

JULY 28, 2016

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the July 21, 2016 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
EMA	Sherry Daines, Tim Miller, & Keith Wilson	8/1	Jackson, Ohio	Open House Southeast Regional Office of Ohio EMA
I.T.	John Grubb	7/29	Columbus, Ohio	ODJFS County Agency Technology Strategy
Sewer	Tommy Dillon	8/24	Zanesville, Ohio	Process Control Assistance For Package Plants

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2016 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/24	14	0	1	0	6	0	0	0	7	18	0	0	0	0

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- Information regarding State Budget changes regarding sales tax. Federal regulators at the Centers for Medicare and Medicaid Services recently determined that the Ohio sales and use tax applied only to Medicaid managed-care companies is illegal. This means the State of Ohio will no longer be able to collect this tax, resulting in an \$800 million revenue loss for the state over the biennium. In addition, because counties and local transit authorities also collect this tax, they will see an estimated hit of \$400 million statewide. State projections indicate that this ruling wipes out almost half of Ohio's tax revenue growth and that counties are now looking at an average loss of 7.5% of their sales tax revenue.
- For 2015 sales tax revenues for the County General Fund were $\$3,962,669.77 \times 7.5\% = \$297,200.23$ decrease

GREEN SEWER PHASE 2 – DRAW # 12

County Administrator Karen Sprague presented the Commission with Draw # 12 for the Green Phase 2 Sewer Project for the following items:

- Bricker & Eckler LLP Inv. # 676290 - \$147.50
- Bricker & Eckler LLP Inv. # 678005 - \$137.50
- Bricker & Eckler LLP Inv. # 678006 - \$206.25
- Total = \$491.25

Harold Montgomery entertained a motion to approve draw resolution # 12 as submitted. Brent Saunders moved and David K. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT

Karen Sprague, County Administrator, presented the Commission with the Housing Semi-Annual Program Income Report for the period of December 31, 2015 thru June 30, 2016 for the County's CHIP/HOME Grants Program Income, which must be submitted to the Ohio Development Services Agency, Office of Community Development. Harold Montgomery entertained a motion that the Housing Program Income Report be approved and signed as presented. Brent Saunders made and David K. Smith seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; Brent Saunders, yea; David Smith, yea. The form is on file in the County's CDBG grant files.

SEMI-ANNUAL REPORT
CDBG ED REVOLVING LOAN FUND

County Administrator Karen Sprague presented the Commission with the Semi-Annual Report for the CDBG ED Revolving Loan Fund for the period of December 31, 2015 thru June 30, 2016. Harold Montgomery entertained a motion that the report be approved and signed as presented. Brent Saunders moved and David K. Smith seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. The form is on file in the County's CDBG grant files.

ENVIRONMENTAL REVIEW RECORD
GALLIA METROPOLITAN HOUSING AUTHORITY

County Administrator Karen Sprague provided the Commission with the paperwork for approval of the Environmental Review Record for Gallia Metropolitan Housing Authority's capital fund projects for 2016 - 2020 as follows:

- Year 2016
 - Budget line item 1406 – Operations – Routine administration and maintenance expenses also to include the washing of siding and brick on 26 buildings
 - Budget line item 1410 – Administrative – Salary expense for work attributed to the Capital Fund Grant Administration
 - Budget line item 1430 – Fees and Costs – Architect fees and other costs
 - Budget line item 1460 – Replace roofing, gutters, and flashing on seven buildings at Rio Grande Estates
 - Budget line item 1460 – Install 40 screen doors at Rio Grande Estates
 - Total budget \$130,400
- Year 2017
 - Budget line item 1406 – Operations – Routine administration and maintenance expenses
 - Budget line item 1410 – Administrative – Salary expense for work attributed to the Capital Fund Grant Administration
 - Budget line item 1430 – Fees and Costs – Architect fees and other costs
 - Budget line item 1460 – Curb, sidewalk, and parking lot repairs including striping at Gallia Met Estates
 - Budget line item 1460 – Sidewalk repairs at Rio Grande Estates
 - Budget line item 1460 – Replace 100 front doors at Gallia Met Estates
 - Budget line item 1460 – Replace flooring in seven units at Gallia Met Estates
 - Total budget \$114,920
- Year 2018
 - Budget line item 1406 – Operations – Routine administration and maintenance expenses
 - Budget line item 1410 – Administrative – Salary expense for work attributed to the Capital Fund Grant Administration
 - Budget line item 1430 – Fees and Costs – Architect fees and other costs
 - Budget line item 1460 – Replace kitchen cabinets, sinks, countertops, faucets, and stops in 30 units at Gallia Met Estates
 - Budget line item 1460 – Replace flooring in 6 units at Gallia Met Estates
 - Budget line item 1460 – Repair brick spalling at Gallia Met Estates
 - Total budget \$146,400
- Year 2019
 - Budget line item 1406 – Operations – Routine administration and maintenance expenses
 - Budget line item 1410 – Administrative – Salary expense for work attributed to the Capital Fund Grant Administration
 - Budget line item 1430 – Fees and Costs – Architect fees and other costs
 - Budget line item 1460 – Replace kitchen cabinets, sinks, countertops, faucets, and stops in 30 units at Gallia Met Estates
 - Total budget \$91,300
- Year 2020
 - Budget line item 1406 – Operations – Routine administration and maintenance expenses
 - Budget line item 1410 – Administrative – Salary expense for work attributed to the Capital Fund Grant Administration
 - Budget line item 1430 – Fees and Costs – Architect fees and other costs
 - Budget line item 1460 – Replace kitchen cabinets, sinks, countertops, faucets, and stops in 30 units at Gallia Met Estates
 - Total budget \$124,500
- Grand total 501.15 Capital Funds Program budget for years 2016-2020 is \$607,520

It was noted the Environmental Review determined the projects are “categorically excluded but subsequently exempt” as per 24 CFR 58.5 and 58.6.

Harold Montgomery entertained a motion to approve the following letter & ERR as presented. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

COUNTY ENGINEER UNION CONTRACT

County Engineer Brett Boothe presented the Union Contract with effective dates of August 1, 2016 through July 31, 2019 for approval and signature of the Commission. The contract has been signed and approved by Engineer Brett Boothe. President Montgomery entertained a motion to sign and approve the contract. David K. Smith made and Brent Saunders seconded the motion to approve the contract upon the recommendation and approval of the County Engineer. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CLERK OF COURTS – AGREEMENT

Commissioners noted the receipt of the Ohio Valley Bank Cash Management Services Agreement with Gallia County Clerk of Courts for approval and signing. Harold Montgomery entertained a motion to approve and sign as submitted by Noreen Saunders, Clerk of Courts. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea

SHERIFF – NEW PATROL VEHICLE

Sheriff Joseph Browning met with the commission to discuss the possibility of a new patrol vehicle. David K. Smith made and Brent Saunders seconded the motion to appropriated \$50,000 for two (2) new cruisers in the Sheriff Department. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

***Note: Commissioner Harold G. Montgomery left at 9:35 am. to attend a funeral.**

***Note: Commissioner David K. Smith left at 9:55 am. for a site meeting at Green Sewer Phase 1 project construction site.**

CHILDREN SERVICES AGENCY UPDATE

Executive Director Russ Moore met with the Commission for an update of the agency's fiscal condition. Cash, expenditures, intake and screening reports were distributed for May, June, and to date in July and reviewed by everyone. No action taken.

*Note: David K. Smith returned at 10:50 am.

RE-BID OPENING – BEAR RUN ROAD BOX CULVERT ROAD APPROACHES

At 11:00 a.m. The Vice President, David K. Smith opened the following bids for the County Engineer Project:

Company	Total Bid
Waugh Excavating LLC	\$30,000
Wiseman Excavating	\$43,410
Grace Myers Excavating Inc.	\$23,900

The Engineer noted the Bear Run Road Box Culvert Road Approaches estimate is \$30,000, and this project is being funded with 33% County Commissioners CDBG grant and 67% OPWC Issue 1 grant. The box culvert and road approaches are on Township Road 640, Bear Run Road in Clay Township. The bids were turned over to the County Administrator for review and recommendation. The following were in attendance: Dean Wright, Gallipolis Daily Tribune; Justin Waugh, Waugh Excavating LLC; Joe Wiseman, Wiseman Excavating, Inc.; Jaye Myers, Grace Myers Excavation; and County Administrator Karen Sprague.

RECORDER – COTT SYSTEM CONTRACT

Gallia County Recorder, Roger Walker presented the Commission with the Cott System, Inc. Hosted Internet Search Schedule effective through December 31, 2018. Upon the recommendation of Mr. Walker, Brent Saunders made and David K. Smith seconded the motion to give Roger Walker the authority to sign on their behalf. Roll call: Mr. Montgomery, absent; Mr. Saunders, yea, Mr. Smith, yea.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 2nd quarter 2016 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners David K. Smith and Brent Saunders; and County Treasurer, Steve McGhee. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

*Note: Harold G. Montgomery returned at 11:50 am.

QUOTE AWARD – DEBBIE DRIVE STORM SEWER SINK HOLES

County Administrator Karen Sprague presented the Commission with a quote obtained by Stantec from CJ Hughes Construction Co., Inc. of Huntington, WV to repair sections of the storm sewer that have failed along Debbie Drive causing sink holes to occur in the roadway and a nearby yard. Stantec has obtained the quote from CJ Hughes Construction Co., Inc. for the following work to correct the situation with a grand total cost for both of \$8,360.

Please find below, the totals for the two repairs of sink holes located at Debbie Drive. The totals below are "Not To Exceed Without Prior Approval" totals. We've used our hourly rates to arrive at these totals. Since this work is not a part of our sewer contract with you, the project is bid at non-prevailing labor rates. If this looks like something that we can help you with, we will provide our hourly rates and work on a T&M basis on this. We have based our projected totals as follows:

- 1) **Location: Sink Hole (In Asphalt) on Debbie Drive:**
Labor/Equipment = One (10 hour) work day
Pipe & Couplings
Granular Backfill
12" Stone Base
Asphalt Resurfacing
Total Not To Exceed Without Prior Approval = \$5,240.00
- 2) **Location: Sink Hole (In Yard) at 573 Debbie Drive:**
Labor, Equipment = One (10 hour) work day
Pipe & Couplings
Restoration of Yard
Total Not To Exceed Without Prior Approval = \$3,390.00

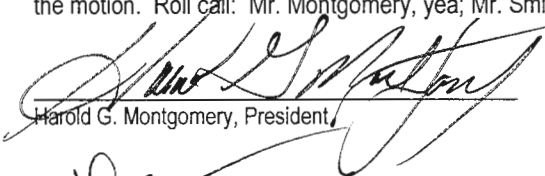
Harold Montgomery entertained a motion to award the quote to CJ Hughes Construction Co., Inc. as presented. Brent Saunders made and David Smith seconded the motion. Roll call votes were as follows: David K. Smith, yea; Brent Saunders, yea; Harold G. Montgomery, yea.

HUMANE SOCIETY OF THE UNITED STATE

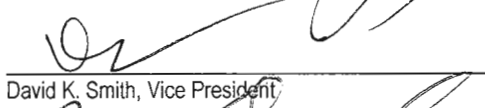
David K. Smith made and Brent Saunders seconded the motion to approve and to give Harold G. Montgomery the authority to sign the MOU on the Gallia County Commissioners behalf with the Humane Society of United States. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea

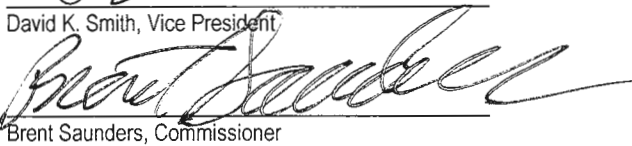
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


Harold G. Montgomery, President


Anette L. Brown, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner