

OCTOBER 3, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the September 26, 2013 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

| TRAVEL REQUESTS | | | | |
|------------------|-----------------|----------------|-----------------|--|
| DEPARTMENT | NAME | DATE | TO | RE: |
| JFS | Lori Church | 10/23 | Union County | County Readiness Mtg. |
| JFS | Dana Glassburn | 10/10 10/11 | Columbus, OH | OJFSDA Exec. Comm. Mtg. OJFSDA Mtg. |
| Clerk of Courts | Noreen Saunders | 10/15 & 16 | Columbus, OH | Assoc. meeting |
| Commissioners | Karen Sprague | 10/9 | Hocking County | CCAO Budget Briefing |
| Auditor's Office | Steve Stinson | 10/15 & 16 | Nelsonville, OH | Weights & Measures training |

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

| Animal Shelter Canine Weekly Report | | | | | | | | | | | | | |
|-------------------------------------|---------|---------|-----------|------------|---------|-----|-----------------------|----------------------|----------------|------------------|-------------------|-----------|---------------|
| Week Ending | Came in | Adopted | Reclaimed | Euthanized | Rescued | MIA | Died (Natural Causes) | Destroyed (in field) | To Foster Care | Back from Foster | Foster Care Total | Total Out | Shelter Total |
| 9/30 | 16 | 1 | 1 | 0 | 3 | 0 | 0 | 0 | 9 | 3 | 219 | 15 | 41 |

SEPTEMBER 2013 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The September 2013 Financial Reports for comparison with the September 2012 Financial Reports. The following was noted during the review:
 - 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
 - 1/1/2013 beginning cash balance was \$902,133.75
 - Difference of \$642,336.86
 - 9/30/2012 ending cash balance was \$1,492,784.69
 - 9/30/2013 ending cash balance was \$1,587,398.03
 - Difference of \$94,613.34
 - 23rd Amended Certificate of Estimated Resources was reviewed
 - 24th Amended Certificate of Estimated Resources was reviewed

WORK CHANGE DIRECTIVE #4 – KA SEWER CONTRACT

County Administrator Karen Sprague presented the Commission with Work Change Directive No. 4 paperwork for the KA Sewer Project. Gary Silcott, Project Engineer with Stantec Consulting, has recommended the work change directive to adjust quantities as follows from the contract with Southern Ohio Trenching & Excavating, Inc.:

- Description: Agreed pricing adjustment for replacement of handrails and steps at the Addison Township Townhouse building on Honeysuckle Drive.
- Purpose of Work Change Directive: It has been determined that the list of bid items lacked sufficient account for the work required.
- Increase in contract price \$7,500.00
- Increase in contract time: 0 days

Southern Ohio Trenching & Excavating is in agreement with this change order which would increase the contract as follows:

- Original contract \$1,985,363.00; original substantial completion date 9/2/2013
- WCD # 1 (\$119,600.00); 0 days
- WCD # 2 \$48,799.78; 5 days
- WCD # 3 \$723.60; 0 days
- WCD # 4 \$7,500.00; 0 days
- New total contract \$1,922,786.38; new substantial completion date 9/7/2013

Harold Montgomery entertained a motion to approve the work change directive form as requested. David Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; and Mr. Saunders, yea. Form was signed by Harold Montgomery, as President of the Commission and will be forwarded to USDA for final approval and signing.

**CDBG - FY 2013 COMMUNITY DEVELOPMENT GRANT AGREEMENT & APPROPRIATION APPROVAL
B-F-13-1AY-1**

Karen Sprague, County Administrator, presented the Commission with Ohio Department of Development grant agreement forms for the FY 2013 Community Development Grant for approval and signing and to request the County Auditor's Office to create a new fund for this grant titled "B-F-13-1AY-1", give that grant fund number **313**, and to appropriate the \$287,300 grant into line items as follows:

| | | | | | |
|-------------|-------------|------|-----------------|-------|-----------------------|
| Appropriate | \$19,688.76 | into | 313.0313.510200 | title | Salaries |
| Appropriate | \$40,000 | into | 313.0313.531100 | title | Guyan Twp Street Impr |

| | | | | | |
|-------------|-------------|------|-----------------|-------|------------------------------------|
| Appropriate | \$40,000 | into | 313.0313.531101 | title | Ohio Twp Street Impr & Parking Fac |
| Appropriate | \$170,700 | into | 313.0313.531102 | title | Co Engineer Street Impr |
| Appropriate | \$3,000 | into | 313.0313.531103 | title | Fair Housing |
| Appropriate | \$10,817.68 | into | 313.0313.531104 | title | Administration |
| Appropriate | \$2,756.43 | into | 313.0313.536400 | title | PERS |
| Appropriate | \$337.13 | into | 313.0313.536500 | title | Workers Comp |

Also, request the County Auditor's Office to create the following revenue line items:
 Create 313.3000.400100 B-F-13-1AY-1 Grant Revenue (\$287,300)

Also, appropriate the 2013 CI grant local match from the county's ED RLF Fund as follows:
 Appropriate \$2,800 into 129.0129.531107 title 2013 CI grant local match

Brent Saunders moved and David Smith seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

COST ALLOCATION PLAN AGREEMENT

The County Administrator presented the Commission with the Cost Allocation Plan Agreement from Maximus Consulting Services for FY 2013, 2014 & 2015. Total amount of the contract is \$26,700 and is broken down as \$8,900 per year. The President entertained a motion to approve the agreement. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

X-RAY MACHINE CLOSE OUT REPORT

Juvenile Court submitted the close out financial report form for the Courthouse x-ray machine from the Ohio Department of Youth Services for signature. David K. Smith made and Brent Saunders seconded the motion to approve President Montgomery's signature on the report. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

BID AWARD – KRINER ROAD SLIP REPAIR

Commissioners were in receipt of the following recommendation.

October 3, 2013

Gallia County Commissioners
 18 Locust Street, Room 1292
 Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the Kriner Road Slip Repair project.

The lowest bid was received from US Bridge. The bid is responsive, and within 10% of the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to US Bridge.

Sincerely,

s/ Jennifer Brown

Jennifer Brown, P.E.
 Assistant Engineer

The President entertained a motion to award the bid as recommended. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CONTRACT APPROVAL – US BRIDGE

Commissioners were presented with the following contract for approval for the Kriner Road Slip Repair Project:

This agreement, made and entered into this 3rd day of October 2013, by and between the Board of County Commissioners of Gallia County, OH acting by and through Harold Montgomery, President, hereinafter designated the Owner, and US Bridge of the City of Cambridge, County of Guernsey and State of OH, hereinafter designated the Contractor:

Witnesseth: That the parties to these present, each in consideration of the undertakings, promises and agreements on the part of the other herein contained, have undertaken, promised and agreed and do hereby undertake, promise and agree, the owner for itself, its successors and assigns, and the contractor for themselves and their heirs, executors, administrators, successors and assigns, as follows:

That the contractor, in consideration of the sums of money herein specified to be paid by said owner to said contractor, shall and will at US Bridges' own and cost and expense, furnish all labor, materials and equipment necessary to complete the entire project in accordance with the Proposal submitted on 10/26/2013 and in accordance with the Specifications, General Provisions and Special Provisions and the Drawings therein mentioned which Specifications, General Provisions, Special Provisions and Drawings, together with Advertisement, Information for Bidders, Proposal and Bonds are hereby made a part of this agreement, and incorporated by reference herein, all of said work to be fully completed to the satisfaction of the Engineer and to the acceptance of the Board of County Commissioners, Gallia County, OH.

Attest: Contractor US Bridge By *s/A. Rogovin*

Board of Commissioners By: *s/ Harold G. Montgomery, President*
 Gallia, County Ohio *s/ David K. Smith, Vice President*
s/ Brent Saunders, Commissioner

Brent Saunders made and David K. Smith seconded the motion to award the bid and sign the contract as recommended; Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

PROSECUTOR VICTIM ASSISTANCE GRANT PROGRAM

Lisa E. Reuter, Director of the Prosecutor's Victim Assistance Grant Program, presented the Commission with VOCA and SVAA Grant Award and Acceptance Form for the Prosecutor's FY 2014 Victim Assistance Grant, for grant period

of 10/1/13 thru 09/30/14. The President entertained a motion to request the County Auditor's Office to create a new grant fund titled "**Pros. Victim Assist. Grant**" and give that grant department number **314** create a new revenue line item and to appropriate the \$57,156 grant into line items as follows:

| | | | | | |
|-------------|-------------|------|-----------------|-------|---------------------|
| Appropriate | \$37,856.00 | into | 314.0314.510200 | title | Salaries |
| Appropriate | \$1,649.85 | into | 314.0314.530300 | title | Supplies |
| Appropriate | \$0 | into | 314.0314.530400 | title | Equipment |
| Appropriate | \$577.56 | into | 314.0314.530700 | title | Contract Services |
| Appropriate | \$112.50 | into | 314.0314.530800 | title | Travel |
| Appropriate | \$0 | into | 314.0314.530900 | title | Adv. & Printing |
| Appropriate | \$1,100.00 | into | 314.0314.531100 | title | Other Expenses |
| Appropriate | \$0 | into | 314.0314.534700 | title | Purchase of Service |
| Appropriate | \$5,299.84 | into | 314.0314.536400 | title | PERS |
| Appropriate | \$768.10 | into | 314.0314.536500 | title | Workers Comp |
| Appropriate | \$548.91 | into | 314.0314.536600 | title | Medicare |
| Appropriate | \$9,243.24 | into | 314.0314.536800 | title | Hospitalization |

Create Revenue Line 314.3000.400100 Grant from 10/01/13 –09/30/14

David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David K. Smith, yea; Brent Saunders, yea.

SHERIFF DEPT – NEW GRANT FUND CREATIONS

The President entertained a motion to approve the following new grant creations and appropriations for the Sheriff's Office. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

High Visibility Enforcement Overtime 2014

The Gallia County Sheriff's Office presented the Commission with the Ohio Attorney General Grant award letter for the High Visibility Enforcement Overtime 2014 grant and a request for the County Auditor's Office to create a new fund for this grant titled "High Visibility Enforcement Overtime 2014", give that department number 4137, and to appropriate the \$24,962.97 grant into line items as follows:

Expense line items needed as follows:

| | | | | | |
|-------------|-------------|------|-----------------|-------|----------------|
| Appropriate | \$19,058.55 | into | 137.4137.510200 | title | Salaries |
| Appropriate | \$ 4,402.52 | into | 137.4137.536400 | title | PERS |
| Appropriate | \$ 318.00 | into | 137.4137.536500 | title | Workers Comp |
| Appropriate | \$ 276.35 | into | 137.4137.536600 | title | Medicare |
| Appropriate | \$ 907.55 | into | 137.4137.531100 | title | Other Expenses |

Also, create one revenue line item for grant fund pay-ins as follows:

Create 137.3000.400104 \$24,962.97 title High Visibility Enforcement Grant 2104

ENGINEER – ISSUE I AUTHORIZING LEGISLATION

The President entertained a motion to approve the following resolution for the County Engineer's Issue I Round 28 grant application. David K. Smith made and Brent Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the County of Gallia is planning to make capital improvements to the Gallia County Road Improvements Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Gallia County Engineer is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: 10/3/2013

s/ Harold G. Montgomery, Pres.

s/ David K. Smith, Vice-Pres.

s/ Brent Saunders, Commissioner

ENGINEER – ISSUE I COOPERATIVE AGREEMENT

The President entertained a motion to approve the following cooperative agreement for the County Engineer's Issue I Round 28 grant application. David K. Smith made and Brent Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Gallia County and Clay Township enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the Gallia County and Township Joint Improvements Project.

Gallia County will provide funds equal to 44 percent of the total project cost. Such funds will come from the M&R Fund.

Clay Township will provide funds equal to 0.85 percent of the total project cost. Such funds will come from Gasoline Fund.

Clay Township authorizes Gallia County to serve as lead applicant and to sign all necessary documents.

Gallia County agrees to pay its 44 of the cost as invoices are due / at the end of the project / as otherwise agreed upon.

Clay Township agrees to pay its 0.85 of the cost as invoices are due / at the end of the project / as otherwise agreed upon.

Gallia County Commissioners

s/ Harold G. Montgomery
s/ David K. Smith
s/ Brent Saunders

Clay Township Trustees

s/ Kenny Barcas
s/ Donald R. Slone
s/ Robert A. Franklin

AUDITOR LARRY BETZ

County Auditor Larry Betz reported he received a penalty notice from the IRS in the amount of \$2,773.12 citing a failure to make a proper federal tax deposit for the period May 2013 with the payment due October 7, 2013. Payroll Clerk Cristal Caldwell noted that she has appealed the penalty and if they should be successful in the appeal there would be a refund of the penalty, if payment is made. Commissioner Smith stated his opinion is not to pay the penalty at this time.

DJFS

JFS Director Dana Glassburn and Eligibility Referral Supervisor/County Readiness Manager Lori Church updated the Commission with a power point presentation on the effects of the Affordable Care Act.

SUBGRANT AGREEMENT WITH GALLIA-MEIGS COMMUNITY ACTION AGENCY

DJFS Director Glassburn submitted the sub grant agreement (G-FY14-0010) between the Gallia County DJFS and Gallia-Meigs Community Action Agency made pursuant to a grant award to the grantor by ODJFS and is not for research and development purposes. The grant award is under the authority of FA CFDA 10.561 Food Assistance, as administered by the U.S. Department of Health and Human Services. The grant amount is \$32,500.00

David K. Smith made and Brent Saunders seconded the motion to approve the agreement as presented and recommended by Director Glassburn. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

DJFS – RESOLUTION FOR INTER-COUNTY TRANSFER

The Board of County Commissioners of Gallia County, Ohio, met in regular sessions on the 3rd day of October, 2013, with the following members present: Harold G. Montgomery, David K. Smith, Brent Saunders.

Mr. David K. Smith moved for passage of the following

RESOLUTION APPROVING DANA GLASSBURN, DIRECTOR OF GALLIA COUNTY JOB AND FAMILY SERVICE TO ACT ON BEHALF OF THE COMMISSIONERS DURING INTER-COUNTY TRANSFER OF ALLOCATED FUNDS.

WHEREAS, changes in Ohio Administrative Code Section 5101:9-6-82 in which permits a County Department of Job and Family Service, Director to accept and release funds between counties; and

WHEREAS, in accordance with the current changes in the Ohio Administrative Code Section 5101:9-6-82 has now granted the Board of Commissioners the authority to assign to the "Director of the County Family Service Agency (CFSA) to serve as their designee, thereby granting the Director the authority to sign the inter-county adjustment agreement on behalf of the county.

WHEREAS, with the changing of the allocated funding this authority will allow the Director to act on opportunities to utilize other funding, while releasing funding to other counties that our county is not able to utilize to ensure that each CDJFS will be able to serve the people of their county to the fullest extent possible.

NOW, THEREFORE, BE IT RESOLVED by the Board of Gallia County Commissioners do hereby resolve that: Pursuant to 5101:9-6-82 (Inter-County Adjustment of Allocations) of the Administrative Code publicized by the Ohio Department of Job and Family Services; the Director (Dana L. Glassburn) of the Gallia County Department of Job and Family Services, [aka the County Family Service Agency, (CFSA)], is the authorized designee to sign the inter-county adjustment of allocations form for, all funds handled through said agency, on behalf of the county. Mr. Glassburn is required to provide written notification to the Commission President, each time this specific designated authority is utilized. Said designation is in effect until otherwise designated and cannot be further designated without prior approval of the Commissioners.

Mr. Brent Saunders seconded the Resolution and upon roll call, the vote resulted as follows:

Roll Call:Harold G. Montgomery, yea; David K. Smith, yea; Brent Saunders, yea.

CERTIFICATE:

I, Lana J. Lane, Clerk of the Board of County Commissioners of Gallia County, Ohio, hereby do certify that the above is a true and correct copy of resolution adopted by said Board under said date, and as same appears in commissioners' journal date October 3, 2013.

s/ Lana J. Lane, Clerk
Board of County Commissioners
Of Gallia County, Ohio

Approved by County Administrator
s/ Karen Sprague
10/3/2013

ELI BOONE FARMER

Eli Boone Farmer met with the Commissioners to discuss a child support issue. JFS Director Glassburn was also in attendance. No action taken.

GALLIPOLIS IN BLOOM

Bev Dunkle and Kim Canaday were in attendance to show the America in Bloom National 2013 awards won including "Floral Display" and "Best Hanging Baskets" and noted Gallipolis received special mention for overall impression. Gallipolis was inducted into the "Circle of Champions". Also, Bev Dunkle won the award for "AIB 2013 Community Champion". Ms. Dunkle thanked the Commissioners for attending the luncheon and for their support.

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13

EXECUTIVE SESSION - PERSONNEL

At 11:35 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:40 a.m.; no action taken.

JAIL BUDGET

Sheriff Browning, Administrative Assistant Heather Casto, and Chief Richard Grau were in attendance to discuss the jail budget. Sheriff Browning stated they are having issues in the "contract services" line item. The jail "contract services" is projected to have a shortfall of \$140,000.00 and the Sheriff "contract services" is projected for a \$10,000.00 shortfall, as well as the Sheriff "contract repairs for another \$10,000.00. Browning feels these projections should carry them throughout the end of the year. No action taken.

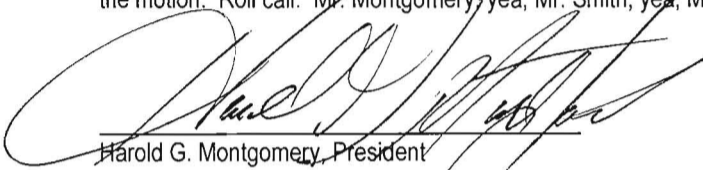
EXECUTIVE SESSION - PERSONNEL

At 11:50 a.m. David Smith moved and Brent Saunders seconded the motion to enter into executive session with Sheriff Browning, Administrative Assistant Heather Casto, and Chief Richard Grau to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 12:20 p.m.; no action taken.

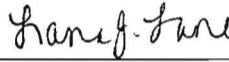
*12:30 pm Commissioners traveled onsite to tour Kanauga Addison Sewer Project

ADJOURN

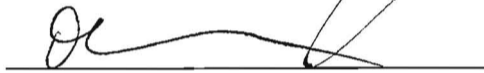
At 3:45 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.



Harold G. Montgomery, President



Lana J. Lane, Clerk



David K. Smith, Vice President



Brent Saunders, Commissioner