation & Correction has denied the FY18-19 \$70,000 grant money for the Work Release Center due to the reductions in the state community correction funding. No action taken.

SHERIFF - VILLAGE OF VINTON POLICE PROTECTION AGREEMENT

The President entertained a motion to approve the following agreement between the Gallia County Sheriff and the Village of Vinton for police protection. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea

AGREEMENT

*This Agreement made and concluded this 6<sup>th</sup> day of July 2017, by and between the Village of Vinton, Matt Champlin, Gallia County Sheriff and the Gallia County Commissioners.*

*WHEREAS, there exists a need for police protection for residents of the Village of Vinton, Gallia County, Ohio and*

*WHEREAS, Section 311.29 of the Ohio Revised Code provides for authority of a taxing district to enter into an agreement with the Sheriff of the County whereby the Sheriff undertakes and is authorized to contract to perform any police function, in behalf of the contracting subdivision.*

*NOW THEREFORE, it is hereby agreed by and between the parties hereto upon the considerations as follows:*

1. *The parties do hereby agree and understand that the employees of the Gallia County Sheriff's Office have voted and approved representation by the FOP. Therefore, upon organization and representation of the employees by the FOP each party herein (Village, Sheriff and Commissioners) reserves the right to cancel or modify this Agreement if the organization of the FOP causes a change in the terms set forth herein. If the organization of the FOP does not change the terms of the Agreement, the parties are bound by the terms listed below.*
2. *The Village of Vinton, in consideration for this police protection, agrees to pay direct to the Sheriff of Gallia County, Ohio, the amount of \$165 per month, to be used for expense and maintenance of Gallia County Sheriff's Office cruiser, for the use by the Village. Said sum shall be made payable to the TREASURER OF GALLIA COUNTY, to be credited to a special fund known as the "Sheriff's Policing Rotary Fund".*
3. *The Village in consideration for this police protection agrees to pay directly to the designated deputy or deputies, the sum of Seventeen Dollars Fifty Cents (\$17.50) per hour from April 1, 2017 through March 31, 2018, plus fringe benefits applicable under Village ordinances. The contract hours for this agreement is for forty (80) hours or less per month. It is understood by both parties that specialized K-9 Training and the compensation of a K-9 handler, consisting of 32 hours per month will be include in the eighty (80) hours worked each month.*
4. *The patrol duties of the designated deputy will be directed by the Gallia County Sheriff's Office. The chain of command described in the Gallia County Sheriff's Office Policies & Procedures manual will be in effect during the term of this Agreement.*
5. *Every attempt will be made to fill vacancies and vacations with manpower as per contract.*
6. *The Sheriff requires that Deputies assigned to this detail submit activity logs, preferably electronic system. To the Village Council for review.*
7. *The Village of Vinton will make available to the Gallia County Sheriff's Office the use of the Village owned equipment pertaining to law enforcement for the Village listed as follows: **Any equipment that may be in use at this time.***
8. *The Gallia County Sheriff's Office is to appoint a Deputy agreeable to the Village Council and the Sheriff and furnish said deputy with an adequate vehicle.*
9. *The Sheriff of Gallia County, Ohio will be entitle to use said equipment so long as he has an agreement with the Village of Vinton for police protect.*
10. *It is expressly understood by the parties that upon the termination of this agreement, the equipment if still in the possession of the Gallia County Sheriff's Office will be immediately returned to the Village of Vinton, Ohio for its use.*
11. *The parties agree that the Gallia County Commissioners shall provide liability insurance for the officers providing services pursuant to this Agreement. The Village of Vinton understands and agrees that it shall be liable for any damages that may exceed the applicable coverage, limited to the policy provided by Gallia County. In the event, for any reason, that any act or omission by the Officer were to result in damages assessed against the Village, the Village would be responsible for any damages, that may not be covered by the Liability Policy provided by Gallia County. This provision is not and shall not be construed as an indemnification agreement by the County in favor of the Village. The County's sole obligation is to provide liability coverage in an amount determined to the sole discretion of the Gallia County Commissioners.*
12. *The parties agree that the Gallia County Sheriff's Office will be the exclusive provider of law enforcement services during the time of this contract.*
13. *This Agreement can be cancelled by either party with thirty (30) days written notice.*
14. *This Agreement shall be effective from April 1, 2017 through March 31, 2018.*

*IN WITNESS WHEREOF, the parties hereto have, by their duly authorized officers, executed this Agreement on the 6<sup>th</sup> day of July, 2017.*

SIGNED AND ACKNOWLEDGED  
IN THE PRESENCE OF:  
*/ Karen Sprague, County Administrator*  
*/ Anette L. Brown, Clerk of the Board County Commissioners*

GALLIA COUNTY SHERIFF'S OFFICE  
*/ Matthew D. Changler, Sheriff*

VILLAGE OF VINTON  
*/ Joshua B. Wealdon*  
*/ Michelle Alderman*

APPROVED AS TO FORM:  
*/ Jason D. Address, Gallia County Prosecuting Attorney*

GALLIA COUNTY COMMISSIONERS  
*/ Harold G. Montgomery, President*  
*/ David K. Smith, Vice President*  
*/ Brent Saunders, Commissioner*

**JUNE 2017 FINANCIAL REPORT REVIEW**

County Administrator Karen Sprague presented the Commission with:

- The June 2017 Financial Reports for comparison with the June 2016 Financial Reports. The following was noted during the review:
  - 1/1/2016 beginning cash balance was \$1,397,241.36
  - 1/1/2017 beginning cash balance was \$1,469,989.52
  - Difference of \$72,748.16
  - 6/30/2016 ending cash balance was \$1,738,632.19
  - 6/31/2017 ending cash balance was \$2,312,400.38
  - Difference of \$573,768.19

**HEALTH REIMBURSEMENT ACCOUNT ADMINISTRATIVE SERVICES AGREEMENT**

County Administrator Karen Sprague presented the Commission with the Health Reimbursement Account Administrative Services Agreement from the County Auditor's Office for approval and signing. Harold Montgomery entertained a motion to approve the agreement as presented. David K. Smith made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. Release of real estate mortgage form was signed by Harold G. Montgomery, as President of the Commission, and is on file in the County's CHIP files.

**CHANGE ORDER #1 – CDBG CLAY TOWNSHIP BEAR RUN ROAD PAVING PROJECT**

County Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the CDBG Clay Township Bear Run Road Paving Project with The Shelly Company. The change order is to adjust quantities from what was originally proposed to add an additional 625 LF of asphalt paving. Quantity adjustments as follows:

- Add additional 117.76 gallons of Tack (0.1 gal/sy) @ \$1.70 per gallon = \$200.20
- Add additional 139 tons of 448 Asphalt Surface Course @ \$70.00 per ton = \$9,730.00
- Total change order = \$9,930.20
- Note: Additional quantity will pave an additional 625 LF of Bear Run Road; total project LF is 3,392
- Note: rates quoted above are same as rates quoted in the original bid for this project

The Shelly Company & Clay Township Trustees have signed and are in agreement with this change order. The CDBG grant will cover the extra cost for this change order. Harold Montgomery entertained a motion to approve the change order form as requested. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; and Mr. Saunders, yea. Form was signed by Harold Montgomery, as President of the Commission.

**GREEN SEWER PHASE 2 – DRAW # 24**

County Administrator Karen Sprague presented the Commission with Draw # 24 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1217645 - \$1,468.09
- Total = \$1,468.09

Harold Montgomery entertained a motion to approve draw resolution # 24 as submitted. Brent Saunders moved and David K. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**USDA - GREEN SEWER PHASE 1 PAYMENT RESOLUTION # 21**

County Administrator Karen Sprague presented the Commission with Payment Resolution # 21 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes Construction Co., Inc. Pay Application # 18 - \$50,645.63
- Stantec Invoice # 1217641 - \$11,222.69
- AT&T Acct # 740 446-7882 790 0 & 740 446-9109 790 3 - \$116.18
- AEP Acct # 102-916-749-0-0; 102-361-714-1-8; 105-900-132-0-6; 107-042-447-0-5; 104-989-614-0-7 - \$96.96
- Total = \$62,081.46
- Payment Breakdown:
  - ARC - \$5,667.71
  - OWDA - \$45,191.06
  - OPWC - \$11,222.69

Stantec Project Engineer Gary Silcott recommends approval of the above invoices & pay applications. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution # 21. David K. Smith moved and

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15

Brent Saunders seconded a motion to approve payment resolution # 21 as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

Brent Saunders moved and David K. Smith seconded a motion to approve the USDA Engineering invoice form as submitted for the billing period of 5/13/17 – 6/16/2017. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

#### **OPWC - GREEN SEWER PHASE 1 DISBURSEMENT REQUEST # 19**

County Administrator Karen Sprague presented the Commission with OPWC Disbursement Request # 19 for the Green Sewer Phase 1 Project for the following items:

- Stantec invoice 1217641 - \$11,222.69 (will be paid directly to Stantec from OPWC)
- Total = \$11,222.69

Brent Saunders moved and David K. Smith seconded a motion to approve OPWC disbursement request # 19 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

#### **MEMO ENTRY – REVENUE/EXPENSE OPWC GREEN SEWER PHASE 1 GRANT/LOAN**

County Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OPWC Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$11,222.69 into 322.3000.400100 from OPWC Grant # CO01R
- Memo expense in the amount of \$11,222.69 from 322.0322.531100 to Stantec Consulting Inc. vendor # 6899 for invoice # 1217641
- Credit Back \$11,222.69 from PO # BL170088

#### **OWDA - GREEN SEWER PHASE 1 CONSTRUCTION GRANT/LOAN DISBURSEMENT REQUEST # 6**

County Administrator Karen Sprague presented the Commission with OWDA Disbursement Request # 6 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes Construction pay application #18 - \$45,191.06 (will be paid directly to CJ Hughes from OWDA)

Brent Saunders moved and David K. Smith seconded a motion to approve OWDA disbursement request # 6 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

#### **MEMO ENTRY – REVENUE/EXPENSE OWDA GREEN SEWER PHASE 1 CONSTRUCTION GRANT/LOAN**

County Administrator Karen Sprague advised the Commission that OWDA will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OWDA Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$45,191.06 into 342.3000.400100 from OWDA Loan # 7150
- Memo expense in the amount of \$45,191.06 from 342.0342.531100 to CJ Hughes Construction vendor # 6031 for pay application # 18
- Credit Back \$45,191.06 from PO # BL170101

#### **ENGINEERING AGREEMENT AMENDMENT #3 FOR SERVICES GREEN TOWNSHIP SEWER PHASE 1 PROJECT**

County Administrator Karen Sprague presented the Commission with Amendment #3 to the Engineering Agreement with Stantec Consulting Services Inc. for services for the Green Township Sewer Phase 1 Project to increase the amount by \$65,000 from \$1,067,000 to \$1,132,000. Ms. Sprague noted this amendment is due to the project inspector months have gone 7 months over due to completion extension and contract administration has gone 3 months beyond the budget.

Harold Montgomery entertained a motion to approve the Amendment #3 as presented. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. All forms were signed by Harold G. Montgomery, as President of the Commission, and they are on file in the County's Green Township Sewer Phase 1 files.

#### **AIRPORT - EMPLOYEE RESIGNATION**

Airport manager Stanley Jones has submitted his resignation to the commissioners. The President entertained a motion to accept the resignation of Stanley Jones effective July 31, 2017. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

#### **AIRPORT PERSONNEL HIRE**

David K. Smith made the motion to hire David Snyder as part time employee for the Gallia-Meigs Airport, being 24 hours a work week, 3 days a week on a probationary period of 90 days at ten dollars (\$10.00) per hour starting July 10, 2017. Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**GREEN SEWER PHASE 1 MONTHLY CONSTRUCTION MEETING**

Commissioners: Harold G. Montgomery, David K. Smith and Brent Saunders along with County Administrator Karen Sprague attended the meeting at 10:00am and returned at 11:20am.

**GALLIA COUNTY SURPLUS AUCTION REVIEW**

Auctioneer Josh Bodimer met with the commissioners to give a review of the June 24, 2017 Gallia County Surplus Auction and answer any question they may have.

**EXECUTIVE SESSION - PERSONNEL**

At 11:37 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss personnel. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:43 a.m.; no action taken.

**CDBG FY 2017 COMMUNITY DEVELOPMENT GRANT  
2ND PUBLIC HEARING FY 2017 CD ALLOCATION & SET-ASIDE GRANTS**

At 11:45 a.m. on Thursday, July 6, 2017, the 2<sup>nd</sup> Public Hearing for the FY 2017 CDBG Community Development Allocation & Set-Aside Grants was held. Mr. Montgomery called the public hearing to order. Those present were Commissioners Montgomery, Smith and Saunders, County Administrator Karen Sprague, Commissioners Clerk Anette Brown, and members from the public: Tony Gallagher, Gene Greene and Bradie Angell, City of Gallipolis; Randy Adkins, Morgan Township.

Commissioner Montgomery requested that Karen Sprague, CDBG Coordinator, review the 9 applications selected that were submitted for funding totaling \$435,382.52 in grant requests as follows:

- Gallia County Council on Aging – Senior Center Rehab – National Objective: Limited Clientele: Elderly Persons – Grant Request \$22,800; Local Match \$0; Total Project Cost \$22,800
- Gallipolis City – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$61,500; Local Match \$13,484.81; Total Project Cost \$74,984.81
- Clay Township – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$30,500; Local Match \$0; Total Project Cost \$30,500
- Morgan Township – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$13,200; Local Match \$23,160; Total Project Cost \$36,360
- Ohio Township – Street Improvements – National Objective: LMI Area Benefit – Grant Request \$44,000; Local Match \$1; Total Project Cost \$44,001
- Gallipolis City – Public Facilities Project – National Objective: LMI Area Benefit – Grant Request \$73,100; Local Match \$25; Total Project Cost \$73,125
- Gallia County Engineer – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$142,000; Local Match \$41,220; Total Project Cost \$183,220
- Greenfield Township – Public Facilities Project – National Objective: Does not qualify by census data needs Income Survey – Grant Request \$30,482.52
- Centerville Village – Public Facilities Project – National Objective: Income Survey 39.02% LMI does not qualify – Grant Request \$17,800

Mr. Montgomery advised the county has been allocated \$150,000 in Community Development Allocation grant funding for the 26 month period of 9/1/17 – 10/31/2019 and is allowed to utilize up to 20% of the funding for administration and fair housing and the county is allowed to fund up to 4 projects. The County can also apply for up to \$300,000 in Critical Infrastructure grant funding for 1 additional project that meets the critical infrastructure program guidelines.

Mr. Montgomery then requested that Karen Sprague review the projects that have been selected for funding. The selection was based on outcomes from the rating sheets and the projects to be funded by the FY 2017 CDBG Community Development Allocation Grant are as follows:

- Gallia County Senior Center Rehab Project – Grant \$22,800
- City of Gallipolis – Airport Road Culvert Replacement/Paving Project – Grant \$61,500; Local Match \$13,484.81; Total \$74,984.81
- Clay Township - Bear Run Road Paving Project - Grant \$30,500
- Morgan Township – Will Road Paving Project – Grant \$13,200; ED RLF Fund match \$23,160; Total Project Cost \$36,360
- Fair Housing & Administration - \$22,000
- Total CDBG CD Allocation grant amount of \$150,000

Project selected as the competitive set-aside project for the FY 2017 CDBG Critical Infrastructure Grant is as follows (note the county is not assured these funds as this program is a competitive state-wide program):

- Gallia County Engineer – Greenfield Township Bridge Replacement Project – Project grant \$129,500; Administration grant \$12,500; Local Match \$41,220; Total Project Cost \$183,220

Commissioner Montgomery opened the floor for discussion of the projects. Several questions were asked and answered. Ms. Sprague offered other possible funding sources to those not receiving CDBG funding this year. Commission asked all applicants not funded to reapply in 2019.

Mr. Montgomery entertained a motion to approve the projects for the funding applications as stated. Mr. David K. Smith made and Mr. Brent Saunders seconded that motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


Commissioner Montgomery noted to those in attendance that these are county projects on behalf of the Townships, City, Senior Center and County Engineer as chosen, that the county will write and submit the full application to the Ohio Development Services Agency which is due 7/14/2017. A grant agreement will be received dated September 1, 2017 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Karen Sprague advised that she will try to complete the ERR's as early as possible so that the projects can be bid out in early 2018. Mr. Montgomery emphasized that the County will be responsible for bidding and awarding these projects and that the entities awarded cannot proceed with any part of the projects on their own. Also, for the projects that noted a portion of the project to be completed by local match they will have to wait until the environmental review has been completed, approved and released by the ODSA before they can do any of the work.

AUDITOR – DJFS


Auditor Larry M. Betz, deputy auditor Terri Short and DJFS Director Dana Glassburn met with the commission to discuss appropriations. No action taken.


ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
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Harold G. Montgomery, President

  
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Anette L. Brown, Clerk

  
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David K. Smith, Vice President

  
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Brent Saunders, Commissioner