

MAY 23, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, absent; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the May 16, 2013 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report

Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
5/20	4	2	1	0	2	2	3	0	0	3	51	0	24

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- Reviewed 13th Amended Certificate of Estimated Resources

CONTRACT SIGNING**CDBG CENTERVILLE BUILDING RENOVATIONS PROJECT**

County Administrator Karen Sprague presented the Commission with the contract for the CDBG Centerville Building Renovations Project for approval and signing, noting the contract has been signed by Blair Builders, Prosecuting Attorney and County Auditor. Harold G. Montgomery entertained a motion to accept and sign the contract with Blair Builders LLC for this project in the amount of \$18,960. Brent Saunders made and Harold G. Montgomery seconded this motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

LEASE EXTENSION – DRIVERS EXAM AT SERVICE CENTER

County Administrator Karen Sprague presented the Commission with a lease extension (Addendum No. 6) from the Ohio Department of Public Safety for the Drivers Examination Office Space at the Gallia County Service Center for Suite A, 707 sq ft. The Ohio Department of Public Safety is requesting to renew the lease for the 2 year period of 7/1/2013 – 6/30/2015, annual rental rate will remain the same at \$6,600, payments to be made quarterly in the amount of \$1,650 per quarter. The current lease expires 6/30/2013. Harold G. Montgomery entertained a motion to approve and sign the lease extension as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

**BASE AGREEMENT PROFESSIONAL ENGINEERING SERVICES
DELTA AIRPORT CONSULTANTS**

County Administrator Karen Sprague presented the Commission with the base agreement for Professional Engineering Services from Delta Airport Consultants to provide engineering and planning services for projects at Gallia-Meigs Regional Airport for the next 5 years. The base agreement covers the following:

- It formally establishes the 5-year selection between the County and Delta Airport Consultants
- It establishes the "ground rules" between the County and Delta for all work requested
- It ensures the County has established a base (foundation) agreement in accordance with FAA guidelines by including the Mandatory Federal Contract Provisions
- It simplifies the process for future project specific Task Orders. Those task orders will be amended as part of the Base Agreement and incorporate the Base Agreement by reference.
- The Base Agreement does not include any fees such as retainers or any financial commitments on the County's part
- The Base Agreement can be amended should the "ground rules" during the course of the 5-year term change

Harold G. Montgomery entertained a motion to approve the Base Agreement as presented. Brent Saunders made Harold G. Montgomery and seconded a motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Agreement is on file in the County's Airport files.

LEWIS ROAD SLIP REPAIR PROJECT GRANT/LOAN AGREEMENT APPROVAL

The Commission was in receipt of the Lewis Road Slip Repair project grant/loan agreement for approval and signing. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

SPEED ZONE STUDY

The Commission received the speed zone study contract for signatures, as it has now been approved and signed by the Prosecuting Attorney. The President entertained a motion to sign the contract. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. The contract is on file in the Commissioner and Engineer's offices.

EMS PART TIME HIRE

EMS Director Larry Boyer submitted the following hire recommendation for approval:

EMS New Hire recommendations					
Name	City	Rate of Pay	Position	Full/PT	Start Date
Joseph D. Shrader	Gallipolis	\$9.27	EMTA	PT	5/31/2013

Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

EXECUTIVE SESSION – CHILDREN SERVICES

At 9:40 a.m. the President entertained a motion to enter into executive session with Executive Director Russ Moore and Board Vice President Kent Shawver to discuss contracts. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Returned to regular session at 9:45 a.m.; no action taken.

CHILDREN SERVICES AGENCY UPDATE

Executive Director Russ Moore and Vice President Kent Shawver met with the Commission for an update of the agency's fiscal condition. Cash, expenditures, intake and screening reports were distributed for March and April 2013 and reviewed by everyone. No action taken.

CHILDREN SERVICES OFFICE SPACE LEASE

Executive Direct Russ Moore presented the following lease:

INTEGRATED SERVICES OF APPALACHIAN OHIO
OFFICE SPACE LEASE
AT
GALLIA COUNTY CHILDREN SERVICES BUILDING

1. This Lease witnesseth that in consideration of the rentals herein reserved and mutual covenants expressed:

Gallia County Commissioners
18 Locust Street
Gallipolis, Ohio 45631

Hereinafter referred to as the Lessor, does hereby demise and lease to:

Integrated Services of Appalachian Ohio
11 Graham Drive
Athens, Ohio 45701

Hereinafter referred to as the Lessee, all those premises known and described as:

Office Suite at Gallia County Children Services (AKA Independent Living Apt. 1)
83 Shawnee Lane
Gallipolis, Ohio 45631

2. To have and to hold the same with any appurtenances included, unto the said Lessee from the 1st day of June, 2013 for and during the full term of one year ending on the 31st day of May, 2014, with a renewal contingent upon agreement by both parties; yielding and paying therefore during the term an annual rental rate of \$14,400.00 for the entire demised premises, which sum shall be payable directly to Gallia County Children Services Board (per the acquiescence of the Lessor) by Integrated Services of Appalachian Ohio on a monthly basis at a rate of \$1,200.00 per month.
3. It is agreed that the Lessee in its obligation for the monthly rental charge is entitled to the use of (and have included within the charged rate) the following:
- a. Office suite area consisting of two (2) offices, two (2) cubicle work spaces, restroom, common/meeting area, and kitchen area
 - b. Four (4) desks and four (4) desk chairs, and other miscellaneous office furniture
 - c. Meeting table and four (4) chairs
 - d. Stove and microwave (ISAO may install a refrigerator)
 - e. Electric service (including air conditioning of said office space)
 - f. Water and sewer service
 - g. Gas service (including hot water and heating for said office space)
 - h. Garbage removal service and document shredding services
 - i. Bi-weekly office cleaning
 - j. Parking
4. It is understood that the Lessee will be responsible for the installation and payment of any phone and internet services to be used in the leased office space.
5. It is understood and agreed that the Lessee may not sublease the demised premises without prior approval of the Lessor.
6. During the period of this lease or any renewal hereof, the same may be terminated by Lessee or the Lessor by written notice of Cancellation, mailed to the Lessor or the Lessee at his last know address at least 60 days prior to the effective date of such cancellation.
7. All notices and correspondence shall be addressed as follows unless written notice of change is sent to the other party:

Lessee: Integrated Services of Appalachian Ohio
11 Graham Drive
Athens, Ohio 45701

Lessor: Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, Ohio 45631

Cc: Gallia County Children Services Board
83 Shawnee Lane
Gallipolis, OH 45631

LESSOR

Witnesses as to Lessor:
s/ Brent Saunders
s/ Lana J. Lane

LESSOR
s/ Harold G. Montgomery
President, Gallia County Commissioners

LESSEE

Witnesses as to Lessor:
s/ Robert J. Gallagher
s/ Russ V. Moore

LESSEE
s/ Kevin Gillespie
E.D.

ATTORNEY REVIEW AND APPROVAL

Please be advised that I have reviewed the Proposed Lease Agreement between the Gallia County Commissioners and Integrated Services of Appalachian Ohio and approve the same as to legal form.

s/ Jeff Adkins
Gallia County Prosecuting Attorney

Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

CHILDREN SERVICES ALLOCATION

Executive Director Russ Moore requested the Commission allocate \$2,300 to the Children Services for operating expenses. The President entertained a motion for the allocation. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

DJFS

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss contracts. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Returned to regular session at 10:30 a.m.; no action taken.

BID OPENING – LEWIS ROAD SLIP REPAIR

At 11:00 a.m. the President opened the following bids for the Lewis Road Slip Repair project.

Company	Total Bid
U.S. Bridge	\$135,752.20
D.G.M. Inc.	\$149,403.00
Alan Stone Co., Inc.	\$161,069.00

The bids were turned over to the Assistant County Engineer for review and recommendation. The following were in attendance: County Engineer Brett Boothe; Assistant County Engineer Jenny Brown; Mark Salisbury, D.G.M.; Nate Wutrick, U.S. Bridge; Todd Bryant, Bryant Farm & Lawn.

BID OPENING – CULVERT REPLACEMENT

At 11:05 a.m. the President opened the following bids for Culvert Replacement.

Company	Total Bid
Crown Excavating	\$71,517.00
Bryant Farm & Lawn Contracting	\$81,000.00

The bids were turned over to the Assistant County Engineer for review and recommendation. The following were in attendance: County Engineer Brett Boothe; Assistant County Engineer Jenny Brown; Mark Salisbury, D.G.M.; Nate Wutrick, U.S. Bridge; Todd Bryant, Bryant Farm & Lawn.

BID AWARD – CULVERT REPLACEMENT

Assistant County Engineer Jenny Brown presented the following recommendation:

May 23, 2013

Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the Culvert Replacements 2013-03 project.

The lowest bid was received from Crown Excavating, Inc. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to Crown Excavating, Inc.

Sincerely,

s/ Jennifer Brown
Jennifer Brown, P.E.
Assistant Engineer

Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

JUVENILE COURT GRANT APPLICATION

Probate-Juvenile Administrator Greg Shrader presented a Juvenile Court grant agreement and application for signature. The President entertained a motion to sign the application as recommended and submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

NATIONAL MISSING CHILDREN'S DAY PROCLAMATION

The President entertained a motion to proclaim the following:

WHEREAS, according to the U.S. Department of Justice, an estimated 800,000 children are reported missing each year; and

WHEREAS, on average, approximately 2,000 children are reported missing to law-enforcement agencies daily; and

APPROXIMATELY, 58,200 of these children are victims of non-family abductions and more than 200,000 are the victims of family abductions; and

WHEREAS, the National Center for Missing & Exploited Children® (NCMEC) exists as a resource to help prevent child abduction and sexual exploitation, help find missing children, and assist victims of child abduction and sexual exploitation, their families, and the professionals who serve them, and

WHEREAS, this special day is a time to remember those children who are missing and give hope to their families.

NOW THEREFORE BE IT RESOLVED that, in partnership with NCMEC and its supporters, the Gallia County Board of Commissioners proclaim May 25 as National Missing Children's Day.

THEREFORE, BE IT FURTHER RESOLVED that the Gallia County Board of Commissioners urge the participation of local government, law enforcement, and communities in the protection of children and educating children about child abduction and sexual exploitation, and how to respond and seek help from law enforcement, social services, and NCMEC.

THEREFORE, BE IT FURTHER RESOLVED that the Gallia County Board of Commissioners encourage all individuals to take 25 minutes to help children stay safer.

THEREFORE, BE IT FURTHER RESOLVED by the Gallia County Board of Commissioners:

That May 25, 2013, is set aside as National Missing Children's Day as part of Gallia County's continuing efforts to prevent the abduction and sexual exploitation of children.

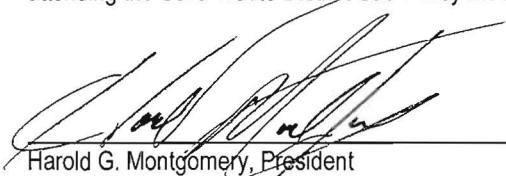
Harold G. Montgomery, President

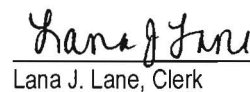
Brent Saunders, Commissioner

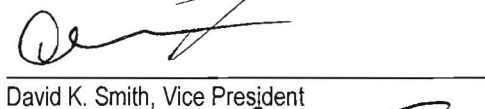
Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. In attendance: Sheriff Joe Browning; Heather Casto, Sheriff's Office; 911 & EMA Director Sherry Daines; Asst. EMA Director Tim Miller; Gallipolis Chief of Police Clint Patterson; Children Services Executive Director Russ Moore; Jake Schuldt, OHSP.

ADJOURN

At 1:45 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Commissioner Saunders will be attending the Floodplain meeting at the Soil & Water Office. Commissioner Montgomery will be attending the Solid Waste District Sub-Policy meeting in Wellston and a prevailing wage meeting in Marietta.


Harold G. Montgomery, President


Lana J. Lane, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner